



Englewood Parks and Recreation Scholarship Assistance Policy and Guidelines

1. Scholarships are available only for Englewood Parks and Recreation sponsored programs and facilities and only to residents of Englewood. All applications will be subject to the discretion of the Director.
2. All scholarship requests will be reviewed by the Englewood Parks and Recreation Director or designee and will be kept strictly confidential.
3. Scholarship requests will be awarded for a percentage of the program fee dependent on the annual gross income of the family and the number of family members. While most department programs and facility admissions are eligible for scholarship, there are some exceptions: (e.g. golf green fees, senior trips, summer camps, merchandise, annual passes.)
4. Please complete a Scholarship Assistance Application 2 weeks prior to the beginning of the program.
5. A new application must be filed with the Parks and Recreation Director for each program. Proof of hardship (financial need) documents, if required, need to be filed only once per calendar year.
6. Foster children and legal dependents of the state are automatically approved for a minimum 50% fee reduction for approved programs.
7. Scholarships are granted or denied without regard to race, creed, color, religion, age, disability or national origin of the applicant.
8. Limits on total scholarship dollars available are subject to annual budget allocations. Limits may also be placed on total annual scholarships received by individuals.
9. The office of the Director may request and will consider the following documents as proof of hardship:
 - Income tax returns
 - Recent pay slips
 - Burdensome medical expenses
 - Unemployment
 - Free or reduced school lunch program
 - Food stamp case number
 - Foster Child/Dependant of State
10. Scholarship recipients 18 yrs. and older must:
 - (a) **Produce:**
 - (I) a valid Colorado driver's license, or Colorado identification card, issued pursuant to Article 2 of Title 42,C.R.S.; or
 - (II) a United States Military Card or Military Dependent's identification card; or
 - (III) a United States Coast Guard Merchant Mariner card; or
 - (IV) a Native American Tribal Document; and
 - (b) **execute and affidavit stating:**
 - (I) that he or she is a United States citizen or legal permanent resident; or
 - (II) that he or she is otherwise lawfully present in the United States pursuant to Federal law.