
Council Newsletter



CITY MANAGER'S NOTES February 26, 2015

Upcoming Council Meetings

City Council will meet **Monday, March 2, 2015**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular meeting will begin at 7:30 p.m. Sandwiches will be available at 5:30 p.m.

There is no Study Session scheduled, **Monday, March 9, 2015**. A majority of Council will be at the 2015 National League of Cities Conference in Washington, D.C.

The next meeting will be **Monday, March 16, 2015**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular meeting will begin at 7:30 p.m.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. YourHub article regarding Englewood students work as an ambassador for American Heart Association.
2. Memorandum regarding Boomer Bond Assessment
3. Calendar of Events
4. Tentative Study Session Topics
5. Minutes from the Firefighters Pension Board meeting on August 14, 2014
6. Minutes from the Police Pension Board meeting on August 14, 2014
7. Minutes from the Cultural Arts Commission meeting on January 7, 2015
8. Minutes from the Transportation Advisory Committee meeting on January 8, 2015
9. Minutes from the Parks and Recreation Commission meeting on January 8, 2015
10. Minutes from the Liquor and Medical Marijuana Licensing Authority telephone poll on February 4, 2015



News from the Parks and Recreation Department

Night of the Stars Talent Show

Englewood Recreation hosted the Night of the Stars local competition on Friday, February 20 at Hampden Hall. Thirty talented youth competed and the seven, first-place winners will go on to represent Englewood at the state show on March 8 in Northglenn.

Your Contribution

Englewood student works to inspire others

16-year-old Sophia Montoya shares story of overcoming heart condition

By Julie McGinley
YourHub Contributor

Sometimes a difficult beginning can set you up for later successes. That's what life has been like for Sofia Montoya, a 16-year-old sophomore at Englewood High School. An excellent student who takes honors classes, Sofia is also involved in several clubs and activities like the school's pep and marching bands, the spring musical and Future Business Leaders of America, where she competed nationally last year. But one other activity Montoya does that most high school students don't is act as an ambassador for the American Heart Association.

Montoya was born with a rare condition called Holt-Oram syndrome, which

caused several complications: her heart was on the wrong side of her chest and had a hole in it, her intestines were not in the right places, and she was born with only four fingers on her right hand. Holt-Oram syndrome is estimated to affect one in 100,000 individuals.

Montoya spent the first five and a half months of her life in the hospital and underwent a variety of sur-

geries early in life to correct her intestines, fix the hole in her heart and to modify the fingers on her right hand in order to give her a thumb. When she was 7 years old, doctors determined she would need another surgery.

"Because of the surgery that I had when I was younger, there was some tissue buildup that was slowing down my heartbeat," Montoya said. "At night, when your heartbeat is supposed to be at 90-99, my heartbeat was 36."

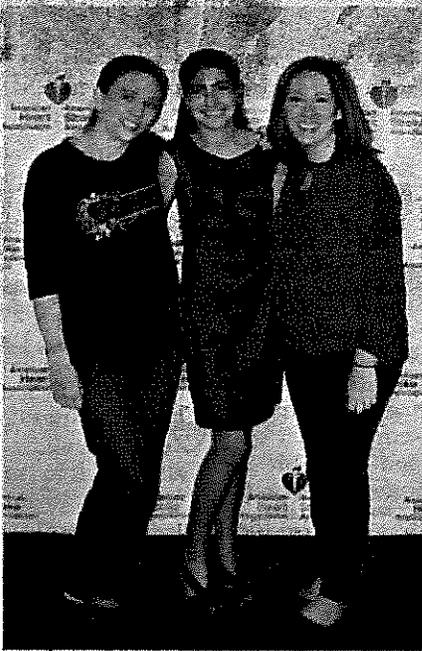
After the surgery, Montoya said that her growth was sped up significantly.

"When I got [the pacemaker], I grew 2 inches and I lost four teeth. It really sped up my growth and development," she said.

The pacemaker works only when she is at

rest. When she is active, her heart beats fast enough on its own. That first pacemaker lasted for seven years, but, at age 14, it was time for a replacement. The original battery lasted seven years, but her current battery will last 12.

"When you replace the battery, you replace the entire pacemaker," Montoya said. "By the time I get this



Sofia Montoya, center, now works as an ambassador for American Heart Association. Courtesy Englewood Schools

SOPHIA

◀◀ FROM 5L

current battery replaced in my late 20s, it will probably last 50 years.”

Now thriving, Montoya likes to pursue any opportunity to spread the word about her story and to raise awareness of heart conditions. She partners with the American Heart Association to help raise money that goes to research heart conditions.

This year, Montoya visited several of Englewood’s elementary schools during their Jump Rope for Heart campaigns. During the campaigns, students learn about having a healthy heart and also work to raise money for the American Heart Association.

This year, Montoya visited Charles Hay World School to kick off the Jump Rope for Heart event by presenting her story and encouraging the students to raise as much money as possible.

“When I go to the elementary

schools, I tell them that the money they raise really goes somewhere. It’s not just going to sit in a back room, it’s going to fund research and help others like me tell my story,” Montoya said.

This year, the school raised more money than it ever has — more than \$6,500. Students raise the money by getting donations from family and friends or doing extra chores.

For now, Montoya feels the best when she is inspiring others. She takes every opportunity she can to tell her story, to encourage others and to raise awareness about heart conditions, especially in young people.

“Heart conditions aren’t just for the elderly,” Montoya said. “I like to get my story out there so others know about me and what I’ve been through and realize, ‘If she can do it, I can do it.’ What happened in the past is helping me and I survived for a purpose.”

Julie McGinley is communications coordinator for Englewood Schools.

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M E M O R A N D U M

TO: Mayor Penn and Councilmembers

THRU: Eric Keck, City Manager
Alan White, Community Development Director

FROM: Harold J. Stitt, Senior Planner

DATE: February 19, 2015

RE: Boomer Bond Assessment

Background

The first of the baby boom generation, those born between 1946 and 1964, turned 65 years of age in 2011. The last of the baby boomers will finally reach retirement age of 65 in 2029. Why is this important? Baby Boomers make up approximately 25% of the U.S. population and their retirement will have a dramatic effect on every aspect of community life.

The Denver region's population is undergoing unprecedented change. As recently as 2003, 1 in 8 residents was over the age of 60. By 2030, that number will be 1 in 4. The longer-term change to the region's age structure is being shaped by nearer-term dynamic growth in the over-60 population. Between 2010 and 2015, the region will experience a 30 percent increase in the 60- plus population. By comparison, the increase in all other age categories (persons under 60) will be less than 4 percent during the same time. The growth in the older adult population will bring increased demands for aging services at all levels of government and impact nearly every aspect of community life.

Boomer Bond Assessment

DRCOG in conjunction with AARP and Tri-County Health Department has developed the Boomer Bond Assessment to prepare the region and local communities for this dramatic change. The Boomer Bond Assessment aims to assist local governments in identifying strategies and tools to support healthy, independent aging, allowing older adults to remain in their homes and communities as long as they wish.

The purpose of the Boomer Bond Assessment Tool is to help local governments evaluate how well the jurisdiction's existing resources, programs and physical design serves older adult residents. The Assessment Tool can provide policy makers and staff with a profile that can help to guide program, policy, and capital investment decisions.

While the focus of the Assessment is on the older adult population the results also highlight key aspects of Englewood as a livable community. A livable community is simply defined as one that is as comfortable for an 80-year-old as an 8-year-old.

The Assessment begins with general information about the community and is followed by four sections that focus on the specific needs of older adults and healthy aging communities. The four sections are mobility and access, housing, community living, and support services.

Mobility and Access - *Design of public sidewalks, streets, and intersections; available transportation options; access to mixed use districts; and driver safety.*

The Assessment points out that Englewood is generally well positioned in terms of access to goods and services that are important to older adults. While the City provides very limited transportation services, other public and private transportation services are adequate in most cases. The one area that will need significant resources to address is the public sidewalk system. The majority of the public sidewalks in the residential areas do not meet the ADA width standard of five feet. Upgrading to the five foot standard is possible in many of the residential neighborhoods however; the cost is beyond the capacity of the City's capital budget.

Housing - *Availability of a variety of affordable housing options for older adults; visitability and universal design provisions; and programs and processes that support the development of housing options.*

Housing options for older adults in Englewood, like many cities in the metro area, are available. However, the primary issue is that of supply and specifically of certain housing types. Beyond the housing available through the Englewood Housing Authority there are a limited number of assisted living/age restricted facilities within the City. Older adults on limited or fixed incomes may find it difficult to secure appropriate housing within the City. Recent proposed affordable housing developments may address some of the demand, but if aging in place is not an option demand for specialized housing will outpace supply. One particular area where the City can impact housing options is adopting housing visitability and universal design provisions into building/development codes. (See Boomer Bond Assessment Glossary of Terms for definitions) These provisions greatly support and enhance aging in place.

Community Living - *Accessible gathering spaces and parks; older adult engagement in civic and volunteer opportunities, helping older adults enter or remain in the workforce; community amenities; security; and emergency preparedness for older adults.*

The City is well situated in support of older adults through activities and engagement within the community. Especially noted are the park and recreation programs and facilities provided throughout the City. However, as the older adult population increases, greater demand will be placed on these programs, facilities, and services requiring additional resources to maintain the current high level of facilities and programming in the coming years.

Support Services - *Programs to maintain quality of life; independent living or safety; preventive health care services; and home maintenance assistance.*

In the area of Support Services, as in the housing area, such services are provided in the community but the supply is limited. Many of the critical services older adults depend on are provided by other public or private social service agencies and organizations that the City may not be able to impact directly. However, increased coordination and collaboration with the broad spectrum of social and medical service entities would have a definite positive impact on the quality of life for older adults in Englewood.

In the final analysis, any efforts by the City in these four areas will improve quality of life for all residents, no matter their age.

Boomer Bond Assessment Tool



Introduction

The purpose of the Boomer Bond Assessment Tool is to help local governments evaluate how well the town, city or county's existing resources, programs and physical design serves older adult residents. After taking the Assessment Tool, local government staff and policy makers will have a comprehensive profile to guide decisions related to programs, policy and capital investments.

This tool is divided into sections that focus on key aspects of livable communities. A livable community is defined as "one that is just as comfortable for an 80-year-old as an 8-year-old." The questions in this tool focus on the specific needs of older adults and healthy aging communities. You will recognize that many of these healthy aging components also serve the needs of the entire community.

General information about the community-

- **Mobility and Access** *As related to older adult needs: Design of public sidewalks, streets, and intersections; available transportation options; access to mixed use districts; and driver safety*
- **Housing** *As related to older adult needs: Availability of a variety of affordable housing options for older adults; visitability and universal design provisions; and programs and processes that support the development of housing options*
- **Community Living** *As related to older adult needs: Accessible gathering spaces and parks; older adult engagement in civic and volunteer opportunities, helping older adults enter or remain in the workforce; community amenities; security; and emergency preparedness for older adults.*
- **Support Services** *As related to older adult needs: Programs to maintain quality of life; independent living or safety; preventive health care services; and home maintenance assistance.*

The Assessment Tool is not a scorecard or grading process. Instead, the results of The Assessment Tool help describe where the community lies on a broad spectrum of moving toward a healthy aging community.

A companion tool of the Assessment Tool is the Toolkit. The Toolkit is a resource guide to assist communities in improving programs, policies and physical designs that encourage participation of older adults in a community's daily activities. By taking the Assessment Tool a community should be able to identify policy, projects or programs that the community would like to work on. The Toolkit will provide information about best practices, model programs and examples from communities around the country and in Colorado.

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General information about the community

1. Define your **COMMUNITY** for the purpose of this tool. This is the definition that should be kept in mind throughout this assessment. Frequently, “community” will be a local government’s jurisdiction; however, you can define community using other geographic descriptors.

Englewood is a small, comfortable community just south of Denver with a diverse population of 30,255. Englewood's central location in the Denver Metropolitan area and handy access via highways and public transportation makes it easy for, businesspeople, visitors, and residents of all ages to get around. Englewood is known for its eclectic array of businesses and its focus on the arts. The community also has excellent recreational resources, from bike paths to neighborhood parks to award-winning recreation facilities.

2. For planning purposes, how does your community define **OLDER ADULT**? This is the definition that should be kept in mind throughout this assessment.

55 years of age and older.

3. Has your community identified areas where older adults **LIVE, VISIT and WORK** in your community?

NO.

4. Does your community have design policies in your comprehensive plan to support a healthy, active, aging population?

YES	NO	DON'T KNOW
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

5. When was the last time your community reviewed your Comprehensive Plan, codes/ordinances, and programs to assess their effectiveness in meeting the needs of older adults?

	Less than 1 year ago	1-5 yrs. ago	6-10 yrs. ago	More than 10 years ago
Building code	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zoning ordinance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehensive plan	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Programs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Are any of the departments within your organization or local government currently collaborating on the following topics for older adults? Please check ALL responses that apply; you may have multiple responses for each topic.

Type of Collaboration Between Departments or Divisions						
Topics	Internal Discussion	Creating common organization goals	Developing programs for community residents	Developing policy changes	Having regularly scheduled meetings	Not currently collaborating
Mobility and Access (walkable neighborhoods, transportation options, driver safety for older adults)	X	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Housing (available, affordable and visitable housing options for older adults)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Community Living (gathering spaces and parks, older adult engagement in civic and volunteer opportunities, helping older adults enter or remain in the workforce, community amenities, security, emergency preparedness for older adults)	X	X	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Support Services (programs to maintain quality of life, independent living or safety; preventive health care services, home maintenance assistance for older adults)	X	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

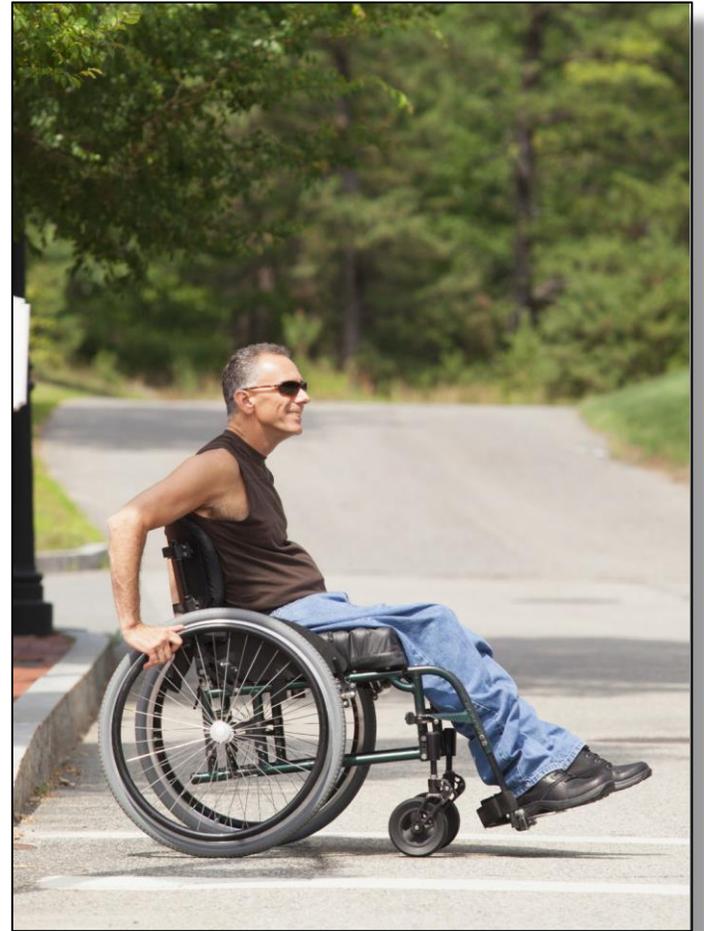
7. Does your community

	YES	NO	DON'T KNOW
<p>a. Have a mechanism to engage retired professionals in civic activities?</p> <p>If yes, briefly describe how these individuals are recruited and involved in civic activities.</p> <p>Appointments to boards and commissions.</p>	X	<input type="checkbox"/>	<input type="checkbox"/>
<p>b. Convene focus groups, task forces, or public forums to gather input from older adults?</p> <p>If yes, provide one or more examples.</p>	<input type="checkbox"/>	X	<input type="checkbox"/>
<p>c. Have a standing, representative group of older adults to advise your jurisdiction of the concerns of the community's older population?</p>	<input type="checkbox"/>	X	<input type="checkbox"/>
<p>d. Specifically reach out to older adults in order to engage and educate them on community planning issues?</p>	<input type="checkbox"/>	X	<input type="checkbox"/>
<p>e. Engage older adults in assessing walkability opportunities and challenges in their neighborhoods?</p>	<input type="checkbox"/>	X	<input type="checkbox"/>

8. In what ways is your community collaborating with neighboring communities on supportive programs or strategies related to allowing older adults to “age in place”? Please check ALL responses that apply; you may have multiple responses for each category.

	Regular meetings	Joint ventures	Collaborating on funding opportunities	<u>Not</u> currently collaborating with neighborhood communities
Mobility and Access (walkable neighborhoods, transportation options, driver safety for older adults)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housing (available, affordable and visitable housing options for older adults)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Community Living (gathering spaces, parks; olderadult engagement in civic and volunteer opportunities, helping older adults remain in or enter the workforce, community resources, emergency preparedness, security – protection against elder abuse)	<input type="checkbox"/>	X	<input type="checkbox"/>	X
Support Services (programs to maintain quality of life, independent living or safety; preventive health care services; home maintenance assistance for older adults)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X

Mobility and Access



Mobility and Access

Public Sidewalk System

9. How well do the existing public sidewalks along streets in the areas where older adults live and visit incorporate the following elements?

EXISTING Public Sidewalk Elements	A LOT of improvement needed	MODERATE improvement needed	A LITTLE improvement needed	Fully accommodated
Continuous sidewalk system providing access to essential services for older adults	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Minimum sidewalk width of five feet	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADA ramps at intersections	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Visual and physical cues at ramps	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Level landings where driveways intersect public sidewalks to retain a level path for pedestrians	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Minimal tripping hazards from uneven surface or protruding objects	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Signage to direct pedestrians	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Buffer between sidewalk and street (e.g. planting strips, on- street parking, bike lanes)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

10. Do the community's standards for new public sidewalks include design requirements that meet the needs of older adults?

NEW Public Sidewalk Elements	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Minimum sidewalk width of five feet	X	<input type="checkbox"/>				
ADA ramps at intersections	X	<input type="checkbox"/>				
Visual and physical cues at ramps	X	<input type="checkbox"/>				
Level landings where driveways intersect public sidewalks to retain a level path for pedestrians	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Signage to direct pedestrians	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Buffer between sidewalk and street (e.g. planting strips, on-street parking, bike lanes)	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

11. Does your community's code address maintenance provisions for public sidewalks and, if yes, are these codes enforced?

MAINTENANCE PROVISIONS for Public Sidewalks	ADDRESSED IN CODE?			ENFORCED?			
	YES	NO	DON'T KNOW	YES		NO	DON'T KNOW
				Proactively	Complaint based		
Structural problems resulting in cracking, uneven surfaces, protrusion of tree roots.	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Debris	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Snow and ice removal	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Pedestrian clear zone (no physical obtrusions)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

Public Streets and Intersections

12. How well do the existing streets and intersections in your community include design features making streets easier to cross for older adults?

EXISTING Street and Intersection Design Elements	A LOT of improvement needed	MODERATE improvement needed	A LITTLE improvement needed	FULLY accommodated
Adequate time at pedestrian walk signals for pedestrians who may walk more slowly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Countdown timers at intersections	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Push-to-walk buttons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Highly visible and well-marked pedestrian crossings	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Design solutions to address long crosswalk distances (e.g. bump-outs or curb extensions at intersections, pedestrian refuge islands)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roadway signage easy to read	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

13. Do the community's standards for new street and intersection design include design requirements that meet the needs of older adults?

NEW Street and Intersection Design Requirements	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Adequate time at pedestrian walk signals for pedestrians who may walk more slowly	X	<input type="checkbox"/>				
Countdown timers at intersections	X	<input type="checkbox"/>				
Visual and physical cues at ramps	X	<input type="checkbox"/>				
Push-to-walk buttons	X	<input type="checkbox"/>				
Highly visible and well-marked pedestrian crossings	X	<input type="checkbox"/>				
Design solutions to address long crosswalk distances (e.g. Bump-outs or curb extensions at intersections, pedestrian refuge islands)	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Roadway signage easy to read	X	<input type="checkbox"/>				

14. Do the community's standards for new private commercial property include design requirements that meet the needs of older adults?

NEW Private Commercial Property Design Requirements	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Accessible, direct pedestrian routes from the public sidewalk to the front door of businesses	X	<input type="checkbox"/>				
Highly visible and well-marked pedestrian crossings where pedestrians must cross vehicular traffic lanes	X	<input type="checkbox"/>				
ADA ramps at intersections	X	<input type="checkbox"/>				
Visual and physical cues at ramps	X	<input type="checkbox"/>				

Transportation

15. Do the existing bus stops and transit stations in your community include design features that encourage use by older adults?

EXISTING Bus Stops and Transit Stations Design Features	A LOT of improvement needed	MODERATE improvement needed	A LITTLE improvement needed	FULLY accommodated
Accessible paved surface	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benches or seating areas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shade structures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rain shelters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Schedules	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayfinding signage	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequate lighting for safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

16. Has your community conducted an inventory of transportation services for older adults?

	YES	NO	DON'T KNOW
If yes , did the inventory address the following?	<input type="checkbox"/>	X	<input type="checkbox"/>
Types of service (e.g. call-and-ride, taxi voucher, fixed route, curb-to-curb, arm-in- arm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Service area and destinations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Route information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Times of service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Eligibility requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cost information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional services provided	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

17. What types of transportation services currently exist in your community that accommodate the needs of older adults?

Transportation Services	Directly provide program/service?			
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides		
Public bus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Light rail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fixed-route shuttle service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paratransit	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Call-and-ride	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer driver program	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Services provided as a part of a program (e.g. Senior Center trips, senior housing shuttle service)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taxi voucher program	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

18. Does your community have an organized structure for transportation providers to coordinate and collaborate?

	YES	NO	DON'T KNOW
Local coordinating council	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mobility management organization	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other _____ (Please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

19. To what extent has your community planned for mixed-use districts where older adults can live and access services in the same area?

SELECT AS MANY RESPONSES AS APPROPRIATE

Included as a strategy in our comprehensive plan	New zoning regulations being considered	Mixed-use allowed per the zoning code	Mixed-use development(s) are under	Mixed-use developments are already built
X	<input type="checkbox"/>	X	X	X

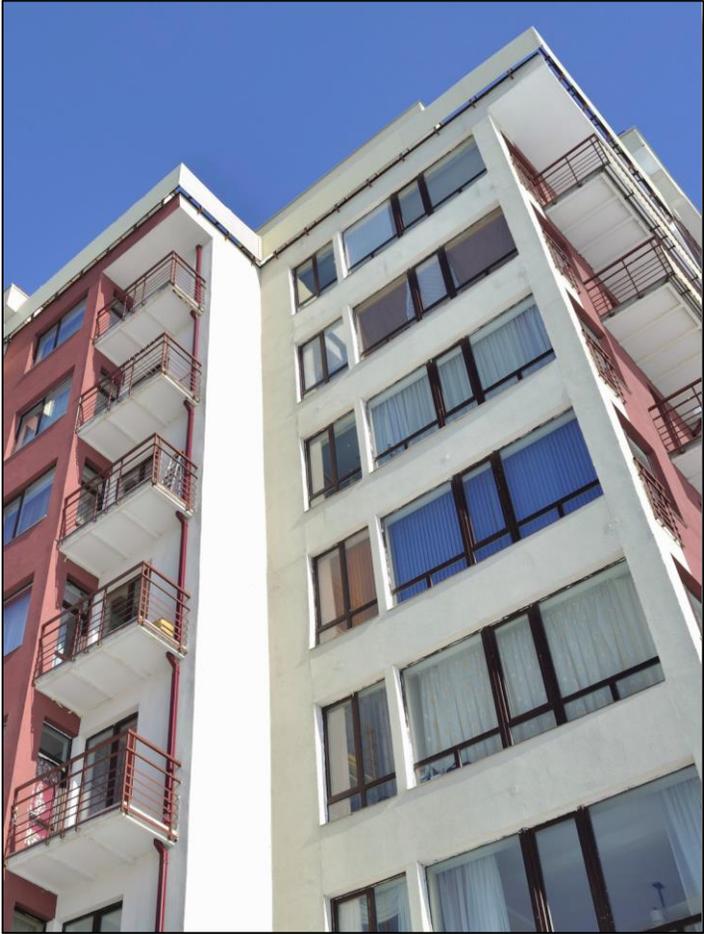
20. Please indicate if the following resources for SENIOR DRIVING are available and publicized in your community.

	Directly provide program/service?				Promote/Publicize program?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity promotes	Other organization(s) promotes		
AAA Programs (e.g., Roadwise RX, CarFit clinic, Refresher Course, Senior Driving Expo)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Driver Safety Program (provided by AARP)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
On-line courses such as I Drive Safely® (driver education)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Self-regulation strategies for older adults (e.g., avoiding nighttime driving or difficult traffic conditions, using familiar routes).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

21. Does your community offer incentives or in other ways encourage informal family and friend networks to assist older adults with their travel needs?

YES	NO	DON'T KNOW
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Housing



Housing

22. For each **Independent** and **Supported** living housing option below, please indicate whether it is allowed, available (if allowed), and affordable (allowed and available).

Independent Living	ALLOWED?			AVAILABLE?			AFFORDABLE? – costs no more than 30 percent of a person's		
	YES	NO	DON'T KNOW	YES	NO	DON'T KNOW	YES	NO	DON'T KNOW
Accessible multi-family homes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessory dwelling units (“Mother-in-law units”)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cohousing communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted/targeted active adult communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Single story homes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-generational housing	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Supported Living	ALLOWED?			AVAILABLE?			AFFORDABLE? – facilities have a certain percentage of subsidized rooms or units		
	YES	NO	DON'T KNOW	YES	NO	DON'T KNOW	YES	NO	DON'T KNOW
Assisted living facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Continuing care retirement communities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nursing homes	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Group homes for older adults	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Age-restricted independent living with supportive services (such as transportation or meals)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

23. For each of the housing options that you allow, indicate the process for development. CHECK ALL THAT APPLY.

Independent Living	Building permit only	Administrative land use approval	Land use approval with public hearing	Neighborhood meeting	Don't Know	Not applicable (not allowed in community)
Accessible multi-family homes	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessory dwelling units ("Mother-in-law units")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Cohousing communities	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted/targeted active adult communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Single story homes	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Multi-generational housing	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Supported Living						
Assisted living facilities	X	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continuing care retirement communities	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nursing homes	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group homes for older adults	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted independent living with supportive services (such as transportation or dining room with meals)	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

24. For each housing option you allow, indicate the incentives for the development of housing options for older adults. CHECK ALL THAT APPLY.

Independent Living	Density or Height bonus	Reduced parking requirements	Expedited review of land use or building permit	Waiving of fees	No incentives provided at this time	Don't Know	Not applicable (not allowed in community)
Accessible multi-family homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Accessory dwelling units ("Mother-in-law units")	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X
Cohousing communities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted/targeted active adult communities	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Single story homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Multi-generational housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Supported Living							
Assisted living facilities	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Continuing care retirement communities	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nursing homes	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Group homes for older adults	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Age-restricted independent living with supportive services (such as transportation or dining room with meals)	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

25. How does your community's code address visitability provisions in new construction and renovation of each of the following types of housing?

Visitability Provisions	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
NEW CONSTRUCTION						
Single-family homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Group homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
RENOVATION						
Single-family homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Group homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

26. How does your community's code address universal design provisions in new construction and renovation of each of the following types of housing?

Universal Design Provisions	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
NEW CONSTRUCTION						
Single-family homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Group homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
RENOVATION						
Single-family homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Group homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Multi-family housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

27. Does your community provide the following programs or initiatives that can support the development of housing options for older adults? If the program is provided, is it promoted/publicized?

Programs that Support the Development of Housing Options for Older Adults	Directly provide the program/service?				Promote/Publicize program?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity promotes	Other organization(s) promotes		
Local Housing Authority	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnerships with HOUSING AUTHORITY to create new affordable and mixed-income housing	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Partnerships with NON-PROFIT HOUSING DEVELOPERS to create new affordable and mixed-income housing	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Programs that reduce utility costs for older adults such as weatherization, solar, efficient water fixtures.	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Programs to increase home accessibility	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Financial assistance for home modifications	X	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Incentives for BUILDING accessible homes	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Incentives for REMODELING to an accessible home	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Certified Aging-in-place specialists	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Certified Senior advisors	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Certified environmental access consultant	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Directory of agencies/qualified individuals that specialize in affordable, reliable repairs for older residents	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Educational Toolkit to Building Permit Applicants on visitability/universal design options	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

Community Living



Community Living

28. How does your community's code address design features for Gathering Spaces, Community Spaces and Facilities to increase the use by older adults and to promote social interactions among all generations?

Design Features for Gathering Spaces, Community Spaces, and Facilities	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Accessibility to all areas of the community space	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pedestrian connections from public transit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pedestrian connections from adjacent properties and nearby neighborhoods	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bicycle parking facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Benches and seating areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shade structures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequate lighting to enhance safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Restrooms	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public art	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Connection to local history and culture	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Visually interesting design features	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adequate open area for community events	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayfinding signage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

29. Do your community's Public Parks, Trails, and Open Space Planning efforts consider:

Public Parks, Trails, and Open Space Planning efforts consider:	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Accessibility to some or all park features	X	<input type="checkbox"/>				
Providing emergency call boxes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Pedestrian connection from public transit	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wayfinding maps and signage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Adequate lighting for enhanced safety	X	<input type="checkbox"/>				
Hard surface paths and trails	X	<input type="checkbox"/>				
Benches	X	<input type="checkbox"/>				
Restrooms	X	<input type="checkbox"/>				
Drinking water availability	X	<input type="checkbox"/>				
Shaded areas	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fitness opportunities for older adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

Older Adults as Volunteers

30. Does your community offer the following services to help create opportunities and make it easy for older adults to volunteer?

	Offer?			
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides		
HOTLINE or other communication system to help connect volunteers to service opportunities in their community	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specific incentives to encourage older adult volunteerism (credits, stipends, vouchers, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Programs that engage older adults as volunteers in community activities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

31. Is there a point person in your local government who fosters older adult engagement as volunteers in community activities?

YES	NO	DON'T KNOW
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Community Meetings and Civic Events

32. What specific strategies does your community use to enable all older adults to participate in town/city/community meetings and civic events?

	Required	Encouraged	Being considered	Not Addressed	Don't Know	Not applicable (not allowed in community)
Facilities in which these types of meetings and events are held meet ADA requirements	X	<input type="checkbox"/>				
Service animals are permitted	X	<input type="checkbox"/>				
Large print materials are provided to those who need them	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Assistive listening devices are provided to those who need them	X	<input type="checkbox"/>				
Sign language interpretation is provided to those who need it	X	<input type="checkbox"/>				
Foreign language interpretation is provided to those who need it	X	<input type="checkbox"/>				
Microphones are used routinely, even in small rooms	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Participants are given the opportunity to request accommodations ahead of time (e.g., foreign language or sign language interpreter, large print, assistive hearing devices, etc.)	X	<input type="checkbox"/>				
Transportation provided to meeting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Reserved Seating	X	<input type="checkbox"/>				

Workforce and Businesses

33. Which of the following personnel arrangements/options are available to older adults in your community in order to help them remain in the workforce?

	Available?			
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity offers this arrangement/option	Other organization(s) offers this arrangement/option		
Part-time employment	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexible work schedule (e.g., flextime which grants employees some control over the timing of the workday and/or compressed work schedules, which permit employees to work longer days but shorter weeks)	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Job sharing	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Changing jobs within a company	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telework (working from home or teleworking center, closer to home than their normal workplace).	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Snowbird programs (allows employees to shuttle between two locations seasonally)	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Deferred retirement option plans	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hiring former employees as contractors	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34. Does your community offer the following services to help older adults re-enter the workforce, start a business, learn how to use new technologies, etc.?

Offer?				
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity offers this arrangement/option	Other organization(s) offers this arrangement/option		
One-on-one career counseling	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Education and training for new job skills	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Assistance with resume development	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Networking opportunities	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Job leads and follow-up	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

35. Which of the following does your community have to encourage and promote businesses to be “elder-friendly” for customers?

	Directly Provide program/service?				Promote/Publicize Program?			
	YES (check one or both)		NO	DON'T KNOW	YES		NO	DON'T KNOW
	Local govt entity provides	Other organization(s) provides			Local govt entity promotes	Other organization(s) promotes		
Program that recognizes and/or certifies elder- friendly businesses and institutions	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Provide businesses with information on how their business could be more elder-friendly	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

36. Are the following resources available to older adults in the community?

	Offered?			
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides		
A senior center, recreational center or other community gathering place for older adults	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educational programs for older adults	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Library	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
→If yes, are there programs at the library for older adults?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
→If yes, are there computers at the library, which are accessible to older adults?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Access to computers and the internet at a local center open to the public other than the library	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
→If yes, is there someone to assist older adult users at this site?	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Security

37. Does your community's code address areas with overgrown vegetation that would make pedestrian areas feel unsafe?

YES – go to Question 38	NO – go to Question 39	DON'T KNOW – go to Question 39
X	<input type="checkbox"/>	<input type="checkbox"/>

38. Does your community enforce this code?

YES		NO	DON'T KNOW
Complaint –Based	Proactive assessment		
X	X	<input type="checkbox"/>	<input type="checkbox"/>

39. Are there frequent complaints about specific properties showing signs of neglect and not properly maintained in your community?

YES	NO	DON'T KNO
X	<input type="checkbox"/>	<input type="checkbox"/>
X	<input type="checkbox"/>	<input type="checkbox"/>

40. Does your community have a way for residents to report these sorts of problems?

41. How many UNIFORMED POLICE OFFICERS are currently trained to detect and report elder abuse?

None	LESS than half	ABOUT HALF	MORE than half	ALL	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

42. How many CODE ENFORCEMENT OFFICERS are currently trained to detect and report elder abuse?

43. Thinking about the neighborhoods in which older adults live, how many of them have a Neighborhood Watch program?

None	LESS than half	ABOUT HALF	MORE than half	ALL	Don't Know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

44. Does your local government work with senior housing developments to create evacuation plans in the event of an emergency?

45. Does your local government obtain input from the local AREA AGENCY ON AGING and other agencies and organizations serving older adults to develop and update its preparedness plan?

YES	NO	DON'T KNOW
X	<input type="checkbox"/>	<input type="checkbox"/>
X	<input type="checkbox"/>	<input type="checkbox"/>

Support Services



Support Services

46. In your community, collaboration between social service agencies and law enforcement to detect and coordinate prevention of elder abuse, including financial exploitation, is best described as (CHOOSE THE ONE BEST ANSWER):

- Networking Aware of organization, loosely defined roles, little communication, and all decisions made independently
- Cooperation Provide information to each other, somewhat defined roles, formal communication, all decisions are made independently
- Coordination Share information and resources, defined roles, frequent communication, some shared decision-making
- Coalition Share ideas, share resources, frequent and prioritized communication, all members have a vote in decision-making
- Collaboration Members belong to system, frequent communication is characterized by mutual trust, consensus is reached on all decisions

47. In your community, partnering between local government and organizations that provide supportive, home- and community-based services to older adults is best described as (CHOOSE THE ONE BEST ANSWER):

- Networking Aware of organization, loosely defined roles, little communication, and all decisions made independently
- Cooperation Provide information to each other, somewhat defined roles, formal communication, all decisions are made independently
- Coordination Share information and resources, defined roles, frequent communication, some shared decision-making
- Coalition Share ideas, share resources, frequent and prioritized communication, all members have a vote in decision-making
- Collaboration Members belong to system, frequent communication is characterized by mutual trust, consensus is reached on all decisions

CHOOSE ALL THAT APPLY					
	Currently available AND sufficient to meet most need	Currently available AND need not fully met yet	Identified for future development	Don't Know	Not applicable (not allowed in community)
48. In your community, <u>purposely clustered mixed-use services</u> (e.g. healthcare, support services, commercial and retail together) <u>in accessible locations</u> that can meet the needs of older adults are:	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
49. In your community, <u>opportunities for neighbors to connect and provide assistance to one another</u> such as villages and naturally occurring retirement communities (NORCs) are:	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

50. For each type of staff position below, please indicate whether it is available in your local government, and whether the staff position is trained to address the special needs and concerns of your community's older adults.

Staff Position	AVAILABLE?			TRAINED TO ADDRESS OLDER ADULT CONCERNS		
	YES	NO	DON'T KNOW	YES	NO	DON'T KNOW
Law Enforcement-Senior Liaison Officer	X	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Victim Advocacy/Witness Unit	X	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Communication to reach isolated residents	X	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

51. For each type of facility or specialty service below, please indicate whether it is available in your community, and whether the supply is, in your opinion, adequate to meet the needs of your community's older adults.

Facility/Specialty Service	AVAILABLE?			ADEQUATE SUPPLY?			
	YES	NO	DON'T KNOW	MORE THAN ENOUGH to meet current demand	ENOUGH to meet current demand	NOT ENOUGH to meet current demand	DON'T KNOW
Long-term care facilities – Assisted Living	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Long-term care facilities- Skilled Nursing	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Adult Day Services - General	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>
Adult Day Services – Dementia or Alzheimer's	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>

52. Does your community provide the following programs or initiatives that can support older adults to maintain quality of life, independent living and/or personal safety? If the program is provided, is it promoted/publicized?

Isolation	Directly provide the program/service?				Promote/Publicize Program?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity promotes	Other organization(s) promotes		
Prevent older adults from becoming isolated (e.g., 'friendly visitor'; phone trees; programs for linguistically isolated)	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Monitor potentially isolated and/or vulnerable adults (e.g. Welfare Check; trained "gatekeepers" such as mail carriers, meter readers)	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Safety								
<u>Trainings</u> for older adults related to:	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
• Physical safety	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
• Environmental safety	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
• Relational safety (e.g. elder abuse prevention)	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
• Avoiding consumer fraud	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
<u>Programs</u> to inform older adults how to report consumer fraud and scams	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Access to training for older adults related to <u>fall prevention</u>	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Home safety assessments	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>
Resources to assist older adults in making their homes safer	X	X	<input type="checkbox"/>	<input type="checkbox"/>	X	X	<input type="checkbox"/>	<input type="checkbox"/>

52. (continued). Does your community provide the following programs or initiatives that can support older adults to maintain quality of life, independent living and/or personal safety? If the program is provided, is it promoted/publicized?

Connecting Older Adults with Resources	Directly provide the program/service?				Promote/Publicize Program?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity promotes	Other organization(s) promotes		
A one-stop resource center for older adults and their caregivers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
An information & assistance hotline or service directory for older adults	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide home-delivered meals to older adults in your community	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
→ If yes, approximately what percent of your community's geographic locations where older adults live are served? CHECK ONE: <input type="checkbox"/> Less than 25% of areas <input type="checkbox"/> 25-50% of areas <input type="checkbox"/> 51-75% of areas <input checked="" type="checkbox"/> Greater than 75% of areas.								
Provide opportunities for congregate meals for older adults in your community	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provide transportation services for congregate meals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

53. Does your LOCAL GOVERNMENT utilize DRCOG’s “Network of Care” website as a resource to connect older adults with resources activities?

54. Do your SOCIAL SERVICE AGENCIES AND ORGANIZATIONS utilize DRCOG’s “Network of Care” website as a resource to connect older adults with resources activities?

YES	NO	DON'T KNOW
X	<input type="checkbox"/>	<input type="checkbox"/>
X	<input type="checkbox"/>	<input type="checkbox"/>

55. Does your community provide the following formal home services to directly assist older adults in their place of residence?
If the service is provided, indicate if a free or low cost option(s) is available.

	Directly provide the service?				Free or Minimal Cost Option?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity offers	Other organization(s) offers		
Snow removal	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yard work	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gutter cleaning	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Seasonal home maintenance chores	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Interior home care and maintenance	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Interior home cleaning	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>
Information and referral service to connect older adults with these home services	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	X	<input type="checkbox"/>	<input type="checkbox"/>

56. Does your community provide the following preventative health care and support services to directly assist older adults or their caregivers? If the service is provided, indicate if a free or low cost option(s) is available.

	Directly provide the program/service?				Free or Minimal Cost Option?			
	YES (check one or both)		NO	DON'T KNOW	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides			Local govt. entity offers	Other organization(s) offers		
Flu shots	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Low vision screening and vision aids	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chronic disease education/support (e.g., Diabetes, Hypertension)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mental health services accessible to older adults	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Specialized support groups for older adults that address: <ul style="list-style-type: none"> • Grief • Alzheimer's • Chronic disease (e.g., Multiple Sclerosis, Parkinson's, Diabetes, Cancer) 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Support groups for caregivers of older adults	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respite Services for caregivers of older adults <ul style="list-style-type: none"> • Short- term: services for specific time period related to a one-time occurrence, e.g., caregiver's vacation • Long-term: services at regular intervals over an extended period of time, e.g., 2x/wk. for 4 months 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nutrition and/or cooking education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal services program for older adults	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteer programs specifically to provide assistance to older adults	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Opportunities for older adults to volunteer to provide support to other older adults	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

57. Does your community provide the following programs to help older adults pay for or access safety net services?

	Directly provide the program/service?			
	YES (check one or both)		NO	DON'T KNOW
	Local govt. entity provides	Other organization(s) provides		
Emergency financial assistance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shelters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Food pantries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Energy/utility assistance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Short-term emergency case management	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medicare premium assistance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Glossary of Terms

Accessible multi-family homes – housing with more than two dwelling units in the same structure where a portion of the dwelling units can be directly accessed by people with physical disability or mobility issues.

Accessory dwelling units (ADU) – (a.k.a. mother-in-law apartment) a secondary dwelling unit within the same building as a single-family home, attached to a single-family home, or in a detached building on the same lot as a single-family home.

Active adult communities – real estate developments designed to promote an active lifestyle by including recreational and social considerations in the physical design and programming. The developments do not typically provide assistance with daily living activities (e.g. meals, medication and personal care). Active adult communities are typically age-targeted or age-restricted (see definitions below).

ADA ramps – ramps that meet the requirements of the Americans with Disabilities Act and associated design requirements.

Adult day services – community-based group programs of comprehensive and structured care in a protective setting that serve individuals with functional and/or cognitive impairments during day-time hours. Adult day services can serve a general population of those needing day-time support or can serve specialized needs such as Alzheimer's or Dementia patients.

Age-in-place – the ability of an older adult to continue to live in his or her home safely and comfortably.

Age-restricted housing – housing developments that impose requirements about the age of the primary resident, typically 55 years or older. Age-restricted housing typically restricts residents under 19 years of age.

Age-targeted housing – housing developments that market to people 55 years or older.

Assisted living facilities – housing facilities that assist residents with daily living activities (e.g. meals, medication and personal care), coordination of care by healthcare providers outside of the facility and monitoring of resident's activities to ensure their health and safety. Assisted living facilities do not offer extensive medical care.

Bump-outs – a street design technique that extends the curb line at street intersections shortening the distance between curbs in order to reduce the length of a crosswalk.

Cohousing communities – residential developments that are planned, owned and managed by the residents with the goal of developing an intentional community that shares common areas and facilities and manages them collectively.

Continuing care retirement communities – a residential community with at least three levels of housing – independent living, assisted living and skilled nursing home – in the same development in order to meet the changing needs of an aging population.

Curb extensions – a traffic calming technique that extends the curb line into the vehicular travel area of a street to shorten the crossing distance for pedestrians and reduce the amount of time that pedestrians are in the street.

Elder-friendly – a description often associated with businesses or communities that actively cater to the needs of older adults to encourage older adult participation in commerce and livelihood of a community.

Environmental safety – the relative public safety from environmental dangers caused by natural or human processes due to ignorance, accident, mismanagement or design.

Fixed-route – a description used with transit service to indicate a service that runs on an established path with a predetermined schedule.

Group homes – a residential home in a neighborhood where a group of residents, typically eight or fewer, live together sharing common space, facilities and supportive care to assist with activities of daily living.

Home care – services that external agencies provide within recipients' homes.

Independent living – a housing option that maximizes independence. Independent living is seen as the first step in a continuum of care housing model. Independent living facilities are aimed at older adults who need little or no assistance with activities of daily living.

Inventory – a study of the existing services or products that categorizes them by various common characteristics.

Local coordinating council – a group of community stakeholders that provide guidance and coordination to improve community transportation services.

Long-term care – a term that encompasses a variety of services including medical and non-medical care to people who have a chronic illness or disability. Long-term care helps meet health or personal needs.

Mobility management organization – an organization that focuses on customer-driven transportation services through developing community partnerships to provide information, coordinate transportation options and transportation planning.

Multi-generational housing – residential option that incorporates living space for multiple generations to live in the same home while incorporating some physical design solutions that provide privacy and comfort for all residents.

Needs assessment – a study of the gaps between existing conditions and desired outcomes.

Network of care – a highly interactive, single information Internet network offered through Denver Regional Council of Government that consumers, community-based organizations, and local and state governments can use to access a wide variety of important information relating to available services for older adults, their families and caregivers.

NORC (naturally occurring retirement community) – a community that was not originally designed for older adults but that has a large proportion of residents who are older adults (at least 60 years old). These communities are not created to meet the needs of older adults living in their homes, but rather evolve naturally, as adult residents age in place.

Nursing home – a residential facility that provides continual skilled nursing care beyond assistance with activities for daily living.

Paratransit – a flexible transportation service that does not follow a fixed-route or defined schedule. Most transit agencies opt for a flexible system of small paratransit vehicles operating parallel to a system of larger, fixed-route buses to accommodate passengers with disabilities.

Pedestrian refuge islands – a small section of raised pavement or sidewalk placed on a street at intersections or midblock locations to separate crossing pedestrians from motor vehicles. Pedestrian refuge islands are often placed midway in a crosswalk to provide pedestrians a safe place to rest at intersections with long crosswalk distances.

Physical safety – related to protection of the human body from intentional or accidental risk or harm.

Relational safety – related to protection from harm caused by someone in close relationship such as spouse, family, friend, or caregiver.

Respite care – the provision of temporary relief to those who are caring for someone who might otherwise require permanent placement in a facility outside the home. Care may be provided in the home or in specialized facilities. Respite care can be short-term (e.g. to provide care while a caregiver is on a vacation) or long-term (e.g. 2 times per week for 4 months).

Support services – home and community-based services that enable older adults to remain in their homes for as long as possible. These services include but are not limited to: access services such as transportation, case management, and information and assistance; in-home services such as personal care, chore, and homemaker assistance; and community services such as legal services, mental health services, and adult day care.

Taxi voucher program – a system for passengers with limited access to transportation services to receive discounted or free transportation service through taxis.

Universal design – a spectrum of ideas to promote the design of buildings, environments and products that are usable by people of all abilities.

Victim advocacy/Victim witness unit – a unit within a law enforcement agency such as a police department that provides immediate intervention, support, information, referrals and other assistance to victims of crime, witnesses and/or their families including incidents of non-criminal, stark misfortune.

Village model – membership-based, grass-roots organizations that coordinate access to affordable services including transportation, health and wellness programs, home repairs, social and educational activities, and other day-to-day needs enabling individuals to remain connected to their community throughout the aging process.

Visitability – a movement in home construction practice to require a few specific design features to make the home easy for anyone with a mobility impairment to visit or live in. A house is visitable when it meets three basic requirements: one zero-step entrance, doors with 32 inches of clear passage space, and one bathroom on the main floor you can get into in a wheelchair.

Volunteer driver program – a system for connecting drivers with people who are in need of transportation services. Volunteer driver programs can be organized to use volunteer's personal vehicles or other vehicles.

Wayfinding signage – the consistent use of signs, maps, graphic or audible methods to convey locations or directions through an area.

**CITY OF ENGLEWOOD
2015 CALENDAR OF EVENTS**



Mon., March 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., March 9	Cancelled	Study Session, Community Room
Tues. March 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., March 11	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled.	Board of Adjustment and Appeals, Council Chambers
Thurs., March 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Senior Recreation Center
	6:30 p.m.	Transportation Advisory Board City Council Conference Room
Mon., March 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 17	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., March 23	6:00 p.m.	Study Session, Community Room

Mon., March 30	Cancelled	Study Session, Community Room
Wed., April 1	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., April 7	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., April 8	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., April 9	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Golf Course
Mon., April 13	6:00 p.m.	Study Session, Community Room
Tues. April 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., April 15	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., April 21	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Mon., April 27	6:00 p.m.	Study Session, Community Room
Mon., May 4	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., May 5	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL



March 9	Study Session - Cancelled NLC Conference
March 16	Study Session & Regular Meeting Cultural Arts Commission - Annual Report FunFest Discussion Volunteers of America Update MetaGolf Contract
March 23	Study Session Financial Report
March 30	No meeting scheduled - 5th Monday
April 6	Study Session & Regular Meeting Arapahoe County Commissioners RTD Representatives
April 13	Study Session
April 20	Study Session & Regular Meeting Financial Report
April 27	Study Session
May 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
May 11	Study Session
May 18	Study Session & Regular Meeting Financial Report City Financial Policies
May 25	Memorial Day Holiday - No meeting scheduled
June 1	Study Session & Regular Meeting
June 8	Study Session Board and Commission Interviews

June 15 Study Session & Regular Meeting
(CML Conf. 6/16-19/15 – Breckenridge)
Financial Report

June 22 Board and Commission Appreciation Night

June 29 No meeting scheduled – 5th Monday

July 6 Study Session & Regular Meeting

July 13 Study Session

July 20 Study Session & Regular Meeting
Financial Report
2016 Proposed Budget & Midyear Budget Report

FUTURE STUDY SESSION TOPICS

McLellan Reservoir – Executive Session
River Run Easement
Citizen Engagement
 Social Media Policy
 NextDoor Update
Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?
Hotel/Motel Regulations
Public Smoking Ban
Bike Paths
Construction Defects Ordinance
Cultural District – pending URA report
Medical Marijuana Distancing/Polling/Standards of Review
Citizen of the Year Selection Process

FIREFIGHTERS PENSION BOARD MEETING
August 14, 2014

The regular meeting of the Englewood Firefighters Pension Board was called to order by Chairperson Kieth Lockwood at 3:00 p.m. in the Public Works Conference Room of the Englewood Civic Center, 1000 Englewood Parkway.

Members Present: John Garcilaso, Secretary, Employee Representative
 Grayson Hartley, Employee Representative
 Kieth Lockwood, Chairperson, Employee Representative
 Carolyne Wilmoth, Council Appointee

Members Absent: Frank Gryglewicz, Director of Finance and Administrative Services (notice)
 Randy Penn, Mayor (no notice)

Others Present: None

A quorum was present.

* * * * *

Approval of March 5, 2014 Regular Meeting Minutes.

MR. GARCILASO MOVED TO APPROVE THE MARCH 5, 2014 MINUTES OF THE REGULAR BOARD MEETING. MR. HARTLEY SECONDED.

Ayes: Garcilaso, Hartley, Lockwood, Wilmoth
Nays: None
Absent: Gryglewicz, Penn

The motion carried.

Review of FPPA Volunteer and Firefighters Plan Statements

Ms. Wescoat reviewed the statements and explained the new pages to be included with the statements in the future.

Review of the January 1, 2014 Firefighters Actuarial Report

The Board reviewed the Firefighters January 1, 2014 actuarial report.

MR. GARCILASO MOVED TO ACCEPT THE JANUARY 1, 2014 FIREFIGHTERS ACTUARIAL REPORT. MS. WILMOTH SECONDED.

Ayes: Garcilaso, Hartley, Lockwood, Wilmoth
Nays: None

Absent: Gryglewicz, Penn

The motion carried.

Notification of death of Clifford Selby, Retiree (April 19, 2014) and Approval of Survivor Benefit

Clifford Selby, retired firefighter, died April 19, 2014, leaving Bonnie Selby, his surviving spouse as beneficiary.

MS. WILMOTH MOVED TO BEGIN MONTHLY BENEFITS OF \$529.63 AS OF MAY 2014 TO BONNIE SELBY, SURVIVING SPOUSE AND THE ONE TIME FUNERAL BENEFIT OF \$500. MR. GARCILASO SECONDED.

Ayes: Garcilaso, Hartley, Lockwood, Wilmoth
Nays: None
Absent: Gryglewicz, Penn

The motion carried.

Consideration of cancelling the November 2014 meeting making the next meeting February 2015

The Board agreed that unless a matter needing immediate attention requires holding the November 14, 2014 meeting, the next regular meeting will be February 2015.

Members' Choice

Grayson Hartley's term ends December 31, 2014. An election will be held to fill the vacancy.

Meeting adjourned at 3:18 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

POLICE PENSION BOARD MEETING
August 14, 2014

The regular meeting of the Englewood Police Pension Board was called to order by Chairperson George Egri, at 2:02 p.m. in the Public Works Conference Room, Civic Center, 1000 Englewood Parkway.

Members Present: George Egri, Chairperson, Employee Representative
Gary Condrey, Employee Representative
James Phelps, Council Appointee
Norm Wood, Employee Representative

Members Absent: Randy Penn, Mayor (no notice)
Frank Gryglewicz, Director of Finance and Administrative Services
(with notice)

Others Present: None

A quorum was present.

* * * * *

Approval of February 14, 2013 Meeting Minutes.

MR. WOOD MOVED TO ACCEPT THE JANUARY 1, 2014 ACTUARIAL REPORT. MR. CONDREAY SECONDED.

Ayes: Condrey, Egri, Phelps, Wood
Nays: None
Absent: Gryglewicz, Penn

The motion carried.

Review of FPPA Plan Statements.

The Board reviewed the statements from the Fire and Police Pension Association (FPPA).

January 1, 2014 Police Pension Actuarial Report

The Board reviewed the January 1, 2014 actuarial report.

MR. WOOD MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 20, 2014. MR. CONDREAY SECONDED.

Ayes: Condrey, Egri, Phelps, Wood
Nays: None

Absent: Gryglewicz, Penn

The motion carried.

Notification of the Death of Juanita Urban, Surviving Spouse

Juanita Urban, Surviving of Bobby Urban, died June 12, 2014.

Consideration of cancelling the November 2014 meeting making the next meeting February 2015

The Board agreed that unless a matter needing immediate attention requires holding the November 14, 2014 meeting, the next regular meeting will be February 2015.

Member's Choice

Norm Wood's term ends December 31, 2014. An election will be held to fill the vacancy.

The meeting adjourned at 2:25 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

City of Englewood
CULTURAL ARTS COMMISSION
Minutes of January 7, 2015

I. Call Meeting to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:47pm by Chairperson Amy Martinez at the City Council Conference Room, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Martha Kirkpatrick, Vice Chairperson
Tamara Emmanuel, Commission Member
Chrystie Hopkins, Commission Member
Melissa Izzo, Commission Member
Andrea Mallen, Commission Member
Justin Rose, Commission Member
Jill Wilson, City Council Liaison

Not Present: Jared Munn, Youth Member
Jerrell Black, ex officio

Other: Joe Sack, Recreation Manager
Michael Keen, Museum of Outdoor Arts
Dorothy Hargrove, Director of Library Services
Donna Schnitzer, Former Commission Member, Citizen

II. Review of Agenda

Martinez informed the Board that former Commission Member Donna Schnitzer would be added to the agenda as scheduled visitor.

III. Approval of Minutes

Martinez asked if there were any changes and or corrections to the minutes of December 3, 2014. There were none.

A motion was made by Vice Chairperson Martha Kirkpatrick and seconded by Commission Member Andrea Mallen to approve the minutes as presented.

**Ayes: Martinez, Kirkpatrick, Emmanuel, Hopkins, Izzo,
Mallen, Rose**
Nayes: None
Motion Passed.

IV. Scheduled Visitors (10 minutes)

Former Commission Member Donna Schnitzer spoke to the Board in regard to an artist that she knows who she feels would be a good fit for the RiverRun project. Schnitzer explained that the artist, Robert Harrison, typically does work on-site with local materials. Discussion followed regarding Harrison's work. Information was given to staff on Mr. Harrison. Sack explained the timeline for the project and the selection of art, saying that it would not be until 2016 when they would start the process of looking for art but that he would keep the information in a file for when the selection would begin.

V. Unscheduled Visitors (5 minutes)

There were no unscheduled visitors.

VI. **New Business**

A. Funfest

Sack informed the Board that the Department of Parks and Recreation is looking at moving Funfest to the Civic Center site. The Board was told that this will be the 18th year for the event and is the largest City event put on in the City. Sack spoke about the history of Funfest and told the Board that the current location at Belleview Park has its limitations, including the lack of parking and flat space; explaining that they have used every flat space that is feasible and no longer have room for expansion. Board members were told that staff has evaluated the event and would like to see it as a community wide festival that includes City and business involvement. A sight plan for the venue was distributed. Discussion followed in regard to the activities that were being planned for the new location including Touch a Truck, concerts in the amphitheater, a beer garden and an artisan area. The Board was told that staff has talked to Betty's Toys, the benefactors to the event, who has given their approval for the change in venue in addition to the City Departments who manage the Civic Center area. Sack went on to say that they are looking for the Board's endorsement tonight and the Parks and Recreation Commission's tomorrow night and then it will be taken to City Council for its approval. Discussion ensued.

A motion was made by Commission Member Izzo and seconded by Vice Chairperson Kirkpatrick to recommend moving Funfest to the Civic Center site.

Ayes: Martinez, Kirkpatrick, Emmanuel, Hopkins, Izzo, Mallen, Rose
Nays: None

Motion Passed.

Discussion turned to the Cultural Arts Commission booth at Funfest. Martinez stated that for the past several years Commission Member Emmanuel has taken on the responsibility of planning and organizing the art project for the Board's booth and told the Board that it needs to be a group effort. Martinez told board members to brainstorm ideas for this year's booth to be discussed at next month's meeting.

B. 2014 Accomplishments/2014 Annual Report

Board members were told that the packet included a list of accomplishments for the Board for 2014. The list will be used as a basis for the Board's 2014 Annual Report that will be given to City Council when the Board meets with them. Martinez told the Board that they will be meeting with City Council on Tuesday, February 17th in Study Session. Review of the list of accomplishments followed.

VII. **Old Business**

A. Art for Englewood Public Library

Martinez announced that the art for the Library will be going in on Monday, January 12th. Library Director Dorothy Hargrove stated that the glass has been installed with a lock. In regard to having a formal event for the artwork, Martinez said that there will not be one due to it being a smaller piece. The Library Board will be purchasing a plaque for the art piece. Martinez suggested doing a thank you card to the artist that is signed by the Cultural Arts Commission and Library Board. Martinez thanked

everyone for making this happen. Hargrove also passed on appreciation from the Library Board.

B. Blue Chair Store

Discussion followed regarding scheduling a time for Director Black, City Council Liaison Wilson, Martinez and Sack to visit The Blue Chair Store.

C. Murals

Martinez stated that she has been working on completing the Art Proposal template for the mural in Englewood and stated that it would be amazing if it could get done in time for this year's Funfest.

D. Strategic Plan

Martinez reviewed changes made to the January 2015 Strategic Plan. In regard to the art bus shuttle stops and last month's discussion, Emmanuel asked about Prometheus. Sack told the Board that the pictures did not fully show the piece and stated if the Board wants staff to move forward then he would ask MOA Representative Michael Keen to go look at the piece and assess the extent of the damage and what would be required to repair it.

E. Duncan Art Update

Sack reported that they have moved forward with the contract for the Duncan art; noting that the artist, Michael Clapper, is currently reviewing it. The Board was told that at tomorrow night's Parks and Recreation Commission meeting, the art will be presented to the Parks and Recreation Commission for the Board's review.

VIII. Committee Reports

A. Awareness Subcommittee Report

Commission Member Izzo reported that she has been working with Meghan Dwyer, Marketing Program Administrator for the Parks and Recreation Department, to update the Cultural Arts Commission's website. Izzo thanked board members for their feedback on a mission statement for the Board. New drafts of mission statements were distributed. Discussion followed whether mission statements for Boards and Commissions were required to contain the same phrasing as the City's mission statement and if they needed a vision statement instead. Sack said that he would follow up. Board members were told that the mission statement is what the City/Department does and the vision statement is about how it helps the Department/Board reach the goal for the mission. Martinez asked board members to review them and provide feedback. Izzo also reported that she has created a Google map that provides a link with information for the artwork in Englewood. Board members were told that the link would be placed on the Board's website.

B. Art Bus Subcommittee Update

Martinez reported that the Art Bus Subcommittee has done an inventory of all art bus shuttle stops. Discussion followed in regard to pieces of art that still need to be added to the public archive including the sculptured flowers in the colored pots along South Broadway. Sack questioned if the flowers are considered art and placed on the City's list, who is responsible for them or does it place more responsibility on the Cultural Arts Commission. Wilson reported that when the Business Improvement District (BID) ended and the money was split, two to three years of money was kept for maintenance of the flower pots. Wilson went on to say that in the future, City Council could say that it does not want to maintain the flower pots, would it make

them more protected if they are considered public art. Sack asked in regard to the bike racks and if they are more a sculpture of art or a functional item. Wilson stated that they were bought because they were a functional design. Discussion followed. Wilson encouraged that they be included as public art. Hargrove said that more people would be aware of the flower pots if they were included as art. Kirkpatrick told the Board that the next upload on the public archive will not be until June or July so it gives them time to decide.

C. Parks and Recreation Commission Update

There was not a Parks and Recreation Commission meeting in December.

IX. Upcoming Events

Discussion followed regarding upcoming events.

X. Director's Choice

Sack updated Board members on two Arapahoe County Open Space grant applications that the Department will be submitting in February; one for the RiverRun Trailhead project and one for Englewood Parks Gateway Enhancements project (park signage). The Board was also informed that Arapahoe County Open Space will be offering a special opportunity grant for \$500,000 later in the year that the Department will be applying for the RiverRun project.

XI. Commission Member's Choice

Wilson informed the Board that on Wednesday, January 14th, City Council will be holding a special meeting to discuss options for the Fire Department. Wilson spoke in regard to the new economic development opportunities for the City.

Keen reported that MOA has started to finalize its show schedule for this year and the 2015 Design and Build project. Keen also reported that he was successful in meeting the deadline to turn in the Bloomberg art grant that he spoke of at last month's meeting. Keen stated that there are several rounds of elimination and if successful, the money would need to be spent within the next two years; noting that it would mean Englewood would eclipse Denver as the art capital in the metro area. Board members were informed that MOA's Paper Dolls art exhibit will be moved to the Englewood Recreation Center.

Board members spoke of their art shows and exhibits that they have attended over the last several weeks.

Martinez told board members that she is really excited for this year and what they are going to do.

XII. Adjournment

The meeting was adjourned at 7:45pm.

/s/ D. Severa

Recording Secretary

**ENGLEWOOD TRANSPORTATION ADVISORY COMMITTEE
REGULAR BI-MONTHLY MEETING**

Minutes of January 8, 2015

 The regular bi-monthly meeting of the Englewood Transportation Advisory Committee was called to order by Chair Berger at 6:30p.m. in the City Council Conference Room, City of Englewood Civic Center.

Members Present: Andy Berger, Chair
Christine McGroarty
Daryl Kinton
Peter Sendroy
Peter Smith
Chris Diedrich, Alternate
Rick Kahm, Director of Public Works, ex officio

Members Absent: Steven Yates, Council Liaison

Also Present: Ladd Vostry, Traffic Engineer
Linda Trujillo, Recording Secretary
Officer Steve Kunst

It was determined that a quorum is present.

Approval of Minutes

Chair Berger acknowledged the email poll of December 20 for approval of minutes for the November 13, 2014 meeting. The minutes were approved as presented.

Public Comment

There were no visitors present.

Old Business

There were no items for discussion under Old Business.

 **New Business**

ETAC Meeting Schedule

Director Kahm explained that as part of his effort to identify efficiencies in the administration of the City, new City Manager Eric Keck had been looking at all City boards and commissions, including meeting frequency and attendance, and related staff time. City Manager Keck had recommended changes for several boards, including ETAC. The recommendation was that ETAC become an ad hoc committee, meaning that the Committee only meet when there was business to discuss. Kahm said that he was to work with the committee to make modifications, as frequent lack of agenda items had already reduced the meeting schedule from monthly to bi-monthly, and when there were no specific items to discuss, it was not the most efficient use of staff time. Chair Berger commented that another committee that he serves on meets whenever there is business to discuss, and also conducts business by email or telephone poll; and suggested

the same for ETAC. Alternately, Berger said that he had thought that meeting quarterly might be feasible. Kahm said that his recommendation for ETAC would be to have two scheduled meetings per year, with the understanding that members keep the second Thursday of each month open for additional meetings that would be scheduled as needed. Kahm said that he believed upcoming developments would have traffic issues for the Committee to discuss. One issue involves anticipated problems with parking related to several housing developments slated to open this year.

Peter Sendroy asked for clarification regarding petitioning for permit parking, asking if that involves the Committee. Kahm replied that permit parking was approved by City staff, but that they would like to have the option of bringing those types of issues to the Committee, particularly regarding upcoming developments.

Kahm then reminded the Committee about potential involvement in the studies being undertaken by the Community Development Department.

Daryl Kinton asked about potential development at the Martin Plastics site. Kahm said that he believed development there was stalled as plans had changed, but that he believed there would be progress at the site.

Mr. Kahm noted that tonight was Daryl Kinton's last meeting and recognized that Chris Diedrich had applied for the open position. Since Mr. Kinton was Vice Chair, the Committee would need to elect a new Vice-Chair. Chair Berger stated that elections were normally held in March, and that his term as Chair was also ending. Kahm reiterated that although he recommended reducing the number of meetings, he would encourage at least two meetings per year and that a meeting should be held in March to elect new officers.

The motion was made by Chair Berger and seconded by Peter Smith to amend the Committee's meeting schedule to meeting a minimum of twice per year, with the stipulation that members keep the second Thursday of each month open for additional meetings to be scheduled as needed, either by staff or by Committee members. Discussion ensued.

Peter Sendroy commented that he believed the Committee existed to bring citizens' issues forward. He asked if those issues could be sent directly to staff rather than before the Committee. Mr. Sendroy felt that it was important that citizens have a way to communicate those issues to staff. Mr. Kahm responded that staff deal with citizens' issues on a daily basis, and that the Committee was more geared for dealing with global issues. Chair Berger stated that citizens rarely attend meetings to bring forth issues. Mr. Vostry added that staff regularly deals with citizen requests by phone as well as through emails forwarded by the Webmaster.

Mr. Smith asked Mr. Berger how, in his experience on the Election Committee, issues not requiring a meeting had been dealt with. Mr. Berger replied that most of the items the Committee dealt with were presented and then responded to and/or voted on by email. Smith asked if he felt ETAC could function similarly. Berger responded that although the Committees were different, he felt that as part of the goal of making the Committee's work more efficient and cutting costs, ETAC could function in a similar way. Berger said that he felt that the suggestion of meetings twice per year and then scheduled as needed was a reasonable option.

Mr. Kahm emphasized the importance of the Committee to staff, saying that the Committee's input in the past had been very helpful.

Chris Diedrich stated that he felt that the purpose of the Committee, in conjunction with the studies currently underway in the City, is related to traffic infrastructure. Diedrich said that he felt the Committee's involvement in those studies was important, that he felt meeting twice a year was not enough with projects that are coming up; and that meeting quarterly would be more effective. Berger said that if an issue came up that could be emailed to members, if it was felt that the issue needed to be discussed at a meeting, then a meeting could be scheduled.

 Kahm said that different departments in the City have different roles in working together on projects, and goals each department bring to the project aren't always in agreement. One example is parking issues Public Works anticipates with new projects sometimes clash with developers expectations. Daryl Kinton said that he believed there could be better communication among departments, and that he believed the Committee should not meet less than quarterly.

Rick Kahm told the members that staff would make members aware of any meeting notice regarding development that they might be interested in attending. Daryl Kinton added that doing more business by phone or email would be a way to cut costs. Kahm explained that the City Manager, when looking into the various Boards and commissions, looked at how many times they met, how many meetings were canceled, as well as staff time. Andy Berger mentioned that emailing packets rather than mailing might help with costs. Kahm agreed, but stated that not everyone has email capability.

Christine McGroarty said that she had mixed feelings about reducing the number of meetings. Ms. McGroarty said that she felt that the committee had not been very active during her two years on the committee, and that if meetings were less often there might be some loss of momentum. Chair Berger said that in the early years of the committee, he felt that the committee had been given some direction by City Council; and that was no longer the case.

Berger then asked for a consensus on meeting schedule. Peter Sendroy suggested meeting quarterly might be a more gradual change to implement. Chris Diedrich, referring to Item C, Section 2-12-5 of the Municipal Code (Transportation Advisory Committee, Powers and Duties), "Make recommendations regarding the allocation of funds for capital expenditures related to roadway and transportation improvements.", asked how that meshed with the processes at the working level with city workers. Kahm explained that the city is experiencing serious budget issues, and there is not a lot of room presently in the budget. Several years ago, Public Works reduced its budget and staffing levels by 17%; consequently the department runs on a minimal budget. Kahm said that if the budget situation improves, then there may be funds available for improvements that the committee could consider. Diedrich said that he would like to see the committee feel more involved in the process. Berger reiterated that he believed some of the disconnect was due to the changes in Council since the committee began. Diedrich said that maybe the Purpose of the Committee should be re-defined.

Christine McGroarty gave a brief description of the City's budget process, saying that there were two pieces, the operating budget and the capital budget; and that there was a certain amount of money available for capital projects. Needs submitted for capital funds are prioritized for funding. Ms. McGroarty said that she believed the committee could weigh in on that process. Ms. McGroarty suggested that Deputy City Manager Mike Flaherty, who oversees the city's capital budget, might attend a meeting to explain the budget process.

 Kahm said that staff had just compiled a list of infrastructure maintenance needs for the City Manager, and that less than half of what was needed to maintain current infrastructure was available. The process for funding capital requests sometimes included getting the minimum amount of funding. Kahm said that current projects requiring funding included a new HVAC system for the Rec Center, as well as a new roof, which had consumed most of the capital budget. McGroarty said that the list of projects that do not get funded is very troubling, as those projects are badly needed.

Getting back to the meeting schedule, Peter Smith asked if tonight's agenda would have required a meeting. Kahm responded probably not. Smith said that the committee may have to consider changing the way they function, including identifying reasons to meet. Kahm said that one issue the committee might work on is finding a way to make a bicycle crossing for Santa Fe at Oxford. Kahm added that there had been talk of a public/private partnership that would work on creating a grade separation at Oxford, similar to Belleview. Kahm said that a pet project such as getting a safe bicycle connection from the east side of the railroad tracks to the river is something that the committee could focus on.

Diedrich said that he would appreciate the opportunity to contribute to the planning process for the Comprehensive Plan currently underway. Peter Smith indicated that he would also be interested in participating, saying that he felt the group had an obligation to initiate discussions for possible goals. Kahm said that he believed the key to working on successful projects was to pick projects that were doable, rather than those that were not feasible. McGroarty reiterated her view that meeting less often would reduce momentum on such projects.

 Smith said that he agreed with the notion that some engagement might be lost with reduced meetings, but that there was a new playing field that the group must adapt to; and that working more aggressively towards particular goals and projects would help to jumpstart the committee and justify meeting times.

Discussion ensued regarding the earlier motion. Chair Berger said that he understood that to aid in the City's efforts to cut costs, he felt that having meetings twice per year and as needed would suffice, especially if it would help to keep the committee viable.

Kahm reminded the members that the City administration was not only looking at costs, but also citizens' time involvement on committees. **Peter Sendroy made a motion to amend the previous motion to change the meeting schedule to meeting four times per year, and to email minutes rather than mail hard copies. Chair Berger seconded the motion. The motion passed unanimously.** Discussion then ensued regarding which months to meet. Chair Berger made the motion to change the meeting schedule to January, May, September and November. Kahm suggested meeting in

March to hold officer elections. The group agreed and discussed changing the first meeting to be held after new members are appointed in February of each year. **Chair Berger then amended the previous motion to change the meeting schedule to four meetings per year, in February, May, September and November, with the stipulation that members keep the second Thursday of each month open for additional meetings to be scheduled as needed, either by staff or by Committee members. Peter Smith seconded the motion. The motion passed unanimously.**

Chairperson's Choice

Chair Berger thanked Mr. Kinton for his years of service on the committee.

Berger then asked if anything could be done about icy conditions on Lehigh between Windermere and Inca. Kahm responded that Lehigh was not a major grid street that gets priority in snow removal operations, and that much of the problem is the flat grade as well as shade; but that he would have staff look at the area.

Director's Choice

Director Kahm had no further items for discussion.

Committee Members' Choice

Ms. McGroarty said that she felt tonight's discussion had been beneficial and that she hoped to keep moving forward.

Mr. Sendroy brought a couple of local issues forward. First, Sendroy said that he had been made aware of parking problems on Floyd Place from overflow at Kent Place the previous weekend. Kahm and Vostry told Sendroy they would assist him with a petition for permit parking. Also, Sendroy spoke about complaints regarding speeding on Dartmouth near Logan, and residents not being able to back out of their driveways. Sendroy said a committee was being formed to address the issues. Sendroy stated that he believed that citizen concerns must be addressed to determine if anything can be done. Officer Kunst said that traffic speed enforcement had been done there before Christmas both this year and last. Mr. Vostry added that staff had responded to a related Council Short-Term request which had asked about installing parking lanes. In their response to the request, staff agreed that the parking lanes would be painted on Dartmouth from Logan to Lincoln as part of the yearly painting schedule later in the year. Vostry said that marking the parking lanes tends to visually narrow the thru lanes. Vostry reiterated that the work would be scheduled in the summer as part of services shared with the City of Littleton. Vostry added that traffic has greatly increased on streets such as Dartmouth and University, as well as Highway 285 and Broadway.

Discussion turned to anticipated increased traffic due to the new Chik-fil-A being developed at Broadway and Dartmouth. Mr. Vostry said that increased traffic was to be expected in any new development, and that staff would deal with it to function as well as possible. Mr. Kahm added that the new development at Broadway and Kenyon would also bring increased traffic. Vostry said that the only access to

City of Englewood

**PARKS AND RECREATION COMMISSION
Minutes of January 8, 2015**

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30p.m. by Chairperson Garrett at the Broken Tee Golf Course Maintenance Facility, 4000 S. Clay Street.

Present: Douglas Garrett, Chairperson
Mark Husbands, Vice Chairperson (arrived at 5:36pm)
Vicki Howard, Englewood Schools Liaison
Karen Miller, Commission Member (arrived at 5:34pm)
Jim Woodward, Commission Member
Chad Glover, Youth Commission Member
Marta Mansbacher, Youth Commission Member (arrived at 5:36pm)
Martha Kirkpatrick, Cultural Arts Commission

Not Present: Allie Moore, Commission Member
Bob McCaslin, City Council Liaison
Jerrell Black, ex officio

Also Present: Dave Lee, Open Space Manager
Joe Sack, Recreation Manager
Steve Jones, Mile High Wakeboarding (left at 5:47pm)

II. Approval of Minutes

Garrett asked if there were any changes or corrections to the minutes of November 13, 2014. There were none. The minutes were approved as presented.

Garrett asked if there were any changes or corrections to the minutes of December 11, 2014. Recording Secretary Debby Severa noted that the heading to the December 11, 2014 minutes have the incorrect date of November 13, 2014. The minutes were approved as amended.

III. Scheduled Public Comment

Garrett welcomed Mr. Steve Jones from Mile High Wakeboarding who was present to talk about wakeboarding at Centennial Lake. Discussion was turned over to Jones. Information on wakeboarding was distributed to the Board. Jones explained that Mile High Wakeboarding uses an overhead cable system that produces a wakeless water-skiing apparatus that does not require the use of a boat. Board members were told that there are two types of cable systems: a two tower system and a full-size or multiple tower system. Jones said that he is proposing a 2 tower system for Centennial Lake that would consist of a 100' x 700' long cable system, or 1.6 acres. A short video on wakeboarding was shown. Jones told the Board that he wanted to introduce the idea of wakeboarding at Centennial Lake and see if there was any interest; noting that he was attracted to the area because it was out of the way and up against a hill. Board members were shown several sample layouts for Centennial Lake. Jones explained that Mile High Wakeboarding's typical customer is mom, dad and kids and reported that the presentation does not give costs but noted that there would be no impact to the tax payer.

Garrett asked if the cabling structure is left up during the winter. Jones said that it is taken down for security. Commission Member Woodward asked what anchors the cabling. Jones stated that they like to do above ground towers anchored in concrete. Open Space Manager Dave Lee asked what the cable tower is comprised of. Lee was told that Mile High Wakeboarding builds its own tower and it is typically made of steel.

Jones told the Board that Mile High Wakeboarding has thirteen locations, the first being in Milliken, Colorado and noted that they are looking for a new location in the south Denver area. Joe Sack, Recreation Manager asked Jones if it is a drop in activity. Sack was told that customers take turns and rides typically last 10-15 minutes. Jones explained that the cost to ride is \$29/2 hours, \$36/4 hours, \$42/all day and \$599/season pass. The Board was told that they usually sell out. Lee asked if any other facilities are required. Jones said that they like to build shade structures and need a 400 sq. ft. building to house supplies. Sack asked if their summer camps are licensed. Jones replied that they are not. Lee asked if people need to bring their own boards. Jones said that boards, helmet and lifejacket are provided for a \$10 fee; noting that most people start by renting and then bring their own board. Garrett informed Jones and the Board that Centennial Lake is a water supply and the park has historically not been used for events and activities, limiting use of the lake. Jones was told that staff would be in touch. Jones thanked the Commission and left.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Naming of Belleview Park Field

Lee informed the Board that he and Director Black attended the January 5th City Council Study Session for discussion on naming the Belleview Park ballfield the Jack Poole Memorial Field. Lee reported that Council discussed the item and the consensus was that they are okay with naming the Belleview ballfield after Jack Poole but want a policy in hand before moving forward with naming the field. The question was asked as to the process for coming up with a policy. Lee explained that staff will work on drafting a policy to bring back to the Board to review before taking it to Council. Board members were reminded that some research has already been done. Lee noted that Jack's son, was also present at the January 5th Study Session.

VI. Funfest

Board members were informed that the Department is looking at relocating Funfest to the Civic Center site and are asking the Board for its endorsement in relocating the event. Sack stated that staff has received endorsement from the event's benefactor, Betty's Toys, in addition to the City Departments who manage the Civic Center area and the Cultural Arts Commission. Sack explained that this will be the 18th year for Funfest and the current location at Belleview Park has its limitations including lack of parking and flat space, explaining that they have used every flat space that is feasible and have no room for expansion. Sack went on to say that the Department would like to see Funfest as a city-wide event that includes involvement and support from the City and businesses and cannot do that in the current location. A preliminary layout for the event was distributed. It was explained that some streets would be blocked off but that people would still have access to the parking garage. Discussion followed regarding the changes to the event by moving it to the Civic Center including "Touch a Truck", food trucks, concerts at the amphitheater, artisan area and a beer garden. Sack stated that they will be stepping up the entertainment including having the last Sounds of Summer concert that evening. Discussion followed. Garrett commented that it sounds like there are a lot of logistics that need to be worked out but added that it is also a way to bring energy back in to the

event. Miller reported that it reminds her of Western Welcome Week which pulls in a huge amount of people and stated that this is a start. Woodward spoke in regard to utilizing additional space around the area. Sack explained that they will look at doing that in phase two, wanting to keep it like this for now for the first year. Discussion followed. Garrett asked the Board if they were in support of the change. All were in consensus of the change in venue for Funfest.

VII. Duncan Park Development Update

A report on the Duncan Park development followed. Lee stated that there is nothing new to report since the last meeting; noting that there are still punch list items that need to be taken care of in the spring when the weather is warmer including concrete replacement and painting of the shelter roof.

Discussion was turned over to Martha Kirkpatrick from the Cultural Arts Commission and representative from the Duncan Park Art Selection Committee to talk about the Duncan Park art. Sack noted that Commission Member Allie Moore also served on the Art Selection Committee as representative from the Parks and Recreation Commission. Kirkpatrick reported that the Art Selection Committee interviewed four artists on November 15th and selected "Your Turn" by Michael Clapper. Kirkpatrick distributed photos of the artwork and explained that it consists of 7' tall poles with colored cylinders that can be moved to make pixelated images and words. Kirkpatrick described it as an interactive piece of art that park visitors can touch and make it their own. Discussion followed. The Board was told that a specific location for the art has not yet been determined. Kirkpatrick reported that the art was presented to the Cultural Arts Commission in December who gave its approval and is now being presented to the Parks and Recreation Commission for its approval. Board members were told that the City Attorney's Office has just finished reviewing the contract and it is now with the artist for his review. Sack stated that Risk Management has also been involved to evaluate all safety issues. Youth Member Glover stated that he likes how it is interactive and not a concrete piece and thinks it will appeal to the young children. Board members concurred with Glover and gave their endorsement of Michael Clapper's "Your Turn" for Duncan Park.

Woodward commented that he was recently in the Duncan Park neighborhood and was surprised how much of the community was at the park, coming and going; stating that it was obvious how much they enjoy the park.

VIII. RiverRun Trailhead Update

Sack stated that staff is preparing two grant applications for Arapahoe County Open Space, one being for the RiverRun Trailhead. The Board was told that the grant application is for \$300,000 with a required \$100,000 matching for a total of \$400,000. Sack explained that the project is in three phases and this grant application is for phase one that consists of earthwork for the site. If successful with funding, the project should be completed by 2017.

Sack went on to explain that the second grant application is for Englewood Parks Gateway Enhancements, Phase 1 and in the amount of \$200,100 with \$83,300 matching to be used to update seventeen signs in Englewood parks, with some large identification signs and small identification signs.

IX. Cultural Arts Commission Update

Kirkpatrick gave an update on last night's Cultural Arts Commission meeting. Kirkpatrick stated that the Board is preparing its presentation to City Council on February 17th. Discussion followed regarding the Board's accomplishments for 2014.

X. Director's Choice

As mentioned by Kirkpatrick, Sack told board members that the Cultural Arts Commission will be attending the February 17th Study Session to meet with City Council and asked board members if they would also like to meet with Council to discuss what the Board has been working on. Garrett said that he thinks as a group they should it. Discussion followed. Garrett suggested that staff prepare a list for next month's meeting for discussion.

Lee informed the Board that the Parks Division has taken over the snow removal and maintenance of the three Englewood fire stations. Lee also reported that they are in preliminary discussions with the School District in regard to maintaining school property, grounds and landscaping. Lee said that they will keep the board updated as they have more discussions. Discussion followed regarding the decorative lighting in downtown Englewood and the marketplace.

XI. Commission Member's Choice

Howard announced that all the new Alternative High School and Englewood Campus are open and a ribbon cutting and a ribbon cutting has been scheduled for February 7th. Board members were reminded that next month's board meeting will be a tour of the new Alternative High School and the 9-12 Campus. Howard gave an update on the subject of the Charter School.

XII. Adjournment

The meeting was adjourned at 6:38pm.

/s/ D. Severa
Recording Secretary



City of Englewood
ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
Telephone Poll Minutes
February 4, 2015

1. Consideration of Minutes:

- a) Results of the minutes of the regular meeting of January 21, 2015.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | |
|---|---|
| a) Billy's Gourmet Hot Dogs
2950 S. Broadway | Hotel/Restaurant Liquor License
Expires January 18, 2015 |
| b) Felt
101 W. Floyd Ave. | Hotel/Restaurant Liquor License
March 2, 2015 |
| c) Los Portales Mexican Restaurant
3487 S. Logan St. | Hotel/Restaurant Liquor License
Expires January 22, 2015 |

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The renewals were approved.

3. Transfer of Ownership Application

- a) J C Benson Restaurant Group LLC dba Refuge
3999 S. Broadway
Hotel/Restaurant liquor license
Transferring from Jasmine Asian Cuisine
- b) SHCJ Enterprises Inc. dba Englewood Wine and Spirits
2709 S. Broadway, Units C & D
Retail Liquor Store Liquor License
Transferring from YJHW Inc. dba Englewood Wine and Spirits

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The Transfers of Ownership and Temporary Permits were approved.

4. Special Event Permit

- a) Denver Green School PTA
1000 Englewood Parkway
For an event May 15, 2015 from 6:00 p.m. to 10:00 p.m.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The special event permit was temporarily approved for the Denver Green School PTA, pending the ten (10) day posting of the property and with the public hearing date of February 18, 2015 which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. Neighborhood boundaries are set at: Yale Avenue to the north, Oxford Avenue to the south, Broadway to the east and Zuni Street to the west.

5. Findings of Fact, Conclusions and Order of Authority

- a) Memphis Cue Bar LLC. dba Memphis Cue Bar

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/s/ Kerry Bush, MMC

Deputy City Clerk