

**Agenda for the
Regular Meeting of the
Englewood City Council
Tuesday, January 20, 2015
7:30 pm**

Englewood Civic Center – Council Chambers
1000 Englewood Parkway
Englewood, CO 80110

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Consideration of Minutes of Previous Session.
 - a. Minutes from the Regular City Council Meeting of January 5, 2015.
6. Recognition of Scheduled Public Comment. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to five minutes.)
 - a. Ken Haraldsen, an Englewood resident, will be present to update Council on his trip to Europe for the 70th Anniversary of the Battle of the Bulge.
 - b. Drew Gaiser will be present to address Council regarding the Englewood Fire Department.
 - c. Jeremy Letkomiller, an Englewood resident, will be present to address Council regarding the Englewood Fire Department.

Please note: If you have a disability and need auxiliary aids or services, please notify the City of Englewood (303-762-2405) at least 48 hours in advance of when services are needed.

7. Recognition of Unscheduled Public Comment. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to three minutes. Time for unscheduled public comment may be limited to 45 minutes, and if limited, shall be continued to General Discussion.)

Council Response to Public Comment.

8. Communications, Proclamations, and Appointments.

- a. Letter from Beverly Bradshaw announcing her resignation from the Englewood Housing Authority.
- b. A resolution recommending the appointment of Paula Grimes to the Englewood Housing Authority.

9. Consent Agenda Items

- a. Approval of Ordinances on First Reading.
- b. Approval of Ordinances on Second Reading.
- c. Resolutions and Motions.

10. Public Hearing Items.

- a. A public hearing to gather input on Council Bill No. 1, authorizing amendments to Title 16: Unified Development Code regarding Bulk Plane Requirements.

11. Ordinances, Resolutions and Motions.

- a. Approval of Ordinances on First Reading.
 - i. Council Bill No. 2 – Recommendation from the Community Development Department to adopt a bill for an ordinance authorizing an amendment to the Intergovernmental Agreement with the Regional Transportation District for cost sharing for operation of the “Art” shuttle for 2015. **Staff Source: Harold J. Stitt, Senior Planner.**
- b. Approval of Ordinances on Second Reading.
 - i. Council Bill No. 69, authorizing amendments to Title 16: Unified Development Code regarding Official Zoning Map Amendments (Rezoning) and Planned Unit Developments.

- ii. Council Bill No. 71, authorizing amendments to Title 16: Unified Development Code regarding Minimum Lot Width for Multi-Unit Dwellings in the MU-R-3-B and M-U-R-3-C Zone Districts.
- c. Resolutions and Motions.
 - i. Recommendation from Fire Department to adopt a resolution authorizing the application for a Firefighter Safety and Disease Prevention Grant from the Colorado Division of Fire Prevention and Control for the purchase of Thermal Imager Cameras. **Staff Source: Andrew Fox, Acting Assistant Chief of Support Services.**
 - ii. Recommendation from the Parks and Recreation Department to approve a resolution supporting the City's grant application to Arapahoe County Open Space for Park Gateway Enhancements Phase I. **Staff Source: Jerrell Black, Director of Parks and Recreation and Dave Lee, Manager of Open Space.**
 - iii. Recommendation from the Parks and Recreation Department to approve a resolution supporting the City's grant application to Arapahoe County Open Space for River Run Trailhead Phase I. **Staff Source: Jerrell Black, Director of Parks and Recreation and Joe Sack, Recreation Manager.**
 - iv. Recommendation from the Police Department to approve, by motion, the purchase of a 2015 Ford Police Interceptor Vehicle through a State of Colorado bid. (Conditional upon approval of 11 c v). **Staff Source: Jeff Sanchez, Deputy Police Chief and Pat White, Fleet Manager.**
 - v. Recommendation from the Finance and Administrative Services Department to approve a resolution authorizing a transfer and supplemental appropriation of funds for additional costs of obtaining and upgrading a 2015 Ford Police Interceptor Vehicle. **Staff Source: Frank Grylewicz, Finance and Administrative Services.**
- 12. General Discussion.
 - a. Mayor's Choice.
 - b. Council Members' Choice.
 - i. A resolution authorizing wage and benefit adjustments for the Municipal Judge.
- 13. City Manager's Report.
- 14. City Attorney's Report.
- 15. Adjournment.

January 8, 2015

The Honorable Randy Penn, Mayor
Englewood City Council Members
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110

Dear Mayor Penn and City Council Members:

I regret to inform you that I must resign as Commissioner from the Board of Commissioners of the Englewood Housing Authority due to a conflicting work schedule. My role as a Commissioner has been rewarding and productive. I am appreciative of the opportunity it allowed me to utilize my expertise for the benefit of the citizens of Englewood. My resignation is effective immediately.

Sincerely,



Beverly Bradshaw

RESOLUTION NO. _____
SERIES OF 2015

A RESOLUTION RECOMMENDING PAULA GRIMES FOR APPOINTMENT TO THE
ENGLEWOOD HOUSING AUTHORITY FOR THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, there is a vacancy in the Englewood Housing Authority; and

WHEREAS, Paula Grimes has applied to serve as a member of the Englewood Housing
Authority; and

WHEREAS, Paula Grimes was previously named as an alternate to the Englewood Housing
Authority; and

WHEREAS, the Mayor desires to appoint Paula Grimes as a member of Englewood Housing
Authority; and

WHEREAS, the Englewood City Council supports the Mayor's appointment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
ENGLEWOOD, COLORADO, THAT:

Section 1. Paula Grimes is hereby appointed to the Englewood Housing Authority for the
City of Englewood, Colorado. Paula Grimes' term will be effective immediately and will expire
on July 1, 2015.

ADOPTED AND APPROVED this 20th day of January, 2015.

ATTEST:

Randy P. Penn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the
above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk

COUNCIL COMMUNICATION

Date: January 20, 2015	Agenda Item: 10 a	Subject: Amendments to Title 16, Public Hearing on Council Bill 1: Bulk Plane Requirements
Initiated By: Community Development Department		Staff Source: Brook Bell, Planner II

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

Council considered the proposed Title 16 amendments at First Reading on January 5, 2015 and set a public hearing for January 20, 2015.

RECOMMENDED ACTION

Recommendation from the Community Development Department to consider testimony during Public Hearing on a Bill for an Ordinance authorizing amendments to Title 16: Unified Development Code regarding Bulk Plane Requirements.

BACKGROUND

Prior to the adoption of the Unified Development Code (UDC) in 2004, residential building mass was regulated primarily by minimum setback, maximum height, and maximum lot coverage standards. With the adoption of the UDC, bulk plane requirements were added to further regulate residential building mass.

The intent of the bulk plane regulations is "to ensure that new residential development, including additions and expansions of existing dwellings, provides adequate light and privacy to neighboring properties. In addition, the bulk plane requirements are intended to assure greater design compatibility in terms of building mass and scale within Englewood neighborhoods".

The bulk plane creates an invisible tent-like boundary limiting the three dimensional space in which a dwelling structure, including the roof, may occupy (with some exceptions). The current bulk plane regulations apply to residential development of 4 units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. The bulk plane regulations do not apply to residential developments of 5 or more units, or non-residential development, or accessory structures in the zone districts listed above. The bulk plane regulations do not apply to any development in the MU-R-3-C, MU-B-1, MU-B-2, M-1, M-2, M-O-2, I-1, I-2 or TSA zone districts.

As residential development activity in the City of Englewood has increased, some architects, builders, and real estate professionals have stated that the UDC's bulk plane regulations are too restrictive and hinder new development. This is especially problematic for new duplexes and townhomes on 25 foot wide lots. It should be noted that many cities have bulk plane regulations, including Denver, although their regulations are less restrictive than Englewood's. The City of Littleton does not have any bulk plane regulations.

PROPOSED AMENDMENTS

Recently, staff has had more detailed discussions with architects and builders regarding how the current bulk plane regulations affect the design, construction cost, and sale of new residential development and expansions of existing dwellings. The specific issues and proposed amendments to the current bulk plane regulations are listed below.

- Beginning Point of Bulk Plane 12 Feet Above Midpoint of Side Property Line – The current bulk plane begins at a point 12 feet above the midpoint of the side property line and continues at a 45 degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of 17 feet for a house with a 5 foot setback. The market for most new homes demands 9 or 10 foot ceilings on the first floor, and 8 or 9 foot ceilings on the second floor.

The current bulk plane does not accommodate these ceiling heights without recessing the first floor joists into the foundation wall and using a low sloping ceiling towards the side wall on the second floor. These construction techniques are not standard and increase costs for a builder. This issue becomes more critical for duplexes and triplexes on 25 foot wide lots where the side units are limited to 20 feet in overall width. The potential loss of functional space in these multi-unit developments has deterred some developers from building in Englewood.

Proposed Amendment to Beginning Point of Bulk Plane: Increase the beginning point of the bulk plane from 12 feet above the midpoint of the side property line, to a point 17 feet above the midpoint of the side property line; then continue at a 45 degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of 22 feet for a house with a 5 foot setback. This will allow for 9 or 10 foot ceilings on the first floor, and 8 or 9 foot ceilings on the second floor without requiring special construction techniques.

- Applicability of Bulk Plane in Different Zone Districts – Currently the bulk plane applies to residential development of 4 units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. The R-1-A zone requires a minimum of 75 feet of lot width and minimum 7 foot side setbacks. The R-1-B zone requires a minimum 60 feet of lot width and minimum 5 foot side setbacks.

The R-1-A and R-1-B zone districts are intended to be less dense with wider lots and in some cases wider side setbacks than the other residential zone districts. These wider lots with increased setbacks are not impacted by the current bulk plane regulations as much as the other residential zone districts.

Proposed Amendment: Staff proposes to change the bulk plane only in the R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. No change is proposed in the R-1-A and R-1-B zone districts. The current UDC bulk plane that begins at a point 12 feet above the midpoint of the side property line is consistent with Denver's "suburban house" regulations. Neighborhoods in Denver such as Platt Park, Washington Park, and Observatory Park (which are similar in density to many of Englewood's neighborhoods) fall under the "urban house" zoning. Denver neighborhoods such as Wellshire, University Hills, and Southern Hills fall under the "suburban house" zoning. The character of the City of Englewood's R-1-A and R-1-B is more suburban and as such, staff recommends maintaining the current UDC bulk plane that begins at a point 12 feet above the midpoint of the side property line for the R-1-A and R-1-B zone districts.

- Method of Measuring Grade - Currently the bulk plane is measured from the existing grade (or ground elevation) at the midpoint of each side property line. If the existing grade at the midpoint on one side

property line is different than the other side property line, then the resulting bulk planes are asymmetrical when viewed from the front of the lot. When this occurs, most architects end up having to comply with the more restrictive of the two bulk planes to avoid having an elevation change in the floor of the house from side to side. Changing floor elevations adds construction costs and can compromise the internal layout of the home.

Proposed Amendment to Method of Measuring Grade: Use the average existing grade of the midpoints of the side property lines to establish a base plane for both bulk planes.

- Method of Measuring Maximum Side Wall Height - The maximum side wall height is currently measured at the point where the bottom of the soffit or eave intersects the side wall of the house. This approach penalizes certain roof framing profiles while rewarding others without regard to the intent of the bulk plane.

Proposed Amendment to Method of Measuring Maximum Side Wall Height: Staff proposes to measure the side wall height at the point where the side wall of the house intersects the top roof framing member (roof sheathing). This approach is better aligned with the intent of the bulk plane and treats various roof framing profiles more equitably. A clarification for parapet walls (a short protective wall above a flat roof) will also be made that requires the top of the parapet wall to meet the bulk plane. Lastly, an exception for rooftop patio railings will be added so that a railing may extend into the bulk plane a maximum of 42 inches provided it is at least 75% open or transparent.

SUMMARY

The City of Englewood is experiencing increased demand and new interest in in-fill development. Staff has received feedback from architects, builders, and real estate professionals on the restrictive nature of the current bulk plane requirements in the UDC. Denver's less restrictive bulk plane regulations, and Littleton's lack of any bulk plane restrictions, may be steering some new development away from the City of Englewood. In order to create a competitive environment more conducive to redevelopment, the Planning and Zoning Commission provided a favorable recommendation of approval for the proposed UDC amendments which are detailed in the attached Bill for an Ordinance.

FINANCIAL IMPACT

Residential redevelopment will generate additional revenue incrementally from increased building and use taxes and through increased property taxes based on higher property valuations.

LIST OF ATTACHMENTS

Community Development Staff Report – October 21, 2014
Planning and Zoning Commission Minutes – October 21, 2014
Planning and Zoning Commission Findings of Fact – October 21, 2014
Bill for an Ordinance



C I T Y O F E N G L E W O O D
C O M M U N I T Y D E V E L O P M E N T

TO: Planning and Zoning Commission
THRU: Alan White, Community Development Director ✓
Chris Neubecker, Senior Planner ✓
FROM: Brook Bell, Planner II ✓
DATE: October 21, 2014
SUBJECT: Case # 2014-05: Bulk Plane Amendments to the Unified Development Code

RECOMMENDATION:

Community Development Department requests that the Planning and Zoning Commission review, take public testimony, and forward to City Council a recommendation for adoption of Unified Development Code (UDC) amendments regarding bulk plane requirements.

BACKGROUND:

Prior to the UDC's adoption in 2004, residential building mass was regulated primarily by minimum setback, maximum height, and maximum lot coverage standards. With the adoption of the UDC, bulk plane requirements were added to further regulate residential building mass.

The intent of the bulk plane regulations is "to ensure that new residential development, including additions and expansions of existing dwellings, provides adequate light and privacy to neighboring properties. In addition, the bulk plane requirements are intended to assure greater design compatibility in terms of building mass and scale within Englewood neighborhoods".

The current bulk plane regulations are attached as Exhibit A. The bulk plane creates an invisible tent-like boundary limiting the three dimensional space in which a dwelling structure, including the roof, may occupy (with some exceptions). Figure 16-6(3) illustrates the bulk plane; note that the bulk plane increases in height as a structure's side setback increases.

The current bulk plane regulations apply to residential development of 4 units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. The bulk plane regulations do not apply to residential developments of 5 or more units, or non-residential development, or accessory structures in the zone districts listed above. The bulk plane regulations do not apply to any development in the MU-R-3-C, MU-B-1, MU-B-2, M-1, M-2, M-O-2, I-1, I-2 or TSA zone districts.

ANALYSIS:

As residential development activity in the City of Englewood has increased, some architects, builders, and real estate professionals have stated that the UDC's bulk plane regulations are too restrictive and hinder new development. This is especially problematic for new duplexes and townhomes on 25 foot wide lots. It should be noted that many cities have bulk plane regulations, including Denver, although their regulations are less restrictive than Englewood's. The City of Littleton does not have any bulk plane regulations.

Recently, staff has had more detailed discussions with architects and builders regarding how the current bulk plane regulations affect the design, construction, and sale of new residential development and expansions of existing dwellings. The specific issues and proposed changes to the current bulk plane regulations are listed below.

- Beginning Point of Bulk Plane 12 Feet Above Midpoint of Side Property Line – The current bulk plane begins at a point 12 feet above the midpoint of the side property line and continues at a 45 degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of 15 feet for a house with a 3 foot setback, and 17 feet for a house with a 5 foot setback. The market for most new homes demands 9 or 10 foot ceilings on the first floor, and 8 or 9 foot ceilings on the second floor.

The current bulk plane does not accommodate these ceiling heights without recessing the first floor joists into the foundation wall and using a low sloping ceiling towards the side wall on the second floor. Exhibits B and C show a new home that was recently approved using these techniques to meet the current bulk plane (see red circles at foundation and second story ceiling on Exhibit C). These construction techniques are not standard and increase costs for a builder. This issue becomes more critical for duplexes and triplexes on 25 foot wide lots where the side units are limited to 20 feet in overall width. The potential loss of functional space in these multi-unit developments has deterred some developers from building in Englewood.

Proposed Change to Beginning Point of Bulk Plane: Increase the beginning point of the bulk plane from 12 feet above the midpoint of the side property line, to a point 17 feet above the midpoint of the side property line; then continue at a 45 degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of 20 feet for a house with a 3 foot setback, and 22 feet for a house with a 5 foot setback. This will allow for 9 or 10 foot ceilings on the first floor, and 8 or 9 foot ceilings on the second floor without requiring special construction techniques.

Exhibit D shows the same house as previous exhibits, but with standard construction techniques and 9 foot ceilings on both the first and second floors (see green circles at foundation and second story ceiling on Exhibit D). Note that the house just meets the bulk plane utilizing a 17 foot high beginning point for the bulk plane (see green line for proposed bulk plane). The roof pitch on this house would have to be modified to meet

the current 32 foot maximum height in the UDC. There are no proposed changes to the current 32 foot maximum height in the UDC.

- Applicability of Bulk Plane in Different Zone Districts - Currently the bulk plane applies to residential development of 4 units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. The R-1-A zone requires a minimum of 75 feet of lot width and minimum 7 foot side setbacks; or for a "Small Lot", 50 feet of lot width and minimum 5 foot side setbacks. The R-1-B zone requires a minimum 60 feet of lot width and minimum 5 foot side setbacks; or for a "Small Lot", 50 feet of lot width and minimum 5 foot side setbacks.

The R-1-A and R-1-B are intended to be less dense with wider lots and in some cases wider side setbacks than the other residential zone districts. Wider lots with increased setbacks are not impacted by the current bulk plane regulations as much as the other residential zone districts.

Proposed Change: Staff proposes to change the bulk plane only in the R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. No change is proposed in the R-1-A and R-1-B zone districts. The current UDC bulk plane begins at a point 12 feet above the midpoint of the side property line, which is consistent with Denver's "suburban house" regulations. Neighborhoods in Denver such as Platt Park, Washington Park, and Observatory Park (which are similar in density to many of Englewood's neighborhoods) fall under the "urban house" zoning. Denver neighborhoods such as Wellshire, University Hills, and Southern Hills fall under the "suburban house" zoning. The character of the City of Englewood's R-1-A and R-1-B is more suburban and as such, staff recommends maintaining the current UDC bulk plane that begins at a point 12 feet above the midpoint of the side property line for the R-1-A and R-1-B zone districts.

- Method of Measuring Grade - Currently the bulk plane is measured from the existing grade (or elevation) at the midpoint of each side property line. If the existing grade at the midpoint on one side property line is different than the other side property line, then the resulting bulk planes are asymmetrical when viewed from the front of the lot. When this occurs, most architects end up having to comply with the more restrictive of the two bulk planes to avoid having an elevation change in the floor of the house from side to side.

Proposed Change to Method of Measuring Grade: Use the average existing grade of the midpoints of the side property lines to establish a base plane for both bulk planes. Denver uses this approach although Denver's code establishes the base plane where the front setback line meets each side property line. Staff does not recommend using the front setback line as the point of measurement as this can have negative impact on lots with significant grade changes from front to rear.

- Method of Measuring Maximum Side Wall Height - The maximum side wall height is currently measured at the point where the bottom of the soffit or eave intersects the side wall of the house. This approach penalizes certain roof framing profiles while

rewarding others without regard to the intent of the bulk plane. The red line on Exhibit E illustrates how the maximum side wall height is currently measured.

Proposed Change to Method of Measuring Maximum Side Wall Height: Staff proposes to measure the side wall height at the point where the side wall of the house intersects the roof framing member (roof sheathing to be exact). The green line on Exhibit E illustrates this recommended change. This approach is better aligned with the intent of the bulk plane and treats various roof framing profiles more equitably. A clarification for parapet walls will also be made that requires the top of the parapet wall to meet the bulk plane. Lastly, an exception for rooftop patio railings will be added so that a railing may extend into the bulk plane a maximum of 42 inches provided it is at least 75% open or transparent.

PROPOSED AMENDMENTS:

To implement the proposed changes to the current bulk plane regulations, staff recommends the following amendments to the UDC.

- UDC Section 16-6-1:G.2.a. Applicability Clarify that bulk plane regulations shall only apply to residential development of 4 units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts.
- UDC Section 16-6-1:G.2.b. Exceptions Clarify that the bulk plane regulations do not apply to residential developments of 5 or more units, or non-residential development, or accessory structures in the in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts; and that the bulk plane regulations do not apply to any development in the MU-R-3-C, MU-B-1, MU-B-2, M-1, M-2, M-O-2, I-1, I-2 or TSA zone districts. Add an exception for rooftop patio railings so that a railing may extend into the bulk plane a maximum of 42 inches provided it is at least 75% open or transparent.
- UDC Section 16-6-1:G.3. Bulk Plane Requirements Amend the beginning point of the bulk plane from 12 feet above the midpoints of the side property lines, to a point 17 feet above the midpoints of the side property lines in the R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. Clarify that the beginning point of the bulk plane shall remain at 12 feet above the midpoints of the side property lines in the R-1-A and R-1-B zone districts. Clarify that the average existing grade of the midpoints of the side property lines shall establish a base plane for both bulk planes. Clarify that the maximum side wall height shall be at the point where the side wall of the structure intersects the highest roof framing member. Add a provision that requires the top of any parapet wall to meet the bulk plane.
- UDC Figure 16-6(3): Bulk Plane Revise the figure and commentary to show the beginning point of the bulk plane at 17 feet above the midpoint of the side property for the R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts and 12 feet above the midpoint of the side property for the R-1-A and R-1-B zone districts.

- UDC As necessary, edit any other provisions of the UDC related to bulk plane regulations to implement the intent of these amendments.

SUMMARY:

The City of Englewood is experiencing increased demand and new interest in in-fill development. Staff has received feedback from architects, builders, and real estate professionals on the restrictive nature of the current bulk plane requirements in the UDC. Denver's less restrictive bulk plane regulations, and Littleton's lack of any bulk plane restrictions, may be steering some new development away from the City of Englewood. Based on more detailed discussions with architects and builders, these amendments to the current bulk plane regulations are proposed for the Planning and Zoning Commission's consideration.

SUGGESTED MOTION:

That Case # 2014-05: Bulk Plane Amendments to the Unified Development Code be forwarded to City Council with a favorable recommendation for adoption incorporating the amendments proposed in this staff report.

ATTACHMENTS:

Exhibit A - E

**CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
OCTOBER 21, 2014**



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Chambers of the Englewood Civic Center, Vice Chair King presiding.

Present: Brick, Freemire, King, Kinton, Knoth (arrived 7:03), Roth, Townley, Madrid (arrived 7:06)

Absent: Fish (Excused), Bleile (Excused)

Staff: Alan White, Director, Community Development
Chris Neubecker, Senior Planner
Brook Bell, Planner II
Dugan Comer, City Attorney's Office



II. APPROVAL OF MINUTES

- October 7, 2014

Brick moved;

Roth seconded: TO APPROVE THE OCTOBER 7, 2014, MINUTES

Vice Chair King asked if there were any modifications or corrections. There were none.

AYES: Brick, King, Kinton, Roth, Townley

NAYS: None

ABSTAIN: Freemire

ABSENT: Fish, Bleile, Knoth (arrived 7:03)

Motion carried.



III. FINDINGS OF FACT CASE #2012-07 PUD PROCESS AMENDMENTS

Roth moved;

Freemire seconded: TO APPROVE FINDINGS OF FACT FOR CASE #2012-07 PUD PROCESS AMENDMENTS

AYES: Brick, Freemire, King, Kinton, Roth, Townley

NAYS: None

ABSTAIN: None

ABSENT: Fish, Bleile, Knoth (arrived 7:03)



III. PUBLIC HEARING CASE #2014-05 BULK PLANE REGULATION AMENDMENTS

Townley moved;

Freemire seconded: To open the Public Hearing for Case #2014-05 Bulk Plane Regulation Amendments

AYES: Brick, Freemire, King, Kinton, Knoth, Roth, Townley
NAYS: None
ABSTAIN: None
ABSENT: Fish, Bleile

Motion passes.



Staff Presentation

Brook Bell, Planner II with the Community Development Department, was sworn in. Mr. Bell reviewed the proposed amendments that were previously discussed in the study session September 16, 2014. Prior to the adoption of the Unified Development Code in 2004, building mass was constrained by setbacks, height and lot coverage. With the adoption of the UDC, bulk plane requirements were added at that time. The bulk plane is a three dimensional “tent” that contains a structure. The current regulations apply to residential structures with four (4) or fewer units in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts.



Over the last few years, feedback from architects, builders and developers has been that the bulk plane is too restrictive to permit reasonable redevelopment with standard construction techniques. The proposed amendments seek to resolve issues related to the bulk plane:



- 1) Beginning point of Bulk Plane 12 Feet Above Midpoint of Side Property Line
 - a. Staff proposes that the bulk plane begin at a point 17 feet above the midpoint of the side property line and continue at a 45 degree angle toward the center of the property.
- 2) Applicability of Bulk Plane in Different Zone Districts
 - a. The character of the City of Englewood’s R-1-A and R-1-B is more suburban and as such, staff recommends maintaining the current UDC bulk plane that begins at a point 12 feet above the midpoint of the side property line for these zone districts. The increased height of the bulk plane would apply to zones R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B.
- 3) Method of Measuring the Grade
 - a. The average height of the existing grade measured at the mid-point of the side lot lines would be used to establish the base plane from which the side wall height would be measured.
- 4) Method of Measuring Maximum Side Wall Height
 - a. Staff proposes to measure the side wall height at the point where the side wall of the house intersects the roof framing member (roof sheathing).

Staff recommends that the Commission forward the proposed amendments to City Council for approval.



Mr. Brick asked if the citizens of Englewood received enough notice to be aware of the proposed UDC amendment. Mr. Bell responded that the appropriate postings were made and to his knowledge there were no additional press releases or other notifications of the hearing.



Mr. Knoth inquired about odd size lots in R-1-A and R-1-B, specifically narrow lots and whether or not there would be accommodation for those lots since the amendment would not affect those zone districts. Mr. Bell replied that the option of pursuing a variance remains for lots with unusual dimensions. Mr. Knoth asked if that variance would be administrative and Mr. Bell responded that the matter of a variance would go before the Board of Adjustments and Appeals.



Mr. Freemire asked what the difference in home values would be for a single family home in Englewood should a house be removed and replaced with a new home. Mr. Bell responded that his sense is that the new homes are much larger than the existing homes and would be considerably more expensive. The market for duplexes and triplexes is very strong.



Mr. Bell pointed out that there is not a blackline version of the code provided but that per the Commission's request, the proposed changes are outlined in the staff memo with details of staff's recommendations of how to address each item.



Public Comment

Eric Bennett, 2740 South Delaware Street, was sworn in. Mr. Bennett currently owns a property with an 800 square foot home adjacent to a tri-plex that was built prior to the adoption of the UDC. He would like to redevelop his property with a duplex unit that would sell for approximately \$450,000-475,000 per unit. This redevelopment would represent an increase in taxes to the City of Englewood as well as increased property value for the community.



Bill McVey, 2059 Eudora Street, Denver, was sworn in. Mr. McVey is a real estate developer. He recently purchased a home at 2835 South Sherman with the intention of scraping the house and building a duplex. He believes the units will sell for \$550,000-575,000 each. The bulk plane affected his development because of the sloping nature of the lot and hampered his ability to build the duplex as it was designed. He supports the proposed code amendment and feels that he will continue to redevelop properties in Englewood if the less restrictive bulk plane regulations are adopted.



Freemire moved;

Knoth seconded: TO CLOSE THE PUBLIC HEARING FOR CASE #2014-05 BULK PLANE REGULATION AMENDMENTS

AYES: Brick, Freemire, King, Kinton, Knoth, Roth, Townley

NAYS: None

ABSTAIN: None

ABSENT: Fish, Bleile

Motion passes.



Brick moved;

Freemire seconded: TO APPROVE CASE #2014-05 BULK PLANE REGULATION AMENDMENTS AS WRITTEN AND FORWARD TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION



Discussion

Mr. Roth explained that the purpose of the bulk plane regulation in the UDC is to control the scale of new development and reduce the effects of shading on the neighboring properties. Englewood was originally developed as a suburban community. Areas of Englewood are evolving into neighborhoods with more urban character. He supports the idea but has reservations about including R-1-C. He feels that by adopting liberal development standards there will be an issue when residents become aware of the change in building sizes. His desire is to see the amended regulation applied to R-2 and the more dense areas and not reach so deeply into the neighborhoods.



Mr. Brick asked where the majority of R-1-C properties are in the City and how many homes fall under the R-1-C designation. Mr. Roth responded that the majority of the homes in the City are in R-1-C and described the boundaries.



Discussion about when the Comprehensive Plan will be enacted. [Secretary's Note: The Comprehensive Plan is scheduled to be completed in August/September 2015, with adoption following. Adoption of other plans and code changes to implement the recommendations of the Comprehensive Plan may take longer.]



Mr. Freemire estimated that the R-1-C is 60% of the City. He has personally seen property values increase in his neighborhood. His home is larger than those in the surrounding area and has not had an adverse effect on adjacent homes. Mr. Freemire expressed that he feels the current code amendment proposal is prudent based on market conditions.

Mr. Roth expressed concern that the proposed code amendment will create additional non-conforming structures in the City.



Roth moved;

Brick seconded: TO APPROVE CASE #2014-05 BULK PLANE REGULATION AMENDMENTS WITH THE EXCLUSION OF THE R-1-C ZONE DISTRICT.

Discussion



Mr. Freemire commented that in his past experience where the decision was made to be market-based by creating an environment that was friendly to business and development, tax revenues increased incrementally and improvements were made to existing neighborhoods while fixed costs of providing services remained relatively stable.



Mr. Brick commented that with the process of developing the revised Comprehensive Plan, the City will have an opportunity to hear from a larger segment of the population. If the revision is not made now, it will take longer to address R-1-C. He feels that if the case is presented before the citizens there will be understanding of the benefits to R-1-C and to the City.



Mr. King discussed the difference in redevelopment activity in Denver north of Yale and the amount of redevelopment that is taking place across Englewood's border. Denver revised their regulations and development activity increased. Building cycles are relatively short-lived and this is an opportunity to take advantage of the market.



VOTE ON AMENDMENT TO THE ORIGINAL MOTION TO EXCLUDE R-1-C FROM THE PROPOSED AMENDMENT TO THE UDC:

AYES: Brick, Roth
NAYS: Freemire, King, Kinton, Knoth, Townley
ABSTAIN: None
ABSENT: Fish, Bleile



Brick – Yes, he agrees with the proposed amendment to the bulk plane but also believes that three years isn't too long to wait to make changes. He would like to see more of the community involved in the decision, specifically in the R-1-C. With the (coincidental) public engagement activities related to the Comprehensive Plan, there will be opportunity for the public to learn about the change.



Freemire – No, the issue of the bulk plane will not necessarily be on the agenda for the Comprehensive Plan.

King – No

Kinton – No, although more public participation would be ideal, it will most likely not happen.

Knoth – No

Roth – Yes

Townley – No

Motion failed.



Vote on original motion:

TO APPROVE CASE #2014-05 BULK PLANE REGULATION AMENDMENTS
AS WRITTEN AND FORWARD TO CITY COUNCIL WITH A
FAVORABLE RECOMMENDATION

AYES: Brick, Freemire, King, Kinton, Knoth, Roth, Townley
NAYS: None
ABSTAIN: None
ABSENT: Fish, Bleile



Mr. Brick – Yes, cited Section 5 and Objective 2.1 under housing in Section 5 of the Comprehensive Plan regarding housing. This amendment is in alignment with the Comprehensive Plan.

Freemire – Yes, this is a way to improve the tax base and the future appearance of Englewood, to allow the market to prevail and not have a government that stands in the way thereof.



King – Yes, it is consistent with the Comprehensive Plan and will bring in a mix of different kinds of housing with appropriate amenities for families.



Kinton – Yes, for the reasons previously stated and this change will promote and spur development.



Knoth – Yes, market forces should drive these decisions and right now the market has stopped at Yale and he would like to see it cross over into Englewood.



Roth – Yes, it is something that is needed in the higher density areas although there are still concerns about R-1-C but all in all it is a positive change.



Townley – Yes, this amendment supports all three R's of the 2003 Comprehensive Plan Redevelopment, Revitalization and Reinvention.

Motion passes.



IV. PUBLIC FORUM

There were no comments by the public.

V. ATTORNEY'S CHOICE

City Attorney did not have any comments.



VI. STAFF'S CHOICE

Director White – The Commissioners are scheduled for an informal meeting with the consultants for the Comprehensive Plan next Monday night, October 27th at 7:30 p.m. at Englewood Civic Center in a conference room on the 3rd floor. There will be several more opportunities to participate in the future, such as the public meeting to be held November 12th. Mr. Brick asked if it would be possible to come early to listen to other sessions; Director White stated that because 3 or more members from a board or commission will be present, the meetings are considered public.



Ms. Townley asked what kind of information the consultants are hoping to obtain from the Commissioners. Director White responded that the sessions are fairly informal and there is no preparation necessary on the part of the Commissioners. Mr. Kinton asked if the three plans are separate or will they be conducted concurrently. Director White explained that staff and Consultants are attempting to combine the three into one via the website EnglewoodForward.org since the plans are interrelated. The website will provide an opportunity for the public to express their thoughts and opinions on a variety of topics related to each project. The three projects are the Comprehensive Plan, Light Rail Next Steps Study and the Kaiser Walk and Wheel study. The questions from the consultants will cover all three topics.



Mr. Bell supplied a handout with the UDC chart of uses for MU-R-3-C. He explained that in 2012, staff was considering a "phase 2" rezoning in the Medical District area encompassing an area between Girard Avenue and Floyd Avenue. Staff has discovered a conflict in the code regarding minimum lot width in the hospital district zoning and the MU-R-3-C zoning code. When the code was adopted by City Council, the text was changed slightly and was codified. A public hearing has been scheduled for November 4th to address the issue.



Mr. Knoth asked if the same amendment should be made for the MU-R-3-B zone district because the same apparent conflict exists in the Code. Staff will research the subject further and present information to the Commission either at the Public Hearing November 4th or in a study session if necessary.

VII. COMMISSIONER'S CHOICE



Freemire - Appreciates opposing viewpoints and that the end result is agreement among the Commissioners.



Townley - Thanked the Commissioners for their input for her Leadership Practices Inventory; she has received a report with information on what she is doing correctly and areas she needs to improve.



Brick - The RiNo (River North Arts District) field trip was inspiring and the Comprehensive Plan will provide opportunity to build something similar in Englewood. He thanked Staff for arranging the trip.



King - Thanked the Commissioners for their cooperation even when there are differing opinions.

The meeting adjourned at 8:18 p.m.

/s/ Julie Bailey, Recording Secretary

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION

IN THE MATTER OF CASE #2014-05)
AMENDMENTS TO BULK PLANE)
REGULATIONS)
FINDINGS OF FACT,)
CONCLUSIONS AND)
RECOMMENDATIONS RELATING) FINDINGS OF FACT AND
TO THE UNIFIED DEVELOPMENT CODE) CONCLUSIONS OF THE
) CITY PLANNING AND
) ZONING COMMISSION
INITIATED BY:)
Community Development Department)
1000 Englewood Parkway)
Englewood, CO 80110)

Commission Members Present: Brick, Freemire, King, Kinton, Knoth, Roth, Townley

Commission Members Absent: Bleile, Fish

This matter was heard before the City Planning and Zoning Commission on October 21, 2014, in the City Council Chambers of the Englewood Civic Center.

Testimony was received from staff. The Commission received notice of Public Hearing, the Staff Report, and a copy of the proposed amendments to Title 16 Unified Development Code which were incorporated into and made a part of the record of the Public Hearing.

After considering the statements of the witness and reviewing the pertinent documents, the members of the City Planning and Zoning Commission made the following Findings and Conclusions.

FINDINGS OF FACT

1. THAT the Public Hearing on the Unified Development Code (UDC) Title 16 Chapter 6-6-1 Bulk Plane Requirements, was brought before the Planning Commission by the Department of Community Development, a department of the City of Englewood.
2. THAT notice of the Public Hearing was published in the Englewood Herald on October 10, 2014, and notice of the Public Hearing was on the City of Englewood website from October 10, 2014 to October 21, 2014.
3. THAT the Staff report was made part of the record.

4. THAT The City of Englewood is experiencing increased demand and interest in redevelopment of older residential properties.
5. THAT the revision to the UDC would increase the height of the bulk plane.
6. THAT two members of the general public testified during the October 21, 2014, public hearing in favor of the proposed code amendments, and indicated that the proposed code amendments would allow greater flexibility for building in Englewood.
7. THAT the revision to the UDC is necessary to meet market demand for taller ceilings inside new homes.
8. THAT the revision to the UDC will allow a greater variety of housing to be constructed in the City of Englewood.
9. THAT some of the recent new construction projects in the City have required the use of special construction techniques that limit ceiling height on the second floor and cost more to build.
10. THAT some neighboring communities have changed their bulk plane regulations and have seen an increase in new residential construction.

CONCLUSIONS

1. THAT the proposed amendment to the UDC will encourage building and redevelopment of new homes in the city.
2. THAT redevelopment activity should result in increased tax collections.
3. THAT the proposed code changes will facilitate development by allowing greater flexibility in design.
4. THAT the proposed code amendments will allow the demands of the private real estate market to prevail.
5. THAT the proposed changes are in conformance with Roadmap Englewood: 2003 Englewood Comprehensive Plan by supporting Redevelopment, Revitalization and Reinvention.

DECISION

THEREFORE, it is the decision of the City Planning and Zoning Commission that Case #2014-05 Bulk Plane Requirements amendments should be referred to the City Council with a favorable recommendation.

The decision was reached upon a vote on a motion made at the meeting of the City Planning and Zoning Commission on October 21, 2014, by Brick, seconded by Freemire, which motion states:

CASE #2014-05 AMENDMENTS TO TITLE 16: UNIFIED DEVELOPMENT CODE RELATED TO BULK PLANE REQUIREMENTS AS WRITTEN BE FORWARDED FOR APPROVAL TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION.

AYES: Brick, Freemire, King, Kinton, Knoth, Roth, Townley
NAYS: None
ABSTAIN: None
ABSENT: Bleile, Fish

Motion carried.

These Findings and Conclusions are effective as of the meeting on October 21, 2014.

BY ~~ORDER~~ OF THE CITY PLANNING & ZONING COMMISSION



Steve King, Vice Chair

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2015

COUNCIL BILL NO. 1
INTRODUCED BY COUNCIL
MEMBER _____

A BILL FOR

AN ORDINANCE AMENDING TITLE 16, CHAPTER 6, SECTION 1, SUBSECTION G, OF THE ENGLEWOOD MUNICIPAL CODE 2000 PERTAINING TO BULK PLANE REQUIREMENTS.

WHEREAS, the intent of the bulk plane regulations is to ensure that new residential development, including additions and expansions of existing dwellings, provides adequate light and privacy to neighboring properties. In addition, the bulk plane requirements are intended to assure greater design compatibility in terms of building mass and scale within Englewood neighborhoods; and

WHEREAS, the bulk plane creates an invisible tent-like boundary limiting the three dimensional space which a dwelling structure, including the roof, may occupy (with some exceptions); and

WHEREAS, as residential development activity in the City of Englewood has increased, some architects, builders, and real estate professionals have stated that the UDC's bulk plane regulations are too restrictive and hinder new development. This is especially problematic for new duplexes and town homes on twenty-five foot wide lots; and

WHEREAS, the current bulk plane begins at a point twelve feet above the midpoint of the side property line and continues at a forty-five degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of seventeen feet for a house with a five foot setback. The market for most new homes demands nine or ten foot ceilings on the first floor, and eight or nine foot ceilings on the second floor; and

WHEREAS, this proposed change to the beginning point of bulk plane increases the beginning point of the bulk plane from twelve feet above the midpoint of the side property line to seventeen feet; then continues at a forty-five degree angle toward the center of the property. This results in the bulk plane intersecting with the side wall of the house at an elevation of twenty-two feet for a house with a five foot setback. This will allow for nine or ten foot ceilings on the first floor, and eight or nine foot ceilings on the second floor without requiring special construction techniques; and

WHEREAS, this ordinance changes the bulk plane only in the R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts; and

WHEREAS, the bulk plane height will remain at twelve feet in R-1-A and R-1-B zone districts, because those districts have wider lots and set backs to meet the current bulk plane request; and

WHEREAS, the bulk plane is currently measured from the existing grade (or ground elevation) at the midpoint of each side property line; and

WHEREAS, the proposed change to this method of measuring grade uses the average existing grade of the midpoints of the side property lines in all zone districts; and

WHEREAS, the maximum side wall height is currently measured at the point where the bottom of the soffit or eave intersects the side wall of the house in all zone districts; and

WHEREAS, the proposed change to the method of measuring maximum side wall height will measure the side wall height at the point where the side wall of the house intersects the top roof framing member in all zone districts; and

WHEREAS, the Englewood Planning and Zoning Commission recommended these changes to allow more flexibility for a mix of housing with a minimal impact on adjacent properties.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 16, Chapter 6, Section 1, Subsection G, entitled *Bulk Plane Requirements*, of the Englewood Municipal Code 2000, to read as follows:

16-6-1: Dimensional Requirements.

EDITORS NOTE: Title 16-6-1 (A) through (F), contain no changes and are therefore not included here.

G. *Bulk Plane Requirements.*

1. *Intent.* The bulk plane requirements in this subsection are intended to ensure that new residential development, including additions and expansions of existing dwellings, provides adequate light and privacy to neighboring properties. In addition, the bulk plane requirements are intended to assure greater design compatibility in terms of building mass and scale within Englewood neighborhoods.
2. *Applicability and Exceptions.*
 - a. *Applicability.* Except as exempt by this subsection, the bulk plane requirements in this subsection shall apply to:

- (1) All new residential development of four (4) dwelling units or less in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts; subject to the Residential Design Standards and Guidelines in Section 16-6-10.B. EMC;
- (2) All new residential development on legal, nonconforming lots that have lot widths less than the minimum required by the applicable zone district; and
- (3) All new residential development on small lots and urban lots.

b. *Exceptions.*

- (1) The bulk plane requirements in this subsection shall not apply to new residential developments of five (5) or more units, or non-residential development, or accessory structures in the R-1-A, R-1-B, R-1-C, R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B zone districts. ~~in the MU-B-1, MU-B-2, M-1, M-2, M-O-2, or TSA districts. The bulk plane requirements in this subsection shall not apply to structures or portions of structures exempt from the maximum height limits, as specified in subsection 16-6-1.E.1 EMC. The bulk plane requirements in this subsection shall not apply to any development in the MU-R-3-C, MU-B-1, MU-B-2, M-1, M-2, M-O-2, I-1, I-2 or TSA zone districts.~~
- (2) Dormers with window(s) may partially protrude through the bulk plane defined below for a maximum cumulative length of fifteen (15) linear feet, measured horizontally at the point of intersection with the bulk plane, and provided the vertical height of a dormer window does not extend above the height of the ridgeline of the roof surface from which the dormer protrudes.
- (3) Eaves may extend up to twenty-four inches (24") into the bulk plane, provided it does not project further into a side setback than the maximum projection allowed by 16-6-1:F5(b)(1). The extension shall be measured horizontally from the building wall to the furthest extent of the eave.
- (4) Gutters may extend into the bulk plane, regardless of whether the eave projects into the bulk plane.
- (5) Chimneys may extend vertically into the bulk plane a maximum of ten feet (10').

(6) Patio or deck railings may extend vertically into the bulk plane a maximum of forty-two inches (42") if the railing is at least seventy-five percent (75%) open or transparent.

3. *Bulk Plane Requirements.* Except as specifically excepted in subsection G-(2), above, no part of any structure subject to these bulk plane requirements (including air conditioner, elevator penthouses, and other mechanical equipment) shall project through the following defined bulk planes, which define a building envelope for the subject lot:

a. For all applicable zone districts, the base plane for the vertical measurement of the bulk plane shall be established by taking the average of the existing grades of the midpoints of the two side property lines.

b. The maximum side wall height shall be measured at the point where the side wall of the structure intersects the highest roof framing member (typically roof sheathing). The top of any parapet wall shall not extend beyond the defined bulk plane.

c. *R-1-A and R-1-B Zone Districts.*

a. (1) A horizontal line that is located directly above the side lot line and which passes through a point twelve feet (12') above the midpoint of such side lot line base plane described in paragraph (a), above; and

b. (2) The intersecting lines that extend over the lot at a pitch of 12:12 (45-degree angle) from the horizontal lines defined in paragraph (a) (c)(1) above.

d. *R-1-C, R-2-A, R-2-B, MU-R-3-A, AND MU-R-3-B Zone Districts.*

(1) A horizontal line that is located directly above the side lot line and which passes through a point seventeen feet (17') above the base plane described in paragraph (a) above; and

(2) The intersecting lines that extend over the lot at a pitch of 12:12 (45-degree angle) from the horizontal lines defined in (d)(1) above.

Figure 16-6(3): Bulk Plane

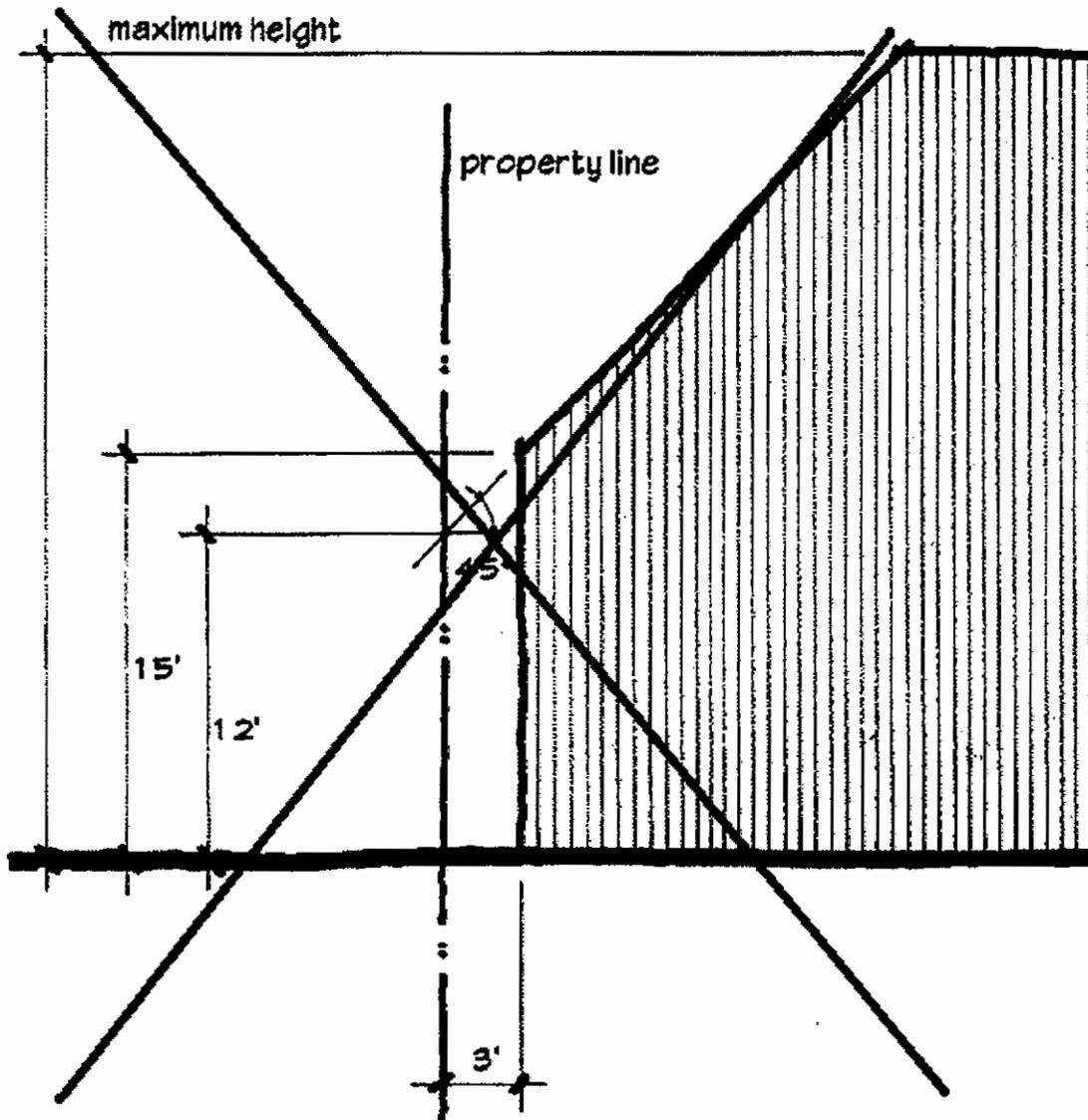
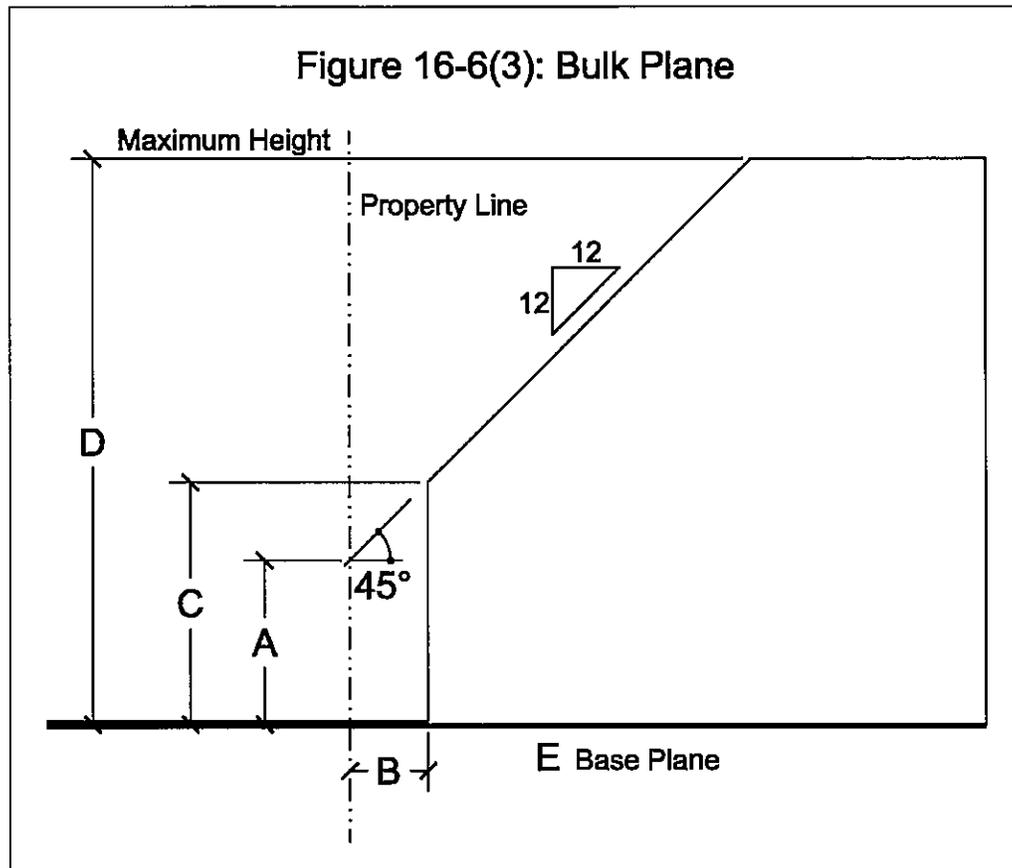


Figure 16-6(3): Bulk Plane



- A Beginning point of Bulk Plane shall be:
- 12' above Base Plane for R-1-A and R-1-B Districts.
 - 17' above Base Plane for R-1-C, R-2-A, R-2-B, MU-R-3-A and MU-R-3-B zone districts.
- B Side setback varies by zone district and lot type, see table 16-6-1.1 EMC.
- C Maximum Side wall height (A+B=C), where side wall of structure intersects the highest roof framing member.
- D Maximum height of structure, see Table 16-6-1.1 EMC.
- E Base Plane, average existing grade of the two side property line midpoints.

Commentary to Figure 16-6(3) Bulk Plane [above]: The shaded portion of the illustration above depicts the defined bulk plane, which must contain the entire dwelling structure (with limited exceptions for projecting dormers, and chimneys, and railings). The bulk plane is measured at a forty-five degree (45°) angle from a horizontal line located directly above each side lot line and which passes through a point twelve feet (12') above the base plane in the R-1-A and R-1-B zone districts, or seventeen feet (17') above the base plane in the R-1-C, R-2-A, R-2-B, MU-R-3-

A and MU-R-3 B zone districts. ~~midpoint of such side lot line. The fifteen feet (15') vertical height shown in the illustration indicates the point where the bulk plane in this example inclines toward the center of the lot, accounting for a three foot (3') side setback required in several of the residential zone districts. The maximum side wall height is the point where the side wall of the structure intersects the highest roof framing member.~~

Section 2. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 4. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 6. Penalty. The Penalty Provision of Section 1-4-1 EMC shall apply to each and every violation of this Ordinance.

Introduced, read in full, and passed on first reading on the 5th day of January, 2015.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 9th day of January, 2015.

Published as a Bill for an Ordinance on the City's official website beginning on the 7th day of January, 2015 for thirty (30) days.

Randy P. Penn, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of a Bill for an Ordinance, introduced, read in full, and passed on first reading on the 5th day of January, 2015.

Loucrishia A. Ellis

COUNCIL COMMUNICATION

Date: January 20, 2015	Agenda Item: 11 a i	Subject: IGA Amendment for Art Shuttle Cost Sharing
Initiated By: Community Development Department		Staff Source: Harold J. Stitt, Senior Planner

PREVIOUS COUNCIL ACTION

Council approved an Intergovernmental Agreement (IGA) between the City and the Regional Transportation District (RTD) for funding of the Englewood Circulator Shuttle by Ordinance 50, Series of 2004, by Ordinance 66, Series of 2007, by Ordinance 10, Series of 2008, by Ordinance 8, Series of 2009, by Ordinance 4, Series of 2010, Ordinance 5, Series of 2011, by Ordinance 9, Series of 2012, by Ordinance 3, Series of 2013, and by Ordinance 10, Series of 2014. Council approved by Motion, in August 2004, a contract for transit services with Laidlaw Transit Services and subsequently extended this contract by Resolution No. 87, Series of 2005, by Resolution No. 77, Series of 2006, by Motion on December 3, 2007, by Motion on March 3, 2008, by Motion on April 6, 2009. Council approved by Motion on December 21, 2009, a contract for transit services with MV Transportation, Inc., and subsequently extended this contract by Motion on February 22, 2011, by Motion on March 5, 2012, by Motion on February 4, 2013, and by Motion on March 17, 2014.

RECOMMENDED ACTION

Staff recommends Council adopt a Bill for an Ordinance authorizing the First Amendment to the Intergovernmental Agreement between the City of Englewood and the Regional Transportation District (RTD) for cost sharing for operation of the art shuttle for 2015.

BACKGROUND AND ANALYSIS

In 2014, RTD added a provision to their standard Intergovernmental Agreement that provides for either party to amend the agreement (Paragraph 10H). For 2015, this allows for a simple amendment to the IGA stipulating the new funding amounts since all other provisions of the IGA will not change. Under this amendment, the shuttle will continue to provide the current level of service operating every 15 minutes, Monday through Friday, 6:30 AM to 6:30 PM. RTD will reimburse the City 100% of all net operating costs as set forth in Exhibit B of the IGA less estimated farebox revenue. Net operating expenses exclude administrative costs, marketing and promotional materials cost. The total budget for 2015 shuttle operations as proposed by RTD is \$313,326 composed of operating expenses of \$264,806 and estimated fuel costs of \$48,520. For comparison, the 2014 operating expenses were \$268,729 with estimated fuel costs of \$48,520. Actual fuels cost for 2014 were \$41,981. As with prior agreements, the City will also provide fuel to eliminate state and federal gasoline taxes, reducing fuel costs. The City will reimburse RTD an amount equal to the farebox revenue that would have been collected had the shuttle operated as a fare service rather than free service. The amount of the compensation was determined through a survey of riders conducted in October 2014. The survey results indicated the number of riders that did not have a

bus pass or transfer and would be subject to the standard, reduced senior or student fare. For calendar year 2015, the estimated farebox revenue amount is \$79,531.

FINANCIAL IMPACT

RTD will reimburse the City for all contract and fuel costs less the farebox revenue fare amount. For the contract period the estimated farebox revenue amount is \$79,531 and is included in the approved 2015 Community Development Department budget. The contract continues the same level of service operating Monday through Friday, 6:30 am to 6:30 pm at no cost to riders.

ATTACHMENTS

Funding Agreement for RTD Funding of Local Transportation Services - Englewood art Shuttle
Art Shuttle Ridership Report
Bill for an Ordinance

**FUNDING AGREEMENT
FOR RTD FUNDING OF LOCAL TRANSPORTATION SERVICES
(ENGLEWOOD *art* SHUTTLE)**

This Funding Agreement for RTD Funding of Local Transportation Services (Englewood *art* Shuttle) ("Agreement") is made this 4th day of April, 2014, between the Regional Transportation District, a political subdivision of the State of Colorado organized pursuant to the Regional Transportation District Act, C.R.S. § 32-9-101, *et seq.*, ("RTD") and the City of Englewood, Colorado, a Colorado home rule city ("Local Entity"). The Local Entity and RTD may also be referred to herein individually as a "Party" and collectively as the "Parties".

RECITALS

- A. RTD is authorized by the Regional Transportation District Act, C.R.S. §§ 32-9-101, *et seq.* (the "RTD Act"), to develop, maintain, and operate a mass transportation system for the benefit of the inhabitants of its District, as defined by the RTD Act.
- B. Pursuant to the Colorado Constitution, Article XIV, Section 18(2)(a), and C.R.S. §§ 29-1-203 *et seq.*, both RTD and the Local Entity may cooperate or contract with each other to provide any function, service, or facility lawfully authorized to each, and any such contract may provide for sharing of costs.
- C. RTD currently operates a variety of fixed-route bus, light rail, and other transit services in and around the Local Entity.
- D. The Parties agree that the transit services described in Exhibit A ("Services") provide mobility and access to the business and residential areas in and around the Local Entity.
- E. RTD wishes to financially contribute to the provision of the Services according to the terms and conditions as agreed by the Parties, as set forth herein.

TERMS AND CONDITIONS

NOW THEREFORE, in consideration of the foregoing premises and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows.

1. GENERAL.

- A. **Exhibits.** The following exhibits are attached and incorporated into this Agreement by this reference:

- Exhibit A:** Description of the Services
- Exhibit B:** Description of the RTD Funding
- Exhibit C:** Communication and Notices – Contacts

Exhibit D: Special Provisions

- B. Recitals.** The recitals set forth above are incorporated herein by this reference.
- C. Scope.** The Parties may have previously entered into various other agreements which remain in effect until terminated and are not voided by or otherwise amended by this Agreement, unless expressly set forth herein.
- 2. OPERATIONS, MANAGEMENT AND CONTROL OF THE SERVICES.** The Local Entity shall continue to manage and operate, either directly or through its designated agent(s), the Services. The Local Entity and/or its designated agent(s) shall be solely responsible for all operations, management, marketing, administration, and Services delivery functions, including provision of vehicles, vehicle maintenance, insurance and accounting. Except as specifically provided herein, RTD shall have no responsibility for the operations and management of the Services. RTD shall have no responsibility for, or authority or control with respect to, the supervision and management of any employees or contractors who work in connection with the Services. The Local Entity shall operate the Services in compliance with all applicable laws, regulations, orders, codes, directives, permits, approvals, decisions, decrees, ordinances or by-laws having the force of law and any common or civil law, including any amendment, extension or re-enactment of any of the same, and all other instruments, orders and regulations made pursuant to statute (collectively, "Laws"), and the Local Entity shall be solely responsible for compliance with all applicable Laws. Notwithstanding RTD's right to cease funding as provided in this Agreement, RTD has no obligation or intent, nor right pursuant to this Agreement, to otherwise continue the Services, if the Local Entity ceases to provide the Services.
- 3. SERVICES.** The hours, frequency, routes and schedule of the Services ("Operating Parameters") shall be as shown on **Exhibit A**. No changes shall be made to the Operating Parameters during the term of this Agreement without the written agreement of both Parties, or if changes are made to the Operating Parameters without the written consent of RTD, then RTD may, at its sole option, terminate this Agreement without any notice. In the event that RTD terminates this Agreement in accordance with this Section 3, RTD will not provide any funding for Services outside the Operating Parameters.
- 4. RTD FUNDING.** In partial support of the Services, RTD will reimburse the Local Entity for the Net Cost of the Services up to the amount and for the term set out in **Exhibit B** ("RTD Funding"). RTD Funding does not include any additional operating costs for services in excess of the Operating Parameters as set out in Exhibit A, including any special events and holidays. Under no circumstances will RTD be obligated to pay more than the RTD Funding.

5. INVOICING AND PAYMENT.

- A. The Local Entity will submit an invoice to RTD on a monthly basis for payment of the RTD Funding. Unless otherwise agreed by the Parties, the invoice shall include an itemized list of reimbursable operating expenses and a summary of service hours, mileage, passenger boardings, and any other information that RTD otherwise reasonably requests.
- B. RTD will pay all approved invoices within thirty calendar (30) days after RTD has received the invoice. If RTD does not approve an invoice from the Local Entity, RTD will provide a written explanation of disputed items within ten (10) calendar days after RTD has received the invoice.

6. **RECORDS.** The Local Entity, or its designated agent, will maintain full and complete financial records for the provision of the Services. Such records shall include any financial information to support and document the operating costs and revenues relating to the Services and any other financial information specifically requested by RTD. The Local Entity, or its designated agent, shall make these records available to RTD for audit for a period of three (3) years after final payment under this Agreement. If applicable, National Transit Database (“NTD”) data shall be kept in accordance with Federal Transit Administration (“FTA”) requirements and shall be reported as part of RTD’s NTD submission.

7. MARKETING.

- A. The Services will not be designated, marketed, or promoted as an RTD-branded service, except that the Local Entity shall allow RTD to display an appropriate RTD logo stating that the Services are “in partnership with RTD” on all vehicles used to furnish the Services and financially supported in part by RTD through this Agreement.
- B. The Local Entity and/or its designated agent(s) will market the Services, and such marketing will include but is not limited to developing a marketing plan and implementing the plan. A marketing plan may include the following elements: advertising, public relations, collateral materials, websites, coordination with other transportation programs, outreach, and training. RTD will have the opportunity to review and approve any marketing materials for the Services.

8. **SERVICE MONITORING.** RTD reserves the right, in its sole discretion, to set and to assess the performance expectations of the Services. If RTD determines that the RTD Funding is not warranted in accordance with RTD’s performance expectations, RTD shall notify the Local Entity as soon as practicable.

9. **LIABILITY AND INSURANCE.**

- A. The Parties agree that RTD shall have no liability to third parties arising out of the operations or management of the Services, or any other service operated, directly or indirectly, by the Local Entity, and the Local Entity shall have no liability to third parties arising out of the operations or management of any RTD services. This provision shall survive termination of this Agreement.
- B. The Local Entity and/or its designated agent(s) shall cause RTD and its officers and employees to be named as additional insured on all insurance policies covering any operations of the Services.
- C. Without waiving the privileges and immunities conferred by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*, each Party shall be responsible for any claims, demands or suits arising out of its own negligence. It is specifically understood and agreed that nothing contained in this section or elsewhere in this Agreement shall be construed as an express or implied waiver by either Party of its governmental immunity including limitations of amounts or types of liability or the governmental acceptance by either Party of liabilities arising as a result of actions which lie in tort or could lie in tort in excess of the liabilities allowable under the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 *et seq.*

10. **GENERAL PROVISIONS.**

- A. **Available Funding.** This Agreement does not contain any multiple-fiscal year financial obligations by either Party that extend beyond its current fiscal year. The financial obligations of each Party under this Agreement shall be subject to and limited by the appropriation of sufficient funds therefore by its governing body. Funds for this Agreement, as set out in **Exhibit B**, have been budgeted, authorized and appropriated by the RTD Board of Directors only for the current fiscal year. If the Parties intend to provide RTD Funding for future years, Exhibit B must be amended in accordance with Section 10.D. Nothing herein obligates RTD to budget, authorize or appropriate funds for any future fiscal year.
- B. **Other Sources of Funding.** Nothing in this Agreement will prevent the Local Entity from collecting contributions or fees from entities other than RTD to help defray any unreimbursed costs of providing the Service, except that RTD shall not be a party to any such arrangement.
- C. **Merger.** This Agreement represents the entire agreement between the Parties with respect to the subject matter hereof and all prior agreements, understandings or

negotiations shall be deemed merged herein. No representations, warranties, promises or agreements, express or implied, shall exist between the Parties, except as stated herein

- D. Amendment.** No amendment to this Agreement shall be made or deemed to have been made unless in writing executed and delivered by the Party to be bound thereby.
- E. Governing Law.** This Agreement shall be interpreted and enforced according to the laws of the State of Colorado, the ordinances of the City, the applicable provisions of federal law, and the applicable rules and regulations promulgated under any of them. Venue for any action hereunder shall be in Denver District Court, Colorado.
- F. Communication and Notices.** Any notices, bills, invoices or reports required by this Agreement shall be sufficiently delivered if sent by the Parties in the United States mail, postage prepaid, or by email to the Parties at the following addresses specified on **Exhibit C**. The addresses or contacts may be changed by the Parties by written notice to the other Party.
- G. Term and Termination.** This Agreement shall be deemed to have commenced on January 1, 2014 and shall remain in effect until terminated in writing by the Parties or by court order. Unless otherwise agreed, either Party may terminate this Agreement on sixty (60) calendar days' written notice. In the event of termination by RTD for any reason other than default, RTD shall pay no more than the reimbursable costs of the Services up to the date of termination. All provisions of this Agreement that provide rights or create responsibilities for the Parties after termination shall survive termination of this Agreement. Nothing herein obligates RTD to make funds available for the Services in any future fiscal year, and nothing herein shall imply funding will be renewed at the same or any level.
- H. Amendment.** The Parties may, by written agreement, amend this Agreement or the Exhibits to account for changes in RTD Funding and service levels. Nothing herein obligates either Party to make funds available other than as specifically provided in the attached Exhibits, and nothing herein shall imply funding or service will be renewed at the same or any level.
- I. Authority.** The Parties represent that each has taken all actions that are necessary or that are required by its procedures, bylaws, or applicable law to legally authorize the undersigned signatories to execute this Agreement on behalf of the Parties and to bind the Parties to its terms.

- J. No Effect on RTD Rights or Authority.** Nothing in this Agreement shall be construed to limit RTD's right to establish routes or services or to perform any functions authorized by C.R.S. § 32-9-101 *et. seq.*
- K. Assignment.** Other than as specifically provided herein, the Parties agree that they will not assign or transfer any of their rights or obligations under this Agreement without first obtaining the written consent of the other Party.
- L. Prohibited Interests.** No director, officer, employee, or agent of RTD shall be interested in any contract or transaction with RTD except in his or her official representative capacity unless otherwise provided by the RTD Code of Ethics.
- M. Severability.** To the extent that this Agreement may be executed and performance of the obligations of the Parties may be accomplished within the intent of the Agreement, the terms of the Agreement are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other terms or provision hereof.
- N. Waiver.** The waiver of any breach of a term hereof shall not be construed as a waiver of any other term, or the same term upon a subsequent breach.
- O. No Third-Party Beneficiaries.** It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the Parties hereto, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other or third person under this Agreement. It is the express intention of the Parties to this Agreement that any person or entity other than the Parties receiving services or benefits under this Agreement be deemed an incidental beneficiary only.
- P. Changes in Law.** This Agreement is subject to such modifications as may be required by changes in City, state or federal law, or their implementing regulations. Any such required modification shall automatically be incorporated into and be part of this Agreement on the effective date of such change as if fully set forth herein.
- Q. Status of Parties.**
- (1) The Parties agree that the status of each Party shall be that of an independent contractor to the other, and it is not intended, nor shall it be construed, that one Party or any officer, employee, agent or contractor of such Party is an employee, officer, agent, or representative of the other

Party. Nothing contained in the Agreement or documents incorporated by reference herein or otherwise creates any partnership, joint venture, or other association or relationship between the Parties. Any approval, review, inspection, direction or instruction by RTD or any party on behalf of RTD shall in no way affect either Party's independent contractor status or obligation to perform in accordance with this Agreement. Neither Party has authorization, express or implied, to bind the other to any agreements, liability, nor understanding except as expressly set forth in this Agreement.

- (2) The Local Entity and/or its designated agent(s) shall be responsible for all federal and state taxes and contributions for Social Security, unemployment insurance, income withholding tax, and other taxes measured by wages paid to employees. The Local Entity acknowledges that it and its employees are not entitled to workers' compensation benefits or unemployment insurance benefits from RTD, unless the Local Entity or a third party provides such coverage, and that RTD does not pay for or otherwise provide such coverage. The Local Entity shall provide and keep in force workers' compensation (and provide proof of such insurance when requested by RTD) and unemployment compensation insurance in the amounts required by law, and shall be solely responsible for its own actions, its employees and agents.

R. Paragraph Headings. The captions and headings set forth in this Agreement are for convenience of reference only and shall not be construed so as to define or limit its terms and provisions.

S. Counterparts. This Agreement may be executed in counterparts. Signatures on separate originals shall constitute and be of the same effect as signatures on the same original. Electronic and faxed signatures shall constitute original signatures.

[BALANCE OF PAGE INTENTIONALLY LEFT BLANK]

WHEREFORE, the Parties have entered into this Agreement as of the Effective Date.

REGIONAL TRANSPORTATION
DISTRICT

CITY OF ENGLEWOOD

By:

Phillip A. Washington
General Manager

By:

Randy P. Penn
Mayor



Christina A. Ellis
City Clerk

Approved as to legal form for RTD:

Rolf G. Asphaug
Deputy General Counsel

Exhibit A
Description of the Services

Span of Service:

Weekday-	6:30 AM- 6:30 PM
Saturday-	No service provided
Sunday-	No service provided
Holidays-	No service provided

Service Frequency:

Weekday	every 15 minutes
Saturday-	Not Applicable
Sunday-	Not Applicable
Holidays-	Not Applicable

Annual Revenue Hours:

Weekday-	6,120
Saturday-	Not Applicable
Sunday-	Not Applicable
Holidays-	<u>Not Applicable</u>

Total 6,120

Exhibit C
Communication and Notices – Contacts

For the City:

City of Englewood
Community Development Department
1000 Englewood Parkway
Englewood, Colorado 80110
Attn: Harold Stitt
303.762.2341

For the RTD:

Regional Transportation District
1600 Blake Street
Denver, Colorado 80202
Attn: Bruce Abel
303.299.2839

Exhibit D
Special Provisions

DRUG AND ALCOHOL TESTING PROGRAM. The Local Entity shall require its contractor providing the Services to establish and implement a drug and alcohol testing program that complies with 49 C.F.R. Part 40 and Part 655, and permit any authorized representative of the United States Department of Transportation or its operating administrations, the State Oversight Agency of Colorado, or the Regional Transportation District, to inspect the facilities and records associated with the implementation of the drug and alcohol testing program as required under 49 CFR Part 40 and 655 and review the testing process. The Local Entity further agrees to certify annually its compliance with Part 40 and 655 before December 31st of every year and to submit the Management Information System (MIS) reports no later than February 15th of every year to the Substance Abuse Testing Department, Regional Transportation District, 1600 Blake Street, Denver, CO 80202. To certify compliance, the Local Entity will use the "Substance Abuse Certifications" in the "Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements," which is published annually in the Federal Register.

art Shuttle Ridership Report

2010 Ridership

Month	Ridership	Total	Average
January-10	12,131	12,131	12,131
February-10	12,654	24,785	12,393
March-10	14,672	39,457	13,152
April-10	14,253	53,710	13,428
May-10	13,047	66,757	13,351
June-10	14,717	81,474	13,579
July-10	13,876	95,350	13,621
August-10	15,804	111,154	13,894
September-10	15,616	126,770	14,086
October-10	14,852	141,622	14,162
November-10	14,043	155,665	14,151
December-10	15,390	171,055	14,255

2011 Ridership

Month	Ridership	Total	Average
January-11	14,863	14,863	14,863
February-11	14,325	29,188	14,594
March-11	16,934	46,122	15,374
April-11	16,081	62,203	15,551
May-11	15,547	77,750	15,550
June-11	16,832	94,582	15,764
July-11	15,277	109,859	15,694
August-11	17,461	127,320	15,915
September-11	16,223	143,543	15,949
October-11	15,660	159,203	15,920
November-11	15,494	174,697	15,882
December-11	15,010	189,707	15,809

2012 Ridership

Month	Ridership	Total	Average
January-12	14,892	14,892	14,892
February-12	15,379	30,271	15,136
March-12	16,637	46,908	15,636
April-12	15,575	62,483	15,621
May-12	16,576	79,059	15,812
June-12	16,324	95,383	15,897
July-12	15,782	111,165	15,881
August-12	17,802	128,967	16,121
September-12	14,345	143,312	15,924
October-12	17,322	160,634	16,063
November-12	15,384	176,018	16,002
December-12	14,208	190,226	15,852

2013 Ridership

Month	Ridership	Total	Average
January-13	15,337	15,337	15,337
February-13	14,354	29,691	14,846
March-13	17,024	46,715	15,572
April-13	15,202	61,917	15,479
May-13	15,564	77,481	15,496
June-13	13,905	91,386	15,231
July-13	14,914	106,300	15,186
August-13	16,308	122,608	15,326
September-13	14,523	137,131	15,237
October-13	16,012	153,143	15,314
November-13	13,827	166,970	15,179
December-13	14,180	181,150	15,096

2014 Ridership

Month	Ridership	Total	Average
January-14	14,803	14,803	14,803
February-14	13,952	28,755	14,378
March-14	14,494	43,249	14,416
April-14	15,239	58,488	14,622
May-14	13,811	72,299	14,460
June-14	14,245	86,544	14,424
July-14	15,379	101,923	14,560
August-14	14,467	116,390	14,549
September-14	15,070	131,460	14,607
October-14	15,149	146,609	14,661
November-14	12,111	158,720	14,429
December-14	13,629	172,349	14,362

2015 Ridership

Month	Ridership	Total	Average
January-15			
February-15			
March-15			
April-15			
May-15			
June-15			
July-15			
August-15			
September-15			
October-15			
November-15			
December-15			

2016 Ridership

Month	Ridership	Total	Average
January-16			
February-16			
March-16			
April-16			
May-16			
June-16			
July-16			
August-16			
September-16			
October-16			
November-16			
December-16			

2017 Ridership

Month	Ridership	Total	Average
January-17			
February-17			
March-17			
April-17			
May-17			
June-17			
July-17			
August-17			
September-17			
October-17			
November-17			
December-17			

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2015

COUNCIL BILL NO. 2
INTRODUCED BY COUNCIL
MEMBER _____

A BILL FOR

AN ORDINANCE AMENDING THE "ART" SHUTTLE COST SHARING INTER-GOVERNMENTAL AGREEMENT BETWEEN THE REGIONAL TRANSPORTATION DISTRICT AND THE CITY OF ENGLEWOOD.

WHEREAS, Council has approved Intergovernmental Agreements (IGA) between the City and the Regional Transportation District (RTD) for funding of the Englewood Circulator Shuttle from 2004 through 2014; and

WHEREAS, in 2014, RTD added a provision to their standard Intergovernmental Agreement that provides for either party to amend only the financial commitment under the agreement (Paragraph 10H), for 2015. This allows for a simple amendment to the IGA stipulating the new funding amounts since all other provisions of the IGA will not change; and

WHEREAS, the City will reimburse RTD in an amount equal to the local fares that would have been collected had the shuttle operated as a fare service rather than free service; and

WHEREAS, for calendar year 2015, the lost fare amount equals \$79,531, which has been budgeted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the First amendment to IGA entitled "Funding Agreement for RTD Funding of Local Transportation Services" (Englewood Art Shuttle) between the Regional Transportation District (RTD) and the City of Englewood, Colorado, as attached hereto as Exhibit A.

Section 2. The Mayor and City Clerk are authorized to execute and attest said Intergovernmental Agreement for and on behalf of the City of Englewood.

Introduced, read in full, and passed on first reading on the 20th day of January, 2015.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 23rd day of January, 2015.

Published as a Bill for an Ordinance on the City's official website beginning on the 21st day of January, 2015 for thirty (30) days.

Randy P. Penn, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of a Bill for an Ordinance, introduced, read in full, and passed on first reading on the 20th day of January, 2015.

Loucrishia A. Ellis

**FIRST AMENDMENT TO FUNDING AGREEMENT FOR RTD FUNDING OF LOCAL
TRANSPORTATION SERVICES (ENGLEWOOD art SHUTTLE)**

This **FIRST AMENDMENT TO FUNDING AGREEMENT FOR RTD FUNDING OF
LOCAL TRANSPORTATION SERVICES (ENGLEWOOD art SHUTTLE)**
("First Amendment") is hereby made by and between the Regional Transportation District
("RTD") and CITY OF ENGLEWOOD ("LOCAL ENTITY"). RTD and LOCAL ENTITY also
may be referred to herein as a "Party" or collectively as the "Parties."

RECITALS

- A. RTD and LOCAL ENTITY entered into an agreement entitled **FUNDING
AGREEMENT FOR RTD FUNDING OF LOCAL TRANSPORTATION
SERVICES (ENGLEWOOD art SHUTTLE)** dated April 4, 2014 ("Agreement");
- B. Section 10.H of the Agreement provides that the Parties may amend the
Agreement to account for changes in the RTD Funding by a written agreement;
- C. In accordance with Section 10.H, RTD and LOCAL ENTITY now desire to
amend the Agreement in order to increase the RTD Funding for 2015.

Now, therefore, the Parties agree as follows:

AGREEMENT

- 1. Except as otherwise stated herein, all initially capitalized terms shall have the
same meaning as set forth in the Agreement. If there is any conflict between the terms of
this Amendment and the Agreement, the terms of this Amendment shall control. As
modified by this Amendment, the Agreement shall remain in full force and effect.
- 2. Exhibit B of the Agreement is stricken and replaced with the revised Exhibit B,
which is attached hereto and incorporated by reference herein.
- 3. This Amendment shall become effective upon the last date executed by all
Parties.

IN WITNESS WHEREOF, the Parties have duly executed this Amendment to the Agreement.

CITY OF ENGLEWOOD

REGIONAL TRANSPORTATION DISTRICT

By: _____

By: _____

Randy P. Penn
Mayor

Phillip A. Washington
General Manager & CEO

Date: _____

Date: _____

ATTEST:

By: _____

Loucrishia A. Ellis
City Clerk

APPROVED AS TO LEGAL
FORM for RTD:

By: _____
Jenifer Ross-Amato
Associate General Counsel

BY AUTHORITY

ORDINANCE NO. _____
 SERIES OF 2014/2015

COUNCIL BILL NO. 69
 INTRODUCED BY COUNCIL
 MEMBER GILLIT

AN ORDINANCE AMENDING TITLE 16, CHAPTER 2, SECTION 7, ENTITLED OFFICIAL ZONING MAP AMENDMENTS (REZONINGS); AND TITLE 16, CHAPTER 2, SECTION 8, TO BE ENTITLED PLANNED UNIT DEVELOPMENT (PUD) REZONING PROCESS AND REQUIREMENTS, OF THE ENGLEWOOD MUNICIPAL CODE 2000.

WHEREAS, a Planned Unit Development (PUD) is intended as an alternative to conventional land use regulations resulting in the creation of a unique zone district that offers the City and Applicant forms or qualities of development or amenities not possible through existing base zone districts; and

WHEREAS, in 2004 the City adopted the Unified Development Code; and

WHEREAS, the Planned Unit Development regulations in the 2004 Unified Development Code were included with other types of rezonings and addressed only the basic elements of PUD size thresholds, criteria, and process; and

WHEREAS, in November 2012 the City began the process to modify the Planned Unit Development regulations to address a lack of procedural details in the Unified Development Code; and

WHEREAS, this Ordinance is to clarify the regulations for the Planned Unit Development rezoning of property to ensure that new developments integrate with the surrounding land uses; and

WHEREAS, the current PUD review process needs to be improved where a specific site plan and detailed architectural designs have not been adequately developed; and

WHEREAS, the Planning & Zoning Commission found that additional detail on the submittal requirements for a Planned Unit Development would be helpful to applicants to understand the information required in an application for a PUD and would further help to ensure that the plan provides sufficient detail for the Commission to make an informed decision; and

WHEREAS, the Planning & Zoning Commission determined that by consolidating information on Planned Unit Development regulations into one Section of the Development Code and removing Planned Unit Developments from “the Official Zoning Map Amendments” Section will clarify the review process and development standards for PUDs; and

WHEREAS, the amendments allow the two step district plan and site plan process to be joined into one or two steps at the option of the developer; and

WHEREAS, District Plans would need to include allowed land uses, maximum density (number of residential units, or square feet of commercial uses), preliminary site plans showing major roads and location of land uses, proposed building heights, recreation areas or major amenities proposed, conceptual layout of utilities, minimum perimeter setbacks, and a traffic impact study; and

WHEREAS, Site Development Plans must include building footprints, building sizes, sight lines and shadow studies, pedestrian circulation (sidewalks and paths), drainage features, grading plans, parking areas, landscaping materials, bicycle parking areas, site lighting and conceptual architectural designs; and

WHEREAS, this ordinance relocates and consolidates provisions regarding Planned Unit Development (PUD) processes and requirements into one subsection, 16-2-8 EMC to make the requirements easier for applicants to see what is required for a rezoning to a PUD; and

WHEREAS, the intent of PUDs is to allow for the creation of a unique zone district and to accomplish that 16-2-7(B)(2) is clarified and moved to 16-2-8(A) and;

WHEREAS, the minimum size for a PUD remains the same at one-half acre and;

WHEREAS, 16-2-7(C)(2) relating to neighborhood meetings is amended to remove the possible criminal sanctions for City staff regarding reporting; and

WHEREAS, public utilities and other government agencies have been added to the City review process to insure that the application is compatible with existing infrastructure; and

WHEREAS, 16-2-7(F)(2) and 16-2-7(G)(3) regarding Commission hearings and standards transferred to 16-2-8(G) which outlines the entire approval process; and

WHEREAS, 16-2-7(H)(2) removes PUDs from the general rezoning criteria section and transfers it to 16-2-8(F) along with the provision that it be consistent with the Comprehensive Plan; and

WHEREAS, 16-2-7(I) repeals the lapsing provision in the current title regarding TSA and base district "rezonings" and this ordinance also clarifies that PUD rezonings do not lapse 16-2-8 (G) because any rezoning is a permanent change and does not lapse; and

WHEREAS, 16-2-8(A) through (C) is new language to clarify the intent of and procedures for allowing PUD rezoning; and

WHEREAS, 16-2-8(D) lists permitted uses allowed under a PUD; and

WHEREAS, 16-2-8(E) describes the requirements for granting a PUD rezoning, some of which exist in the current code and are relocated to this section; and

WHEREAS, 16-2-8(F) lists the current criteria for a PUD rezoning which has no major change; and

WHEREAS, 16-2-8(G) & (H) clarifies the difference between a PUD District Plan and a PUD Site Development Plan which provides more details for the proposed development; and

WHEREAS, 12-2-8(G) & (H) also sets out the process for approval and allows the applicant to choose a one or two step process depending upon the amount of detail provided in the application; and

WHEREAS, 16-2-8(I) defines and lists criteria for major and minor amendments to a previously approved PUD and a Site Development Plan; and

WHEREAS, 16-2-8(J) reiterates that the appeal process for PUD rezoning is the same as for any other rezoning under Title 16 EMC;and

WHEREAS, after a Public Hearing the Englewood Planning and Zoning Commission recommended approval of this Ordinance at their October 7, 2014 meeting.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 16, Chapter 2, Section 7, entitled *Official Zoning Map Amendments (Rezoning)* of the Englewood Municipal Code 2000, to read as follows:

16-2-7: Official Zoning Map Amendments (Rezoning).

The City may initially zone annexed property, or the boundaries or areas of any zone district may be changed, or the zone classification of any parcel of land may be changed pursuant to this Section. Rezoning shall not be used as a way to legitimize nonconforming uses or structures, and should not be used when a conditional use, Zoning Variance, or Administrative Adjustment could be used to achieve the same result. Rezoning to a Planned Unit Development district (PUD) ~~or Transit Station Area (TSA) district are subject to additional~~ shall follow the procedures and criteria as set forth in ~~this~~ Section 16-2-8 for Planned Unit Developments.

A. Initiation.

1. A proposed rezoning may be initiated by any party identified in Section 16-2-3.A EMC.
2. A rezoning application shall expire one (1) year after submittal unless a public hearing on the application has been held by the Council on or before that date; provided, however, that the City Manager or designee may extend the application for six (6) months if the reason for the delay was due to circumstances beyond the control of the applicant.

3. ~~No application for rezoning property shall be accepted within twelve (12) months following a final decision on a prior rezoning application relating to all or any portion of that same property. A "final decision" shall mean denial of a rezoning by the Council, or withdrawal of the rezoning application occurring after a recommendation of denial by the Commission.~~

B. *Thresholds for Rezoning.*

1. Thresholds for Base District Rezoning:

- a. *General.* A base district rezoning results in the change of a property's existing base zoning district classification to a base zoning district classification identified in Table 16-3-1.1, other than a PUD or TSA district.
- b. *Minimum District Size.* A base district rezoning application shall only be considered for properties greater than thirty-seven thousand, five hundred (37,500) square feet of land area and contiguous to a compatible zone district.
- c. For purposes of this Section, "compatible zone districts" are districts within the same base zoning district headings as identified in Table 16-3-1.1 (i.e. R-2-A and R-2-B are compatible zone districts within residential ~~one and multi-unit district~~ headings.) The contiguity to compatible zone district requirement does not apply if the rezoning request is consistent with and implements the Comprehensive Plan.

2. ~~Thresholds for Planned Unit Development (PUD) Rezoning:~~

- a. ~~*General.* A PUD rezoning results in the creation of a unique zone district that offers the City additional forms or qualities of development or amenities not possible through other zone districts. The terms and conditions of each PUD zone district shall be based on negotiations between the property owner and the City, but all PUD zone districts must be consistent with the Comprehensive Plan and applicable provisions of this Title. Each PUD zone district must include its own list of permitted and conditional uses and shall identify what development standards shall apply. If a PUD proposal will require the creation of one (1) or more new lots of record, or amendment of the boundaries or properties of existing lots of record, then approval of a subdivision plat shall also be required.~~
- b. ~~*Minimum District Size.* A PUD rezoning application shall only be considered for properties greater than one half (1/2) acre in area.~~

3. ~~2.~~ Thresholds for Transit Station Area (TSA) Rezoning:

- a. *District Location.* The location of a Transit Station Area (TSA) district shall be consistent with the following criteria:

- (1) The location of the proposed TSA district shall be consistent with the locations described or depicted for transit-related and/or mixed-use development in the Comprehensive Plan.
- (2) The TSA district shall be located generally within a one-quarter (¼) mile radius of an existing, or a planned and approved light-rail rapid transit station.
- (3) The one-quarter (¼) mile radius may be augmented by an extended area which would include up to a one-half (½) mile radius where the area is contiguous to the TSA district and that it can be demonstrated that the area creates a transitional zone when the Planning and Zoning Commission makes a finding that such an extension is a benefit to the adjoining zone districts.

b. *Minimum District Size.*

- (1) An application to rezone to a TSA district shall include a minimum gross land area of three (3) acres.
- (2) The City may allow smaller incremental and contiguous additions to an existing TSA district, if the subsequent rezoning application:
 - (a) Includes a minimum gross land area of twenty thousand (20,000) square feet;
 - (b) Is consistent with the intent of the TSA district;
 - (c) Provides uses or a mix of uses complementary to the mix of uses planned or developed in the adjoining, existing TSA district; and
 - (d) Demonstrates site and building designs that will be compatible with, and integrated with, the adjoining, existing TSA district.

C. *Pre-Application Review and Neighborhood Meeting.*

1. Pre-Application Conference. All applicants for rezoning shall be required to participate in a pre-application conference pursuant to Section 16-2-3.F EMC.
2. Pre-Application Neighborhood Meeting ~~Rezoning~~. Following the pre-application conference, each applicant for a rezoning shall hold a neighborhood meeting in accordance with City procedures to describe their proposal before an application for rezoning can be accepted by the City. The neighborhood meeting is an opportunity for the applicant to describe the proposal as well as for area residents and property owners to offer input about the proposal at an early stage. The applicant shall hold the meeting at a time and location accessible and convenient for the public. The City shall be represented at the meeting. Following the neighborhood meeting ~~The City representative shall~~ may prepare a written report summarizing the general discussion of the neighborhood meeting and make copies available to the City staff, the applicant, and the public.

3. The maximum time between a required neighborhood meeting and a public hearing before the Commission shall not be more than one hundred eighty (180) days. In the event the public hearing is not held within one hundred eighty (180) days, the applicant shall be required to hold another neighborhood meeting.

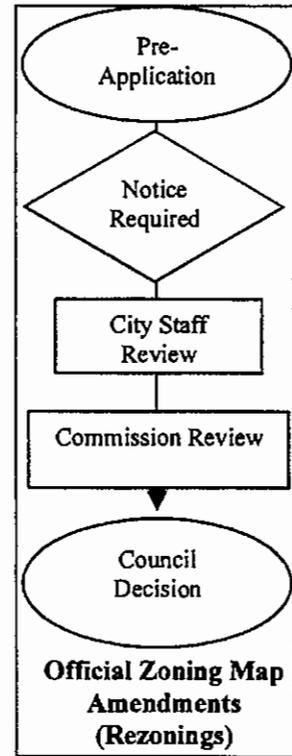
D. *Notice.* The City Manager or designee shall require that notice of required public hearings be given in accordance with Section 16-2-3.G EMC.

E. *City Review.* The City Manager or designee shall review the proposed rezoning, and may refer the application to any City department or agency (including any utility providers, other municipalities or other agency as determined by the City) for its review and comments, and shall prepare a report of its recommendations for review by the Commission and Council. A copy of the report shall be furnished to the applicant.

F. *Commission Review and Recommendation.*

1. ~~Base District Rezoning.~~

- a. The Commission shall review the proposed rezoning and the recommendation of City staff, and shall hold a public hearing on the proposed rezoning. Following such hearing, the Commission may make a recommendation to approve, deny, or modify the proposed rezoning.



2. b. The Commission may recommend to the Council that an application for an initial zoning or a rezoning be approved upon condition that the applicant, or the applicant's successors and assigns, obtain approval by the Commission and Council of a site plan or subdivision plat of the subject property either prior to Council action, within a certain time after Council action, or prior to any site development.

2. ~~PUD or TSA Rezoning.~~

a. ~~The Commission shall review the proposed PUD or TSA rezoning, and the recommendations of City staff on both applications, and shall hold a public hearing on each application.~~

b. ~~The Commission shall then review the proposed PUD or TSA rezoning pursuant to this Section, and following the public hearing, may recommend that the Council approve, deny, or approve the proposed rezoning with conditions.~~

3. e. In its review of the rezoning application, in addition to any other criteria and findings applicable to the decision, the Commission's recommendations shall include its written findings on each of the following points:

(1) a. The application is or is not ~~in conformance~~ consistent with the Comprehensive Plan and this Title; and

(2) b. The application is or is not ~~consistent in conformance~~ with adopted and generally accepted development standards of development in the City, and any other ordinance, law, or requirement of the City; and

(3) c. The application is or is not substantially consistent with the goals, objectives, ~~design guidelines, and policies and any other ordinance, law, or requirement~~ of the City.

G. *Council Action.*

1. ~~Base District Rezoning Applications.~~ The Council shall review the proposed rezoning, the recommendation of City staff, and the recommendation of the Commission, and shall hold a public hearing on the proposed amendment. Following such hearing, the Council may approve, deny, or refer a proposed amendment back to the Commission. ~~amend the proposal.~~

2. ~~PUD and TSA Rezoning.~~

a. ~~The Council shall then review the proposed PUD or TSA rezoning in light of the recommendation of City staff, and the recommendation of the Commission, and shall hold a public hearing on the proposed rezoning. Following such hearing, the Council may approve, deny, or amend the proposed rezoning.~~

3 2. Refer Back to Commission. No substantial amendment to an application for a rezoning may be made by the Council after a recommendation on the rezoning has

been made by the Commission, unless it is first referred back to the Commission for comment on the proposed substantial amendment.

H. *Criteria.* Rezoning shall be made in the interest of promoting the health, safety, and general welfare of the community, and shall be consistent with the Comprehensive Plan. In addition, the review- or decision-making body shall only recommend approval of, or shall only approve, a proposed rezoning, if it finds that the proposed rezoning meets the criteria listed below.

1. For base district rezonings, the proposed rezoning shall meet at least one of the following criteria:
 - a. That there has been a material change in the character of the neighborhood or in the City generally, such that the proposed rezoning would be in the public interest and consistent with the change; or
 - b. That the property to be rezoned was previously zoned in error; or
 - c. That the property cannot be developed, or that no reasonable economic use of the property can be achieved, under the existing zoning.

The criteria in subsections 1.a through c above shall not apply to the initial zoning of property annexed to the City or to rezonings that may occur incidental to a comprehensive City-initiated revision of the City's Official Zoning Map.

2. For PUD or TSA rezonings, the proposed development ~~shall~~ complies comply with all applicable use, ~~development,~~ and development design standards set forth in this Title that are not otherwise modified or waived according to the rezoning approval; and the proposed rezoning shall meet at least one of the following criteria:

- a. ~~That~~ The proposed development will exceed the development quality standards, levels of public amenities, or levels of design innovation otherwise applicable under this Title, and would not be ~~possible~~ allowed or practicable under a standard zone district with conditional uses or with a reasonable number of Zoning Variances or Administrative Adjustments; or
- b. ~~That~~ The property cannot be developed, or ~~that~~ no reasonable economic use of the property can be achieved, under the existing zoning, even through the use of conditional uses or a reasonable number of Zoning Variances or Administrative Adjustments.

3. All rezonings shall meet the following criterion:
 - a. The resulting rezoned property will not have a significant negative impact on those properties surrounding the rezoned area and that the general public health, safety and welfare of the community are protected.

I. *After Approval—Lapsing Period.*

1. ~~Base District Rezoning.~~ An approved ~~base district~~ rezoning shall not lapse, but shall remain in effect until ~~and unless superseded~~ superseded by a later or inconsistent amendment to, or replacement of, the Official Zoning Map. ~~However, if the City has required the submission of a Zoning Site Plan as part of the rezoning process, and has approved a Zoning Site Plan for the rezoned property, and the Zoning Site Plan later lapses pursuant to Section 16-2-9.E EMC, the Council may initiate a rezoning of the property to its prior zone map designation, or to an alternative designation more consistent with the Comprehensive Plan.~~
2. ~~PUD or TSA rezoning.~~ An approved ~~PUD or TSA~~ district rezoning shall not lapse, but shall remain in effect until ~~superseded~~ superseded by a later or inconsistent amendment to, or replacement of, the TSA District Official Zoning Map.

Section 2. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 16, Chapter 2, by adding a new Section 8, entitled *Planned Unit Development (PUD) Rezoning Process and Requirement* of the Englewood Municipal Code 2000, to read as follows:

16-2-8: Reserved- Planned Unit Development (PUD) Rezoning Process and Requirements.

A. *Intent.* The PUD Zone District is an alternative to conventional land use regulations resulting in the creation of a unique zone district that offers the City and Applicant forms or qualities of development or amenities not allowed through existing base zone districts. The PUD Zone District combines use, density, height, design and site plan considerations into a unified process. Each PUD Zone District must include its own list of permitted and conditional uses and shall identify what development standards will apply.

The PUD Zone District is specifically intended to:

1. Provide an opportunity for the developer and the City to review the type and intensity of development being proposed, and to identify any elements of the proposed plan that may not comply with existing City development standards.
2. Provide development opportunities not otherwise permitted within existing zone districts by reducing or eliminating the inflexibility that sometimes results from strict application of zoning and development standards.
3. Permit and encourage innovative design, flexibility, and diversity in land planning and development.
4. Provide the opportunity for unified development control for a single parcel or multiple properties in harmony with the environment and respecting the context of the surrounding neighborhoods by establishing design and development standards for the general character of the properties within the PUD.
5. Plan for the general configuration of land uses, common elements, major transportation and pedestrian circulation elements, utilities and necessary easements

to serve the site and to connect to existing and planned transportation networks, pedestrian networks and utilities.

6. Plan for proposed amenities, such as parks, open space and recreational facilities.
7. Identify natural features of the site that should be enhanced, protected or remain undeveloped.
8. Ensure consistency with the Englewood Comprehensive Plan.
9. Provide for the public health, safety, integrity and general welfare, and otherwise achieve the purposes provided in the Planned Unit Development Act of 1972 as amended (C.R.S. 24-67-101, et seq.).

B. *Applicability.* The provisions of this Section shall apply to all lands, uses, and structures to be rezoned to Planned Unit Development (PUD) Zone District. The provisions of this Section shall not apply to:

1. Planned Developments (P.D.) approved prior to July 1, 1996, which shall continue to be governed by the respective development plans and the regulations of the underlying zone districts. However, any major amendments to an existing P.D., as determined by the City Manager or designee, shall require review and approval under the new requirements of this Section.
2. Any land currently zoned PUD, and partially developed prior to the date of the adoption of this Section. Such approved PUDs may continue and complete such development under the terms and conditions of approval for that PUD. However, any major amendments to an existing PUD, as determined by the City, shall require review and approval under the new requirements of this Section.

C. *Initiation.*

1. A proposed rezoning may be initiated by any party identified in Section 16-2-3(A) EMC. All property owners within the boundaries of a proposed PUD zone district shall consent in writing to the application for a PUD.
2. A PUD application shall expire one (1) year after submittal unless a public hearing on the application has been held by the Council on or before that date; provided however, that the City Manager or designee may extend the application for six (6) months if the reason for the delay was due to circumstances beyond the control of the applicant.
3. No application for substantially the same PUD shall be accepted within twelve (12) months following a final decision on a prior rezoning application relating to all or any portion of that same property. A "final decision" shall mean denial of a rezoning by the Council.

D. *Permitted Uses.* Uses permitted in a PUD zone district may include any use which is a permitted use in any zone district of the City, or as may be permitted through the unlisted uses determination process of Section 16-5-1(B) EMC Unlisted Uses. Each PUD

application shall include its own list of allowed or conditional uses and shall identify applicable design and development standards. A PUD District Plan or a PUD Site Development Plan may vary the provisions of Title 16 EMC, but only to the extent specifically shown on an approved PUD District Plan or Site Development Plan.

E. *General Use and Development Requirements and Limitations.* PUDs shall be subject to the following:

1. PUD applications shall only be considered for properties equal to or greater than one-half (1/2) acre.
2. Requests for rezoning to a PUD zone district shall be filed on application forms provided by the City, together with all plans, maps and any other information as may be necessary, reasonable and relevant for review by the City. Applications shall be submitted with fees established by City Council resolution.
3. Requests for rezoning to a PUD zone district shall be authorized in writing by the landowner(s) or an authorized agent.
4. All PUD zone districts shall be established through a map amendment to this Title pursuant to the procedures and criteria set forth in this Title.
5. The terms and conditions of each PUD zone district shall be based on negotiations between the applicant and the City. However, all PUD zone districts shall be consistent with the Comprehensive Plan and applicable provisions of this Title.
6. If a PUD proposal requires the creation of one (1) or more new lots of record, or amendment of the boundaries of existing lots of record, then approval of a subdivision plat shall also be required.
7. The area of land for the PUD zone district may be controlled by one or more landowners and shall be developed under unified control or a unified plan of development.
8. Provisions shall be made for the establishment of an organization for the ownership and maintenance of areas designated as private streets and/or common space unless other adequate arrangements for the ownership and maintenance thereof are provided in a manner acceptable to the City Council.
9. The PUD zone district shall be subject to all applicable use and development standards of this Title unless otherwise waived or modified by the applicant and approved by City Council in the terms of the approved PUD.

F. *Approval Criteria.* PUD rezonings shall be made in the interest of promoting the health, safety, and general welfare of the community, and shall be consistent with the Comprehensive Plan. In addition the review or decision making body shall only recommend approval of, or shall only approve, a proposed PUD rezoning if it finds that the proposed rezoning meets the criteria listed below:

1. The proposed development shall comply with all applicable use, development, and design standards set forth in this Title that are not otherwise modified or waived

according to the rezoning approval. In addition, the proposed rezoning shall meet at least one of the following criteria:

- a. The proposed development will exceed the development quality standards; levels of public amenities; or levels of design innovation otherwise applicable under this Title, and the proposed development would not be allowed or practicable under a standard zone district with conditional uses or with a reasonable number of Zoning Variances or Administrative Adjustments; or
- b. The property cannot be developed, or no reasonable economic use of the property can be achieved, under the existing zoning, even through the use of conditional uses or a reasonable number of Zoning Variances or Administrative Adjustments.

2. All PUD rezonings shall meet the following criterion:

- a. The resulting rezoned property will not have a significant negative impact on those properties surrounding the rezoned area and the general public health, safety and welfare of the community will be protected.

G. PUD Approval Process Summary: The Planned Unit Development zone district requires three (3) steps for PUD project review and approval: 1) Pre-application review and neighborhood meeting; 2) PUD District Plan review and approval; 3) PUD Site Development Plan review and approval. If an applicant provides site-specific development plans, the PUD District Plan and PUD Site Development Plan steps may be combined.

The PUD rezoning may be processed in one phase or two, at the option of the developer. A complete and final PUD shall not take effect until and unless all of the information required below for both a PUD District Plan and a PUD Site Development Plan have been reviewed and approved by the City.

The PUD District Plan is a general plan for the land within the boundaries of the application, and includes general land uses and densities, building heights, general design intent, parking ratios, and a conceptual layout of the site. Approval of PUD District Plan requires a later approval of a PUD Site Development Plan prior to any development or issuance of a Building Permit.

The PUD Site Development Plan is a more detailed plan for the development of the site by applying the standards set forth in the District Plan, but shall also include a statement of architectural intent; design standards necessary to achieve the architectural intent; location of major transportation and circulation systems; parking standards; landscaping requirements; common elements and other details required to demonstrate that the development will meet or exceed the standards set forth on the District Plan and the qualities of development otherwise required by City standards in the base zone district.

1. Pre-Application Conference and Neighborhood Meeting: Applicant shall submit a preliminary proposal indicating the property to be included in the proposed PUD; the size of the land in acres and square feet; proposed land uses; maximum density and/or number of units; anticipated building heights; and approximate location of major circulation elements. Staff may review the preliminary proposal and provide

written comments and recommendations to potential applicants. No project approval is implied or granted at this early review stage.

Neighborhood Meeting: Following the pre-application conference, each applicant for a PUD shall hold a neighborhood meeting in accordance with City Procedures to describe their proposal before an application for rezoning can be accepted by the City. The neighborhood meeting is an opportunity for the applicant to describe the proposal as well as for area residents and property owners to offer input about the proposal at an early stage. The applicant shall hold the meeting at a time and location accessible and convenient for the public. The City shall be represented at the meeting. Following the neighborhood meeting, the City representative may prepare a written report summarizing the general discussion of the neighborhood meeting and make copies available to the City staff, the applicant, and the public.

The maximum time between a required neighborhood meeting and a public hearing before the Commission shall not be more than one hundred eighty (180) days. In the event the public hearing is not held within one hundred eighty (180) days, the applicant shall be required to hold another neighborhood meeting.

2. Notice. The City Manager or designee shall require that notice of required public hearings be given in accordance with Section 16-2-3. (G) EMC.
3. City Review. The City Manager or designee shall review the proposed PUD, and may refer the application to any City department or agency (including any utility providers, other municipalities or other agency as determined in the City) for its review and comments, and shall prepare a report of its recommendations for review by the Commission and Council. A copy of the report shall be furnished to the applicant.
4. Commission Review and Recommendation. The Commission shall review the proposed PUD and the recommendation of City staff and shall hold a public hearing on the PUD. Following such hearing the Commission may make a recommendation to approve, approve with conditions, deny, or modify the PUD.
 - (a) In its review of the PUD application, in addition to any other criteria and findings applicable to the decision, the Commission's recommendations shall include its written findings on each of the following points:
 1. The application is or is not consistent with the Comprehensive Plan and this Title; and
 2. The application is or is not in conformance with adopted and generally accepted development standards, and any other ordinance, law or requirement of the City; and
 3. The application is or is not substantially consistent with the goals, objectives, and policies of the City.

5. Council Action. The Council shall review the proposed PUD, the recommendation of the City staff, and the recommendation of the Commission, and shall hold a public hearing on the proposed PUD. Following such hearing, the Council may approve, deny, or refer a proposed PUD back to the Commission for modifications based on the requirements of this Title.
6. After Approval – Lapsing Period. An approved PUD shall not lapse, but shall remain in effect until superseded by a later or inconsistent amendment to, or replacement of, the PUD or the Official Zoning Map.
 - a. Following approval of a PUD and the execution of all certificates appearing on the final PUD document, the applicant shall submit the final PUD and all other required documents to the City and the City shall record them with the Arapahoe County Clerk and Recorder. All expenses for recording shall be borne by the applicant and be paid prior to recording.

H. Submittal Requirements.

1. PUD District Plan: The PUD District Plan shall include all submittal requirements as listed below. The Planning and Zoning Commission shall make a recommendation to City Council for final action on a PUD District Plan zoning request. If a PUD District Plan is submitted for review without inclusion of a PUD Site Development Plan, then the Planning and Zoning Commission action on the PUD District Plan shall include a recommendation for final action on the Site Development Plan, which may include requiring review by staff only, review at a public hearing by the Planning and Zoning Commission, and additional review at a public hearing by the City Council, depending upon the size, uses, and complexity of the plan or issues remaining for review.

PUD Site Development Plan: If a PUD Site Development Plan is submitted with a PUD District Plan, the Site Development Plan shall be reviewed at the same time as the PUD District Plan. If a PUD Site Development Plan is submitted subsequently to a PUD District Plan, then the Site Development Plan shall be reviewed as specified in the approved District Plan.

2. PUD District Plan: The applicant shall submit for City review a minimum of twelve (12) sets of the proposed PUD District plan. Applications shall be deemed complete only upon submittal of all required information and payment of all application fees. Review will not occur until the application is complete. The PUD District Plan shall be sufficiently detailed to indicate the general land uses; locations; development densities and/or minimum lot areas per unit; building heights, major transportation and circulation elements; the intended design character of the development and shall include but shall not be limited to, the following:
 - a. The name and location of the proposed development; and
 - b. The names, addresses and phone numbers of the applicants, owners, developers and designers of the development; and

- c. Documentation confirming that the applicant has legally sufficient interest in the property proposed for development, or is the duly authorized agent of such a person; and
- d. A PUD District Plan, drawn at a scale of not less than one inch per fifty feet (1"=50') along with north arrow, written and graphic scale, of the proposed development. The District Plan shall be of sufficient detail to determine impacts, both on and off-site that may require mitigation. The District Plan shall additionally include the following, where applicable:
- (1) A boundary survey and legal description prepared by a Colorado registered Professional Land Surveyor.
 - (2) A description of the location of the property, and an identification of the primary developments, sensitive areas and other surrounding uses, features and major transportation networks in the immediate vicinity of the property.
 - (3) Adjacent streets, proposed points of access and internal vehicular circulation routes.
 - (4) Existing zoning and land use for all properties within at least three hundred feet (300') of all property boundary lines.
 - (5) Location and area of proposed land uses, including private, public and quasi-public facilities; for plans with multiple uses, applicant shall provide a land use schedule listing permitted land uses.
 - (6) Maximum heights of proposed structures.
 - (7) Parking ratios for allowed uses, plus a statement of the intent to use surface or structured parking.
 - (8) The maximum allowed density of the site, including any density maximums or minimums on individual uses.
 - (9) A description of the intended parks, recreation and open space features necessary and major amenities proposed to achieve the intended goal of the development, including the approximate location and area of open space and recreation areas.
 - (10) General intent and location of landscape areas, including percent of site dedicated to natural and landscaped areas, and transitional buffer areas.
 - (11) Location of existing bus stops, bike paths and pedestrian networks.
 - (12) The existing topography of the land and existing natural features, together with areas subject to 5-year and 100-year flooding.
 - (13) Locations of any existing easements on the property.

- (14) Required major extensions of utilities, including conceptual layout of utilities and storm sewer systems.
- (15) A description of the architectural design concept and development standards for exterior building materials sufficient to demonstrate that the development will be compatible with the surrounding neighborhood or will achieve a higher level of design. Development standards shall include a list of allowed and prohibited exterior materials, standards for articulation of street facing façades, and minimum transparency (windows) for building elevations.
- (16) Minimum perimeter setbacks and other setbacks as appropriate.
- (17) A Traffic Impact Study describing existing conditions, projected traffic generation from the new development, and anticipated impacts on the external street network in the vicinity of the proposed PUD.
- (18) A written statement generally describing the proposed PUD and the market which it is intended to serve, its relationship to the Comprehensive Plan, and how the design and architectural concept of the proposed PUD will relate to adjacent property. Where the applicant's objectives are not substantially consistent with the Comprehensive Plan, the statement shall include the changed or changing conditions that justify approval of the proposal.
- (19) Other information deemed necessary, reasonable, and relevant to evaluate the application as determined by City Manager or designee, Planning and Zoning Commission, or City Council.

3. PUD Site Development Plan: After or concurrent with the review of the PUD District Plan, the applicant shall submit for City review a minimum of twelve (12) sets of the proposed PUD Site Development Plan. Applications shall be deemed complete only upon submittal of all required submittal information and payment of applicable fees. Review will not occur until the application is complete. The PUD Site Development Plan may include the entire area within the PUD District Plan or the PUD Site Development Plan may consist of one or more phases, provided however, that the approval of any one phase may be contingent on improvements that involve other or all phases. The PUD Site Development Plan shall be sufficiently detailed and shall contain such information and documentation to fully indicate the ultimate operation and appearance of the project and shall include, but shall not be limited to, the following:

- a. A boundary survey and legal description prepared by a Colorado registered Professional Land Surveyor.
- b. Structure footprints, locations, gross floor areas, building heights and dimensioned setbacks from streets, as well as other structures and other features.
- c. Sight lines and shadow studies.

- d. Locations of major vehicular circulation system elements, including streets, curb cuts, and parking areas. Circulation systems shall be designed to connect with existing or planned street networks.
- e. Pedestrian circulation elements including sidewalks, pathways, bus stops, plazas, with materials indicated: pedestrian circulation systems shall be designed to connect with existing or planned sidewalks and pathways.
- f. Drainage features including retention and detention areas.
- g. Overall grading showing existing and proposed grades.
- h. Location, dimensions and descriptions of all existing utility easements on the property.
- i. Parking areas and a preliminary design of internal circulation for parking areas or structures.
- j. Location and amount of bicycle parking.
- k. Loading and trash areas.
- l. A schedule of dwelling units (if applicable) by building, and dwelling unit density based on units divided by acres of net lot area remaining after right-of-way dedications.
- m. Location and area of parks, open space and recreation facilities, including amounts and locations of play areas for children and other recreational areas shown on the PUD District Plan.
- n. Landscaping to include a material schedule listing quantities, plant types (e.g. deciduous street trees, evergreen shrubs, etc.), common name, minimum size at planting, area calculations for required and provided landscape area.
- o. Fences, walls or year-round natural screen planting and landscaping when necessary to shield adjacent residential areas from commercial, industrial and parking areas.
- p. Site lighting elements, including street lights, pedestrian lights and any other lighting elements.
- q. Areas subject to flooding from a major storm including the 5-year and 100-year storms, detention and retention areas and provisions for controlled release of water from detention or retention areas following a major storm.
- r. Site signage locations, and lighting of signs including specifically adopted sign standards where applicable.
- s. Public amenities that may be included in the development proposal, including public art.

- t. Conceptual building elevations that illustrate how the design standards established in the PUD District Plan are being implemented, including architectural concepts, façade treatments, and exterior building materials, as necessary to establish how the proposed PUD uses and structures relate internally and/or to the neighboring properties.
- u. Other information deemed necessary, reasonable, and relevant to evaluate the application as determined by City Manager or designee, Planning and Zoning Commission, or City Council.

I. Amendments.

1. District Plan Amendments.

- a. Major Amendments to the PUD District Plan: Major amendments may be made to the approved Planned Unit Development District Plan pursuant to the procedures as provided within this Section 16-2-8 EMC, including a neighborhood meeting. Major amendments shall include any of the following:
 - (1) An increase in the maximum building height beyond that allowed in the approved PUD District Plan.
 - (2) An increase in the maximum allowed density or number of units beyond that allowed in the approved PUD District Plan.
 - (3) A change in land use to a use not otherwise allowed in the approved PUD District Plan.
 - (4) A reduction of the perimeter setbacks from those required in the approved PUD District Plan.
 - (5) A reduction in the amount of landscaping required in the approved PUD District Plan.
 - (6) An increase in the allowed lot coverage above that approved in the PUD District Plan.
 - (7) Any change not considered a minor amendment by the City Manager or designee.
- b. Minor Amendments to the PUD District Development Plan: The City Manager or designee may approve minor amendments in the location of structures or facilities, or location of streets or walkways if required by engineering or other circumstances not foreseen at the time the Planned Unit Development District Plan was approved so long as no amendment violates any standard or regulation set forth in this Section; or any change not listed as a “Major Amendment” in Section 16-2-8(I)(1)(a) above.

2. Site Development Plan Amendments: All PUD Site Development Plans and documents may be changed and/or amended in whole or in part from time to time as provided in this Section.

a. Major Amendments to PUD Site Development Plans: PUD Site Development Plans approved and recorded hereunder may only be amended as provided in Section 16-2-8(H)(3) and (G) EMC. This shall include those amendments which meet any of the following criteria:

- (1) A change in the character of the development; or
- (2) A change in the allowed land uses; or
- (3) A change in the general location of land uses; or
- (4) An increase in the maximum allowed building or structure height; or
- (5) An increase in the number of dwelling units, or in the ratio of the gross floor area of structures to the land area, or increases in the proposed gross floor area within any particular land use; or
- (6) A change in the required setbacks from property lines, or “build-to” lines; or
- (7) An increase of more than two percent (2%) in ground coverage by structures or surface parking; or
- (8) A reduction by more than two percent (2%) in the land area designated for landscaping; or
- (9) A reduction in the ratio of off-street parking and loading space to gross floor area or number of dwelling units in structures; or
- (10) A change affecting the access from and through public rights-of-way.

b. Minor Amendments to PUD Site Development Plan: The City, through the City Manager or designee, may authorize minor deviations from the PUD Site Development Plan when such deviations appear necessary in light of technical or engineering considerations. Minor Amendments shall not be permitted for any changes included with the list of Major Amendments in Section 16-2-8(I)(2)(a) above.

J. Appeals.

1. PUD District Plan: The applicant may appeal any determination or action taken by the City Council under this Chapter to an Arapahoe County Court of competent jurisdiction. Said appeal to the court must comply with Rule 106 of Colorado Rules of Civil Procedure.

2. PUD Site Development Plan: The applicant may appeal any determination or action taken by the City Council under this Chapter to an Arapahoe County court of competent jurisdiction. Said appeal to the court must comply with Rule 106 of Colorado Rules of Civil Procedure.

Editor's note - Ord. 08-48, § 4, adopted Sept. 15, 2008, deleted 16-2-8, which pertained to overall concept plan review and derived from Ord. 04-5.

Section 3. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 4. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 5. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 6. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 7. Penalty. The Penalty Provision of Section 1-4-1 EMC shall apply to each and every violation of this Ordinance.

Introduced, read in full, and passed on first reading on the 15th day of December, 2014.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 19th day of December, 2014.

Published as a Bill for an Ordinance on the City's official website beginning on the 17th day of December, 2014 for thirty (30) days.

A Public Hearing was held on January 5, 2015.

Read by title and passed on final reading on the 20th day of January, 2015.

Published by title in the City's official newspaper as Ordinance No. ____, Series of 2015, on the 23rd day of January, 2015.

Published by title on the City's official website beginning on the 21st day of January, 2015 for thirty (30) days.

This Ordinance shall take effect thirty (30) days after publication following final passage.

Randy P. Penn, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. ____, Series of 2015.

Loucrishia A. Ellis

BY AUTHORITY

ORDINANCE NO. _____
SERIES OF 2014/2015

COUNCIL BILL NO. 71
INTRODUCED BY COUNCIL
MEMBER JEFFERSON

AN ORDINANCE AMENDING TITLE 16, CHAPTER 6, SECTIONS 1 AND 3, OF THE ENGLEWOOD MUNICIPAL CODE 2000 PERTAINING TO MINIMUM LOT WIDTHS FOR MULTI-UNIT DWELLINGS IN THE MU-R-3-B AND MU-R-3-C ZONE DISTRICTS.

WHEREAS, errors were made related to the minimum lot widths for multi-unit dwellings when Section 16-6-1(C)(1), was added as part of a UDC amendment in Ordinance No. 37, Series of 2008; and

WHEREAS, the errors are discrepancies between UDC Table 16-6-1.1: *Summary of Dimensional Requirements*, and UDC Section 16-6-1(C)(1) *Multi-Unit Development Standards* for the MU-R-3-B and MU-R-3-C zone districts; and

WHEREAS, there was no minimum lot width required for a multi-unit dwelling in Table 16-6-1.1; and

WHEREAS, Section 16-6-1(C)(1) requires a minimum lot width of “twenty-five feet (25’) per unit for properties with alley access”, and “thirty feet (30’) per unit” for properties with out alley access which is a direct conflict with Table 16-6-1.1 EMC; and

WHEREAS, the intent of the 2008 Ordinance related to impacts of front loaded garages makes it clear that the intent of the Ordinance was to not require a minimum lot width for multi-unit dwellings in the MU-R-3-B and MU-R-3-C zone districts; and

WHEREAS, this proposed ordinance will amend the UDC and correct the discrepancy between these two sections of the Zoning Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, THAT:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 16, Chapter 6, Section 1 entitled *Dimensional Requirements* of the Englewood Municipal Code 2000, to read as follows:

16-6: DEVELOPMENT STANDARDS.

16-6-1: Dimensional Requirements

EDITORS NOTE: Title 16-6-1 (A) and (B) , contain no changes and are therefore not included here.

C. *Additional Dimensional and Development Standards.*

1. *Multi-Unit Development Standards in R-2-A, R-2-B, MU-R-3-A and MU-R-3-B ~~and~~ MU-R-3-C Districts.*
 - a. *Applicability.* The following standards apply to all multi-unit dwellings constructed or converted after the effective date of this Section.
 - b. Multi-unit dwellings existing on the effective Date of this Section and which as of that date are not in compliance with standards established by this Section, shall not be considered nonconforming due solely to the dwelling's noncompliance with the standards of this Section. Such dwellings are "grandfathered," and shall be considered legal, conforming structures for the purposes of sale and development under this Title.
 - c. *Property having rear alley access.*
 - (1) Minimum lot width shall be twenty-five feet (25') feet per unit except in the MU-R-3-B District the minimum lot width shall be per Table 16-6-1.1 EMC.
 - (2) Driveway access from the public street shall be prohibited, except for:
 - (a) Corner lots where garage, carport or parking pad may be accessed from the side street.
 - (b) Dwellings with four (4) or more units may have one driveway accessing the street.
 - (3) Parking pads within the front yard or front setback shall be prohibited.
 - d. *Property without rear alley access.*
 - (1) Minimum lot width shall be thirty feet (30') per unit; except in the MU-R-3-B District the minimum lot width shall be per Table 16-6-1.1 EMC.
 - (2) Garages, carports and parking pads shall be off-set behind the front building line of each unit by a minimum of five feet (5').
 - (3) Minimum separation between driveways or parking pads of attached units shall be twenty feet (20').
 - (4) Maximum driveway and/or parking pad width within front yard or front setback shall be ten feet (10') per unit.
 - (5) The maximum garage door width on the front facade of the structure shall be 9 feet per unit.
 - (6) A parking pad may be located in the front yard or front setback only when a garage or carport is not provided.

- (7) An opaque fence or wall shall be provided between driveways or parking pads on adjacent properties.
- (8) Units that provide attached garages behind the rear building line of the principal structure may reduce the principal structure's rear setback to ten feet (10').
- (9) It is recognized that because of the wide variety of multi-unit development options, the City Manager or designee may on a case-by-case basis consider minor deviations to d (2) through (7) above, whenever such deviations are more likely to satisfy the intent of this subsection.

Section 2. The City Council of the City of Englewood, Colorado hereby authorizes amending Title 2, Chapter 16, Section 3, Subsection F, entitled *Streets and Vehicle Access and Circulation* of the Englewood Municipal Code 2000, to read as follows:

16-6-3: Streets and Vehicle Access and Circulation.

EDITORS NOTE: Title 16-6-3 (A) through (E), contain no changes and are therefore not included here.

F. *Vehicle Access and Circulation.*

- 1. *Access to Public Roads.* All new lots shall have direct or indirect access to a dedicated public street, through one (1) or more access points approved by the City. In addition to direct access to a dedicated public street, access may be provided through private streets or through alleys.
 - a. No back-out driveways from any type of use shall be permitted onto an arterial street.
 - b. No back-out driveways or back-out parking spaces from multi-unit residential on sites with alley access, commercial, or industrial uses shall be permitted onto a public street. This requirement shall not prohibit back-out driveways or parking spaces onto an alley.
- 2. *Traffic Impact Analysis.* A traffic impact analysis (TIA) shall be required with applications for development review and approval when trip generation during any peak hour is expected to exceed one hundred (100) vehicles, based on traffic generation estimates when trip generation during any peak hour is expected to exceed one hundred (100) vehicles, based on traffic generation estimates of the Institute of Transportation Engineers' Generation Manual (or any successor publication). The City may also require a TIA for:
 - a. Any project that proposes access to a street with level of service (LOS) "D" or below;
 - b. Any application for a rezoning;

- c. Any case where the previous TIA for the property is more than two (2) years old;
 - d. Any case where increased land use intensity will result in a fifteen percent (15%) or greater increase in traffic generation; and
 - e. Any case in which the traffic engineer determines that a TIA should be required because of other traffic concerns that may be affected by the proposed development.
 - f. When access points are not defined or a Zoning Site Plan is not available at the time the TIA is prepared, additional studies may be required when a Zoning Site Plan becomes available or the access points are defined.
3. *New Intersections and Curb-Cuts.*
- a. *General Rules.* The number of intersections and curb-cuts on streets and highways shall be minimized consistent with the basic needs of ingress and egress. Intersections and curb-cuts shall be designed to provide the greatest safety for both pedestrians and motorists.
 - b. *Driveways, Residential.*
 - (1) *One-Unit and Multi-Unit Dwellings Containing Up to Three (3) Units.*
 - (a) The width of any driveway leading from the public street to a one-unit dwelling, or multi-unit dwelling containing up to three (3) units shall not exceed twenty feet (20') at its intersection with the street.
 - (b) See also Section ~~16-6-1C.4~~ 16-6-1(C)(1) EMC, "Multi-Unit Development Standards in R-2-A, R-2-B, MU-R-3-A, and MU-R-3-B, ~~and MU-R-3-C~~ Districts," for additional driveway standards that apply to multi-unit dwellings on properties with or without alley access.
 - (c) See also Section 16-6-10.B. EMC, "Residential Design Standards and Guidelines," for additional driveway standards that apply to new residential development, including substantial expansions or alterations of existing dwellings, in the R-1, R-2, and R-3 zone districts.
 - (2) *Multi-Unit Dwellings Containing Four (4) or More Units.*
 - (a) The width of any entrance driveway to a multi-unit dwelling containing four (4) or more units shall not exceed twenty-five feet (25') at its intersection with the street, unless the applicant can demonstrate that additional width is required to adequately accommodate anticipated driveway volumes.

- (b) In new multi-unit developments not located within MU-R-3-C, M-1, M-2 and M-O-2 districts containing ten (10) or more units, vehicular access shall be spaced no closer than twenty-five feet (25') to any adjacent property line. However, the City may reduce this setback requirement to permit a single vehicular access point that can serve two (2) adjacent properties or where compliance with these requirements would deny vehicular access to a property.
- c. *Driveways, Nonresidential.* The location and size of driveways leading from the public street to a nonresidential or mixed-use building is subject to the following conditions:
 - (1) No portion of any driveway shall be closer than forty feet (40') to the curb line of an intersecting street, or closer than ten feet (10') from a fire hydrant, catch basin, or end of curb radius at corners.
 - (2) In new non-residential developments not located within MU-R-3-C, M-1, M-2, and M-O-2 districts, vehicular access shall be spaced no closer than twenty-five feet (25') to any adjacent property line. However, the City may reduce this setback requirement to permit a single vehicular access point that can serve two (2) adjacent properties or where compliance with these requirements would deny vehicular access to a property.
 - (3) Only one (1) access per street frontage shall be permitted, unless a Zoning Site Plan or traffic impact analysis shows, and the City agrees, that additional access points are required to adequately accommodate driveway volumes and that additional access will not be detrimental to traffic flow.
 - (4) The width of any entrance driveway shall not exceed thirty feet (30') measured along its intersection with the property line.

Section 3. Safety Clauses. The City Council hereby finds, determines, and declares that this Ordinance is promulgated under the general police power of the City of Englewood, that it is promulgated for the health, safety, and welfare of the public, and that this Ordinance is necessary for the preservation of health and safety and for the protection of public convenience and welfare. The City Council further determines that the Ordinance bears a rational relation to the proper legislative object sought to be obtained.

Section 3. Severability. If any clause, sentence, paragraph, or part of this Ordinance or the application thereof to any person or circumstances shall for any reason be adjudged by a court of competent jurisdiction invalid, such judgment shall not affect, impair or invalidate the remainder of this Ordinance or its application to other persons or circumstances.

Section 4. Inconsistent Ordinances. All other Ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 5. Effect of repeal or modification. The repeal or modification of any provision of the Code of the City of Englewood by this Ordinance shall not release, extinguish, alter, modify, or change in whole or in part any penalty, forfeiture, or liability, either civil or criminal, which shall have been incurred under such provision, and each provision shall be treated and held as still remaining in force for the purposes of sustaining any and all proper actions, suits, proceedings, and prosecutions for the enforcement of the penalty, forfeiture, or liability, as well as for the purpose of sustaining any judgment, decree, or order which can or may be rendered, entered, or made in such actions, suits, proceedings, or prosecutions.

Section 6. Penalty. The Penalty Provision of Section 1-4-1 EMC shall apply to each and every violation of this Ordinance.

Introduced, read in full, and passed on first reading on the 15th day of December, 2014.

Published by Title as a Bill for an Ordinance in the City's official newspaper on the 19th day of December, 2014.

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Published by title in the City's official newspaper as Ordinance No. ____, Series of 2015, on the 23rd day of January, 2015.

Published by title on the City's official website beginning on the 21st day of January, 2015 for thirty (30) days.

This Ordinance shall take effect thirty (30) days after publication following final passage.

Randy P. Penn, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk of the City of Englewood, Colorado, hereby certify that the above and foregoing is a true copy of the Ordinance passed on final reading and published by title as Ordinance No. ____, Series of 2015.

Loucrishia A. Ellis

COUNCIL COMMUNICATION

Date: January 20, 2015	Agenda Item: 11 c i	Subject: Firefighter Safety and Disease Prevention Grant
Initiated By: Fire Department		Staff Source: Andrew Fox, Acting Assistant Chief of Support Services

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

The Firefighter Safety and Disease Prevention Grant (FSDPG) provides funding for a variety of programs and equipment needs within the State of Colorado. The FSDPG is a new grant program for 2015 and is administered by the Colorado Division of Fire Prevention and Control. The FSDPG provides an opportunity to address the Vision of the City of Englewood and Englewood Fire Department that includes:

- Promoting and ensuring a high quality of life
- Proactively facilitating a safe environment of opportunity through the delivery of reliable, affordable and flexible services
- By responding to and mitigating emergencies in a timely, efficient and professional manner
- By being prepared for any situation that requires the services of an all-hazard fire department

RECOMMENDED ACTION

Staff recommends Council approve a resolution authorizing a FSDPG application to the Colorado Division of Fire Prevention and Control for the purchase of Thermal Imager Cameras (TICs) to replace two aging TICs that are at the end of their useful life. The acquisition of TICs will enable us to update and standardize TICs as part of our essential equipment inventory on all front-line fire engines.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The Englewood Fire Department is a progressive department and adopted the use of Thermal Imager Cameras early in the development of this technology over 11 years ago. The cameras are useful in many situations and the technology can be a life saver in structure fires. TICs are used to locate victims in a zero-visibility smoke filled room. TICs are also used to pinpoint the location of fires from the outside of a building prior to entry. TICs can display temperatures in a structure fire to help predict life-threatening conditions prior to occurrence, thereby saving victims' and firefighters' lives. Our current TICs have reached the end of their useful lives. They are 11+ years old. In 2014 we received a repair estimate for one of our current TICs and found the cost of repair was similar to the cost of a new TIC. We purchased one new TIC in 2014 to replace an inoperable one. The new TIC is more compact and has more capabilities than the 11 year old TIC it replaced.

FINANCIAL IMPACT

The FSDPG is a 100% grant with no required match. This means the City would not be required to provide any funds for the project. An estimate from our vendor for \$12,838.00 is attached. This is for 2 new FLIR K50 Thermal Imagers and truck charging/carrying stations. Submitting this grant application does not commit the City to accepting the funds should the grant be awarded.

LIST OF ATTACHMENTS

Resolution

RESOLUTION NO. _____
SERIES OF 2015

A RESOLUTION AUTHORIZING THE APPLICATION FOR A FIREFIGHTER SAFETY AND DISEASE PREVENTION GRANT (FSDPG) AWARD TO THE CITY OF ENGLEWOOD, COLORADO

WHEREAS, the FSDPG is a new grant program for 2015 which provides funding for a variety of programs and is administered by the Colorado Division of Fire Prevention and Control; and

WHEREAS, two of the Thermal Imager Cameras (TICs) currently in use by the Fire Department were acquired approximately 11 years ago and are now at the end of their useful life; and

WHEREAS, the cameras are useful in many situations and the technology can be a life saver in structure fires. TICs are used to locate victims in a zero-visibility smoke filled room. TICs are also used to pinpoint the location of fires from the outside of a building prior to entry; and

WHEREAS, the Englewood Fire Department desires to submit an application to Colorado Division of Fire Prevention and Control for funding to purchase these cameras; and

WHEREAS, the FSDP Grant is a 100% grant with no required match; and

WHEREAS, this Grant uses federal funding; and

WHEREAS, Fire will bring back an IGA if approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the Englewood Fire Department to submit an application for the Firefighter Safety and Disease Prevention Grant to purchase two Thermal Imager Cameras (TICs), attached hereto as Exhibit A.

ADOPTED AND APPROVED this 20th day of January, 2015.

ATTEST:

Randy P. Penn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk

Colorado Firefighter Safety and Disease Prevention Grant Program

Applications Must be Completed by 5:00 PM on Friday, January 30, 2015.

Please use the following form to fill out your organization's application for funding under the Colorado Firefighter Safety and Disease Prevention Grant (CFSDPG) Program. The CFSDPG steering committee is made up of representatives from the Colorado State Fire Chiefs Association, The Governor's Fire Service Training and Certification Advisory Board, and the Colorado State Firefighters Association. The committee has determined that due to the inherent different needs among organizations, priority ranking of High, Medium and Low will be assigned. Year one funding will be primarily focused on ensuring all Colorado firefighters have basic, safe and NFPA compliant bunker gear and SCBA available for their use. The following items are considered to be the highest priority:

NOTE: ONCE SUBMITTED, APPLICANTS WILL NOT BE ABLE TO REVISE THEIR APPLICATIONS.

Priority 1 (High)

- SCBA -*Highest Priority
- SCBA Spare Bottles
- Bunker Gear Ensemble (Boots, Helmet Gloves) -*Highest Priority
- Wildland Gear
- Compressor and Cascade
- Air Trailer (Regional Application Package)
- FF I/FF II/Fire Instructor Training Programs
- Extractor
- Air Monitoring
- Exhaust Removal Systems
- Physicals (NFPA 1582) Baseline w/ Vaccinations
- Other Safety Equipment and or Programs not Identified above but required for the safety and well-being of firefighters

Priority 2 (Medium)

- Water/Ice Rescue Equipment (PFDS, Helmets, Training,)
- Thermal Imaging Cameras
- EMR Training
- Extrication Equipment

Priority 3 (Low)

- All other firefighting equipment

Exclusions

- No Motorized Vehicles
- No Communication Equipment

Contact Information

Full Legal Organization Name*

Street Address*

City* **State***

Zip Code*

Organization Website

Organization Chief/ Executive Director*

Title* **Cell Phone***

Phone Number* **E-Mail Address***

Contact Person (if different)

Title **Cell Phone**

Phone Number **E-Mail Address**

Organization Information

Total # of Career FF* **Department Type***

Total # of All Staff* **Total # of Volunteer FF*** **FDID #***

Size of Jurisdiction* (Square miles) **Number of Stations**

Population Served

2011 Annual Call Volume and Type

Please provide information regarding the total number of calls your agency responded to for each of the categories listed below.

Total Calls

Structure Fires

Vehicle Fires

Brush/Wildland Fires

Auto Accidents

Auto Accidents Requiring Extrication	<input type="text" value="0"/>
Hazardous Materials Responses	<input type="text" value="105"/>
EMS Calls	<input type="text" value="2970"/>
Technical Rescue (Water/Ice/ High and Low Angle)	<input type="text" value="0"/>
Other (False Alarm, Good Intent, Service Calls)	<input type="text" value="983"/>

2012 Annual Call Volume and Type

Please provide information regarding the total number of calls your agency responded to for each of the categories listed below.

Total Calls	<input type="text" value="4641"/>
Structure Fires	<input type="text" value="21"/>
Vehicle Fires	<input type="text" value="12"/>
Brush/Wildland Fires	<input type="text" value="10"/>
Auto Accidents	<input type="text" value="200"/>
Auto Accidents Requiring Extrication	<input type="text" value="0"/>
Hazardous Materials Responses	<input type="text" value="84"/>
EMS Calls	<input type="text" value="3160"/>
Technical Rescue (Water/Ice/ High and Low Angle)	<input type="text" value="0"/>
Other (False Alarm, Good Intent, Service Calls)	<input type="text" value="1000"/>

2013 Annual Call Volume and Type

Please provide information regarding the total number of calls your agency responded to for each of the categories listed below.

Total Calls	<input type="text" value="4610"/>
Structure Fires	<input type="text" value="15"/>
Vehicle Fires	<input type="text" value="9"/>
Brush/Wildland Fires	<input type="text" value="6"/>

Auto Accidents	186
Auto Accidents Requiring Extrication	0
Hazardous Materials Responses	117
EMS Calls	3050
Technical Rescue (Water/Ice/ High and Low Angle)	0
Other (False Alarm, Good Intent, Service Calls)	1085

2012 Budgetary Information

Please provide the dollar amount in your budget for each heading listed below:

Total Budget	\$7,358,388
Total for Salaries and Benefits to Include Pension Contributions	\$6,353,010
Total for Training	\$29,803
Total for Other Operating Expenses	\$789,740
Total for Capital Expenditures	\$185,835

2013 Budgetary Information

Please provide the dollar amount in your budget for each heading listed below:

Total Budget	\$7,236,365
Total for Salaries and Benefits to Include Pension Contributions	\$6,432,998
Total for Training	\$22,824
Total for Total for Other Operating Expenses	\$719,348
Total for Capital Expenditures	\$61,195

2014 Budgetary Information

Please provide the dollar amount in your budget for each heading listed below:

Total Budget	\$7,506,741
Total for Salaries and Benefits to Include Pension Contributions	\$6,592,608
Total for Training	\$39,668
Total for Total for Other Operating Expenses	\$805,508
Total for Capitol Expenditures	\$68,957

Brief Description of Organization	The City of Englewood is an urban, full-service community covering 6.75 square miles which borders the city of Denver Colorado on the south side. The city is located near the intersection of two state highways, the South Platte River, and is an employment site for close to 80,000 people.
Number, type and seat belted riding position of all apparatus; (i.e. 2 Pumpers -4 riding positions each)	<ul style="list-style-type: none"> - 2 - Engines, 4 riding positions each - 1 - 65' Squrt Engine, 4 riding positions - 2 - Reserve Engines, 4 riding positions each - 2 - Medic Apparatus (ambulance), 2 riding positions each - 1 - 1 Reserve Medic Apparatus, 2 riding positions

Proposal Request 1

Program Project Name	Thermal Imager Cameras (2)
Describe how this request will effect day-to-day operations, and how often will the equipment be used.	The use of Thermal Imaging Cameras (TICs) in the Fire Service has progressed from a luxury to a necessity in the last decade. TICs are an integral piece of equipment when responding to emergencies and fire departments are discovering more uses for them on a regular basis. Their most important role is the search for victims and fire in structure fires. The TICs ability to see through smoke has greatly improved the firefighter's ability to search the interior of buildings and find victims quicker than ever before. TICs also give responding firefighters the ability to locate fire in a structure by "seeing" through interior and exterior walls. Without any visible evidence from the exterior, TICs can
Total Program Budget	\$12,838.00
Requested Grant Amount	\$12,838.00
Locally Provided Match (Note: No match is required.)	0

Type of Equipment Request

Quantity of Requested Units.

Price Per Unit

Proposal Request 2

Program Project Name

Describe how this request will effect day-to-day operations, and how often will the equipment be used.

Total Program Budget

Requested Grant Amount

Locally Provided Match (Note: No match is required.)

Type of Equipment Request

Quantity of Requested Units.

Price Per Unit.

Please describe what unsuccessful attempts have been made in the past to secure funding for this project (i.e. Applied for an AFG Grant, limited local funding)

Please indicate percentage (%) of annual operating budget that your department receives from the following:

Taxes	<input type="text" value="88"/>
Fund Raising	<input type="text" value="0"/>
Grants	<input type="text" value="0"/>
Donations	<input type="text" value="0"/>
Cash Funded Programs /Fee for Service	<input type="text" value="12"/>
Other: Indicate type and percentage	<input type="text" value="0"/>

Please upload any attachment that may help justify your grant request (i.e. Picture of old equipment etc.).

 cracked screen.jpg

87KB 

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By clicking the "Submit" button above, I acknowledge that I have read and agreed to the [Terms of Use](#) and the [Adobe Privacy Policy](#).

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Narratives included in the FSDPG Application that did not print completely with Grant

Brief Description of Organization:

The City of Englewood is an urban, full-service community covering 6.75 square miles that borders the City of Denver Colorado on the south. The City is located near the intersection of two state highways adjacent to the South Platte River. The city has a population of 32,000 with a significantly higher daytime population due to several large employers. The City is home to Swedish Health One – a regional level 1 trauma center, and Craig Hospital, a world recognized spinal rehabilitation hospital. The City occupancies include a mix of light industry, commercial and residential properties. Heavy rail lines run through the city at a rate of 15 trains per day. The Denver Regional Transportation District's Southwest Corridor Light Rail Line also runs through the City. Two Light Rail Stations are located in the City of Englewood. The Southwest Corridor Line transports people between southwestern suburbs and Downtown Denver with an average estimated ridership of 22,000 people per week. Approximately 200,000 vehicles travel the City's two major highways each day. The City contains four buildings of ten stories or more, and twenty-eight of four or more stories.

The Englewood Fire Department [EFD] is a full-service urban career department serving the citizens, work force, and visitors of the city of Englewood. The Fire Department provides the following services:

- Fire suppression / investigations
- ALS-level EMS treatment and transport
- Hazardous Materials response / mitigation
- Technical Rescue – confined space / trench / rope
- Code Enforcement – IFC / IBC code enforcement
- Fire Prevention & Safety Education programs

The Fire Department is an active member in the Arapahoe/Douglas County Regional Hazardous Materials Response Team, Wildland Fire Team and the Regional Trench Rescue Response Team. The department cooperates in automatic aid and mutual aid agreements with its surrounding jurisdictions. Additionally, the department maintains a local training center in cooperation with Littleton Fire Rescue.

The Fire Department consists of three stations, 51 line personnel and eight administrative staff. The department staffs three engine companies, one being a 65' Tele-Squirt, and two ALS medic units. The department also houses a haz mat response unit, a mobile air/light trailer, and a utility/support response vehicle. Shift personnel work a modified Berkeley schedule and average 4,600 responses per year, or over 12 calls per day. Administrative staffing includes the Fire

Chief, Deputy Chief of Operations, Assistant Chief of Support Services, Fire Marshal, Assistant Fire Marshal, Training Bureau Chief, EMS Bureau Chief, and an Executive Assistant.

Financial Narrative

In recent years, the City of Englewood has experienced an economic recession. Sales tax revenues have been flat or slightly decreased as expenses have steadily increased. As recently as 2011 City salaries were frozen and all City employees were furloughed four work-days. In 2012, while employee costs rose slightly, the City was forced to reduce its budgeted operating fund 2% below the initially approved amount. In 2013, early promising increases in revenue diminished significantly during April and May. In June, the City anticipated a shortfall of approximately \$1 million by year's end. All departments were directed to again reduce budgets by 2%. Increased personnel costs, which comprise 91% of the fire department's operating budget, have continued to rise each year as revenues have remained static. The city anticipates a revenue vs. expenditure differential of between \$1.5 and \$2 million by the end of 2014. Capital expenditures for infrastructure, such as what this grant seeks to provide, are virtually impossible to obtain in the current economic environment. The fire department is in needs to replace its aging Thermal Imager Cameras. This was not an approved budget item for 2015. The maintenance, repair and/or replacement of the aging Thermal Imager Cameras will not be possible without this grant, as there are virtually no capital items in the 2015 approved budget for the fire department.

Detail on Current Equipment to be Replaced:

Englewood Fire Department has three major apparatus: two engines and a Tele-Squirt. We deploy a thermal imager camera on each of these apparatus. We currently have 2 Scott Eagle Imager 160s and a FLIR K50. The FLIR replaced a broken Scott Imager. Both of our current Scott Eagle Imagers are 11+ years old. The estimate we received to repair our older Scott Imager was more than it cost to purchase a new K50. We have been satisfied with the Scott Thermal Imagers but the new FLIR K50 is a smaller, lighter unit with all the capabilities we need at a lower price. Our other two Scott Imagers are reaching the end of their useful life with one having a cracked screen that is hard to justify repairing due to the high expense. We would like to replace our two older Scott Imagers with new FLIR K50s to have all three apparatus outfitted with the same standardized equipment.

The Englewood Fire Department and the City of Englewood are unable to address most of the capital needs in the 2015 budget year. There is an urgent need to replace the Thermal Imagers on the Fire Apparatus but this capital improvement is not an approved 2015 budget item.

How the Requested Equipment will be used:

The use of Thermal Imaging Cameras (TICs) in the Fire Service has progressed from a costly new technology to a more affordable necessity in the last decade. TICs are an integral piece of equipment when responding to emergencies, and fire departments are discovering more uses for them on a regular basis. Their most important role is in searching for victims and locating heat sources in structure fires. The TICs ability to “see” through smoke has greatly improved the firefighter’s ability to search the interior of buildings and find victims quicker than ever before. TICs also give responding firefighters the ability to locate fire in a structure by “seeing” through interior and exterior walls. Without any visible evidence from the exterior, TICs can determine what floor and/or area of a structure is involved in fire prior to entry. When firefighters enter a building, the TIC is used to specifically locate the fire so it can be extinguished as quickly as possible. During overhaul, TICs are especially useful in searching for hidden fires and hotspots. TICs are also very useful in determining interior temperatures while fighting fires. Evaluating ceiling temperatures is useful in predicting flashover potential. With a TIC, it is possible for firefighters to evaluate ceiling temperatures and exit a building prior to the deadly occurrence of a flashover. The Thermal Imaging Camera is a standard piece of equipment for all of our major fire apparatus and considered a necessary tool to effectively search for victims and fight fires. The use of TICs in the fire service has decreased fire losses and saved lives.

COUNCIL COMMUNICATION

Date January 20, 2015	Agenda Item 11 c ii	Subject Resolution Supporting the City's Arapahoe County Open Space Grant Application for Park Gateway Enhancements Phase I
Initiated By Department of Parks and Recreation	Staff Source Jerrell Black, Director of Parks and Recreation Dave Lee, Open Space Manager	

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

Goal: A City that provides diverse cultural, recreational and entertainment opportunities

No previous Council action has been taken on this issue.

RECOMMENDED ACTION

Recommendation from the Parks and Recreation Department to approve the resolution supporting the City's grant application to Arapahoe County Open Space for Park Gateway Enhancements Phase I.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The Parks Gateway Enhancements demonstrate a much overdue need to replace 17 signs that are currently comprised of 50 year old hand made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs. The Community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. The goal is to replace all current park ID signs in 2 phases and update the image of our city, which is a major goal for city council.

This grant request is for Phase 1 only. A second grant application will follow in 2016 to fund construction of the remaining gateway enhancements.

FINANCIAL IMPACT

The City's Arapahoe County Open Space grant application will request \$200,100 in grant funds with a required City cash match of \$83,300 from Arapahoe County Shareback Funds. Shareback funds have been budgeted for this project in the 2015 Open Space Fund.

LIST OF ATTACHMENTS

Resolution

RESOLUTION NO. _____
SERIES OF 2015

A RESOLUTION SUPPORTING THE CITY'S ARAPAHOE COUNTY OPEN SPACE
GRANT APPLICATION FOR PARK GATEWAY ENHANCEMENTS PHASE I

WHEREAS, the Parks Gateway Enhancements Project highlights a much overdue need to replace seventeen signs that are currently comprised of 50 year old hand made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs; and

WHEREAS, Parks and Recreation staff believe these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks and will improve the image of the City of Englewood; and

WHEREAS, the Parks and Recreation Commission recommended the Tacito Design for this project at the May 9th, 2012 meeting; and

WHEREAS, the Parks and Recreation Commission again recommended the design at the October 11th, 2012, November 15th, 2012 and January 10th, 2013 meetings; and

WHEREAS, there are no federal funds being used for the Park Gateway Enhancements Phase 1 project; and

WHEREAS, the City's Arapahoe County Open Space grant application will request \$200,100 in grant funds with a required City cash match of \$83,300. Englewood shareback funds have been budgeted; and

WHEREAS, Parks and Recreation will bring back an IGA if approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the application for an Arapahoe County Open Space Grant for Park Gateway Enhancement attached hereto as Exhibit A.

ADOPTED AND APPROVED this 20th day of January, 2015.

ATTEST:

Randy P. Penn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk



ARAPAHOE COUNTY
COLORADO'S FIRST

2015 Standard Grant
Grant Proposal
Arapahoe County Open Space

City of Englewood
Parks and Recreation Department

Englewood Parks Gateway Enhancements (Phase I)



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Grant Category (check one):

Standard

Small

2015 Arapahoe County Open Space Grant Application

Part A- Application Summary Form

This application will be scored on a 100-point scale by the evaluation committee and must Score a minimum of 75 points.

Applicant Information	
Name: City of Englewood	
Address: 1155 West Oxford Avenue, Englewood, CO 80110	
Primary Contact: Dave Lee	Title: Open Space Manager
Telephone: 303-762-2687	
Email:	

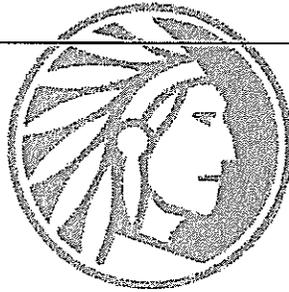
Primary Partner Information	
<i>(Additional partners should be discussed in Part F: Project Details, Question 13 of the application.)</i>	
Name: No Additional Partners	
Address:	
Contact:	
Telephone:	
Email:	
Partner Responsibilities:	

Project Information	
Grant Category: Standard Grant	
Project Type: Site Improvement Project	
Project Title: Englewood Parks Gateway Enhancements (Phase I)	
Address: Belleview Park 5001 S. Inca St. Baker Park 2200 W. Wesley Ave. Emerson Park 2929 S. Emerson St. Bates-Logan Park 2938 S. Logan St. Romans Park 1700 E. Floyd Ave. Cushing Park 700 W. Dartmouth Ave. Miller Field 3600 S. Elati St. Jason Park 4299 S. Jason St. Rotolo Park 4400 S. Huron St. Centennial Park 4630 S. Decatur St. Englewood, CO 80110	
City or Unincorporated Arapahoe County: Englewood	
GPS Coordinates: Belleview Park - 39°37'27.36"N 104°59'57.93"W, Baker Park - 39°40'23.83"N 105°00'49.18"W, Emerson Park - 39°39'48.61"N 104°58'37.17"W, Bates-Logan Park - 39°39'50.35"N 104°58'52.46"W, Romans Park - 39°39'23.89"N 104°58'03.70"W, Cushing Park - 39°39'36.90"N 104°59'46.95"W, Miller Field - 39°39'06.46"N 104°59'36.28"W, Jason Park - 39°38'23.83"N 104°59'59.30"W, Rotolo Park - 39°38'09.59"N 104°59'50.52"W, Centennial Park - 39°37'53.60"N 105°01'22.26"W	
Grant Request: \$200,100	
Cash Match Total: \$83,300	Percentage of Total Project: 29%
Total Project Amount: \$283,400	

Brief Project Summary (400 words or less): project description, components, need, goal, beneficiary, planning, community input, results

The Parks Gateway Enhancements (Phase I) demonstrate a much overdue need to replace 17 signs that are currently comprised of 50 year old hand made park identification signs with a more modern, updated design for park identification signage with additional landscaping surrounding the park signs. The community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. The goal is to replace all current park ID signs in 2 phases and update the image of our City, which is a major goal for City Council. Signage design was brought through a planning and selection process approved by the Englewood Parks & Recreation Commission and City Council.

Phase II for this project will consist of replacing 8 park identification signs in smaller parks and greenbelts and providing for landscaping around the identification signs in 2016. The City of Englewood anticipates submitting a grant request for this phase as well.



Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Englewood

Application Category and Type: Standard Grant – Site Improvement Project

Project Name: Englewood Parks Gateway Enhancements

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Space Grants, and the number and types of grants for which your agency is applying in this cycle.

The City of Englewood is in good standing with Arapahoe County Open Space. Over the past 5 years, Englewood has received 6 grants. All grants have been completed within the allotted time frame. The one exception is the River Run grant, which expanded in project scope due to a major project sponsored by Urban Drainage and Flood Control and South Platte Working Group. The project encompasses an area from Union Avenue and the South Platte River to Oxford Avenue and the South Platte River.

Englewood currently has 2 on-going grants (Hosanna Synthetic Turf Field and Duncan Park Redevelopment). Both grants are in the final stages of completion with final reports pending.

Englewood will apply for 2 standard grants this cycle. The grants are for River Run Trailhead (Construction Project) Improvements and Park Gateway Enhancements (Site Improvement).

2. Discuss project alignment with the Arapahoe County Open Space Master Plan; local adopted Master Plan; or other approved planning documents.

The Open Space Master Plan provides a 100-year vision, 25-year master plan and 5-year action plan for implementing the purpose and goals of the program. The vision states that the County will be forward thinking, understand and embrace the open space, park and trail needs of current residents, and define a harmonious relationship between people and nature in the County for future generations. The vision for the Program is summarized as: Healthy Lands, Healthy Communities, and Healthy People.

The Park Gateway Enhancements project compliments the mission of the Arapahoe County Open Space Plan.

- Acquire, conserve and protect open space – The Park Gateway Enhancements project will continue to identify and protect Englewood Parks and open spaces.

- Build county open space parks and trails – With updated and proper Park Gateway Enhancements Englewood Parks will attract new users and help maintain a healthy community.
- Cooperative partnership work – This project allows the continued partnership between the City of Englewood, Arapahoe County Open Space and area groups such as Englewood Unleashed and Pirate Youth Sports to strengthen the Englewood Park system.
- Leverage funding for open space, parks and trails – The Park Gateway Enhancements project will leverage funding sources from ACOS Grant Funds and Shareback Funds.

3. Describe how this project addresses specific objectives in the County Open Space Resolution #030381/#110637. Document is posted on the Open Space Grant Program page of the County Website.

The Park Gateway Enhancements project specifically addresses the following objectives of the County Open Space Resolution #030381/#110637.

- Preserve urban and rural open space and natural areas – Proper identification and wayfinding improves the usage of parks and open spaces. This project will preserve the Englewood Park system with designated park signage and encourage increased use through the attractive design to all residents of Arapahoe County.
- Provide, maintain and improve neighborhood parks, open space, sports fields, picnic facilities and biking, walking and multi-use trails. The Park Gateway Enhancements project will improve the overall image of the park system. Gateway signage is rather like a first impression. By replacing outdated signage with new designs will not only unify the identity of the entire park system but signify the quality of our parks.

ARAPAHOE COUNTY

Acknowledge the minimum qualification components listed below. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached, completed and signed by the agency's highest authority
- ✓ Application format and document order follow instructions
- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Space eligibility requirements
- ✓ All required forms are signed by agency's highest authority
- ✓ Minimum cash match requirement met (29% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
 (must be signed by highest authority in agency)

Date: 1-5-15

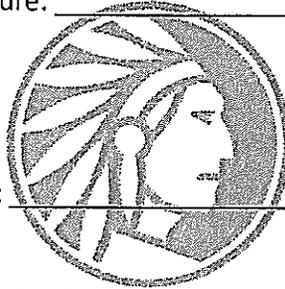
Project Title: Englewood Parks Gateway Enhancements (Phase I)
Part B – Minimum Qualification and Eligibility Form (cont'd)

For Arapahoe County Use Only:

Initial Review Date (pre-qualification): _____

- Minimum Qualifications Met (yes/no)?
- Past Performance and Status: eligible for funding, probationary status necessary (e.g. special award terms or funding conditions), or ineligible:
- Application Contents, Formatting and Overall Presentation:

Grant Program Administrator Signature: _____



Final Review Date (after evaluation): _____

- Minimum Score Met After Evaluation:

- Final Ranking and Recommendation After Evaluation:
- Comments:

Grant Program Administrator Signature: _____

Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required to meet minimum qualifications.

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (must be signed)
- ✓ Part C – Application Checklist (must be signed)
- ✓ Part D – Project Timeline
- ✓ Part E – Project Budget Narrative and Forms (all forms must be completely filled out and signed)
- ✓ Part F – Project Details (narrative response to project questions)
- ✓ Part G – Attachments (identify each attachment with the table of contents cover page and list attachments in the following order)
 1. Evidence of support from highest authority (official letter or resolution) – including commitment to complete the project; statement that matching funds are secured; and certification that the project will be open to the public or serve a public purpose upon completion
 2. Evidence of commitment to long-term maintenance (official letter or resolution)
 3. Evidence of property ownership/legal access (legal documentation)
 4. Evidence of community support (letters of support – maximum of 5)
 5. Documentation of opposition and/or fees to be paid (if applicable)
 6. Evidence of commitment from funding partners (cash match/in-kind match support letters)
 7. Photos (pre-submittal)
 8. Site maps (project location maps)
 9. GIS shapefile, if applicable (include on compact disc)
 10. Other (clearly title: acquisition documentation, if applicable, or other supporting documents)

Applicant certifies that all of the above items are included in the application, in the order listed above, and that all information submitted is true to the best of their knowledge.

Authorized Signature: [Signature]
(must be signed by highest authority in agency)

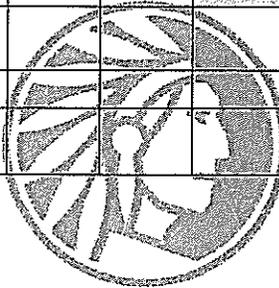
Date: 1-5-15

Print Name and Title: Jessie Blain
Director of Parks & Recreation

Part D – Project Timeline (5 points)

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be realistic to receive full points.

Task	Jun 2015	Jul 2015	Sep 2015	Oct 2015	Nov 2015	Mar 2016	Apr 2016	May 2016	Jun 2016	Jul 2016	Aug 2016	Sep 2016
Grant Notification												
IGA Signed												
Solicitation of Vendors												
Project Bid Award(s)												
Upper Sign Manufacture												
Ground/Site Prep												
Concrete Base Installation												
Upper Sign Installation												
Landscaping												
Final Report												



Part E – Project Budget Narrative and Forms (10 points)

Budget Narrative: Provide a clear and concise budget narrative for this project (250 words or less).

The Englewood Parks Gateway Enhancements (Phase I) project will construct 17 park identification signs (8 large, 9 small signs) and include landscaping around each sign. Large sign fabrication is estimated to cost \$8,850 each sign, concrete base installation is estimated to cost \$7,000 per sign and sign installation in the field is estimated to cost \$1,218 per sign. Small sign fabrication is estimated to cost \$5,930 per sign, concrete base installation is estimated at \$6,390 per sign and sign installation in the field is estimated at \$1,218 per sign. Landscaping surrounding the signs is estimated to cost \$490 per sign.

Budget Forms:

All project budget forms must be completely filled out following the rules and regulations set forth in the application guidelines and instructions. Each budget form must be signed by the highest authority in your agency and included in this section of the application. The following project budget forms are attached and required to be complete and included in the application to meet minimum qualifications:

- **Summary Budget Form:** The summary budget form must be fully completed and successfully match up with the budget narrative, the grant budget form, the match budget form and the selection criteria questions.
- **Grant Budget Form:** The grant budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost.
- **Match Budget Form:** The match budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost. The match budget form includes cash match and in-kind match. Only cash match counts toward the percentage of match required. The cash match requirement is 25% of the total project amount for Standard Grants and 10% of the total project cost for Small Grants. In-kind match is significant and shows partnership and community support for the project. Administrative costs to prepare the grant application are not an eligible expense.

Part E – Summary Budget Form

Sources of Funds	Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
Arapahoe County Open Space	15-Jun	\$200,100			\$200,100
Applicant match	15-Jan		\$66,700		\$66,700
Parks General Fund	2-Jul		\$15,500		\$15,500
ACOS Shareback	14-Dec		\$1,100		\$1,100
Total Project Cost		\$200,100	\$83,300	\$0	\$283,400

Applicant: City of Englewood

Project Title: Englewood Parks Gateway E

Year: 2015

Signature: _____

Name and Title: Dave Lee, Open Space Manager

Date: 1/5/15

Total Project Request	\$283,400.00
Cash Match	\$83,300.00
Total Project with match	\$200,100.00
Total Match Percentage Requested	29.04%
Request over match amount	\$194,800.00
Project Cash Match	\$83,300.00 (Maximum Allow: \$83,300)

Category	Detailed Use of Funds per Category	Grant Request	Amount
Large Sign (8 signs)	Sign fabrication	70,800	\$70,800
	Concrete sign base	56,000	\$0
	Sign installation	9,700	\$0
	Landscape	3,000	\$3,000
Small Sign (9 signs)	Sign fabrication	53,400	\$53,400
	Concrete sign base	57,500	\$57,500
	Sign installation	11,000	\$11,000
	Landscape	4,400	\$4,400
			\$200,100

Applicant: City of Englewood

Signature: _____

Date: 11/5/12

Project Title: Englewood Parks Gateway Enhancem

Name and Title: Dave Lee, Open Space Manage

Part F – Project Details (75 points)

Applicants must respond to all of the following questions to meet minimum qualifications. This section is worth 75 points. Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply to a question answer please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable to be considered for the full amount of points.

Select the Grant Category:

- Standard Grant:** \$50,100 - \$300,000 funding opportunity, 25% of total project amount minimum cash match requirement
- Small Grant:** \$100 - \$50,000 funding opportunity, 10% of total project amount minimum cash match requirement

Select the Project Type:

Project Type/Project Details: The project categories for the standard and small grant applications are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project (standard grant only):** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grant Administrator for questions related to allowable projects.

Selection Criteria Questions (75 points):

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps

and photos in Part G. Describe how the project will be designed, constructed and managed and how you will choose vendors, materials, systems, etc. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget form in Part E consistent with this narrative (15 points)

Gateway enhancements include replacement of 50 year old hand-made park identification signs with updated, modern design park identification signage with additional landscaping surrounding the park signs. The community believes these park ID signs are the gateway into each of our neighborhood parks and are critical to identifying each of Englewood's parks. Replacement of the park ID signs will improve the image of the City of Englewood. The goal is to replace all current park ID signs in 2 phases and update the image of our City, which is a major goal for City Council. Phase I will include the following parks: Belleview, Baker, Emerson, Bates-Logan, Romans, Cushing, Miller, Jason, Rotolo and Centennial Parks.

The Phase I scope for the project is to replace 17 park ID signs in 10 different parks. This project also includes landscape enhancements surrounding each identification sign. There are 2 sign design sizes (one large, one small). The large gateway signs (8) will be constructed in community parks and the small signs (9) will be constructed in neighborhood parks and at secondary entries to community parks. The large sign dimensions are approximately 9 feet wide by 6 ½ feet tall. The small signs are approximately 6 feet wide by 4 ½ feet tall. Each sign is non-illuminated, aluminum construction on a cast concrete base with a 6 inch mow strip around the base. The paint for the aluminum is acrylic polyurethane graffiti resistant in "Federal Green", "warm white" and "brushed aluminum" colors. Life expectancy for the project is estimated to be 20 years.

The Gateway Enhancement project will be advertised for competitive sealed bid. Bid specifications will be developed and advertised on Rocky Mountain Bid Net. A vendor will be selected based on the price of their bid and experience constructing such a project.

The Gateway Enhancement project will update and improve the overall image of Englewood Parks & Recreation and the City of Englewood. The project will also improve access and connectivity by more clearly and prominently identifying Englewood Parks to automotive, bicycle and pedestrian traffic.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit

from the project. How did you arrive at this estimate? Describe the service area for this project (how far will users travel to use the project site). (5 points)

The Englewood Parks Gateway Enhancements will serve the Englewood community, the surrounding neighborhoods and all park users from outside of Englewood. Englewood parks are visited by many families, adults, seniors, youth and adult sports leagues. The gateway enhancements will provide Englewood with a new branding image for our parks and clearer, more obvious identification for our parks. A recent citizen survey from the 2014 Community Livability Report Englewood, CO stated that 88% of Englewood's 31,676 citizens use our parks. Englewood parks are locally renowned and receive many visitors from around the metro area.

3. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource. (5 points)

There are no scenic, historic or cultural values associated with the Englewood Parks Gateway Enhancements. The ten park locations are comprised of typical suburban park natural resources, habitat and water. The parks are all irrigated and contain the typical bluegrass turf and native/non-native tree species (cottonwood, oak, ash, linden, spruce, Austrian and ponderosa pine species) found along the Front Range. Belleview, Cushing and Centennial Parks respectively contain a small stream, a pond and a lake. The habitat value of these parks would be categorized as low. Typical bird species include sparrows, robins, finch, geese, etc. Animal species include fox, coyote, skunk, rabbit, etc. Impacts to the natural resources are considered to be extremely low.

4. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G. (3 points)

The listed parcels of property: Belleview Park-5001 S. Inca St. Baker Park-2200 W. Wesley Ave. Emerson Park-2929 S. Emerson St. Bates-Logan Park-2938 S. Logan St. Romans Park-1700 E. Floyd Ave. Cushing Park-700 W. Dartmouth Ave. Miller Field-3600 S. Elati St. Jason Park-4299 S. Jason St. Rotolo Park-4400 S. Huron St. Centennial Park-4630 S. Decatur St. are located in Englewood, Colorado. The City of Englewood is the sole owner of these parcels. Vehicle access to the locations will be provided by current public streets. No third party rights, easements or other encumbrances will affect this project. The City of Englewood owns all park property and is managed by the Parks and

Recreation Department. Arapahoe County parcel search ownership verification is located Part G.

5. Describe long-term maintenance of the project site. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency maintenance budget. (Provide projected budget changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G. (7 points)

The City of Englewood owns all park property and the Parks and Recreation Department will be responsible for the long-term maintenance of every park, all landscape enhancements and signage for the project. The City of Englewood annually allocates funding in the Parks and Recreation Department budget for personnel, commodities and capital for regular repair and maintenance for all park infrastructures, amenities and facilities. The 2015 Parks Division Maintenance Budget is \$2,137,252. The Parks Department currently maintains approximately 250 acres of parkland, open space and green space and the parks gateway enhancements are not estimated to increase the overall maintenance budget for many years due to the low maintenance cost materials used in the project (concrete and powder coated aluminum). Landscape designs were added with the goal of keeping maintenance costs low. The maintenance of the landscaping will also be absorbed into the existing parks budget for 2015 as these areas do not result in a significant increase in area or plant material to manage.

6. Summarize planning efforts to date and investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the Match Budget Form in Part E. See application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Part G cover page. (5 points)

Planning for the park gateway signage initially started in 1999. The City of Englewood was interested in strengthening the community image and heightening awareness of Englewood. Tacito Design Inc. was selected for design development of entry port monumentation, city district signage design and park gateway signage enhancements.

An advisory committee was formed to help guide the process and to communicate with their constituencies in the community. The advisory committee was comprised of policy-makers, local merchants, residents and City staff.

In early 2002, four park signage design concepts were developed at a cost of \$15,500 (see Part E and G) and in May 2002, Tacito Design met with the Englewood

Parks and Recreation Commission and selected a park signage design concept. In the next number of years, the economy began to contract and Englewood went through a number of years of budget freezes and reductions. The project was put on hold due to a lack of funding resources.

In 2013, the City was awarded a \$250,000 grant from Arapahoe County for the redevelopment of Duncan Park. As part of that project, the new park gateway signage enhancements were incorporated into the redevelopment of Duncan Park. Due to the success of this park redevelopment in the fall of 2014 and the input received from citizens and policy-makers, the City would like to move forward with updating and enhancing all park gateway signage.

As part of the Gateway Enhancements project, options for landscape designs were drawn up by PKM Design Group at an expense of \$1,100. (see Part E and G).

7. Is this project “shovel ready”? Provide evidence that this project will be completed within two years. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). Does the project necessitate a change in zoning? Itemize anticipated costs for permits, government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. Project timeline must be realistic to receive full points for this question. If this is an acquisition project, list the due diligence items you already have available or will pursue (such as purchase agreement, preliminary title work, appraisal, environmental site assessment, survey, etc). Purchase agreement or option with seller and preliminary title work should be secured and included in the application and attached in Part G. Include detailed costs in Part E. (5 points)

The Parks Gateway Enhancements project is “shovel ready” if selected as a grant award. Design and engineering has been completed. Landscaping designs have been completed. Two park ID signs have already been constructed as part of a previous ACOS grant award during the redevelopment of Duncan Park. After reviewing the project with the City Planning and Public Works Departments, there are no permits, government fees or zoning changes required.

8. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. (5 points)

This project was identified through an independent community planning process by the City's Community Development Department. During the planning process that started in 1999 through 2002, the City was desirous of a signage plan that would blend the various signage needs (Civic Center, Entry Port, District and Park Identification) throughout the City in one uniform design theme. Unfortunately, the project was put on hold due to a lack of funding resources.

Recently, the economy has begun to improve and Duncan Park was redeveloped with help from a grant from Arapahoe County Open Spaces and the use of shareback funds. New park identification signage was constructed in Duncan Park that has now raised the priority of making all park identification signage uniform by replacing all of the existing 50 year old park signs.

This grant request is not a typical site improvement project which would be included in a long range planning document. This project has been an issue for over twenty years as our current park identification signage has become very outdated. Due to more pressing City of Englewood commitments and priorities as well as the economy, this project has not been funded but has been thoroughly reviewed and would be a welcomed project by the residents of Englewood and Arapahoe County.

Even though this project is not listed in a specific planning document, parks gateway enhancements are fundamental to park usage. This enhancement project creates a community identity with the park system, welcomes new users and establishes the level of care and maintenance that is provided in our parks.

9. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. In most cases, evidence of a transparent public process will be required. For acquisitions, the process may be tied to a public process for an overall master plan rather than identification of a specific parcel. For regional trails, the process may need to include notification and/or involvement of residents from adjacent jurisdictions. Discuss any objections or opposition to this project. Include any letters, petitions, news articles, or other documents evidencing opposition. What has been done to address concerns and how has the opposition responded? (5 points)

Planning for the park gateway signage initially started in 1999. The City of Englewood was interested in strengthening the community image and heightening awareness of Englewood. Tacito Design Inc. was selected for design development of entry port monumentation, district signage design and park gateway signage enhancements.

An advisory committee was formed in 1999 to help guide the process and to communicate with their constituencies in the community. The advisory committee was comprised of policy-makers, local merchants, residents and City staff.

In 2002, the Englewood Parks & Recreation Commission selected a park signage design concept. The Commission is an advisory board made up of Englewood citizens who guide public policy for the Parks and Recreation Department and make recommendations as public input to Englewood City Council.

During Parks and Recreation Commission meetings held between October 2012 and January 2013, parks signage was again reviewed and approved in order to have new signage in place for the Duncan Park Redevelopment grant (meeting minutes are attached Part G – 10. Other).

Along with the successful redevelopment of Duncan Park, the new park identification signs have received a great deal of attention from folks throughout Englewood. Many citizens have requested that the gateway signs to their nearby parks receive the same upgrades.

All Parks and Recreation Commission meetings are open to the public and their comments and input are invaluable in addressing any public concerns. We have received no objections or opposition toward this proposed project.

10. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines. (3 points)

Parks Gateway Enhancements is an atypical project that does not fall into the guidelines of ADA. The project is a gateway enhancement that allows all individuals to identify specific Englewood parks and to enjoy all the amenities each park has to offer.

11. Discuss the need and urgency for this project and why it is a priority. What opportunities are lost if this project is not funded now? (5 points)

The need and urgency for this project is great. The project was started 16 years ago and has stalled several times due to the economy and lack of sufficient budget funding in recent years. The City is currently embarking on a new era of identifying who we are and what services we provide to our citizens through the development of a new mission and vision statement: To promote and ensure a high quality of life, economic vitality and a uniquely desirable community identity by proactively collaborating with our citizens and businesses, developing a safe environment, creating opportunity and through the provision of reliable, affordable and flexible services.

City Council has given approval for the Parks Gateway Enhancements as an initial step towards this new mission and vision.

If the project is not funded now, it will likely lose its priority standing as other City departments compete for City Council endorsement and funding.

12. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space sales and use tax? Address the public outreach plan, signage plan, celebration, dedication, etc. (2 points)

The Parks Gateway Enhancements Project is about creating an identity. As recognition of the grant funding and support, permanent signage identifying ACOS has been incorporated into the design of all 18 signs and will be installed as part of gateway enhancements at all 10 park locations. Approved sign designs are attached in Part G – 10.

Information will also be added to the City of Englewood's web site identifying the project and funding sources during and following construction. The Englewood Herald will run information and news stories throughout the project. Social media such as Facebook and Twitter will be used to provide project updates, recognize accomplishments and promote funding partners.

13. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Describe the cash and in-kind partnerships established for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G and clearly label on the section cover page. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible. (5 points)

The entire cash match is secured. We are planning on using Arapahoe County Shareback Funds. There are no other cash or in-kind partnerships with this project. Partnerships were not possible for the gateway enhancements in ten park locations at this time.

14. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, user groups, community members, volunteers, schools, etc. A maximum of five (5) support letters should be attached in Part G and clearly labeled on the section cover page. All letters should be dated within the last six months. (5 points)

Englewood has broad based support for the Parks Gateway Enhancements project. Englewood Unleashed is a community dog park advocacy group. Their goal is to

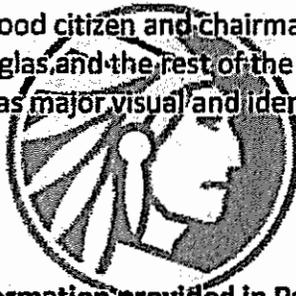
enhance the off-leash parks within Englewood. The group raises funds for improvements within off-leash parks, performs monthly park cleanups and ensures that pet owners are responsible stewards of the parks.

Pirate Youth Sports is a local non-profit organization that serves Englewood youth by providing a variety of sports activities in many of our parks. Improved park signage would improve identification of parks and athletic fields used by Pirate Youth Sports and visiting sports organizations.

Englewood Schools serves our community's academic and athletic needs for youth. The City and school district partner on shared use of numerous sports fields and tennis courts.

Mr. Gillit is a community member and citizen advocate for our parks. He resides adjacent to one of our larger community parks and is a huge supporter of our Parks and Recreation programs.

Douglas Garrett is an Englewood citizen and chairman of the Englewood Parks and Recreation Commission. Douglas and the rest of the commission unanimously support the Gateway Enhancements as a major visual and identity improvement to Englewood's parks.



Certification of accuracy for the information provided in Part F:

Applicant certifies that all of the above answers are accurate and that all information submitted is true to the best of their knowledge.

OPEN SPACES

Authorized Signature: [Signature]
(must be signed by highest authority in agency)

Date: 1-5-15

Print Name and Title: Ernie C. Blain
Director of Parks Recreation

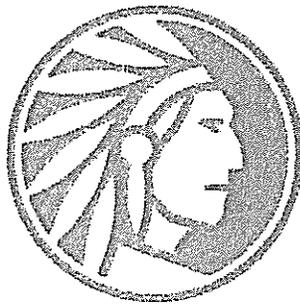
Part G – Attachments (10 points)

Use this as the table of contents cover page for the required application attachments. Attachments in this section are supporting documentation to the questions answered in Part F. To receive the full amount of points available for each question, sufficient supporting documentation must be attached. List all attachments in order, by name/title and by page number.

1. Evidence of support from highest authority (official letter or resolution**) – including commitment to complete the project; statement that match funds are secured; and certification that the project will be open to the public or serve a public purpose upon completion
2. Evidence of commitment to long-term maintenance (official letter or resolution)
3. Evidence of property ownership/legal access (legal documentation)
4. Evidence of community support (letters of support – max. 5, known objections)
5. Evidence of commitment from funding partners (cash match/in-kind match support letters)
6. Photos (pre-submittal)
7. Site maps (project location maps)
8. GIS shapefile, if applicable (include on compact disc)
9. Other (clearly title: acquisition documentation, if applicable, or other supporting documents)

Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents.

Part G Attachments – 1. Resolution



Part G Attachments – 2. Long-Term Maintenance



CITY OF ENGLEWOOD
DEPARTMENT OF PARKS AND RECREATION

Arapahoe County Open Space and Trails Advisory Board
6934 South Lima Street, Unit A
Centennial, CO 80112

December 1, 2014

Re: Long-Term Park Maintenance

Dear Open Space Advisory Board,

The City of Englewood Parks and Recreation Department is committed to the long-term maintenance and management of all Englewood parks and park infrastructure within the City. The City of Englewood allocates funds for the long-term maintenance, repair and replacement of park infrastructure. Ongoing maintenance functions include: sign maintenance, sign repair/replacement, graffiti removal and landscape maintenance.

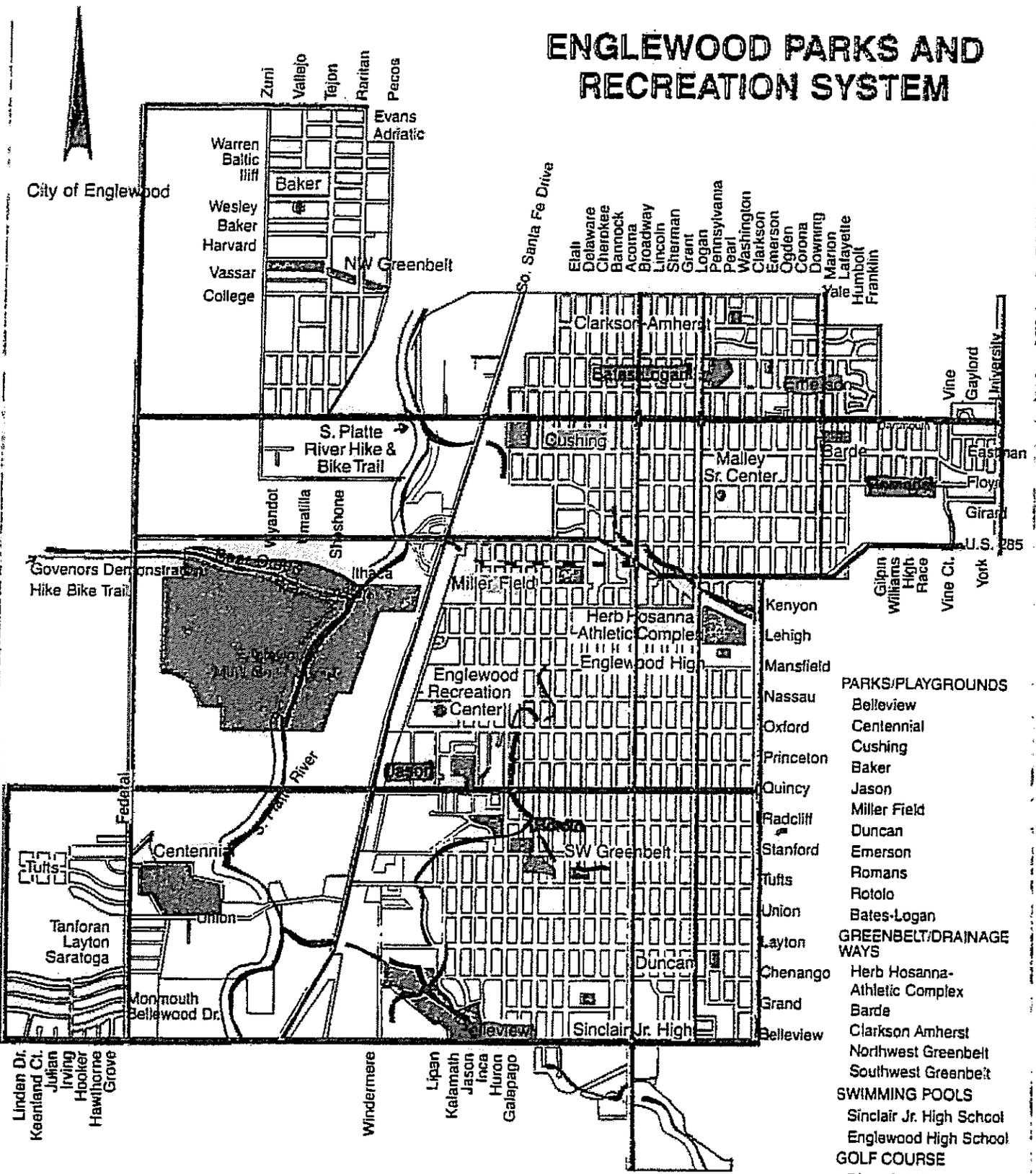
The Parks and Recreation Department is funded annually through the City of Englewood's General Fund as part of the core services provided to the citizens of the City of Englewood. Maintenance of the Englewood Parks Gateway Enhancements is currently included in all long-term maintenance programs and activities and will continue to be a part of all such activities into the future.

Sincerely,

✓
Jerrell Black
Parks and Recreation Director

1155 W. Oxford Avenue Englewood, Colorado 80110 Phone 303-762-2680 Fax 303-762-2688
www.engagewood.gov

ENGLEWOOD PARKS AND RECREATION SYSTEM



- PARKS/PLAYGROUNDS**
- Belleview
- Centennial
- Cushing
- Baker
- Jason
- Miller Field
- Duncan
- Emerson
- Romans
- Rotolo
- Bates-Logan
- GREENBELT/DRAINAGE WAYS**
- Herb Hosanna-Athletic Complex
- Bard
- Clarkson Amherst
- Northwest Greenbelt
- Southwest Greenbelt
- SWIMMING POOLS**
- Sinclair Jr. High School
- Englewood High School
- GOLF COURSE**
- River Golf Course
- CENTERS**
- Malley Sr. Center
- Englewood Rec. Center

City of Englewood
Department of Parks and Recreation
1155 W. Oxford Avenue
Englewood, CO 80110
(303) 762-2680 • (303) 762-2688 FAX

Arapahoe County Parcel Number Information

Belleview Park

033752325

031992184

034389211

Jason Park

031964547

031964555

Miller Field

031943281

Centennial Park

031978165

031978246

031978238

031978173

032594322

032620269

031978416

Emerson Park

031035112

Romans Park

031045665

Rotolo Park

031987326

Cushing Park

033564561

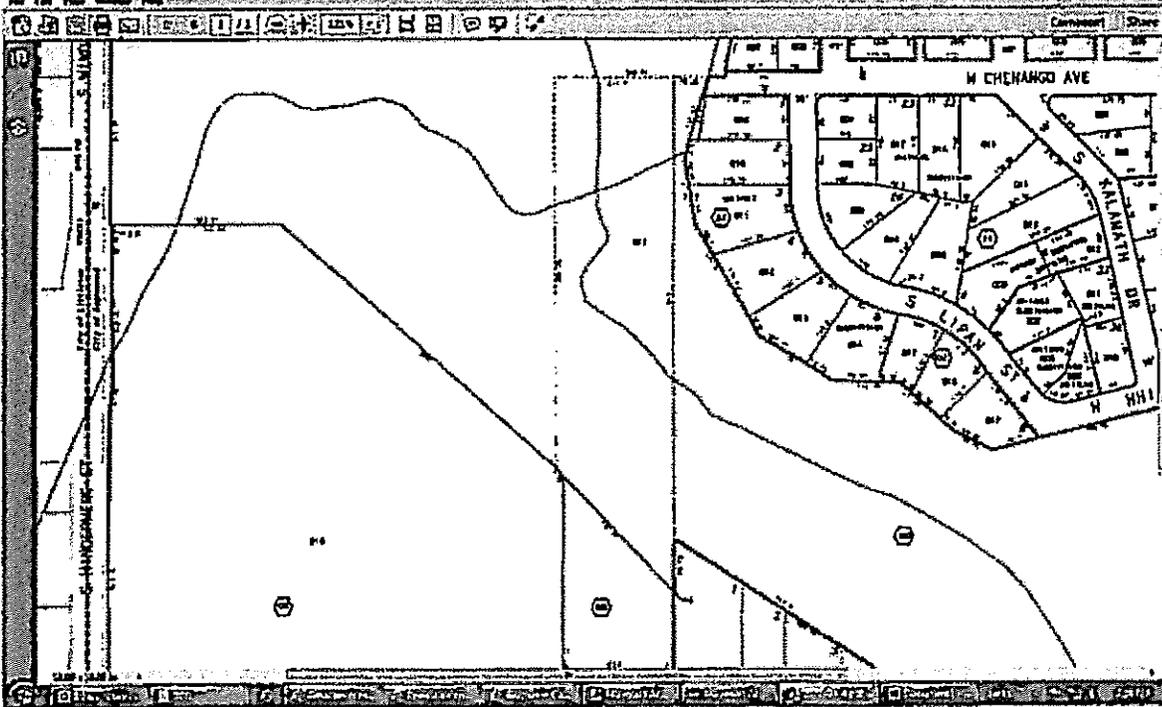
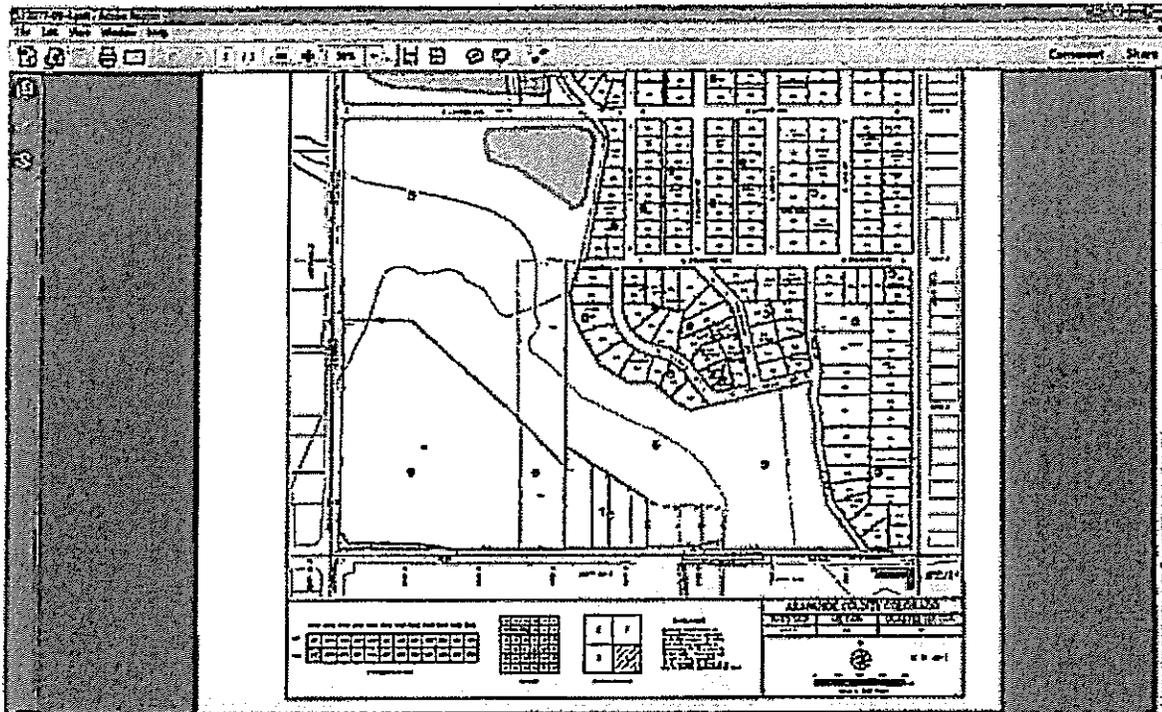
033564545

Bates-Logan Park

031012996

Baker Park

031002621

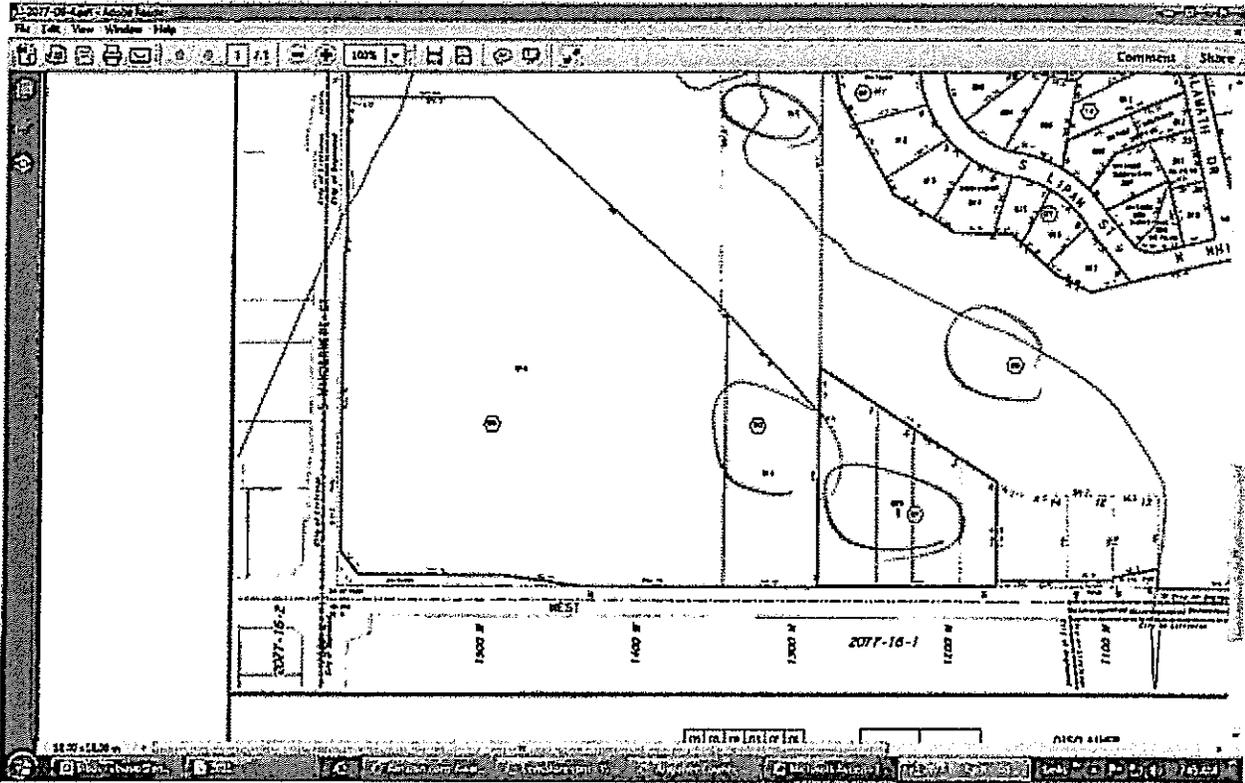


Bellevue Park

033752325

031992184

034389211



Belleview Park

033752325

031992184

034389211

PIN: 033752325
AIN: 2077-09-4-00-015
Situs Address: 1500 W Layton Ave
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 47.2400
Land Use:
Legal Desc:

That Part Of Se 1/4 Sec 9-5-68 Desc As Beg 37 Ft E & 1054 Ft N Of Sw Cor Of Sd Se 1/4 Th E 308.26 Ft Th Se 648 Ft 4.09 Ft & 287.91 Ft Th N 93.79 Ft Th Se 511.4 Ft Th S 210.56 Ft Th E 146.5 Ft & 96.3 Ft Th N 10 Ft Th Ne 98.8 Ft Th S To A Pt On N Line Of W Bellevue Ave Th E 326.78 Ft & 300.4 Ft To W Line Of S Inca Dr Th Nw Alg Sd W Row Line 240.5 Ft & 293.75 Ft Th Ne 63.42 Ft Th Nw 144.75 Ft Th Ne

	Total	Building	Land
2014 Appraised Value	24,693,293	0	24,693,293
2014 Assessed Value	7,161,055	0	7,161,055
		2013 Mill Levy:	72.800

<i>Land Line</i>	Units	Land Value	Land Use
	47.2400 AC	24,693,293	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the build
 The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for inconvenience.

[New Search](#)

New Search

Printer Frie

PIN: 031992184 Treasurer's Inform.
AIN: 2077-09-4-00-014
Situs Address:
Situs City: *Photo Sales by Tax Year
View Parcel Map Neighborhood
2013/
2011/
2009/
2007/
2005/
Full Owner List: Englewood City Of Complete Neighbor
Owner Address: 1000 Englewood Pkwy Sales Information Hi
City/State/Zip: Englewood, CO 80110-2373
Neighborhood: Englewood Ind Area Tax District Le
Neighborhood Code: 3537.00
Acreage: 2.1740
Land Use:
Legal Desc: Beg 1035 Ft E & 30 Ft N Of Sw Cor Se 1/4 Th N 370 Ft Th Nw 287.91 Ft Th S 577.11 Ft Th E 21 Ft To Beg Sec 9-5-68

	Total	Building	Land
2014 Appraised Value	1,136,400	0	1,136,400
2014 Assessed Value	329,556	0	329,556
		2013 Mill Levy:	72.800

Sale	Book Page	Date	Price	Type
	A713 6443 *Multi Sched	10-24-1997	395,000	DEED
	3619 0343 *Multi Sched	04-01-1982	1,004,900	WARR
	3443 0484	07-01-1981	355,166	WARR

Land Line	Units	Land Value	Land Use
	94700.0000 SF	947,000	Recreation

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New Search

PIN: 034389211
AIN: 2077-09-4-07-020
Situs Address: 1225 W Belleview Ave
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 3.0610
Land Use:
Legal Desc: Lots 1-4 Blk 1 Mavdon Sub

	Total	Building	Land
<i>2014 Appraised Value</i>	1,333,440	0	1,333,440
<i>2014 Assessed Value</i>	386,698	0	386,698
		2013 Mill Levy:	72.800

<i>Land Line</i>	Units	Land Value	Land Use
	133344.0000 SF	1,333,440	Vacant Commercial Lots

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

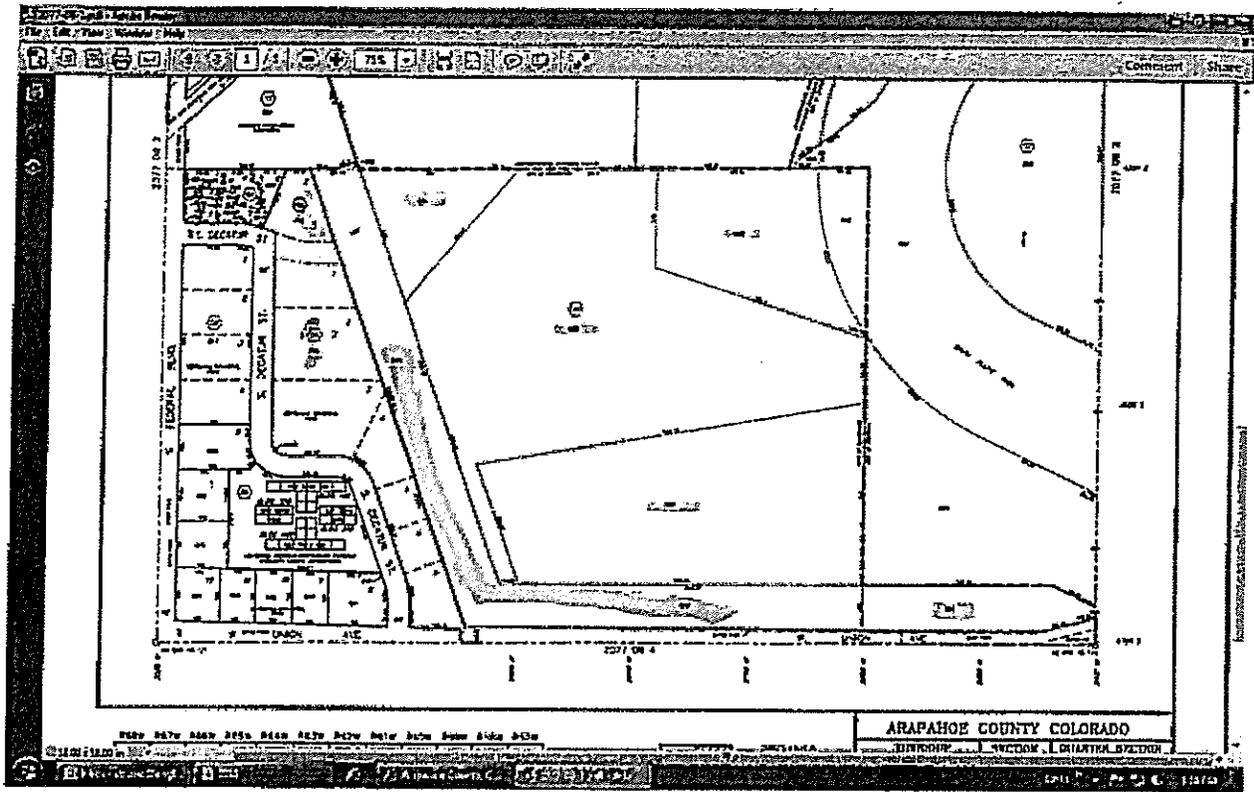
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[New Search](#)



Centennial Park
031978165
031978246
031978238
031978173
032594322
032620269
031978416

PIN: 031978165
AIN: 2077-08-1-00-029
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 7.0600

Land Use:
Legal Desc: Parcel Of Land In S 1/2 Ne 1/4 Sec 8 Desc As Beg 400.2 Ft E Of Nw Cor S 1/2 Ne 1/4 Th Se 1355.88 Ft To Pt On N Line Of W Union Ave Th E Alg Sd Line 660 Ft M/L W Of E Line Of Ne 1/4 Sec 8 Th N 130 Ft Th W 1021.87 Ft Th Nw 1232.53 Ft Th W 130 Ft To Beg 8-5-68

	Total	Building	Land
2014 Appraised Value	3,530	0	3,530
2014 Assessed Value	1,024	0	1,024
		2013 Mill Levy:	68.749

Land Line	Units	Land Value	Land Use
	7.0600 AC	910,740	Vac Unplatted Area > 5.0 Acres but < 10.0 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

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[New Search](#)

PIN: 031978246
AIN: 2077-08-1-00-039
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 11.1300
Land Use:
Legal Desc: Beg 655.78 Ft S Of Nw Cor Of E 1/2 Se 1/4 Ne 1/4 Th Sw 1104.45 Ft Th Se 356.97 Ft Th E 968.7 Ft Th N 508 Ft To Beg Sec 8-5-68

	Total	Building	Land
2014 Appraised Value	5,565	0	5,565
2014 Assessed Value	1,614	0	1,614
		2013 Mill Levy:	68.749

Sale	Book Page	Date	Price	Type
	6942 0546	04-09-1993	0	QC

Land Line	Units	Land Value	Land Use
	11.1300 AC	5,565	Vac Unplatted Area > 10.0 Acres but < 35.0 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any

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[New Search](#)

PIN: 031978238
AIN: 2077-08-1-00-038
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 14.6100
Land Use:

Legal Desc: Beg 988.77 Ft E Of Nw Cor Of S 1/2 Ne 1/4 Sec 8 Th E 391.2 Ft Th S 275 Ft Th Se 631.2 Ft Th S 180.78 Ft Th Sw 1104.45 Ft Th Se 356.97 Ft Th W 53.09 Ft Th Nw 832.53 Ft Th Ne 492.09 Ft To Beg Sec 8-5-68

	Total	Building	Land
2014 Appraised Value	7,305	0	7,305
2014 Assessed Value	2,118	0	2,118
		2013 Mill Levy:	68.749

<i>Land Line</i>	Units	Land Value	Land Use
	14.6100 AC	7,305	Vac Unplatted Area > 10.0 Acres but < 35.1 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

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[New Search](#)

PIN: 031978173
AIN: 2077-08-1-00-031
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 1.9300

Land Use:
Legal Desc: Beg 538.77 Ft E Of Nw Cor S 1/2 Ne 1/4 Sec 8 Th E 450 Ft Th Sw 492.09 Ft Th Nw 400 Ft To Po

	Total	Building	Land
2014 Appraised Value	300	0	300
2014 Assessed Value	87	0	87
		2013 Mill Levy:	68.749

<i>Land Line</i>	Units	Land Value	Land Use
	1.0000 LT	300	Open Space

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

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[New Search](#)

PIN: 032594322
AIN: 2077-08-1-00-048
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 4.1000
Land Use:

Legal Desc: Beg 141.58 Ft W Of Ne Cor W 1/2 Se 1/4 Ne 1/4 Sec 8-5-68 Th Alg Curve To Left 493.87 Ft Th S 8.58 Ft Th Nw 631.2 Ft Th N 275 Ft To N Line Se 1/4 Ne 1/4 Th E 458.42 Ft To Beg

	Total	Building	Land
2014 Appraised Value	2,050	0	2,050
2014 Assessed Value	595	0	595
		2013 Mill Levy:	68.749

Land Line	Units	Land Value	Land Use
	4.1000 AC	528,900	Vac Unplatted Area > 1.0 Acre but < 5.0 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

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[New Search](#)

PIN: 032620269
AIN: 2077-08-1-00-052
Situs Address: 2501 W Union Ave
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 1.8400

Land Use:
Legal Desc: Parcel Of Land In Ne 1/4 Sec 8 Desc As Beg At A Pt On N Line Of Co Rd No 1 Wh Is 77.4 Ft Nw From Se Cor Se 1/4 Ne 1/4 Sec 8 Th Ne 101.1 Ft Th Nw 185.06 Ft Th W 538.24 Ft Th S 130 Ft T E 538.24 Ft Th Ne 101.1 Ft To Pob Sec 8-5-68

	Total	Building	Land
2014 Appraised Value	920	0	920
2014 Assessed Value	267	0	267
		2013 Mill Levy:	68.749

Sale	Book Page	Date	Price	Type
	B107 7057	05-02-2001	0	CTOR
	A820 0553	12-03-1998	29,000	SWAR

Land Line	Units	Land Value	Land Use
	1.8400 AC	237,360	Vac Unplatted Area > 1.0 Acre but < 5.0 Acres

Note. Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

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New Search

PIN: 031978416
AIN: 2077-08-1-03-009
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 6.2300
Land Use:
Legal Desc: Lots 1-7 Blk 2 & Vac W Tufts Ave Adj & Lot 3 Blk 3 Cent Ind Park

	Total	Building	Land
<i>2014 Appraised Value</i>	3,256,546	0	3,256,546
<i>2014 Assessed Value</i>	944,398	0	944,398
		2013 Mill Levy:	68.749

<i>Land Line</i>	Units	Land Value	Land Use
	6.2300 AC	3,256,546	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

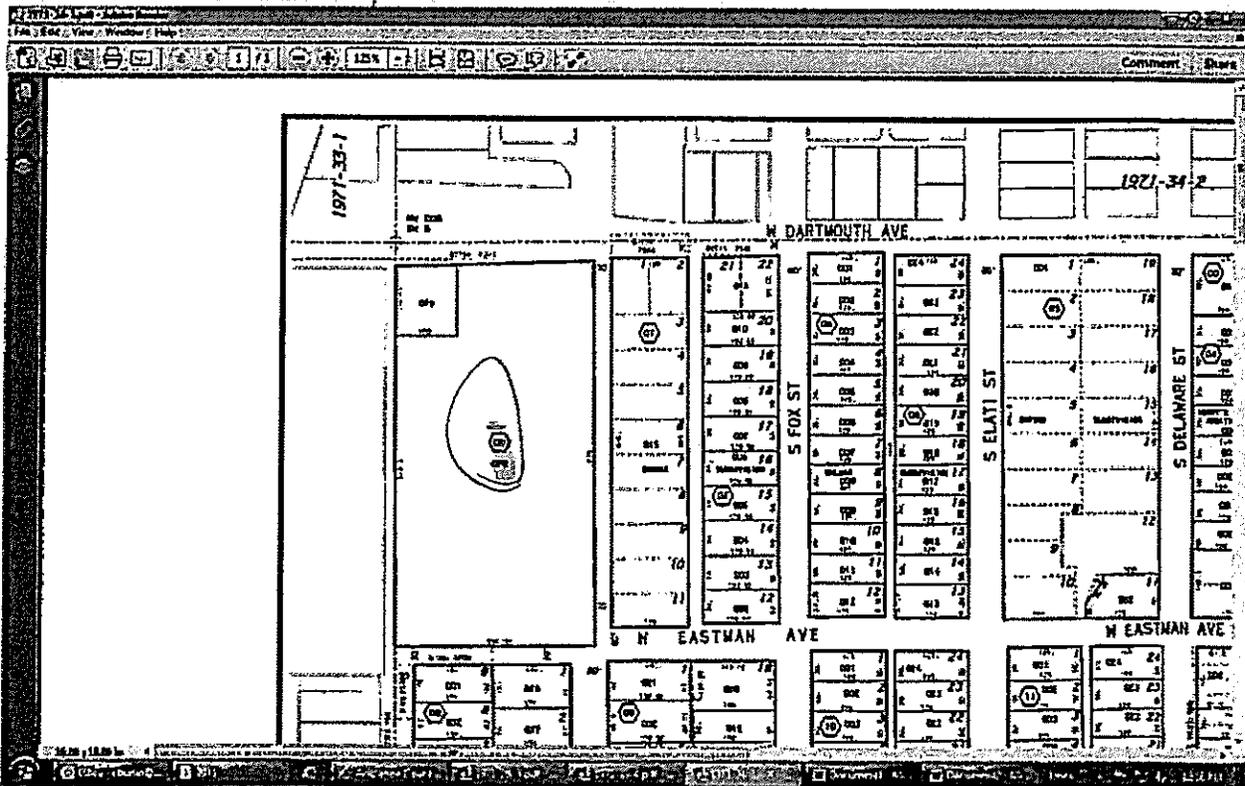
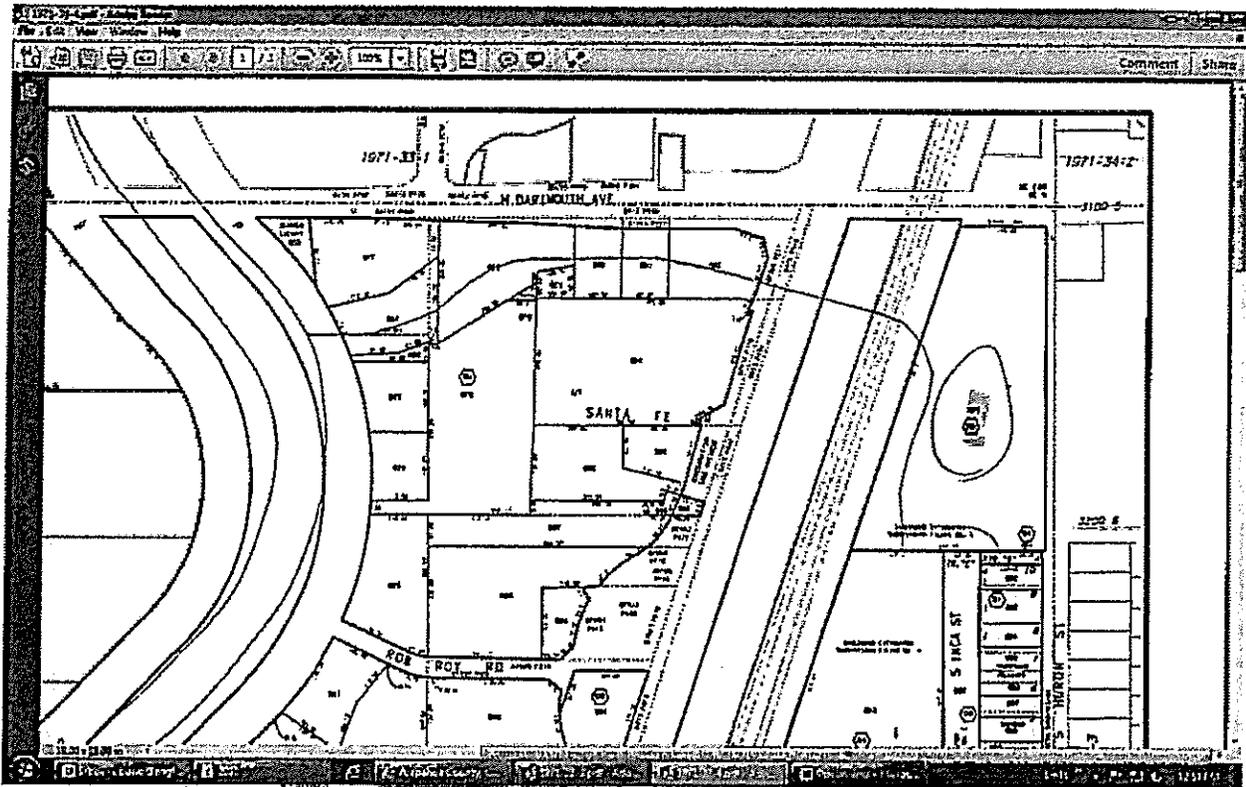
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[New Search](#)



Cushing Park

033564561

033564545

PIN: 033564561
AIN: 1971-34-3-00-079
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Non-Ind Englewood
Neighborhood Code: 3586.00
Acreage: 4.7500

Land Use:
Legal Desc: That Part Of Sw 1/4 Sec 34-4-68 Desc As Beg 30 Ft S & 100 Ft E Of Nw Cor Of Sd Sw 1/4 Th S 125 Ft Th W 100 Ft Th S 519.5 Ft M/L Th E 334 Ft Th N 676 Ft Th W 231.35 Ft To Beg (Park) Ex Road Sec 34-4-68

	Total	Building	Land
2014 Appraised Value	3,207,105	0	3,207,105
2014 Assessed Value	930,060	0	930,060
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use
	4.7500 AC	0	Recreation

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[New Search](#)

PIN: 033564545
AIN: 1971-33-4-00-083
Situs Address: 840 W Dartmouth Ave
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind North 1971
Neighborhood Code: 3538.00
Acreage: 4.9500

Land Use:
Legal Desc: That Part Of Se 1/4 Sec 33-4-68 Desc As Beg 18 Ft W & 30 Ft S Of Ne Cor Of Sd Se 1/4 Th W 180.7 Ft To E Row Line of At & Sf Row Th Sw Alg Sd Row Line 733.22 Ft Th E 420.33 Ft Th N 695.37 Ft To Beg Ex Road Sec 33-4-68

	Total	Building	Land
2014 Appraised Value	2,177,424	21,204	2,156,220
2014 Assessed Value	631,453	6,149	625,304
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use
	4.9500 AC	2,156,220	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

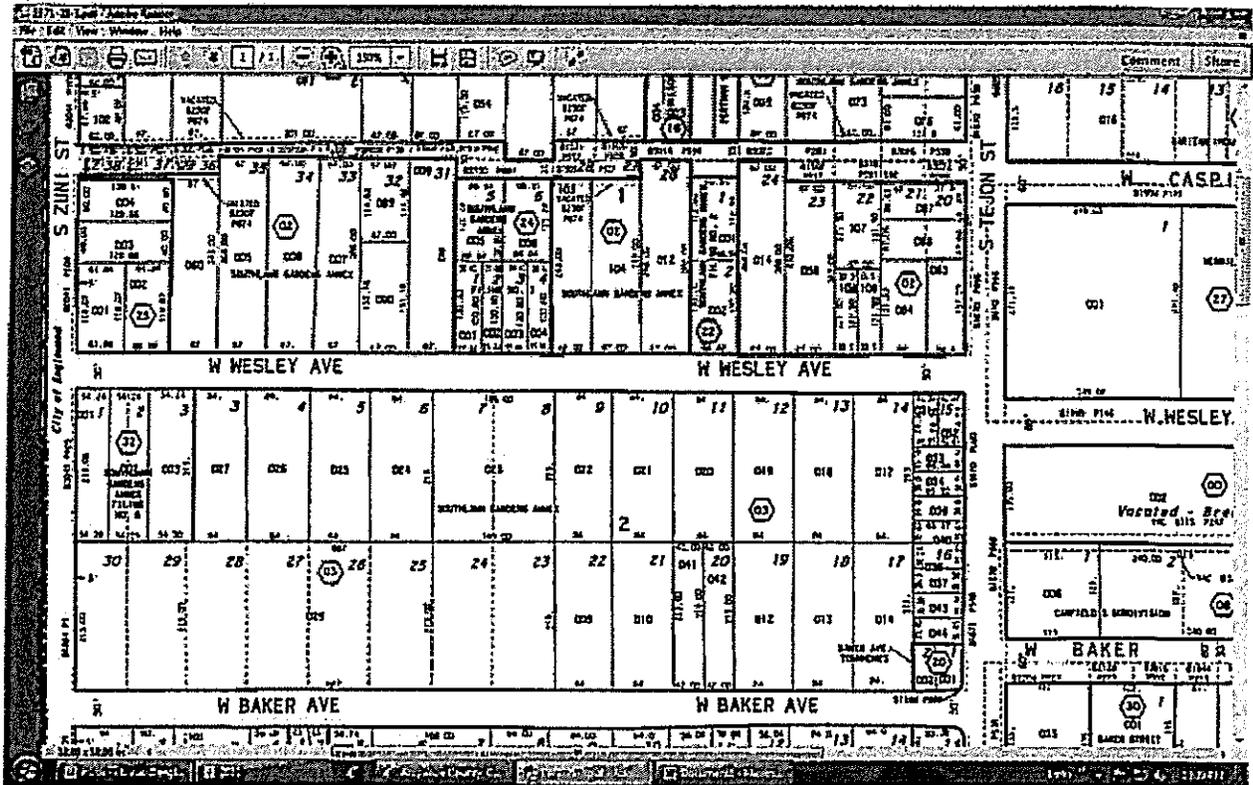
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[New Search](#)



Baker Park
031002621

PIN: 031002621
AIN: 1971-28-3-03-023
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Southlawn Gardens Annex
Neighborhood Code: 2070.00
Acreage: 0.8350

Land Use:
Legal Desc: Lots 7-8 Blk 2 Southlawn Gdns Annex Dedicated To Public For Park

	Total	Building	Land
2014 Appraised Value	600	0	600
2014 Assessed Value	174	0	174
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use Tract
	2.0000 LT	600	

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

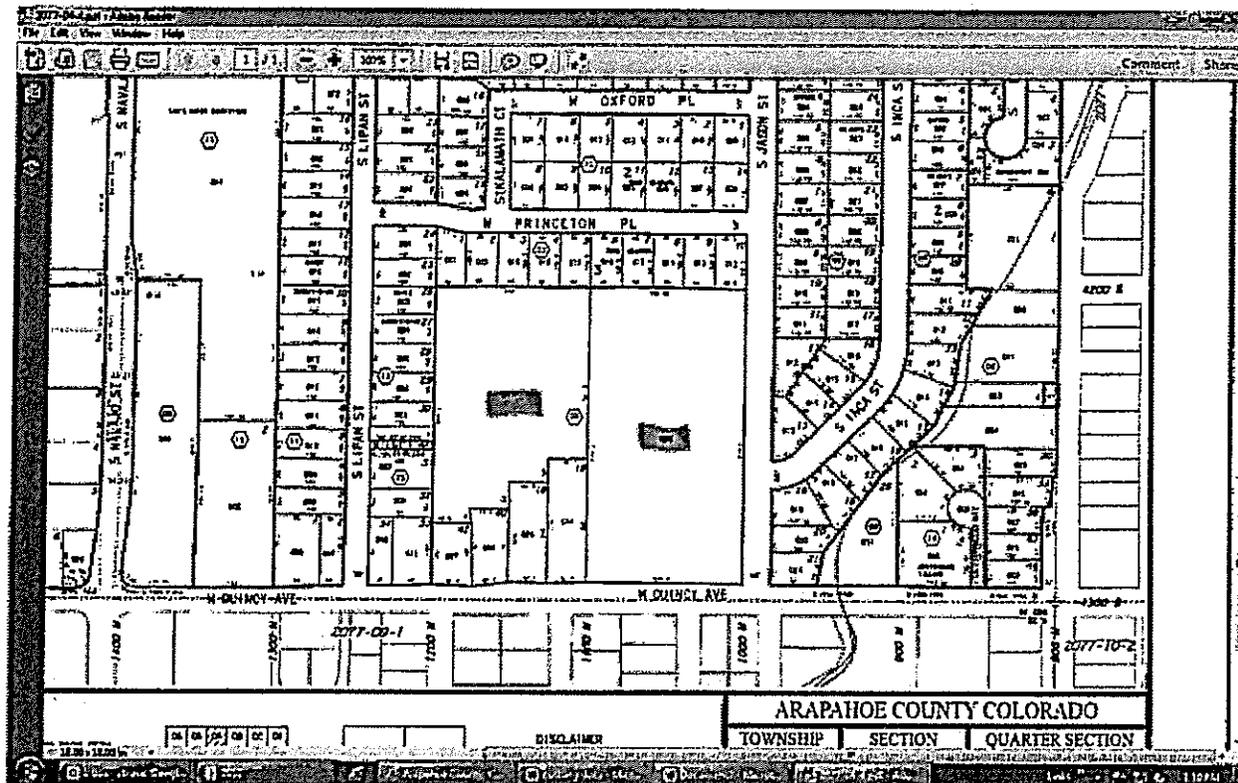
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[New Search](#)



Jason Park
 031964547
 031964555

PIN: 031964547
AIN: 2077-04-4-00-032
Situs Address: 1025 W Quincy Ave
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Oxford Heights 2nd Fig
Neighborhood Code: 1692.00
Acreage: 4.7700
Land Use:
Legal Desc: Beg 660 Ft W Of Se Cor Of Se 1/4 Th N 659.5 Ft Th W 330.5 Ft Th S 659.5 Ft Th E 330.5 Ft To Beg Ex Rts/Way 4-5-68

	Total	Building	Land
2014 Appraised Value	238,500	0	238,500
2014 Assessed Value	69,165	0	69,165
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use
	4.7700 AC	238,500	Recreation

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[New Search](#)

PIN: 031964555
AIN: 2077-04-4-00-033
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Oxford Heights 2nd Fig
Neighborhood Code: 1692.00
Acreage: 3.2800
Land Use:
Legal Desc: Beg 1320.1 Ft W & 659.5 Ft S Of Ne Cor Of S 1/2 Of Se 1/4 Th E 330 Ft Th S 361.5 Ft Th W 82.5 Ft Th S 50 Ft Th W 82.5 Ft Th S 57 Ft Th W 82.5 Ft Th S 26 Ft Th W 82.5 Ft Th N 494.5 Ft To Be Exempt

	Total	Building	Land
2014 Appraised Value	164,000	0	164,000
2014 Assessed Value	47,560	0	47,560
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use
	3.2800 AC	164,000	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

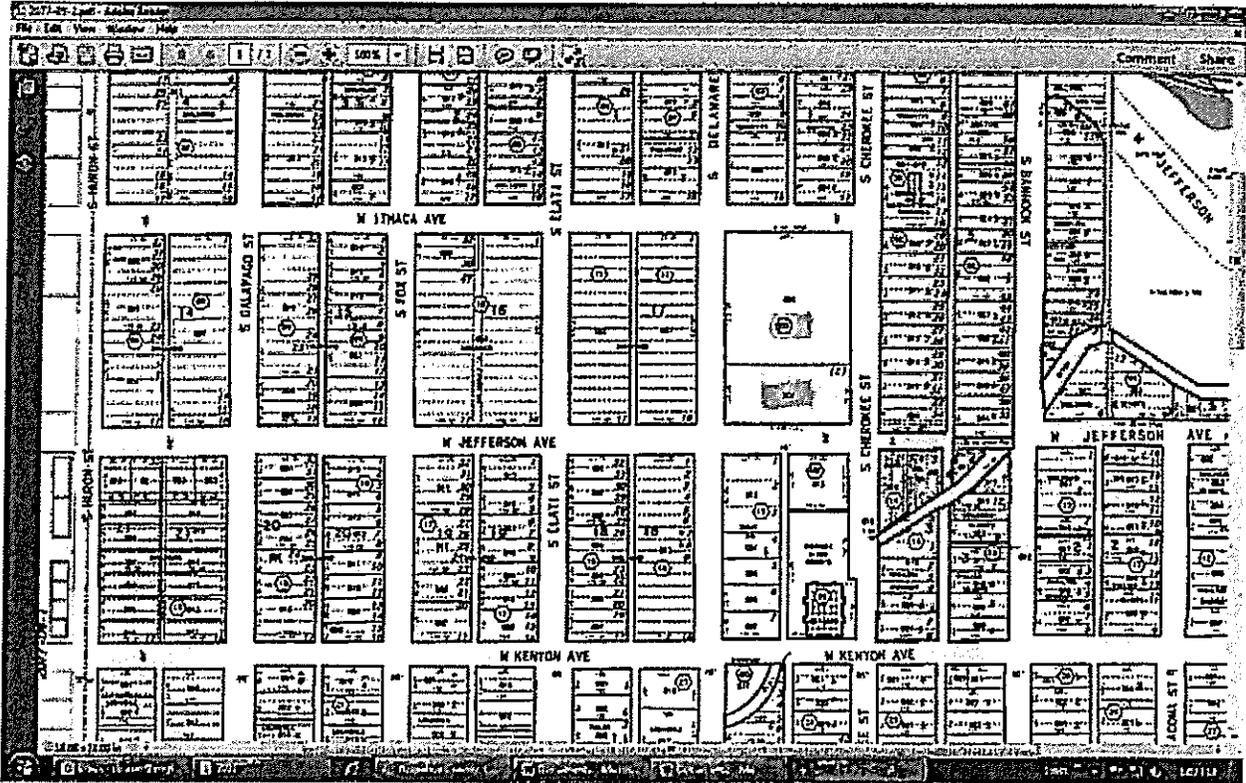
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[New Search](#)



Miller Field
031943281

PIN: 031943281
AIN: 2077-03-2-00-004
Situs Address: 3649 S Cherokee St
Situs City: Englewood

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Jacksons Broadway Heights
Neighborhood Code: 1324.00
Acreage: 0.7700

Land Use:
Legal Desc: Beg At A Pt 765 Ft S Of Cen Of Intersect Of W Hampden Ave & S Cherokee, Th W 309 Ft To Pt C S Delaware, Th S 125 Ft Th E 309 Ft To Pt, Th N 125 Ft To Beg Ex Rds 3-5-68

	Total	Building	Land
2014 Appraised Value	38,500	0	38,500
2014 Assessed Value	11,165	0	11,165
		2013 Mill Levy:	72.800

Land Line	Units	Land Value	Land Use
	0.7700 AC	38,500	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

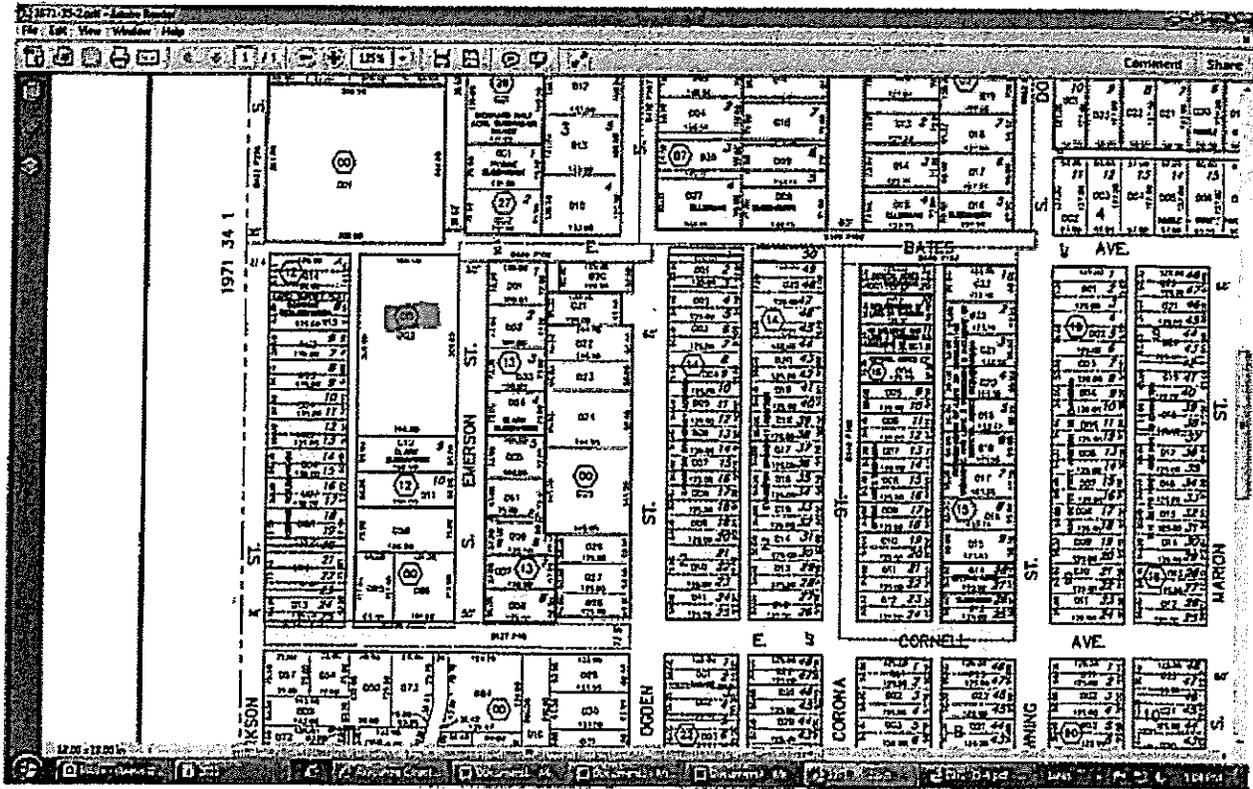
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[New Search](#)



Emerson Park
031035112

PIN: 031035112
AIN: 1971-35-2-00-002
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Vacant Unplatted Parcels
Neighborhood Code: 2942.00
Acreage: 1.1620

Land Use:
Legal Desc: Beg 16 Ft E Of Ne Cor Of Lot 1 Dobbins Resub Th E 166 Ft Th S 305 Ft Th W 166 Ft Th N 305 F To Beg 35-4-68

	Total	Building	Land
<i>2014 Appraised Value</i>	149,640	0	149,640
<i>2014 Assessed Value</i>	43,396	0	43,396

2013 Mill Levy: 72.800

<i>Land Line</i>	Units	Land Value	Land Use
	1.1600 AC	149,640	Vac Unplatted Area > 1.0 Acre but < 5.0 Acres

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

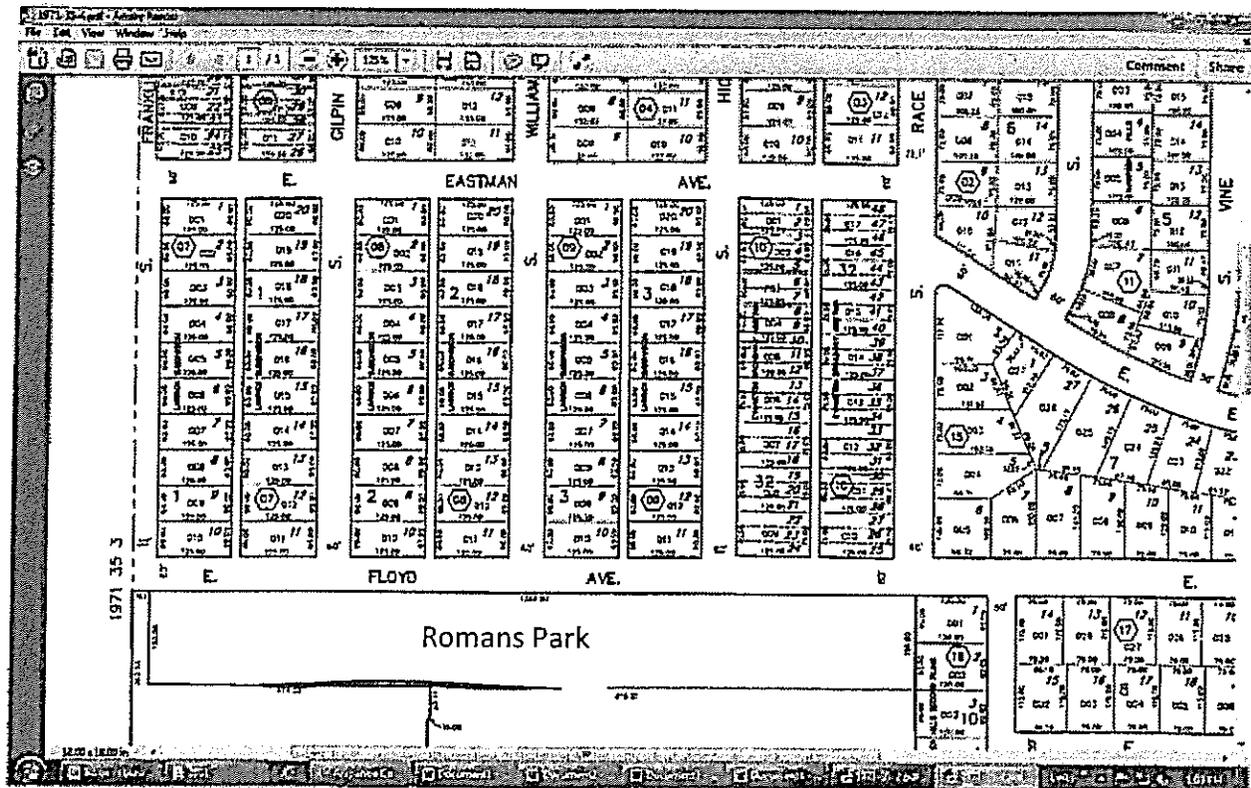
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[New Search](#)



Romans Park
031045665

PIN: 031045665
AIN: 1971-35-4-00-005
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Non-Ind Englewood
Neighborhood Code: 3586.00
Acreage: 4.4520
Land Use:
Legal Desc: Beg 30 Ft S Of Ne Cor Sw 1/4 Se 1/4 Th S 150 Ft Th W 1293.04 Th N 150 Ft Th E 1292.87 Ft To Beg 35-4-68

	Total	Building	Land
<i>2014 Appraised Value</i>	3,168,793	162,568	3,006,225
<i>2014 Assessed Value</i>	918,950	47,145	871,805
		2013 Mill Levy:	83.418

<i>Land Line</i>	Units	Land Value	Land Use
	193950.0000 SF	3,006,225	Recreation

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

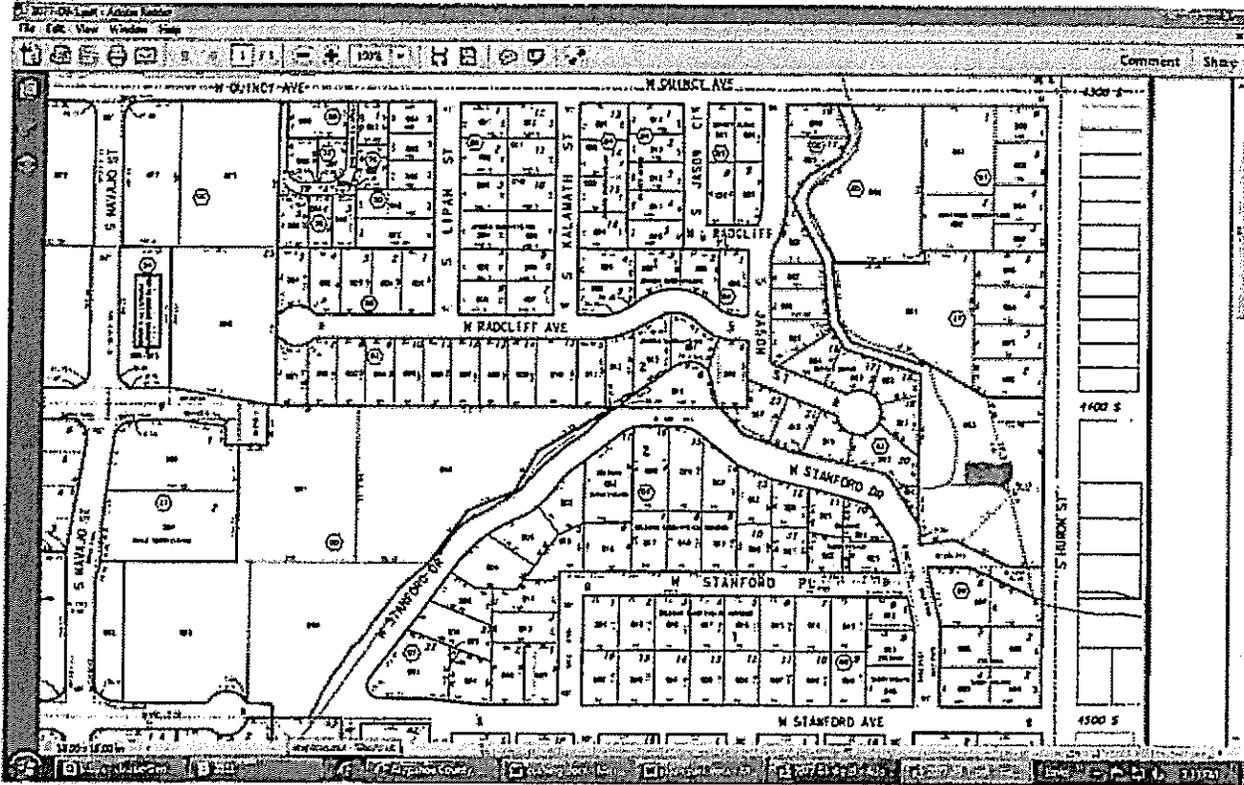
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[New Search](#)



Rotolo Park
031987326

PIN: 031987326
AIN: 2077-09-1-00-053
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Jensen Sub Neighborhood
Neighborhood Code: 250.00
Acreage: 2.4800
Land Use:

Legal Desc: Beg 995 Ft S & 30 Ft W Of Ne Cor Of Ne 1/4 Sec 9 Th W 65.2 Ft Th Nw 140 Ft Th Sw 60 Ft Th N 32.09 Ft Th Nw 11.92 Ft Th N 80.92 Ft & 258.97 Ft Th Se 154.65 Ft Th E 121 Ft To Pt On W Line S Huron St Th S 47 Ft & 144 Ft & 164 Ft To Pcb 34-4-68

	Total	Building	Land
2014 Appraised Value	300	0	300
2014 Assessed Value	87	0	87
		2013 Mill Levy:	72.800

<i>Land Line</i>	Units	Land Value	Land Use
	1.0000 LT	300	Tract

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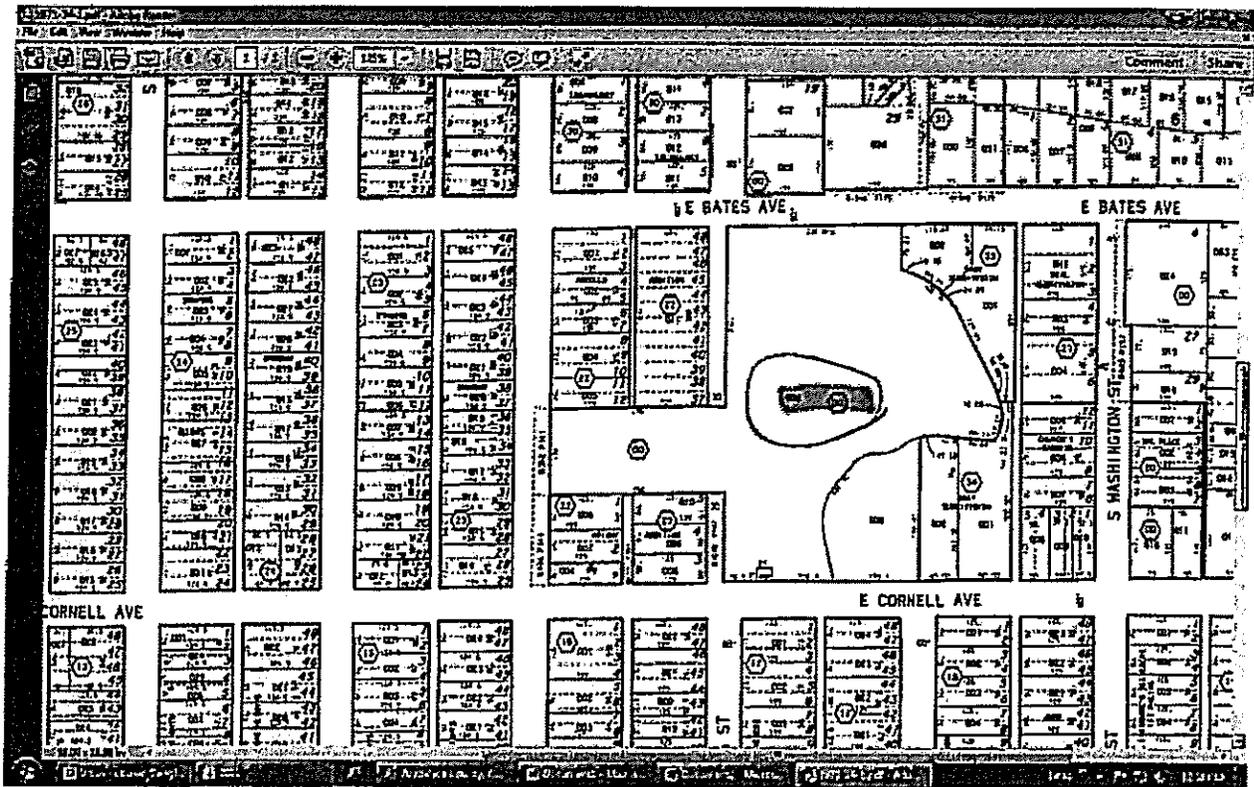
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[New Search](#)



Bates-Logan Park
031012996

PIN: 031012996
AIN: 1971-34-1-00-038
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Non-Ind Englewood
Neighborhood Code: 3586.00
Acreage: 5.2800
Land Use:

Legal Desc: Beg 840 Ft N & 30 Ft E Of Sw Cor Of Se 1/4 Ne 1/4 Th N 150 Ft Th E 296 Ft Th N 300 Ft Th E 296 Ft Th S 76.6 Ft Th Alg Curve Se 285.1 Ft Th Sw 68.7 Ft Th Nw 122.1 Ft Th Alg Curve Sly & Sely 331.3 Ft Th W 106.4 Ft Th N 25 Ft Th W 25 Ft Th S 25 Ft Th W 56.5 Ft Th N 150 Ft Th W 296 Ft To Beg 34-4-68

	Total	Building	Land
<i>2014 Appraised Value</i>	2,851,960	0	2,851,960
<i>2014 Assessed Value</i>	827,068	0	827,068
		2013 Mill Levy:	72.800

<i>Land Line</i>	Units	Land Value	Land Use
	5.2800 AC	0	Recreation

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[New Search](#)



CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION

January 8, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Advisory Board Members:

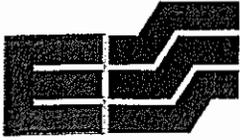
I am writing this letter of support on behalf of the Englewood Parks and Recreation Commission in support of the Englewood Parks and Recreation Department's grant application for Gateway Enhancements in Englewood parks.

Gateway enhancements in the parks will improve the overall perception of Englewood as well as improve the connectivity with park users by clearly identifying park names and locations. Enhancements to the parks gateways will reflect the ongoing improvements taking place in the City of Englewood. These upgrades to the parks will reiterate to the public that the City and the Department of Parks and Recreation values and takes pride their parks and their community.

Thank you for your consideration of the Gateway Enhancements for Englewood Parks.

Sincerely,


Douglas Garrett
Chair
Englewood Parks and Recreation Commission



Englewood Schools

A Relentless Focus On Learning

BRIAN K. EWERT
Superintendent of Schools

December 4, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

On behalf of Englewood Schools, I would like to offer my support for an Arapahoe County Open Space Grant that would provide Gateway Enhancements in Englewood parks.

New gateway signs in Englewood parks will enhance the overall image and perception of Englewood. The enhancements to the signs will reflect the transformations and improvements that are taking place within the City of Englewood. The new park signs will also help identify the parks to visitor and resident alike. New park gateway enhancements will convey to the public the pride and dedication that the City has towards its parks and the community.

We support the City's grant application for the Gateway Enhancements in Englewood parks.

Sincerely,

Brian Ewert
Superintendent
4101 S. Bannock St.
Englewood, CO 80110

Roscoe Davidson Administration Building • 4101 S. Bannock St. • Englewood, CO 80110 • Phone: 303-761-7050

December 16, 2014

**Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112**

Dear Board Members,

Advisory Board Members:

I am writing this letter of support for the Englewood Department of Park and Recreation's application for grant funds for the Gateway Enhancements.

As a citizen of Englewood and a neighbor of Belleview Park, I believe that the Gateway Enhancements in Englewood parks will enhance the overall image and perception of the City Englewood.

The upgrades to the signs will reflect the transformations and improvements that are taking place within the City of Englewood. The new park signs will also help identify the parks to visitors and residents alike. New park gateway enhancements will convey to the public the pride and dedication that the City has towards its parks and the community.

Thank you for your consideration for this application.

Sincerely,

**Rick Gillit
4985 S. Lipan Drive
Englewood, CO 80110
(303) 246-4780**



December 4, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

Englewood Unleashed is a non-profit organization which is dedicated to public education for off-leash dog recreation, site selection, park maintenance and fundraising for the City of Englewood's off-leash community. Created in 2004 Englewood Unleashed has been vital in the development of Englewood's first dedicated dog park, Canine Corral, located in Belleview Park, as well as maintained off-leash privileges at four other Englewood Parks.

Englewood Unleashed continues to work with, aid and assist the City of Englewood's City Council, Parks and Recreation Commission and Parks and Recreation Department by raising funds and providing volunteer support to improve and better maintain the off-leash parks in Englewood, in which dogs can exercise without leash restraint in a clean, healthy and safe environment.

Our organization has supported the City with funds for dog park signage in the past and fully supports the City of Englewood's application for Arapahoe County grant funds for the Gateway Enhancements. These enhancements will expand access and connectivity to the parks as well as improve the overall image of Englewood Parks and Recreation and the City of Englewood for all citizens and visitors including those of us with pets.

Sincerely,

Barb Chumley

President, Englewood Unleashed



December 4, 2014

Pirate Youth Sports
Laura Sakry, President
4550 S. Galapago St.
Englewood, CO 80110

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

This letter is written on behalf of Pirate Youth Sports. I am writing this letter in support of the grant application for the Gateway Enhancements for Englewood Parks.

Pirate Youth Sports is a non-profit, all volunteer organization that serves the youth of Englewood by providing recreational and competitive sports for boys and girls, first through eighth grade.

Pirate Youth Sports utilizes the parks within Englewood for our various sports and feels that new gateway entrance signs would enhance the City of Englewood's image. The new signs would be one of the first things visitors from outside Englewood would see when they arrive at the park for practices or games. The signs would not only help indicate to residents and visitors that they are at the correct park, but would also make an impression about the park that it is maintained and valued by the citizens of Englewood.

We support the City of Englewood's application for grant funds for the Gateway Enhancements for parks within the City.

Sincerely,

 Laura Sakry, President

Pirate Youth Sports

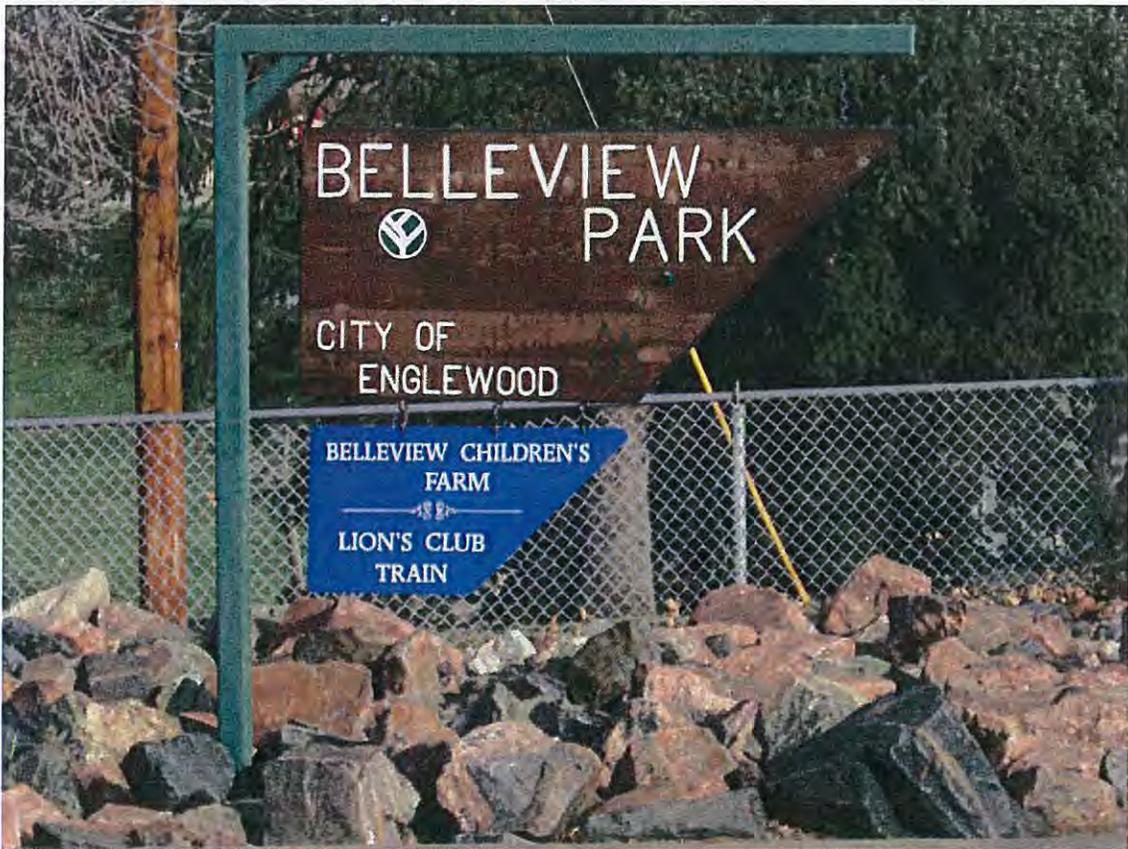
No opposition or responses to include

Part G Attachments - 6. Evidence of commitment from funding partners

No funding partner commitment to include



Current Park Signage at Belleview Park



Current Park Signage at Belleview Park



Current Park Signage at Baker Park



Current Park Signage at Emerson Park



Current Park Signage at Bates-Logan Park



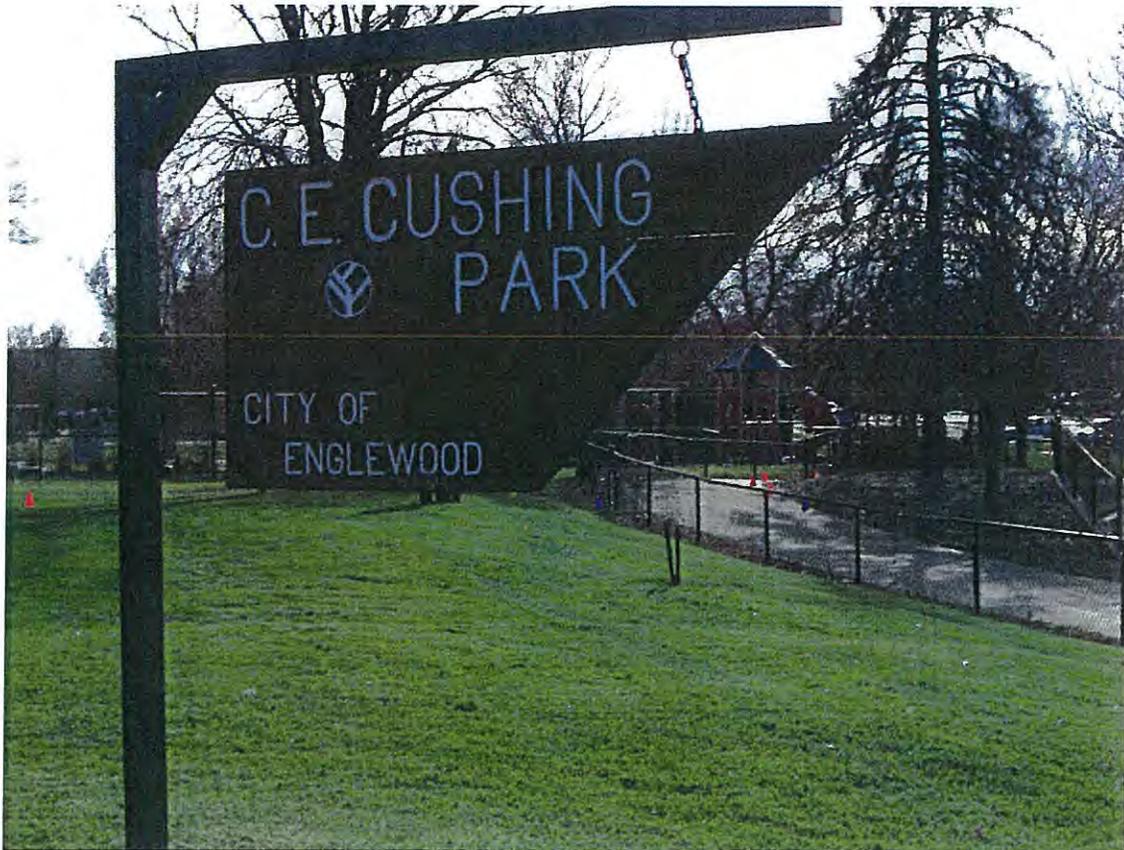
Current Park Signage at Romans Park



Current Park Signage at Romans Park



Current Park Signage at Cushing Park



Current Park Signage at Cushing Park



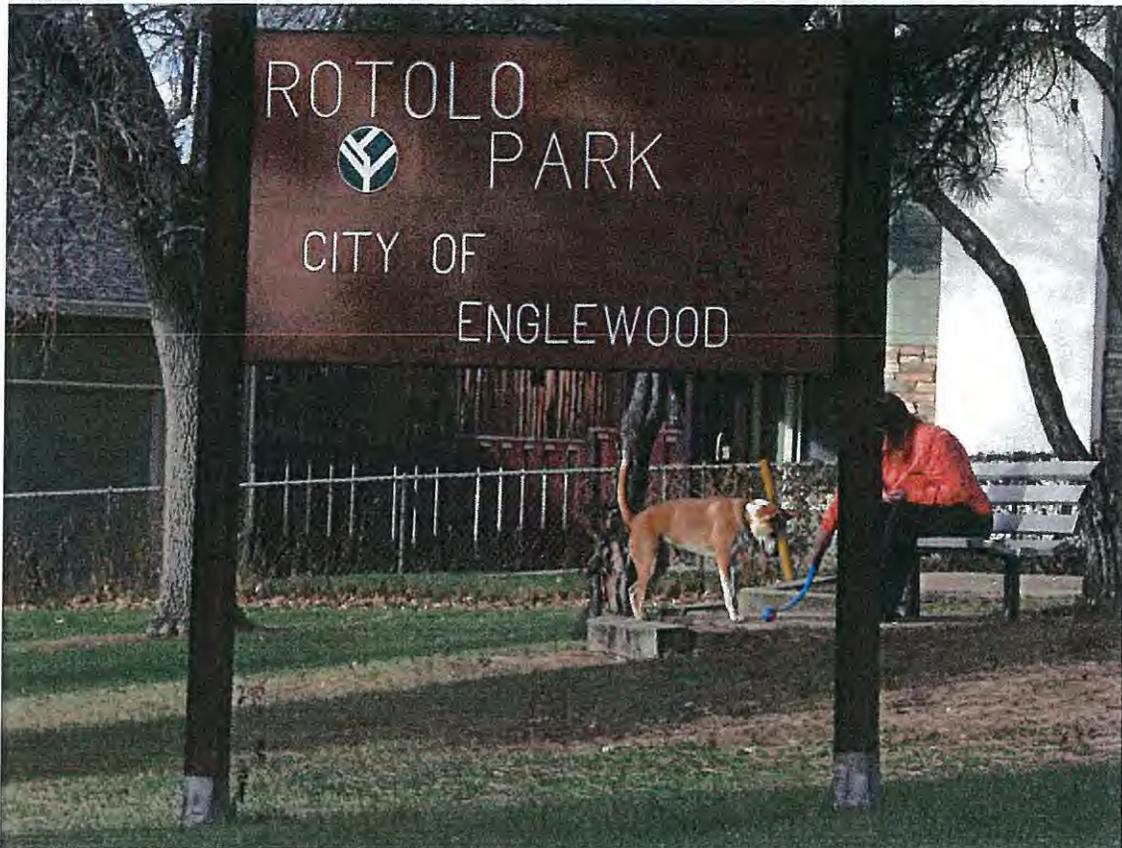
Current Park Signage at Miller Field



Current Park Signage at Jason Park



Current Park Signage at Jason Park



Current Park Signage at Rotolo Park



Current Park Signage at Centennial Park

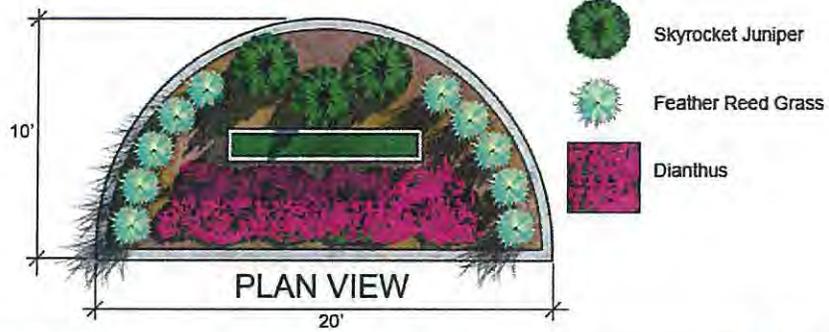


Current Park Signage at Centennial Park



Current Park Signage at Centennial Park

Proposed Landscape Design

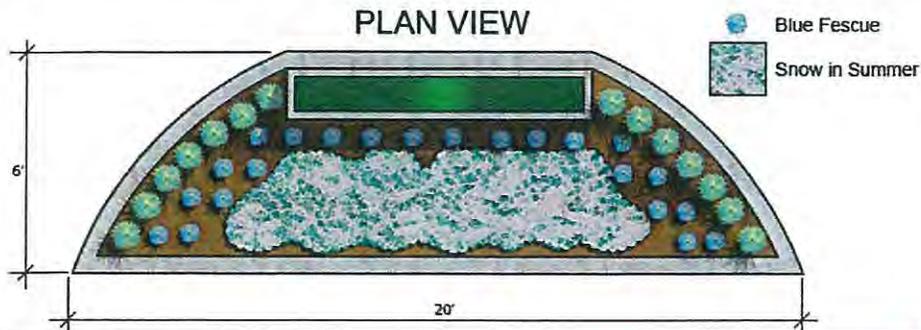


CITY OF ENGLEWOOD
LARGE PARK SIGN -IRRIGATED



City of Englewood

Proposed Landscape Design

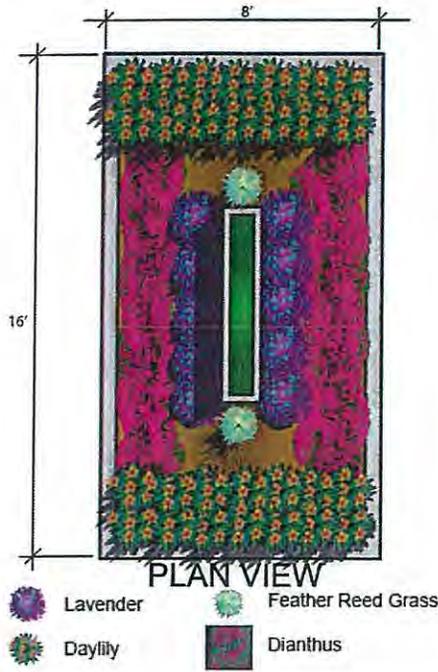


CITY OF ENGLEWOOD
LARGE PARK SIGN -NON-IRRIGATED



City of Englewood

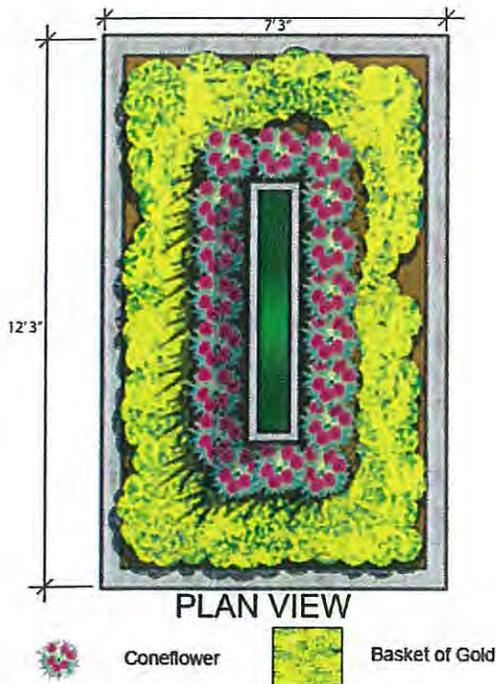
Proposed Landscape Design



CITY OF ENGLEWOOD
SMALL PARK SIGN -IRRIGATED



Proposed Landscape Design



CITY OF ENGLEWOOD
SMALL PARK SIGN -NON-IRRIGATED





CITY OF ENGLEWOOD
SIGN- NO PLANT MATERIAL



City of Englewood, Colorado

**2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application**

***Englewood Parks
Signage Modernization***

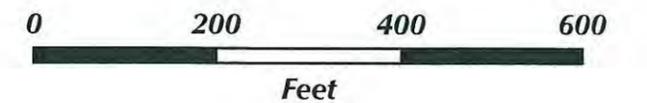
Bellevue Park

Site Plan Map

LEGEND

-  Sign Locations
-  Park Boundary Lines

January 2015



City of Englewood, Colorado

2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application

*Englewood Parks
Signage Modernization*

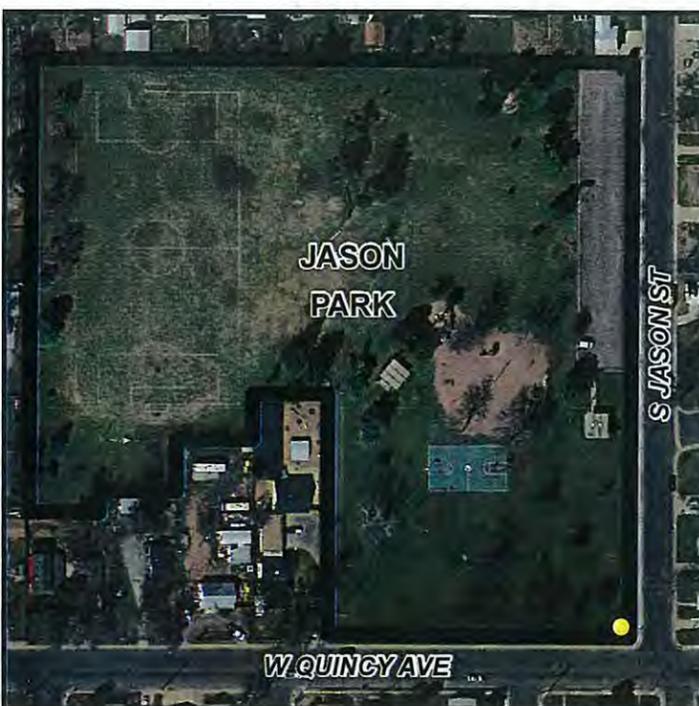
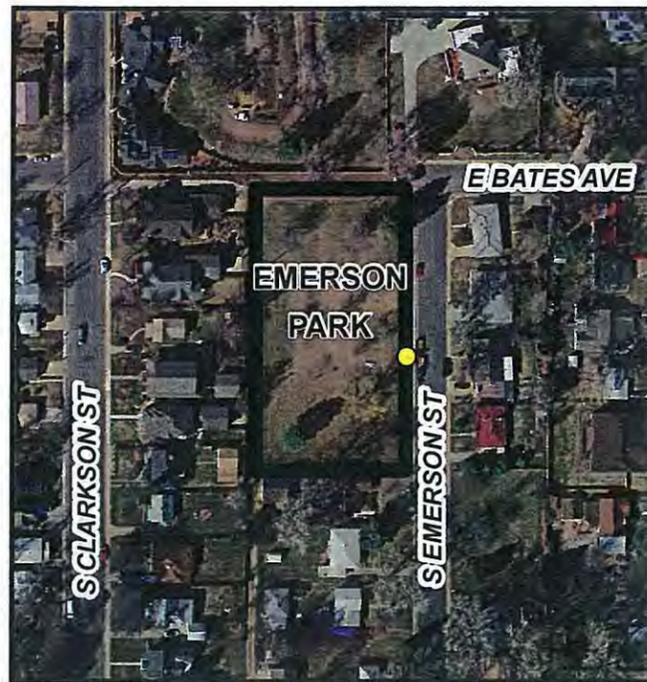
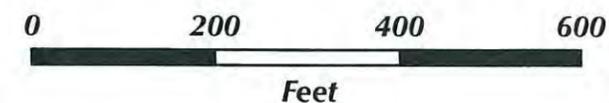
*Miller Field,
and Baker, Emerson,
Bates-Logan, Romans,
Jason, and Cushing Parks*

Site Plan Map

LEGEND

-  Sign Locations
-  Park Boundary Lines

January 2015



City of Englewood, Colorado
2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application

Englewood Parks
Signage Modernization

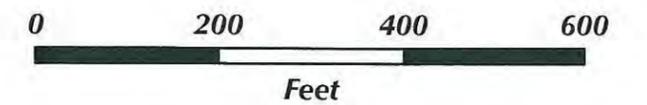
Centennial Park

Site Plan Map

LEGEND

-  Sign Locations
-  Park Boundary Lines

January 2015



Part G Attachments - 9. GIS Shapefile

Included/Submitted in Part G. Attachment 3-

Evidence of Property Ownership

Page 26

Also included on CD

COUNCIL COMMUNICATION

DATE: October 18, 1999	AGENDA ITEM 11 c ii	SUBJECT: Entry Port Monumentation, District Signage, and Parks Signage
INITIATED BY: Department of Neighborhood and Business Development		STAFF SOURCE: Art Scibelli, Business Development Coordinator

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION:

Quality of life, South Broadway Action Plan action item. No previous Council action.

RECOMMENDED ACTION:

Staff recommends that Council award the design contract to Tacito Design.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED:

Staff interviewed two design consultants for the Entry Port Monumentation, district Signage and Parks Signage contract. Tacito Design has extensive experience designing and constructing public facility signs. Tacito's graphics and designs were more innovative and exciting than those of the competing firm.

This consulting contract is about enhancing Englewood's community image and identity within the metro area - letting people know when they have arrived in Englewood. It ties together the commercial corridors, CityCenter, and parks; one community, one identity. It takes into account the design elements that are already well underway, i.e. CityCenter logo, federal green color (similar to Englewood's new forest green color), banners on South Broadway, ornamental ironwork, colored concrete banding, and median design. It is a design effort that is intended to coordinate common community design elements.

The entry port design proposal includes identity monuments at four key locations; North and South Broadway and East and West Hampden entry ports. Funding has been requested in the FY 2001 and FY 2002 capital budgets to construct these entry ports. District signage will be designed for the four distinct districts along South Broadway. Signage for parks and recreational facilities will be designed concurrently to provide for a unified community design theme throughout Englewood.

Please refer to Advisory Committee section for evidence of public process/input

REQUEST FOR PROPOSAL

CITY ENTRYWAY MONUMENTATION

Purpose

The City of Englewood is interested in strengthening community image and heightening awareness of Englewood. The selected consultant will assist the City of Englewood in the preparation of design development level Entry Monumentation Concepts (plan, elevation, and details), as well as with public meetings. The Entry Monumentation concepts will be developed in coordination with City staff and citizens and will address topics including potential location, vehicular and pedestrian circulation, the desired image for Englewood, cost, materials, and methods of construction.

Approach

The selected consultant will attend a series of Work Sessions that include City staff, Design Advisory Committee, and residents, as appropriate. The selected consultant will work with the City to generate alternatives for each of four potential locations for evaluation. The alternatives should include visual presentations. The consultant should seek agreement from the City as to which alternative best reflects the tone, style, and image of the corridor and the City. The monuments will be located at the Englewood/Denver border, the Englewood/Littleton border on Broadway, the Sheridan/Englewood border, and the Denver/Englewood border on Hampden Avenue. It is important that each entry reflect a unique nature reflective of the location and neighborhood, and still project a consistency of style through common design elements and/or materials. All entry ports should be representative of an Englewood image. The Englewood image will be developed through discussion with the public, staff, and through review of background materials provided by the City.

The consultant should assist the City in seeking community support by leading meetings as appropriate, and by sharing ideas and listening carefully to community issues. The consultant should be an experienced environmental graphic designer with five or more demonstrable years of experience with civic projects of this scale. Designer must be able to design, document, and manage a large scale project.

Advisory Committee

The selected consultant will work with the ~~Design Advisory Committee~~ for the project consisting of ~~policy makers, representative South Broadway and Hampden Avenue merchants, residents, and City staff.~~ This Design Advisory Committee would act as a sounding board and advocacy group to guide the work and to communicate with others in their constituencies.

Suggested Scope of Work

- A. **Entry Port Design: 4 Key Locations (submit separate proposed budget for this activity)**
1. **Background Review**
 - Review existing information, photos, base maps, background materials prepared and gathered by the City;
 - Review City of Englewood history to assist in creating a design image;
 - Review information for potential locations for monumentation along the South Broadway and Hampden corridors, characteristics, limitations, and opportunities at the following four specific locations:
 - a) Automotive dealerships. Designer should examine city maps to determine exact city boundary location.
 - b) The Hampden Avenue Sheridan/Englewood border (across from City-Center Englewood).
 - c) The northern South Broadway border of Denver and Englewood at Yale Avenue.
 - d) Hampden Avenue Cherry Hills Village/Englewood border.
 2. **Public Input**
 - The designer shall conduct a total of six meetings with the entry port/banner design team. This committee shall have community and corridor representation.
 - Designer shall discuss issues on potential monumentation locations, principles and objectives for monumentation design, and City image with committee members.
 - Designer shall create a report documenting principles and objectives for the monumentation. This report should take the form of a design intent statement, which shall represent an objective list of criteria to which all parties can agree before design begins. The design intent statement should be a vehicle that allows the design team to build consensus amongst interested parties.
 3. **Analysis**
 - Prepare draft concept for monumentation locations identified in Item 1 above.
 - a) Southern south Broadway Englewood/Littleton Border;

B. ~~District Signage Design~~ (submit separate proposed budget for this activity):

1. Conduct field review of four districts on South Broadway:
 - a) North Gateway
 - b) Downtown
 - c) Cherryln
 - d) South Gateway
2. Prepare two design concepts for signs in each of the four districts.
3. Present ideas for siting of the signs in each district, i.e., at beginning and end of each district, etc.

C. ~~Parks and Recreation Department Signage~~ (submit separate proposed budget for this activity):

1. Present two design alternatives for common use in 12 of the City's parks. Said design alternatives shall be by the ~~Parks and Recreation Board~~ and subject to refinement after review. Parks are as follows:
 - a) Baker
 - b) Bates/Logan
 - c) Belleview
 - d) Centennial
 - e) Cushing
 - f) Duncan
 - g) Emerson
 - h) Hosana Athletic Complex
 - i) Jason
 - j) Miller Field
 - k) Romans
 - l) Rotolo

f:\dept\ncd\group\bus\art's. broadway\rfps\entry port monumentation rfp-2.doc

5655 SOUTH YOSEMITE STREET
SUITE 201
GREENWOOD VILLAGE, COLORADO 80111
303.850.9315 FAX
303.850.9197 VOICE

December 16, 1999

Design Intent Statement/ 2nd Draft

The purpose of this Design Intent Statement is to establish goals and objectives for the City of Englewood Signage projects in a manner which will help to build consensus among interested parties. The Design Intent Statement will be used throughout the design process to verify that the design concepts and final solution successfully meet the needs of the project.

These statements are not presented in any particular order.

1. South Broadway shall be the unifying essence of this project's signage efforts.
2. Complement existing and/or planned Englewood Streetscape Program.
3. Strengthen community image, unifying all areas under one civic identity.
4. Entry Port Monuments shall set the design theme. District signage and parks & recreation signage shall follow suit with a "family resemblance" to the Entry Port Monuments.
5. Entry Port Monuments shall emphasize city gateways with large, vehicular-scale element(s) that respect the history of the City and acknowledge pedestrians. These four monuments will be similar to one another, yet allow for the differences in each location.
6. District Signage shall identify unique areas within the City of Englewood, calling attention to each area's amenities, past and/or present. These signs will be similar to one another, yet allow for the differences in each district.
7. Parks and Recreation Signage shall identify and celebrate the presence of City parks and open space, increasing the awareness of vehicular and pedestrian audiences.

**CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION**

**May 9, 2002
Englewood Recreation Center, Adult Activity Room
1155 W. Oxford Avenue
5:30pm**

A G E N D A

- I. Call to Order**
- II. Approval of Minutes for April 11, 2002**
- III. Scheduled Visitors (presentation limited to 10 minutes)**
- IV. Unscheduled Visitors (presentation limited to 5 minutes)**
- V. Park Signage – Lee and Bob Gnaegy, Tacito Design**
- VI. Recreation Project Bond Update – Black**
- VII. Golf Medal Award - Black**
- VIII. Golf Course City Administration Fee - Black**
- IX. Water Issues - Black**
- X. Off-Leash Park Pilot Program Update – Lee**
- XI. Centennial Park Update - Black**
- XII. Cultural Arts Commission Update - Moore**
- XIII. City Center Update – Garrett**
- XIV. Director’s Choice
Capital Projects**
- XV. Commission Member’s Choice**
- XVI. Adjournment**

Attachments

- a. Minutes of April 11, 2002
- b. 2002 Englewood Holiday Parade Memorandum
- c. MOA Design and Build Information
- d. April 28, 2002 *Denver Post* Article regarding Golf Courses
- e. National Senior Health & Fitness Day Flyer
- f. Memorandum from Ben Greene regarding Fires on City Property

Please notify Debby Severa at 303-762-2684 by Tuesday, May 7, 2002
if you are unable to attend.

V. PARK SIGNAGE – LEE AND BOB GNAEGY, TACITO DESIGN

The meeting was turned over to Dave Lee, Open Space Manager, who introduced Bob Gnaegy of Tacito Design. Gnaegy began discussion on park signage for the City by showing Commission members the four designs under consideration. Gnaegy explained that he had been working with Dave Lee, Austin Gomes, and others from Community Development to create a family of signs for Englewood parks. Gnaegy said that the purpose of the signage is to unify and create attention for the park system. Gnaegy explained that the signs would be double-faced and placed in conspicuous locations in each park. Gnaegy added that there was a range of detail options that could change according to budget. Commission members discussed size, maintenance concerns, etc. Chairperson Gomes asked Gnaegy what the cost would be for the signs. Gnaegy responded that the estimate was \$9,000 - \$14,000 apiece if purchased six at a time, including installation. Chairperson Gomes asked Lee to tally Commission members' votes for one of the four designs. Design #2 was chosen. Gnaegy told Commission members that a revised design would be presented to Commission again in the future.

VI. RECREATION BOND PROJECT UPDATE – BLACK

Gary Hultberg, Recreation Manager, announced that the Rec Center and Malley Center parts of the Bond Project were on schedule and on budget. Hultberg said that requests for qualifications had just gone out for the aquatics center, and that construction should begin by February or March of next year. Hultberg added that the aquatics project was expected to be completed by Spring of 2004.

VII. GOLD MEDAL AWARD – BLACK

Black returned discussion to the Gold Medal Award briefly discussed at the beginning of the meeting. Black said that just to be selected as a finalist for the award was very important, and says a lot about Englewood leadership and staff. Black added that this was the Department's second time as a finalist, the last time being in 1970. Chairperson Gomes asked when the award would be presented. Black replied that the announcement would be made at the National Parks and Recreation Association convention in October.

VIII. GOLF COURSE CITY ADMINISTRATION FEE - BLACK

Black announced that the Director of Finance Administration had discussed with him asking the Golf Course to pay an administrative fee to the City of \$130,000 per year. The Director of Finance Administration suggested raising fees \$2 per round to cover the fee. Black and Commission members discussed the importance of keeping the fees low, citing a Denver Post article included in members' packets regarding the current glut of golf courses. Commission member Waldman asked what the administrative fee was for. Black replied that it is to cover services that other departments (Human Resources, City Attorney, etc.) do for the Golf Course. Discussion ensued. Council Member Garrett added that City Council is looking at all enhancements and cutbacks to balance the City's revenue shortfall. Jerrell Black mentioned the possibility of getting the funds from the Golf Course's reserve fund of \$600,000, but added that there were numerous other Golf Course projects that have been projected for those funds. The Commission was not in support of raising golf fees or using funds from the Golf Fund balance. Council Member Garrett said he would convey the Board's concerns to City Council.

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of October 11, 2012

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Malley Recreation Center, 3380 S. Lincoln Street.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Mark Husbands, Commission Member
Duane Tucker, Englewood Schools Liaison
Donna Schnitzer, Cultural Arts Commission Liaison
Jerrell Black, Ex-Officio

Absent: Douglas Garrett, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Joyce Musgrove, Recreation Program and Facility Supervisor

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of September 13, 2012. Director Black noted that the location of the meeting was incorrect and should read the Englewood Recreation Center. The minutes were approved as amended.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Park Signage

Dave Lee, Manager of Open Space, told the Board that in 2002, new park signage information was brought to the Board for its review and approval. Lee distributed to the board members four examples of park signage that was shown to the Board in 2002. Lee noted that the Board chose option #2. Lee went on to explain that he wanted to bring forth discussion on the signage again because of wanting new signage at Duncan Park when it is developed.

Englewood Schools Liaison Duane Tucker asked if there were any other reasons besides aesthetics that Design #2 was chosen. Lee replied no, explaining that the current signage is very outdated, dating back to the 1970's. Lee stated that in

2002, the City had decided to move forward with new signage for the four entry points into Englewood but then the economy changed and it was put on the back burner. Black explained that Community Development had contracted with Tacitio Design to look at signage for the entry points into Englewood so the Department decided to partner with Community Development and have Tacitio Design come up with some designs for park signage. Black reported that the Department spent approximately \$15,000 for the conceptual designs. Discussion followed.

Gomes asked where the new signage would be placed. Lee stated that the new signs would go where the existing park signs are with additional smaller scale signs going in at the secondary entries. Board members were told that the price listed on the information they received is 2002 dollars. Lee told the Board that the purchase of the new signage would be spread out, and not done all at once. Black explained to the Board that they wanted to have the Board look at the signage now so when they start developing Duncan Park, things will be in place. Discussion followed. The question was asked in regard to damage and vandalism to the signs. Black stated that the Department wants to make sure that part replacement is key and anything that is damaged or vandalized can be fixed or replaced.

Discussion followed in regard to board members choice for signage. Design #2 was the Board's preference.

A motion was made by Vice Chairperson Waldman and seconded by Commission Member Husband recommending that design option 2 be pursued for park signage for the City of Englewood parks.

**Ayes: Gomes, Waldman, Husband, Schnitzer, Tucker
Nays: None
Motion passed.**

VI. 2013 Budget

Discussion turned to an update on the 2013 budget. Black stated that the 2013 budget will be going to second reading at Monday night's City Council meeting. Board members were told that Council had requested a two percent reduction in 2012 budgets with another two percent reduction going into 2013. Black explained that for Parks and Recreation, the reduction meant the elimination of a full-time Program Administrator position. Black reported that City Council is now requesting another one percent reduction going into 2013. Board members were told that the additional one percent reduction will mean the elimination of the Youth Program Administrator in addition to all youth programs, impacting approximately 7,000 participants. Black reported that at Monday night's City Council work session, Council decided to accept the budget as is without the additional one percent reduction and look at it again in February after holiday sales. Black noted that Council will vote Monday night as part of the second reading. Black told the Board that he needs to iterate that the budget cuts are way beyond a little here and a little there, that it is now into personnel and program cuts.

VII. Recreation Update

Recreation Manager Joe Sack gave an update on Department events. In regard to the Freedom Service Dog's Festival of the Bastardino that was held on Saturday, September 8th in Belleview Park and Pirates Cove, Sack reported that they have recently met with staff from Freedom Service Dogs for a debriefing. Sack passed

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of November 15, 2012

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Gomes at the Broken Tee Englewood Golf Course Maintenance Facility at 4000 S. Clay Street.

Present: Austin Gomes, Chairperson
Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison
Duane Tucker, Englewood Schools Liaison
Jerrell Black, Ex-Officio

Absent: Mark Husbands, Commission Member
Schnitzer, Cultural Arts Commission Liaison

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Wayne Niles, Golf Course Superintendent

II. Approval of Minutes

Chairperson Gomes asked if there were any changes or corrections to the minutes of October 11, 2012. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Arapahoe County Open Space Grants

Recreation Manager Joe Sack told the Board that the Department has received the unfortunate news from GOCO that it was not successful with its grant application for the development of Duncan Park. Sack reported that it was very competitive with forty seven grant applications requesting approximately \$11.7 million and only nine grants awarded in the amount of \$2.2 million. Sack stated that the Department will be contacting GOCO to get feedback on its application and will also be moving forward with its grant application with Arapahoe County Open Space. Discussion followed.

A motion was made by Commission Member Douglas Garrett and seconded by Commission Member Karen Miller in support of the

**Department of Parks and Recreation grant application submittal with
Arapahoe County Open Space for the development of Duncan Park.**

**Ayes: Gomes, Waldman, Garrett, Miller, McCaslin, Tucker
Nays: None**

The motion passed.

VI. Parks Signage

In regard to last month's discussion on park signage, Open Space Manager Dave Lee reported that he now has five renditions of the sign (Option 2) that the Board had selected. Pictures of the five renditions were distributed to board members for their favorite. Lee explained that the signs are aluminum powder coated with epoxy paint and the letters are epoxied or glued on. Lee also noted that the logos are solid all the way through and the signs are all easily maintained. Vice Chairperson asked if the signs are one or two sided. Lee answered both. Englewood Schools Liaison Duane Tucker asked in regard to prices for the five renditions. Lee replied that they are all the same price. Tucker asked if any of them fit in with existing signage. Lee replied that Option 1 fits in with signage at the Civic Center. Following discussion, board members agreed that their preference is Option 1b with the flattened roof design from option 1a.

VII. Golf Course Restaurant

Bob Spada, Golf Manager, informed the Board that the restaurant contract with Jim Dadiotis, The Grill at Broken Tee, LLC will end on December 31, 2012 after eight years. Board members were told that the City went out to bid and only one bid was received. Spada noted that the one bid is from a vendor that comes with a lot of experience. Spada stated that they will be going to City Council on December 3rd for formal approval of the contract and the new vendor will begin on January 1, 2013. The Board was told that the restaurant will be shut down for the first week to do some maintenance work. Discussion followed in regard to the new owner, Craig Caldwell, and his experience. Waldman asked in regard to Dadiotis. Spada replied that he did not bid.

VIII. Centennial Park Cyclo-Cross Race

In regard to last month's discussion on the request to hold a cyclo-cross event at Centennial Park on Thanksgiving Day, Lee reported that the group has decided to hold the race somewhere else. Lee stated that the group has said that they would still like to hold a race at Centennial Park sometime next year.

IX. Cultural Arts Commission Update

Black reported that the Cultural Arts Commission is currently considering several projects that it can do.

X. Director's Choice

Black told board members that generally in December a board meeting is not held and if the board agrees, the December meeting will be cancelled. However, Black explained that if any member wants a meeting or has an issued that they feel

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of January 10, 2013

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Vice Chairperson Waldman at the Englewood City Center, City Council Conference Room, 1000 Englewood Parkway.

Present: Mitch Waldman, Vice Chairperson
Douglas Garrett, Commission Member
Mark Husbands, Commission Member
Karen Miller, Commission Member
Bob McCaslin, City Council Liaison (arrived at 5:40pm)
Duane Tucker, Englewood Schools Liaison
Donna Schnitzer, Cultural Arts Commission Liaison
Jerrell Black, Ex-Officio

Absent: Austin Gomes, Chairperson

Also Present: Dave Lee, Manager of Open Space
Joe Sack, Recreation Manager
Bob Spada, Golf Manager
Jeff Jones, Recreation Program/Facility Supervisor

II. Approval of Minutes

Vice Chairperson Waldman asked if there were any changes or corrections to the minutes of November 8, 2012. There were none. The minutes were approved as presented.

Vice Chairperson Waldman asked if there were any changes or corrections to the minutes of December 13, 2012. There were none. The minutes were approved as presented.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Park Signage

Recreation Manager Dave Lee informed board members that in their packet are examples of park signage with the changes that they had recommended at last month's meeting. Lee told the Board that the first sign in the packet is the Park Identification Sign that will be placed at the main entrance into the park. The second sign is the Small Park Identification Sign that will be placed at secondary entrances to the park. Lee reported that the other signs in the packet are examples of the Rules and Regulations sign and a park reservation information sign. Lee pointed out the Rules and Regulations sign will now include a QR Code

that will link the customer to the City's website. Commission Member Mark Husbands asked if park reservations can be made online. Lee stated that at this time they cannot. Recreation Manager Joe Sack reported that plans are to have online facility reservations in place later in the year. In regard to the park signage, commission members stated that they thought the new signage looked great.

VI. Duncan Park Grant Update

Before discussion went to an update on the Duncan Park grant applications, Sack introduced Jeff Jones, the new Recreation Program & Facility Supervisor for the Englewood Recreation Center and stated that Jeff has been the Adult Sport Recreation Program Administrator for the City of Englewood for the last twenty years. Sack told the Board that the Department is very excited to have Jeff step up into the new position. Jeff told the Board about himself and his new responsibilities.

Discussion turned to an update on grant applications for Duncan Park. Lee informed the Board that as they are aware, the Department was unsuccessful with its GOCO grant application in August of last year. Lee reported that he and Sack have been working diligently on an Arapahoe County Open Space grant application that will be due the beginning of February and another grant application for GOCO that is due in early March. Lee explained that they will be requesting \$250,000 from Arapahoe County and \$350,000 from GOCO. Waldman asked what the Department will do if it is unsuccessful with the grants. Lee replied that they will phase the project.

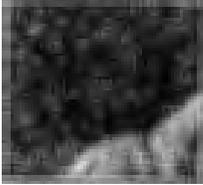
VII. Intergovernmental Agreement/Facility Usage, Englewood Schools

Black informed the Board that the Department of Parks and Recreation and Englewood Schools are considering partnering together for an Arapahoe County Open Space grant for a synthetic turf field at Englewood High School. Black explained that a stipulation to all grant applications is that before the grant application can be submitted, all Intergovernmental Agreements need to be in place and finalized so a meeting has been scheduled with Brian Ewert, Englewood Schools Superintendent, to discuss the agreement. Black said that they hope to have the agreement completed in six months. Commission Member Miller asked where the field will be. Black explained that it is the practice field behind the stadium. Black then stated that they will be losing one of the fields at Hosanna which will result in lost revenue for the City. The Board was told that the School District has been very accommodating, agreeing that if a field is lost, the City can use the new synthetic turf field to compensate for lost revenue. Black discussed the current Intergovernmental Agreement that is in place between the City and School District and plans to revisit it and condense all City/School IGA agreements for inside and outside facility usage into one agreement. Black stated again that it is their hope to have the agreement in place by mid-year so can they can submit a grant application for 2014 funding.

Waldman asked if the Department applies for an Arapahoe County grant for Duncan Park and then the Arapahoe County grant with the School District, will Arapahoe County award both grants. Black stated that he has seen agencies receive two grants though it is more unusual than common. Black said that GOCO will not award more than one grant to an entity per grant cycle while Arapahoe County will award up to two grants to an entity per cycle.

Part G Attachments - 10. Other- Tacito Design- Total Design Fee Contract Amount

TuCito Design, Inc.
5690 DTC Boulevard
Suite 220 East Tower
Englewood, Colorado 80111
303.850.9197
FAX 303.850.9315



Invoice #02095

July 18, 2002

Dave Lee
Parks & Recreation
City of Englewood
1155 West Oxford Avenue
Englewood, Colorado 80110

Re: Parks & Recreation Signage

PD #020187

Total design fee contract amount, Parks & Recreation Signage		\$15,500.00
Fee deposit, 25% of total design fee contract amount, PAID		<3,875.00>
Work to date, to 80% completion	\$8,525.00	<8,525.00>
Color laserprints for client coordination	120.00	
Large format color output & mounting for Parks Commission presentation	112.37	
Total due, this invoice	\$8,757.37	
Design fee balance (50%)		\$3,100.00

Payment due August 2, 2002.

Thank you.

Federal Taxpayer
Identification Number: 841 069 281



7353 S. Alton Way, Suite 125
 Centennial, Colorado 80112
 phone 303.804.0080
 fax 303.804.0070
 www.pkmdg.com

Invoice

Date	Invoice #
12/30/2014	1903

Bill To

Dave Lee
 City of Englewood
 Englewood Rec Center
 1155 W. Oxford Ave.
 Englewood, Colorado 80110

Project

Park Sign Graphics

Period

Nov/Dec 2014

Item	Description	Qty	Rate	Amount
Field Review	P.Miers - field review with Dave Lee	1	130.00	130.00
Graphics	P.Hendrix - sign graphics for Arapahoe County Grant	26.5	36.80	975.20

Make payments to PKM Design Group, Inc.
 7353 S. Alton Way, Suite 125, Centennial, CO 80112.
 Please direct all billing questions to Patricia Miers at
 303.804.0080 or at pkm@pkmdg.com.

Total	\$1,105.20
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COUNCIL COMMUNICATION

Date January 20, 2015	Agenda Item 11 c iii	Subject Resolution supporting the City's Arapahoe County Open Space grant application for the construction of RiverRun Trailhead Phase I
Initiated By Department of Parks and Recreation	Staff Source Jerrell Black, Director of Parks and Recreation Joe Sack, Recreation Services Manager	

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

Goal

A City that provides diverse cultural, recreational and entertainment opportunities

Previous Action

Council Bill No. 56, Ordinance No. 50, series of 2014, authorizing an Intergovernmental Agreement regarding the construction of drainage and flood control improvements for South Platte River at Oxford Avenue between the Urban Drainage and Flood Control District, the Colorado Water Conservation Board and Arapahoe County by adding the City of Englewood, the City of Sheridan and the South Suburban Parks and Recreation District as participants.

Council Bill No. 41, Ordinance No. 38, Series of 2011, authorizing an Intergovernmental Agreement accepting the 2010 Riverside Park Planning grant between Arapahoe County and the City of Englewood, Colorado.

Resolution No. 89 Series of 2010, in support of the City's Arapahoe County Open Space (ACOS) grant application for the Riverside Park Planning grant.

RECOMMENDED ACTION

Recommendation from the Parks and Recreation Department to approve the resolution supporting the City's grant application to Arapahoe County Open Space for the construction of RiverRun Trailhead Phase I.

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

Council authorized the application for and acceptance of the Riverside Park planning grant in 2011. In 2014 Council authorized an Intergovernmental agreement with Urban Drainage and Flood Control District to complete the design of the site. Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board and Arapahoe County Open Space as part of the South Platte Working Group. The South Platte Working Group members agreed that the river downstream of Oxford Avenue provided recreational and economic benefits for the entire region and this area was identified as RiverRun Trailhead.

The RiverRun Trailhead is a construction project along the South Platte River and Oxford Avenue. The Trailhead is destined to become a major focal point for bikers using the Mary Carter Greenway Trail as well

as river enthusiasts enjoying kayaking, fishing and swimming. The Trailhead amenities will include a large park pavilion, playground, restroom facilities, ADA access to the South Platte River and regional trail access. The RiverRun Trailhead will be completed in multiple phases. Phase 1 - Site Preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities. This grant request is for Phase 1 only.

FINANCIAL IMPACT

The City's Arapahoe County Open Space grant application will request \$300,000 in grant funds with a required City cash match of \$100,000 (Budgeted-\$75,000 Arapahoe County Shareback Funds \$25,000 Conservation Trust Funds).

LIST OF ATTACHMENTS

Resolution

RESOLUTION NO. _____
SERIES OF 2015

A RESOLUTION AUTHORIZING THE CITY'S ARAPAHOE COUNTY OPEN SPACE
GRANT APPLICATION FOR THE CONSTRUCTION OF THE RIVERRUN TRAILHEAD
PHASE 1

WHEREAS, Council authorized the application and acceptance of the Riverside Park planning grant in 2011 and in 2014 Council authorized an Intergovernmental agreement with Urban Drainage and Flood Control District to complete the design of the site; and

WHEREAS, Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with the City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board and Arapahoe County Open Space as part of the South Platte Working Group; and

WHEREAS, The South Platte Working Group members agreed that the river downstream of Oxford Avenue provided recreation and economic benefits for the entire region and this area was identified as RiverRun Trailhead; and

WHEREAS, the RiverRun Trailhead is a construction project along the South Platte River at Oxford Avenue and is destined to become a major focal point for bikers using the Mary Carter Greenway Trail as well as river enthusiasts enjoying kayaking and fishing; and

WHEREAS, these Trailhead amenities will include a large park pavilion, playground, restroom facilities, and ADA access to the South Platte River and regional trails; and

WHEREAS, the RiverRun Trailhead will be completed in multiple phases. Phase 1 – Site Preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities; and

WHEREAS, the Trailhead will be located on property owned by the City of Englewood next to the Broken Tee Golf Course which is located in the City of Sheridan; and

WHEREAS, there are no federal funds being used for the RiverRun Trailhead Phase 1; and

WHEREAS, the City's Arapahoe County Open Space grant application will request \$300,000 in grant funds with a required City cash match of \$100,000 which has been budgeted; and

WHEREAS, Parks and Recreation will bring back an IGA if approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the attached application for an Arapahoe County Open Space Grant for the construction of the River Run Trailhead Phase 1. Attached hereto as Exhibit A.

ADOPTED AND APPROVED this 20th day of January, 2015.

ATTEST:

Randy P. Penn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk



ARAPAHOE COUNTY
COLORADO'S FIRST

2015 Standard Grant
Grant Proposal
Arapahoe County Open Space

City of Englewood
Parks and Recreation Department

RiverRun Trailhead Phase I



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Grant Category (check one):

Standard

Small

**2015 Arapahoe County Open Space Grant Application
Part A- Application Summary Form**

This application will be scored on a 100-point scale by the evaluation committee and must Score a minimum of 75 points.

Applicant Information	
Name: City of Englewood	
Address: 1155 West Oxford Avenue, Englewood, CO 80110	
Primary Contact: Joe Sack	Title: Recreation Services Manager
Telephone: 303-762-2682	
Email: jsack@englewoodgov.org	

Primary Partner Information	
<i>(Additional partners should be discussed in Part F: Project Details, Question 13 of the application.)</i>	
Name: Urban Drainage and Flood Control District	
Address: 2480 W. 26 th Ave., Suite 156-B, Denver, CO 80211	
Contact: Laura Kroeger	Title: Assistant Manager
Telephone: 303-455-6277	
Email: lkroeger@udfcd.org	
Partner Responsibilities: River and trail enhancements, designation of location as a trailhead	

Project Information	
Grant Category: Standard Grant	
Project Type: Construction Project	
Project Title: RiverRun Trailhead-Phase 1	
Address: 2101 West Oxford Avenue Englewood, CO 80110	
City or Unincorporated Arapahoe County: City of Sheridan	
GPS Coordinates: 39°38'35.51"N 105°00'51.59"W	
Grant Request: \$300,000.00	
Cash Match Total: \$100,000	Percentage of Total Project: 25%
Total Project Amount: \$400,000	

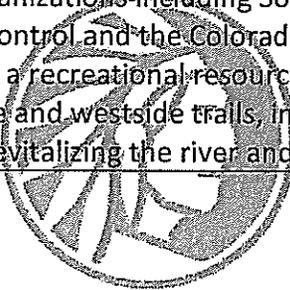
Brief Project Summary (400 words or less): project description, components, need, goal, beneficiary, planning, community input, results

The RiverRun Trailhead is a construction project along the South Platte River and Oxford Avenue. The Trailhead is a park-like setting which will include a large park pavilion, playground, restroom facilities, ADA access to the South Platte River and regional trail access. This location is destined to become a major focal point for bikers using the Mary Carter Greenway Trail as well as river enthusiasts enjoying kayaking, fishing and swimming.

The RiverRun Trailhead will be completed in multiple phases. Phase 1 - Site preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities. This grant request is for Phase 1 only. The

proposed trailhead footprint includes existing improvements such as asphalt, concrete curb/sidewalk, landscape plantings, water lines, stormwater infrastructure, and light poles/electrical system, all of which must be removed. Erosion and sediment control “Best Management Practices” (BMPs) will be installed to protect against soil erosion and sediment laden water leaving the trailhead site during construction. BMPs will include silt fence, stabilization of staging areas, vehicle tracking control, sediment logs, and inlet protection. Construction surveying will be completed to establish proposed grades for earthwork and layout of the stormwater system. The proposed trailhead will significantly lower the existing grade to allow ADA accessibility and connections to the river and planned regional trail. Earthwork will include excavation and fill on-site and excavation and haul off-site. Existing topsoil will be stripped and stockpiled for reuse in later phases. Constructed stormwater facilities will capture, detain, treat and discharge to the South Platte River. Facilities will include an inlet in the parking lot, piping to a detention pond, a sand filter with an underdrain system, outlet structure from the pond, and outfall piping and embankment armoring in river.

The Trailhead is a part of the larger South Platte River/RiverRun Trail project, which extends from Union Avenue to Oxford Avenue. The partnered project between the cities of Englewood, Sheridan and Littleton and other organizations including South Suburban Parks and Recreation District, Urban Drainage and Flood Control and the Colorado Water and Conservation Board will enhance the South Platte corridor as a recreational resource for the entire region. The river-oriented project will provide eastside and westside trails, improved river access and in-river enhancements while restoring and revitalizing the river and its habitat.



Part B – Minimum Qualification and Eligibility Form

Certify the below minimum qualifications and eligibility criteria:

Applicant Name: City of Englewood

Application Category and Type: Standard Grant, Construction Project

Project Name: RiverRun Trailhead Phase I

Briefly answer the following qualification questions:

1. Is applicant in good standing with Arapahoe County Open Space? Discuss past performance (past five years); discuss all on-going Arapahoe County Open Space Grants, and the number and types of grants for which your agency is applying in this cycle. The City of Englewood is in good standing with Arapahoe County Open Space. Over the past 5 years, Englewood has received 6 grants. All grants have been completed within the allotted time frame.

The City of Englewood is in good standing with Arapahoe County Open Space. Over the past 5 years, Englewood has received 6 grants. All grants have been completed within the allotted time frame. The one exception is the Riverside Planning Grant, which expanded in project scope due to a major project sponsored by Urban Drainage and Flood Control and South Platte Working Group. The project encompasses an area from Union Avenue and the South Platte River to Oxford Avenue and the South Platte River.

Englewood currently has 2 on-going grants (Hosanna Synthetic Turf Field and Duncan Park Redevelopment). Both grants are in the final stages of completion with final reports pending.

Englewood will apply for ~~2 standard grants this cycle.~~ The grants are for RiverRun Trailhead Phase I (Construction Project) and Park Gateway Enhancements (Site Improvement).

2. Discuss project alignment with the Arapahoe County Open Space Master Plan; local adopted Master Plan; or other approved planning documents.

The Open Space Master Plan provides a 100-year vision, 25-year master plan and 5-year action plan for implementing the purpose and goals of the program. The vision states that the County will be forward thinking, understand and embrace the open space, park and trail needs of current residents, and define a harmonious relationship between people and nature in the County for future generations. The vision for the Program is summarized as: Healthy Lands, Healthy Communities, and Healthy People.

The RiverRun Trailhead project defines the mission of the Arapahoe County Open Space Plan.

- Acquire, conserve and protect open space – The RiverRun Trailhead project will develop this underutilized space into a park area with access to the South Platte River.
- Build county open space parks and trails – With the completion of this park the location will be preserved as a permanent park to provide green space for this underserved neighborhood of residents in Arapahoe County.
- Plan countywide trails network: This project is destined to become a trailhead to the Mary Carter Greenway Regional Trail system with both east and west side river access.
- Cooperative partnership work – Through this project many partnerships were developed or enhanced. The partnered project between the cities of Englewood, Sheridan and Littleton and other organizations including South Platte Working Group, South Suburban Parks and Recreation District, Urban Drainage and Flood Control and the Colorado Water and Conservation Board, area businesses and neighbors have pledged to develop this park space.
- Leverage funding for open space, parks and trails – The RiverRun Trailhead project has leveraged a number of funding sources including ACOS Grant Funds, Shareback Funds, Conservation Trust Funds and City of Englewood General Funds. The trail project overall has financial support from Urban Drainage and Flood Control, Colorado Water and Conservation Board, City of Sheridan and other South Platte Working Group members.

3. Describe how this project addresses specific objectives in the County Open Space Resolution #030381/#110637. *Document is posted on the Open Space Grant Program page of the County Website.*

The RiverRun Trailhead project specifically addresses the following objectives of the County Open Space Resolution #030381/#110637.

- Preserve urban and rural open space and natural areas – This project will preserve this area as a park to be used by all current and future residents of Arapahoe County.
- Protect lands that preserve water quality in rivers, lakes and streams –The RiverRun Trailhead and Trail Project have been specifically designed to protect the South Platte water resource. This project will save this area from commercial or other types of development.
- Provide, maintain and improve neighborhood parks, open space, sports fields, picnic facilities and biking, walking and multi-use trails. The development of the RiverRun Trailhead fills the fundamental basic need of providing park and open space. The RiverRun Trailhead will provide park area, playground, pavilion, restroom facilities, trail and river access. Improvements made by this project will enhance the outdoor experience while encouraging youth and their families to spend more time outdoors in their community.
- Protect wildlife habitat and corridors – The RiverRun trail project calls for the channelization of the river which will improve water flow and water conditions. These changes are expected to improve the stagnate fish habitat in the South Platte

River. The improved trail access on both sides of the river will ensure that the river corridor will remain protected.

Acknowledge the minimum qualification components listed below. All components are required to meet minimum qualifications:

- ✓ All items on the enclosed application checklist are included in the application
- ✓ All questions are answered in Part F and all supporting documents are attached in Part G
- ✓ All budget forms are attached, completed and signed by the agency's highest authority
- ✓ Application format and document order follow instructions
- ✓ Above eligibility and qualification questions are answered and meet Arapahoe County Open Space eligibility requirements
- ✓ All required forms are signed by agency's highest authority
- ✓ Minimum cash match requirement met (% of total project)

Applicant certifies that all of the above items are included in the application and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
(must be signed by highest authority in agency)

Date: 1-5-15



ARAPAHOE COUNTY
OPEN SPACES

Project Title: River Run Trailhead Phase I

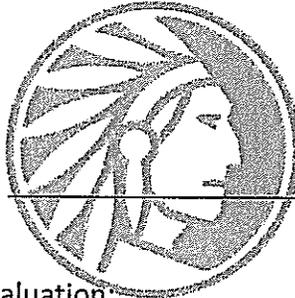
Part B – Minimum Qualification and Eligibility Form (cont'd)

For Arapahoe County Use Only:

Initial Review Date (pre-qualification): _____

- Minimum Qualifications Met (yes/no)?
- Past Performance and Status: eligible for funding, probationary status necessary (e.g. special award terms or funding conditions), or ineligible:
- Application Contents, Formatting and Overall Presentation:

Grant Program Administrator Signature: _____



Final Review Date (after evaluation): _____

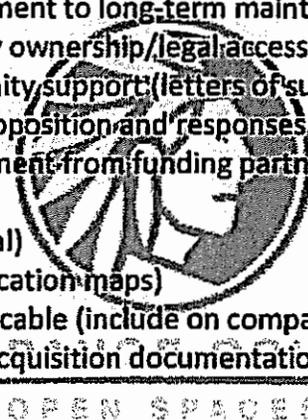
- Minimum Score Met After Evaluation:
- Final Ranking and Recommendation After Evaluation:
- Comments:

Grant Program Administrator Signature: _____

Part C – Application Checklist

Use the application checklist to verify that all of the required documents are included in this application in the order listed below. All sections are required to meet minimum qualifications.

- ✓ Part A – Application Summary Form
- ✓ Part B – Minimum Qualifications and Eligibility Form (must be signed)
- ✓ Part C – Application Checklist (must be signed)
- ✓ Part D – Project Timeline
- ✓ Part E – Project Budget Narrative and Forms (all forms must be completely filled out and signed)
- ✓ Part F – Project Details (narrative response to project questions)
- ✓ Part G – Attachments (identify each attachment with the table of contents cover page and list attachments in the following order)
 1. Evidence of support from highest authority (official letter or resolution) – including commitment to complete the project; statement that matching funds are secured; and certification that the project will be open to the public or serve a public purpose upon completion
 2. Evidence of commitment to long-term maintenance (official letter or resolution)
 3. Evidence of property ownership/legal access (legal documentation)
 4. Evidence of community support (letters of support – maximum of 5)
 5. Documentation of opposition and responses (if applicable)
 6. Evidence of commitment from funding partners (cash match/in-kind match support letters)
 7. Photos (pre-submittal)
 8. Site maps (project location maps)
 9. GIS shapefile, if applicable (include on compact disc)
 10. Other (clearly title: acquisition documentation, if applicable, or other supporting documents)



Applicant certifies that all of the above items are included in the application, in the order listed above, and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
(must be signed by highest authority in agency)

Date: 1-5-15

Print Name and Title: Samuel Black
Director of Parks and Recreation

Part D – Project Timeline (5 points)

Use the below project timeline sample as a guide to complete your proposed project timeline. Project timeline must be realistic to receive full points.

Task	Jun 2015	Jul 2015	Sep 2015	Oct 2015	Nov 2015	Dec 2015	Jan 2016	Mar 2016	Sep 2016	Nov 2016	Jan 2017
Grant Notification	█										
IGA Signed		█									
Construction Contract completed			█								
Construction – Phase I Begin				█							
Erosion Sediment Control Established				█							
Demolition and Site Preparation					█	█					
Construction Surveying							█				
Earthwork and Site Grading								█	█		
Stormwater Detention Construction									█	█	
Final Report											█

Part E – Project Budget Narrative and Forms (10 points)

Budget Narrative: Provide a clear and concise budget narrative for this project (250 words or less).

The RiverRun Trailhead will be completed in multiple phases. Phase 1 - Site preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities.

Demolition and site preparation will cost \$60,000. Erosion and sediment control is budgeted at \$10,000. Construction surveying will cost \$10,000 and will be completed to establish proposed grades for earthwork and layout of the stormwater system. The Trailhead will require significant earthwork to lower the existing grade to allow ADA accessibility and connections to the river and planned regional trail. Earthwork will include excavation and fill on-site and excavation and haul off-site which will cost \$240,000. Phase I construction will also include the construction of stormwater facilities for \$80,000.

Budget Forms:

All project budget forms must be completely filled out following the rules and regulations set forth in the application guidelines and instructions. Each budget form must be signed by the highest authority in your agency and included in this section of the application. The following project budget forms are attached and required to be complete and included in the application to meet minimum qualifications:

- **Summary Budget Form:** The summary budget form must be fully completed and successfully match up with the budget narrative, the grant budget form, the match budget form and the selection criteria questions.
- **Grant Budget Form:** The grant budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost.
- **Match Budget Form:** The match budget form must be completed with sufficient detail to be accepted. Please reference the sample budget for the expected level of detail. Budget items are to be broken down into categories, and then broken down into the detailed use of funds within each category by line item and cost. The match budget form includes cash match and in-kind match. Only cash match counts toward the percentage of match required. The cash match requirement is 25% of the total project amount for Standard Grants and 10% of the total project cost for Small Grants. In-kind match is significant and shows partnership and community support for the project. Administrative costs to prepare the grant application are not an eligible expense.

Part E – Summary Budget Form

Sources of Funds	Date Secured	County Grant Request	Cash Match	In-Kind Match	Total Project Funds
Arapahoe County Open Space		\$300,000			\$300,000
Applicant match	1/1/2015		\$100,000		\$100,000
Other funding source					\$0
Other funding source					\$0
Total Project Cost		\$300,000	\$100,000	\$0	\$400,000

Applicant: City of Englewood
Signature: _____
Date: 1/12/15

Project Title: RiverRun Trailhead Pha **Year:** 2015
Name and Title: Joe Sack
Recreation Services Manager

Requirements:	Total Project Request:	\$400,000.00
	In-Kind Match:	\$0.00
	Total Project w/out In-Kind:	\$400,000.00
	Cash Match Percentage Required:	25.00%
	Required Cash Match Amount:	\$100,000.00
	Project Cash Match:	\$100,000.00 (Minimum 25% of \$400,000)

Part E – Grant Budget Form/Use of Funds

Category	Detailed Use of Funds per Category	Grant Request	Amount
Erosion Sediment Control	Silt fence, stabilized staging area, sediment control logs, Inlet protection	\$10,000	\$10,000
Demolition & Site Preparation	Clearing and grubbing, tree/shrub removal, tree protection, Sawcut/removal asphalt, demolition of concrete sidewalk/curb, removal of light poles, removal of stormwater inlets/piping.	\$35,000	\$35,000
Earthwork & Site Grading	Excavate & stockpile topsoil, earthwork- fill on site, earthwork haul off site.	\$165,000	\$165,000
Construction Surveying	Construction survey staking, grade control, project limits, and layout	\$10,000	\$10,000
Stormwater Detention	Stormwater inlet structure & piping from parking lot detention pond, sand filter system, outlet structure outfall to river, outfall/bank armoring	\$80,000.00	\$80,000
			\$300,000

Applicant: City of Englewood
 Signature: _____
 Date: 1/12/15

Project Title: RiverRun Trailhead Phase I
 Name and Title: Joe Sack
 Recreation Services Manager

Part F – Project Details (75 points)

Applicants must respond to all of the following questions to meet minimum qualifications. This section is worth 75 points. Applicants must limit this section to 10 pages and answer all questions to meet minimum qualifications. If attachments/supporting documentation apply to a question answer please fully answer the question and reference the document in Part G. Please do not answer a question as “N/A”. If a question is not applicable, please explain why it is not applicable to be considered for the full amount of points.

Select the Grant Category:

- Standard Grant:** \$50,100 - \$300,000 funding opportunity, 25% of total project amount minimum cash match requirement
- Small Grant:** \$100 - \$50,000 funding opportunity, 10% of total project amount minimum cash match requirement

Select the Project Type:

Project Type/Project Details: The project categories for the standard and small grant applications are below:

- Trail Project:** Projects that are mostly trail construction or renovation/restoration, trail-related bridges, trail-related road crossings, or trail head parking and shelters.
- Site Improvement Projects:** Projects for site improvement, restoration and repair/replacement including: natural re-vegetation/restoration, park improvements, restoration, repair/replacement (may include playgrounds, shelters, sport fields, landscaping). This category may include interior trail segments or connections, but the majority of the project should be site improvements other than trail.
- Construction Project:** Construction projects may include new park amenities such as playgrounds, shelters, sport fields, restrooms, and interior trails or connections.
- Acquisition Project (standard grant only):** Eligible projects involve fee simple acquisition of land for public open space, park or trails; acquisition of buffer land; acquisition of a conservation easement and/or acquisition of water rights.
- Environmental Project/Cultural Education or Interpretation Project:** Projects focused on environmental or cultural education/interpretation installations may include associated sign bases, panels, landscaping, benches and shelters.
- Other Project:** Other allowable project categories include: stream-related projects, wildlife habitat, and water quality. These projects should not fit into any of the other project categories. Please contact the County Grant Administrator for questions related to allowable projects.

Selection Criteria Questions (75 points):

1. Describe the project goal, extent of scope and expected results. Be specific; discuss what the project will provide, quantities, size, project elements, useful life of project components, and deliverables. Discuss the current condition of the project site and what improvements or changes are being proposed and why. Provide detailed maps and photos in Part G. Describe how the project will be designed, constructed and

managed and how you will choose vendors, materials, systems, etc. Describe how this project improves access and connectivity to any existing trail network, natural resources, and/or community resources. If this is an educational project, discuss the long term educational outcomes expected as a result of this project and how the project connects people to each other, the natural environment and/or community resources. Complete the budget form in Part E consistent with this narrative (15 points)

The RiverRun Trailhead is part of a major river corridor improvement project in and along the South Platte River adjacent to the trailhead site. Urban Drainage Flood Control District (UDFCD) is managing the river corridor project in partnership with City of Englewood, City of Sheridan, South Suburban Parks and Recreation District, Colorado Water Conservation Board, the South Platte Working Group and Arapahoe County Open Space. The overall project includes a mile of regional trail along the east bank of the South Platte River, recreational and habitat enhancements in the river, access to the river, parking lot improvements at Oxford Avenue on the west bank, and upland park amenities. The Trailhead is an integrated component of the overall river corridor project.

The existing site is underused. Currently a majority of the trailhead site is an existing asphalt parking lot, turf areas, and native areas. The parking lot is too steep to meet ADA requirements and stormwater facilities are undersized and do not meet current standards. Existing grades create a high area that blocks views and access to the South Platte River.

The Trailhead is a 4 acre multi-purpose project with goals to engage the South Platte River, expand access to the Mary Carter Greenway Regional Trail system and provide a destination for trail users and the surrounding communities to recreate, relax or host an event. It will result in a unique user experience unlike anything else in the Englewood park system or along the greenway trail. The proposed trailhead will include:

- Integration with existing and proposed regional trails – plaza and access points
- Shelter structure, 200-250 person capacity (pre-fabricated type)
- Increase parking capacity - 199 parking stalls including 4 ADA accessible stalls (1.75/acre)
- Playground – natural play theme
- Restroom (pre-fabricated type) – three toilets for men and women
- Landscaping & Irrigation
- River access from trailhead
- Stormwater facilities that meet current standards – capture, detention, treatment and conveyance

The Trailhead will be built in phases. This grant request is for Phase 1 – Site Preparation. Site preparation will include removal of existing improvements, erosion and sediment control, construction surveying, earthwork and stormwater facilities. The following is a summary of each category proposed in Phase 1:

- Erosion Sediment Control - Silt fence, stabilized staging area, sediment control logs, Inlet protection: Disturbed area = 3 acres
- Demolition & Site Preparation - Clearing and grubbing (2 acres), tree/shrub removal, tree protection, Sawcut/removal asphalt (6500 square yards), demolition of concrete sidewalk/curb (500 linear feet), removal of light poles (4 poles), removal of stormwater inlets/piping (425 linear feet)
- Earthwork & Site Grading - Excavate & stockpile topsoil (1900 cubic yards), earthwork- fill on site (3000 cubic yards), earthwork-haul off site (13,000 cubic yards)
- Construction Surveying - Construction staking, grade control, project limits and layout
- Stormwater Detention - Stormwater inlet structure ((1) Type R) & piping (24" pipe/ 25 linear feet) from parking lot, detention pond, sand filter system (filter media/perforated ABS underdrain), outlet structure (custom reinforced concrete). Design life of concrete pipe and structures is 50 years, detention pond and filter system design life is 25 years with ongoing maintenance and replacement of filter media.

The Trailhead is currently under design by McLaughlin Whitewater Design Group (Civil Engineer) and DHM Design (Landscape Architect). 75% design drawings were completed in August 2014. Final Design will be completed by May 2015. Naranjo Civil Contractors has been selected through the Urban Drainage and Flood Control District's Project Partners Program. This program selects contractors from the District's pre-qualified contractors list. There are several advantages to collaborating and engaging with the contractor during planning and design. Cost estimates are more accurate because they have been prepared by Naranjo who is building the project. Value engineering is completed during the design process by contractor feedback on constructability of designs and materials specified. Lastly, the contractor better understands the project goals and objectives by being involved with planning and design. Once the design is completed a construction contract will be negotiated with Naranjo to build the project.

2. Describe the community/neighborhood and user groups the project will serve. Discuss the type of users (children, adults, seniors, families, sports leagues, youth groups, etc.) the project will serve and estimate the number of user groups annually that will benefit from the project. How did you arrive at this estimate? Describe the service area for this project (how far will users travel to use the project site). (5 points)

The RiverRun Trailhead serves as part of a regional trail and recreational amenity for users along the South Platte River and the Mary Carter Greenway Regional Trail system. Cyclists, joggers, rollerbladers, kayakers, walkers, fishermen and wildlife viewers of all ages utilize the trail system on a daily basis. It is estimated from a visual inspection of the existing trail that tens of thousands of individuals and groups use this trail and will

benefit from a new trailhead annually. As this trail is a regional draw for cycling and kayaking, the service area for users is estimated to be a radius of 20 miles or more.

3. Describe any scenic, historic or cultural values associated with this project. Will they be preserved or restored? Describe specific natural resources at the site, including habitat and/or water. List predominant wildlife species and vegetation on site. Discuss impacts to these resources as a result of this project. If this is a conservation easement acquisition project, describe the conservation values and public benefits/value of the land, easement or water resource. (5 points)

There are no historic or cultural values associated with the RiverRun Trailhead Development (Phase I). However, the site contains some scenic values associated with being adjacent to the South Platte River. The river was channelized through this section by the US Army Corps of Engineers to prevent major flooding events. This project aims to improve the scenic value of the property by enhancing views to the river from the trailhead. The site is an important riparian corridor link from being situated along the Platte River. There are native and non-native tree species (cottonwood, Siberian elm, ash and catalpa) which were planted as part of the Broken Tee Golf Course and a river beautification project back in the late 1980's. The habitat value would be categorized as medium. Many birds and animals migrate up and down along the Platte River. Typical bird species include many species of ducks, blue heron, sparrows, robins, finch, geese, etc. Animal species include beaver, fox, deer, coyote, skunk, rabbit, etc. Vegetation on the site includes irrigated bluegrass, dryland grasses and many broadleaf weedy plants associated with disturbed soils. Impacts to the natural resources are considered to be low. Riparian access for movement up and down the river will not be adversely affected as new trees, boulders and landscaping will be added to the site.

4. Discuss the ownership and legal access to the proposed project site, including right of access without trespassing on adjacent property. Detail any third-party rights, easements or other encumbrances that exist. Provide supporting documentation proving ownership, legal access or permission from landowner and a site map in Part G. (3 points)

The parcel of property located at 2101 West Oxford Avenue, Englewood, Colorado, is located in the City of Sheridan. The City of Englewood is the sole owner of this parcel and the adjacent parcel known as Broken Tee Golf Course. Vehicle access to the RiverRun Trailhead will be provided by the current entrance used by the Golf Course. No third party rights, easements or other encumbrances will affect this project. Arapahoe County parcel search ownership verification is located in Part G.

5. Describe long-term maintenance of the project site. Estimate the annual costs to maintain the site, how those numbers were calculated, how you intend to fund maintenance and who is responsible for maintenance. Explain how maintaining this project site changes your agency maintenance budget. (Provide projected budget

changes, detailed cost estimates, how you plan to accommodate these changes, and explain how you arrived at those numbers.) Provide a commitment letter from the management/maintenance agency addressing long-term maintenance and include budgeting for funding maintenance in Part G. (7 points)

The City of Englewood owns all park property and the Parks and Recreation Department will be responsible for the long-term maintenance of every park including all landscaping, structures, trails and playground equipment for the project. The City of Englewood annually allocates funding in the Parks and Recreation Department budget for personnel, commodities and capital for regular repair and maintenance for all park infrastructures, amenities and facilities. The 2015 Parks Division Maintenance Budget is \$2,137,252. The Parks Department currently maintains approximately 250 acres of parkland, open space and green space and infrastructure.

Phase I of this project will not require additional budgeting for funding maintenance costs because this project consists mainly of earthwork. When the Trailhead is completed with all listed amenities, it is expected that an additional \$16,465 will be added to the Parks Division Maintenance budget for labor, irrigation, restroom/shelter maintenance, snow and trash removal, tree and turf maintenance.

6. Summarize planning efforts to date and investments made prior to submitting a grant proposal. Discuss pre-submittal meetings, dates and outcomes. Be detailed and include eligible pre-planning costs on the Match Budget Form in Part E. See application instructions for details. Proof of pre-submittal planning expenses must be submitted as an attachment in Part G. All attachments should be clearly labeled on the Part G cover page. (5 points)

In 2011, the City of Englewood was awarded a \$50,000 planning grant from Arapahoe County Open Space with a total project cost of \$134,600, for Riverside Park Planning. Shortly following the grant award, the City of Englewood was contacted by Urban Drainage Flood Control District (UDFCD). UDFCD had identified the river corridor from Union Avenue to Oxford Avenue for potential improvements. As discussions unfolded of related projects along the South Platte River, Riverside soon became RiverRun and designated as the Trailhead of this project. This process prompted the re-establishment of the South Platte Working Group. Partners of the South Platte Working Group include the City of Englewood, City of Sheridan, City of Littleton, South Suburban Parks and Recreation District, UDFCD, Colorado Water Conservation Board and Arapahoe County Open Space.

In 2012, the planning grant was put on hold and a grant extension was awarded until the South Platte Working Group could provide direction and long range plans for the river corridor. The South Platte Working Group began meeting monthly to create a vision for improvements along the river.

By 2013, the vision started to take shape and the City of Englewood contracted with UDFCD to create the design of RiverRun Trailhead. UDFCD working with McLaughlin Whitewater Design Group and DHM Design will complete final design by May 2015, currently with 75% of the design work completed and vetted through the South Platte Working Group.

7. Is this project “shovel ready”? Provide evidence that this project will be completed within two years. Is design and engineering complete or is there still work to be done? List any permits that will need to be obtained for implementation of the project and existing status of obtaining those permits. (Federal 404, County or City Planning or Public Works, Storm Water Drainage, etc). Does the project necessitate a change in zoning? Itemize anticipated costs for permits, government fees and consultants. Detail costs in the correct Part E Budget Form. Correlate response with the Project Timeline in Part D. Project timeline must be realistic to receive full points for this question. If this is an acquisition project, list the due diligence items you already have available or will pursue (such as purchase agreement, preliminary title work, appraisal, environmental site assessment, survey, etc). Purchase agreement or option with seller and preliminary title work should be secured and included in the application and attached in Part G. Include detailed costs in Part E. (5 points)

McLaughlin Whitewater Design Group and DHM Design are currently working on Final Design. 75% design was completed in August 2014. The design team and the City of Englewood have engaged the City of Sheridan in review of preliminary design drawings. A contractor (Naranjo Civil Constructors) has been selected through the Urban Drainage and Flood Control District’s Project Partners Program. The project timeline presented in Part D has been prepared with input from Naranjo. The Trailhead will be built as part of the overall river corridor project. Construction of river improvements will start in fall of 2015. Phase 1 – Site Preparation will start in fall of 2015 and be completed by spring 2017.

Permits will be required to build the trailhead. The City and design team have conducted a review meeting with the City of Sheridan. The following are permits that are required:

- Access & Right-of-Way Permit – City of Sheridan
- Grading Permit – City of Sheridan
- Stormwater/Erosion Sediment Control – State of Colorado/City of Sheridan
- Building & Lighting – City of Sheridan

The City of Sheridan has requested that the Design Team wait to submit for permits to build the project within 12 months prior to construction. Permit applications will be completed at this time. No zoning changes are required.

8. Describe the planning process that identified this specific project as a priority. Is this project listed as a priority in a master plan, site specific plan or other adopted planning document? If so, discuss that plan. Describe the relationship of the project to any local, regional, state or system-wide master plan. Give the name of each plan and list related element(s) within the plan. Was this project identified through an independent community planning process? Describe this process. (5 points)

Preserving open space and native areas, enhancing trail access, adding trail users and creating recreational opportunities are the objectives of the RiverRun Trailhead project. In 2006, Englewood Parks and Recreation Master Plan supported acquisition and development of open space and areas that improved or increased connection to the Mary Carter Greenway Trail. The Master Plan further identified this property as an opportunity to become a trailhead as well as meet the needs for additional outdoor gathering spaces in the community plus offer an excellent opportunity to access the South Platte River.

Englewood Parks and Recreation Department's pavilions are reserved over 82% of the usable dates and large group requests typically are not accommodated due to the lack of enough large picnic pavilions in the area. This project will provide additional picnic pavilion space and a playground as well as create a dynamic access point to the South Platte River. The water recreational opportunities will be dramatically increased with the paved ADA access to the river. Users can observe wildlife, fish, wade, swim and kayak in an area that has seen little use. This location with restroom and parking facilities will accommodate the many Mary Carter Greenway Trail users.

In 2011, Arapahoe County Open Space awarded a \$50,000 planning grant recognizing the need for the future development of this site. Planning for the Trailhead became the focus of the South Platte Working Group as they developed the vision of the South Platte River corridor. With the planning grant completed in 2014, the trailhead project is ready to begin.

9. Discuss any efforts to obtain public input, disseminate public information, develop partnerships, develop partnerships for cash finding or in-kind contributions, and garner community support specifically related to this project. In most cases, evidence of a transparent public process will be required. For acquisitions, the process may be tied to a public process for an overall master plan rather than identification of a specific parcel. For regional trails, the process may need to include notification and/or involvement of residents from adjacent jurisdictions. Discuss any objections or opposition to this project. Include any letters, petitions, news articles, or other documents evidencing opposition. What has been done to address concerns and how has the opposition responded? (5 points)

In 2013, the South Platte Working Group was re-established during a visioning charrette for the South Platte River which included local municipalities, special interest groups, community leaders, property owners and other stakeholders. The South Platte Working

Group recommitted to preserving and protecting the river corridor as a community asset and to enhance the quality of life in Arapahoe County through the ongoing collaborative process to enhance the natural environment, economic benefits and recreational features of the South Platte River. The South Platte Working Group members agreed that the river downstream of Oxford Avenue provided recreational and economic benefits for the entire region and this area was identified as the trailhead.

Urban Drainage Flood Control District began managing the Trailhead and river projects. Preliminary designs were created and presented to the South Platte Working Group. With revisions completed, the public process was established by first taking the designs to local jurisdictions and governing boards to determine financial support for the projects. Elected officials knowing their communities and their needs provided feedback that helped shape the current design of the project.

Receiving financial commitments and positive support for the project, Urban Drainage Flood Control District began additional public outreach by attending community events such as Sheridan's National Night out and Englewood's FunFest. Most common public comments have been "when will it be built?"

A public open house was held on November 12, 2014 at the Broken Tee Golf Course giving an opportunity for the public to gain more information about the RiverRun Trailhead and project as well as provide feedback. Over 30 business owners, community leaders and public attended the open house. All attending shared positive feedback and support about this project.

A website (www.southplatteriverrun.com) has been launched to continue providing the public information, updates and gain feedback from the community.

Currently, we have received no objections or opposition toward this proposed project throughout the entire process.

10. Describe how this project addresses inclusivity per the Americans with Disabilities Act guidelines. (3 points)

RiverRun Trailhead will be constructed using the 2010 ADA Standards for Accessible Design. The following elements have incorporated into the design throughout the area and comply with a fully accessible ADA park.

- Remove all barriers to access
- Provide an accessible route of travel and accessible route of travel to the play equipment
- Provide a range of accessible equipment and play equipment
- Provide an accessible surface beneath all accessible equipment
- Half of all elevated play components on a play structure will be accessible by route and/or transfer point.

The development of RiverRun Trailhead will provide the following park amenities: ADA access to existing and proposed regional trails through the plaza and other additional points, ADA paved access to the riverside, ADA accessible pavilion with 200-250 person capacity and ADA picnic tables, Increase parking capacity - 199 parking stalls including 4 ADA accessible stalls (1.75/acre), ADA accessible playground with a natural play theme, ADA accessible restroom and Landscaping with irrigation.

11. Discuss the need and urgency for this project and why it is a priority. What opportunities are lost if this project is not funded now? (5 points)

The RiverRun Trailhead and trail project along the South Platte River corridor is a regional project guided by the members of the South Platte Working Group. Partners of the South Platte Working Group include the City of Englewood, City of Sheridan, City of Littleton, South Suburban Parks and Recreation District, Urban Drainage Flood Control District, Colorado Water Conservation Board and Arapahoe County Open Space. Each of these members has committed funding resources to this project. Funding from all sources is contingent upon ACOS grant funding. In the absence of grant funding, the Trailhead and trail project will lose priority status among the funding partners, matching funds may be diverted to other projects and this project may not be completed for several years.

12. If successful in obtaining this grant, how will the agency use this project to inform citizens about the value of the Arapahoe County Open Space sales and use tax? Address the public outreach plan, signage plan, celebration, dedication, etc. (2 points)

Temporary signage announcing the construction project will be installed along Oxford Avenue and within the current parking area. The signage will identify all funding partners including ACOS for the project and list the project timeline. Permanent signage identifying ACOS support and funding will be installed at the main entrance to the Trailhead once the project has been completed.

Information will also be added to the City of Englewood's website identifying the project and funding sources during and following construction. The Englewood Herald will run information and a news stories throughout the project. Social Media such as Facebook and Twitter will be used to provide project updates, recognize accomplishments and promote funding partners.

A celebration will be scheduled at the completion of the Trailhead project as a way to recognize the partnerships, funding agents, citizens, county and local dignitaries that helped make this project happen.

13. How much of your planned cash match is secured? How much still needs to be raised and what are your plans for raising additional funds? What is your back up plan if you are unable to raise those funds? Describe the cash and in-kind partnerships established

for this project. This does not include partners who have contributed to previous phases or partners that plan to contribute to future phases. Explain if partnerships were not possible or necessary for this project. Include all partner support letters in Part G and clearly label on the section cover page. Include match from all partners in the Part E Budget. All support letters must be dated within the last six months to be eligible. (5 points)

The City of Englewood is in support of funding the RiverRun Trailhead and trail project. This partnered project between the cities of Englewood, Sheridan, South Suburban Parks and Recreation District, Urban Drainage and Flood Control District and the Colorado Water and Conservation Board is an exciting opportunity to improve recreation and economic development along the South Platte Corridor. Urban Drainage and Flood Control District has contributed \$551,000 towards the RiverRun Project as noted in the attached partner commitment letter Part G.

The City of Englewood has committed \$100,000 as the cash match for Phase I of this construction project. The cash match is secure and budgeted using Conservation Trust Funds and Arapahoe County Shareback Funds. Funds have been budgeted for construction of the RiverRun Trailhead in the City's Five-Year Capital Master Plan.

14. Briefly discuss support from entities and user groups that are supporting the project in other ways than cash or in-kind contributions. Support letters should come from users, user groups, community members, volunteers, schools, etc. A maximum of five (5) support letters should be attached in Part G and clearly labeled on the section cover page. All letters should be dated within the last six months. (5 points)

Overwhelming support for the RiverRun Trailhead and trail project throughout the region is provided by the South Platte Working Group members and the communities they represent. Agencies and businesses providing support letters have indicated the primary reasons as being enhancement to an underutilized area, providing river access, and numerous recreational opportunities that will be provided to the cities of Englewood, Sheridan, and Littleton as well as all Arapahoe County residents as a regional attraction.

Certification of accuracy for the information provided in Part F:

Applicant certifies that all of the above answers are accurate and that all information submitted is true to the best of their knowledge.

Authorized Signature: _____
(must be signed by highest authority in agency)

Date: 1-5-15

Print Name and Title: Jamille Black
Director of Parks and Recreation



ARAPAHOE COUNTY
OPEN SPACE

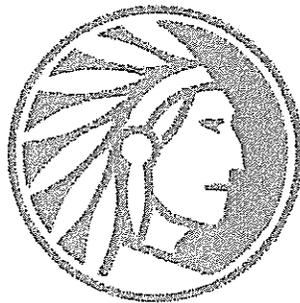
Part G – Attachments (10 points)

Use this as the table of contents cover page for the required application attachments. Attachments in this section are supporting documentation to the questions answered in Part F. To receive the full amount of points available for each question, sufficient supporting documentation must be attached. List all attachments in order, by name/title and by page number.

1. Evidence of support from highest authority (official letter or resolution**) – including commitment to complete the project; statement that match funds are secured; and certification that the project will be open to the public or serve a public purpose upon completion
2. Evidence of commitment to long-term maintenance (official letter or resolution)
3. Evidence of property ownership/legal access (legal documentation)
4. Evidence of community support (letters of support – max. 5, known objections)
5. Evidence of commitment from funding partners (cash match/in-kind match support letters)
6. Photos (pre-submittal)
7. Site maps (project location maps)
8. GIS shapefile, if applicable (include on compact disc)
9. Other (clearly title: acquisition documentation, if applicable, or other supporting documents)

**Resolution from a Governing Body or an Official Letter from Highest Authority must include all listed applicable items and must designate a specific person to sign the grant agreement and related grant administration documents. **





Part G Attachments – 2. Long-Term Maintenance



CITY OF ENGLEWOOD
DEPARTMENT OF PARKS AND RECREATION

Arapahoe County Open Space and Trails Advisory Board
6934 South Lima Street, Unit A
Centennial, CO 80112

December 1, 2014

Re: Long-Term Park Maintenance

Dear Open Space Advisory Board,

The City of Englewood Parks and Recreation Department is committed to the long-term maintenance and management of all Englewood parks and park infrastructure within the City. The City of Englewood allocates funds for the long-term maintenance, repair and replacement of park infrastructure. Ongoing maintenance functions include: trash pickup, graffiti removal, periodic playground equipment inspection and repairs, restroom and picnic pavilion cleaning, turf maintenance and mowing, trail and sidewalk maintenance, tree, shrub and landscaping maintenance, lighting and plumbing maintenance and repair.

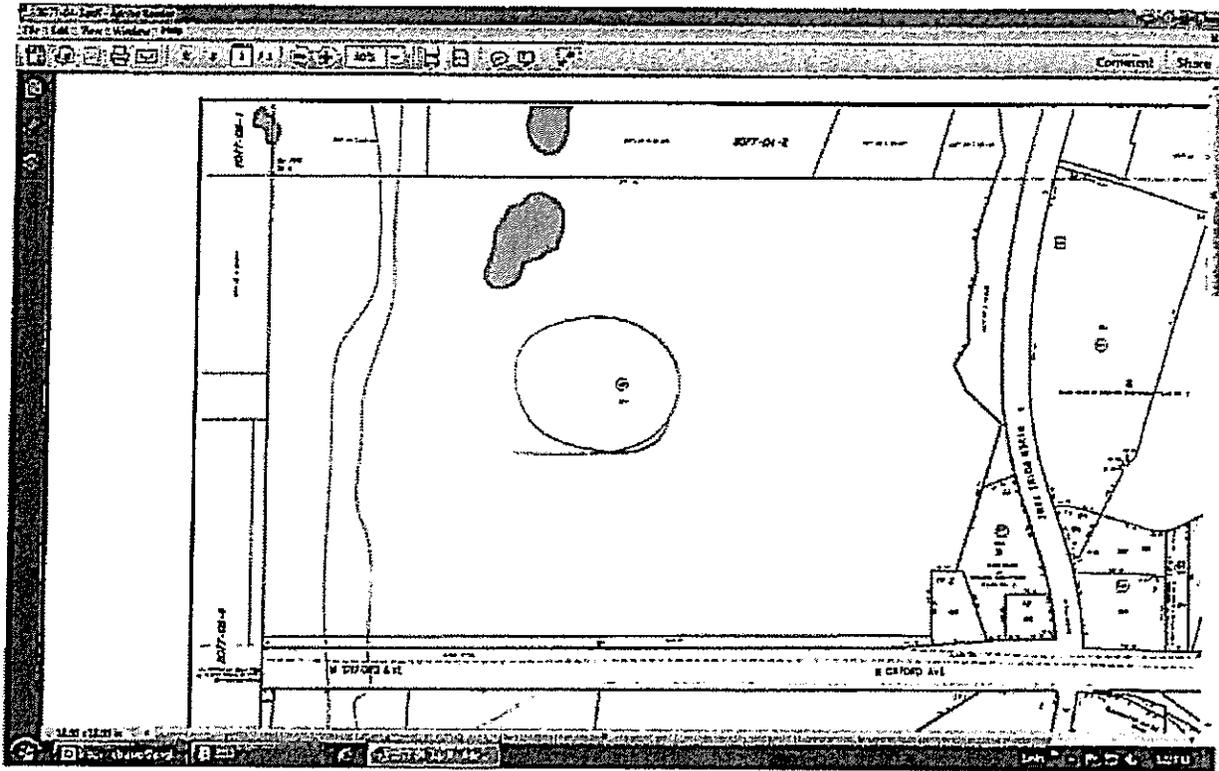
The Parks and Recreation Department is funded annually through the City of Englewood's General Fund as part of the core services provided to the citizens of the City of Englewood. River Run Trailhead is currently included in all long-term maintenance programs and activities and will continue to be a part of all such activities into the future.

Sincerely,

✓ Jerrell Black
Parks and Recreation Director

1155 W. Oxford Avenue Englewood, Colorado 80110 Phone 303-762-2680 Fax 303-762-2688
www.Englewoodgov.org

Part G Attachments – 3. – Evidence of property ownership



RiverRun in Sheridan
PIN 034835504

PIN: 034835504
AIN: 2077-04-3-00-071
Situs Address:
Situs City:

Full Owner List: Englewood City Of
Owner Address: 1000 Englewood Pkwy
City/State/Zip: Englewood, CO 80110-2373

Neighborhood: Englewood Ind Area
Neighborhood Code: 3537.00
Acreage: 0.0000
Land Use:
Legal Desc: That Part Of The Sw 1/4 Sec 4-5-68 Desc As Beg At The Nw Cor Of Sd Sw 1/4 Th E 1945 Ft M/L Th Sw 141.15 Ft & 46.09 Ft Th Se 71.81 Ft Th Sw 94.85 Ft Th Se 104.93 Ft Th Sw 73.39 Ft Th S 78.65 Ft & 135.36 Ft Th Sw 440.93 Ft Th W 57.93 Ft Th S 177.87 Ft Th W 1949.3 Ft To A Pt On The W Line Of Sd Nw 1/4 Th N To Beg Sec 4-5-68

	Total	Building	Land
2014 Appraised Value	680,727	411,677	269,050
2014 Assessed Value	197,411	119,386	78,025
		2013 Mill Levy:	80.767

Land Line	Units	Land Value	Land Use
	1.0000 LT	300	Open Space

Note: Land Line data above corresponds to the initial appraised value and does not reflect subsequent appeal related adjustments, if any.

* Not all parcels have available photos / sketches.

In some cases a sketch may be difficult to read. Please contact the Assessors Office for assistance. Measurements taken from the exterior of the build.

The Arapahoe County Assessors Office does not warranty the accuracy of any sketch, nor assumes any responsibility or liability to any user.

Although some parcels may have multiple buildings and photos, at this time our system is limited to 1 sketch and 1 photo per parcel number. Sorry for inconvenience.



CITY OF ENGLEWOOD
PARKS AND RECREATION COMMISSION

January 8, 2015

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Advisory Board Members:

I am writing this letter of support on behalf of the Englewood Parks and Recreation Commission in support of the Englewood Parks and Recreation Department's grant application for the RiverRun Trailhead.

The RiverRun Trailhead along the South Platte River will not only become a recreational destination for the entire region, but will also improve and restore the river and its habitats. This recreational area along the South Platte River will be enjoyed by bicyclists, kayakers, fishers and the general public. The trailhead will also be ADA accessible so that everyone can enjoy the amenities. The shelter, restrooms, and playground areas will be a draw for any outdoor enthusiast. The Commission is supporting this grant application because this development along the river will enhance the image of the City of Englewood within our own community and beyond. This addition will substantiate the City of Englewood's dedication to its parks and the environment.

Thank you for your consideration of the RiverRun Trailhead for Englewood's Parks and Recreation Department.

Sincerely, 

Douglas Garrett
Chair
Englewood Parks and Recreation Commission



City of Sheridan
4101 S. Federal Blvd.
Sheridan, CO 80110-5399

303/762-2200
FAX 303/788-1853

December 4, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

I am writing this letter of support for the Englewood Department of Park and Recreation's application for funds for the RiverRun Trailhead.

The City of Sheridan is partnering with the City of Englewood and other organizations to provide this enhancement to the South Platte River Corridor. This trailhead will provide the citizens of Sheridan, Englewood, Littleton and South Metro Denver a place to fish, kayak, swim and enjoy nature. The shelter, restrooms and playground will provide an aesthetic place for bikers to rest and the general public to take in the natural surroundings. This trailhead will be an improvement to the land that is owned by the City of Englewood, but is located within the City of Sheridan. This tract of land is currently not being utilized and will make Sheridan and the entire South Metro area a desirable place to live and visit.

Thank you for your consideration of the RiverRun Trailhead for Englewood's Parks and Recreation Department.

Sincerely,

Devin Granbery
City Manager
City of Sheridan

www.ci.sheridan.co.us



303-762-1160 • Fax 303-762-1746 • www.oxfordrecycling.com

December 17, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Arapahoe County Open Space Advisors,

I am writing on behalf of Oxford Recycling in support of the grant application for the RiverRun Trailhead along the South Platte River.

The trailhead, shelter and playground that will be a part of the Trailhead will improve the area and make it a destination spot. Being located near the Trailhead location, Oxford Recycling is excited to have a nice outdoor place for our employees to relax or perhaps barbeque after work with their families or coworkers. Any improvements to the area near the South Platte River will be appreciated by all of us who work and live nearby.

Please consider awarding the City of Englewood grant funds for the RiverRun Trailhead.

Thank you,

Regards,
A

John Kent
Oxford Recycling
2400 W. Oxford Ave.
Englewood, CO 80110



Recycling: Asphalt - Concrete - Wood

Supplying: Recycled Asphalt - Road Base - Gravel - Decorative Rock - Mulch



WASTE MANAGEMENT

5500 S. Quebec St. Suite 250
Greenwood Village, CO 80111

December 29, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Board Members,

I am writing this letter in support on behalf of Waste Management for the grant application for the RiverRun Trailhead along the South Platte River.

As a business located near the RiverRun Trailhead, we fully support the improvements and enhancements that will be made to the location adjacent to the South Platte River.

The trailhead, shelter and playground will improve the area and the perception of Englewood as a whole. We encourage improvements to all nearby areas in Englewood, especially those that encourage environmental sustainability and outdoor recreation.

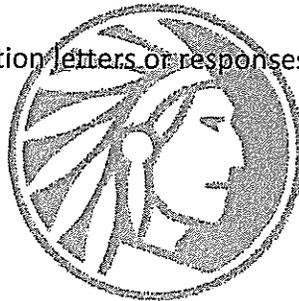
Thank you for your consideration of the RiverRun Trailhead for Englewood's Parks and Recreation Department.

Regards,

Scott Hutchings 
Manager of Public Affairs
Waste Management Four Corners Area

Part G – Attachments 5. Documentation of Opposition and Responses

No opposition letters or responses to include





URBAN DRAINAGE AND FLOOD CONTROL DISTRICT

Paul A. Hindman, Executive Director
2480 W. 26th Avenue, Suite 156B
Denver, CO 80211-5304

Telephone 303-455-6277
Fax 303-455-7880
www.udfcd.org

December 17, 2014

Arapahoe County Open Space Grant Program
6934 S. Lima St. Unit A
Centennial, Colorado 80112

Dear Arapahoe County Open Space:

Urban Drainage and Flood Control District (UDFCD) is committed to the City of Englewood's River Run Trailhead. UDFCD, the Cities of Englewood and Sheridan, South Suburban Parks and Recreation District, and the Colorado Water and Conservation Board have partnered with Arapahoe County Open Space to continue the South Platte Working Group.

Last year, the working group conducted a visioning charrette that brought major stakeholders together to map out opportunities for improvement along the South Platte River. The outcome demonstrated the importance of the improvements included in the River Run Park Project that goes from Oxford to Union along the South Platte River.

The goals of River Run Park are to increase the regional trail connectivity and capacity, enhance the river ecosystem, and provide river access and in-river recreation while maintaining the 100-year conveyance. The River Run Trailhead is a key component of the project as it provides unique amenities not found along the river that will attract more users to the area. These amenities include; parking, large picnic pavilion, restrooms, water refill and a natural play area for kids. Without the trailhead the full potential of other improvements will not be realized.

The River Run Park Project is an outstanding example of leveraging resources and agencies working together to provide the greatest benefit to the community. UDFCD is proud to be part of this project and is committed to the restoration of the natural, beneficial functions of the floodplain and river. UDFCD has already contributed \$551,000 to the River Run Park Project.

Sincerely,

Paul A. Hindman
Executive Director

Working with you since 1967



Existing Conditions-RiverRun Trailhead view north- Mary Carter Greenway Trail Bridge



Existing Conditions- View south- East Bank of River



Existing Conditions- View south- East Bank of River

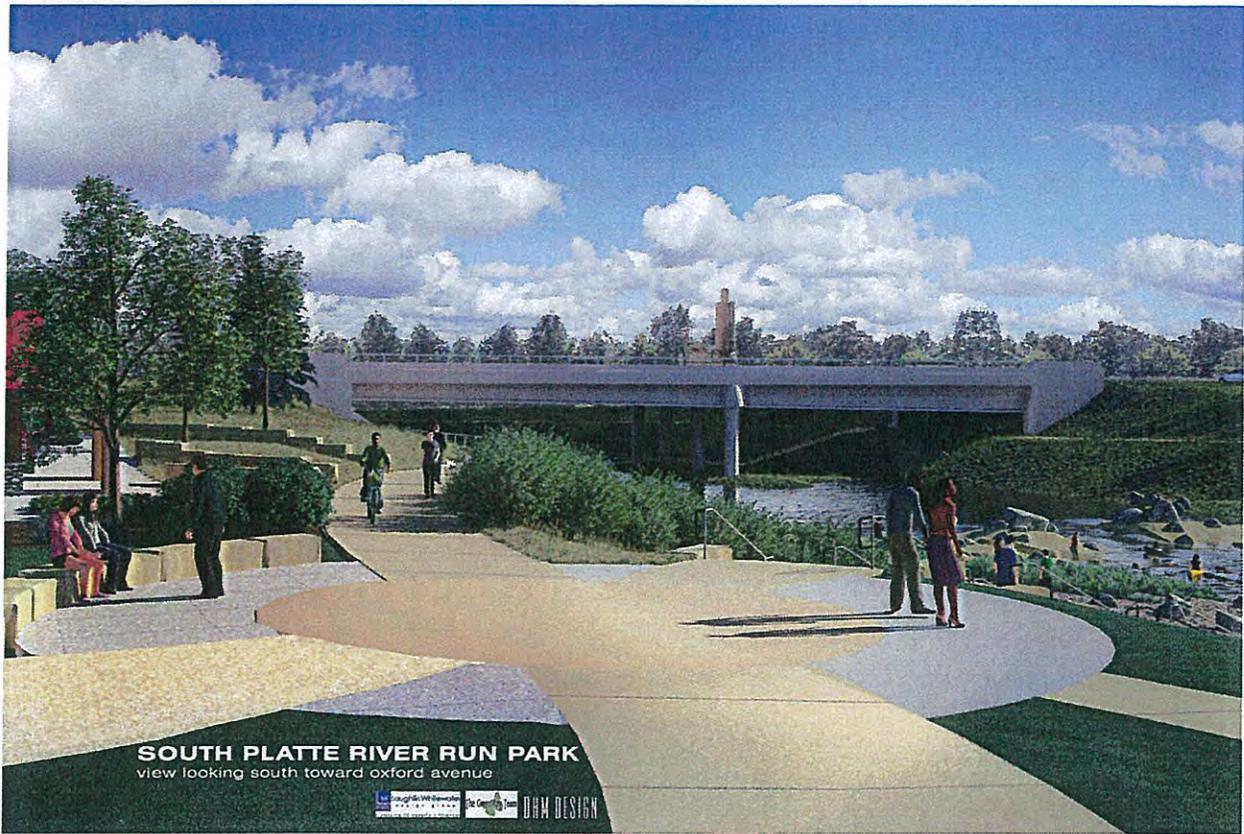


Existing Conditions- RiverRun Trailhead view north-future site of Trailhead



DHM Design- View east of river and Trailhead





DHM Design- View south of east side trail



DHM Design- View east of playground



DHM Design- View southeast of plaza at Trailhead



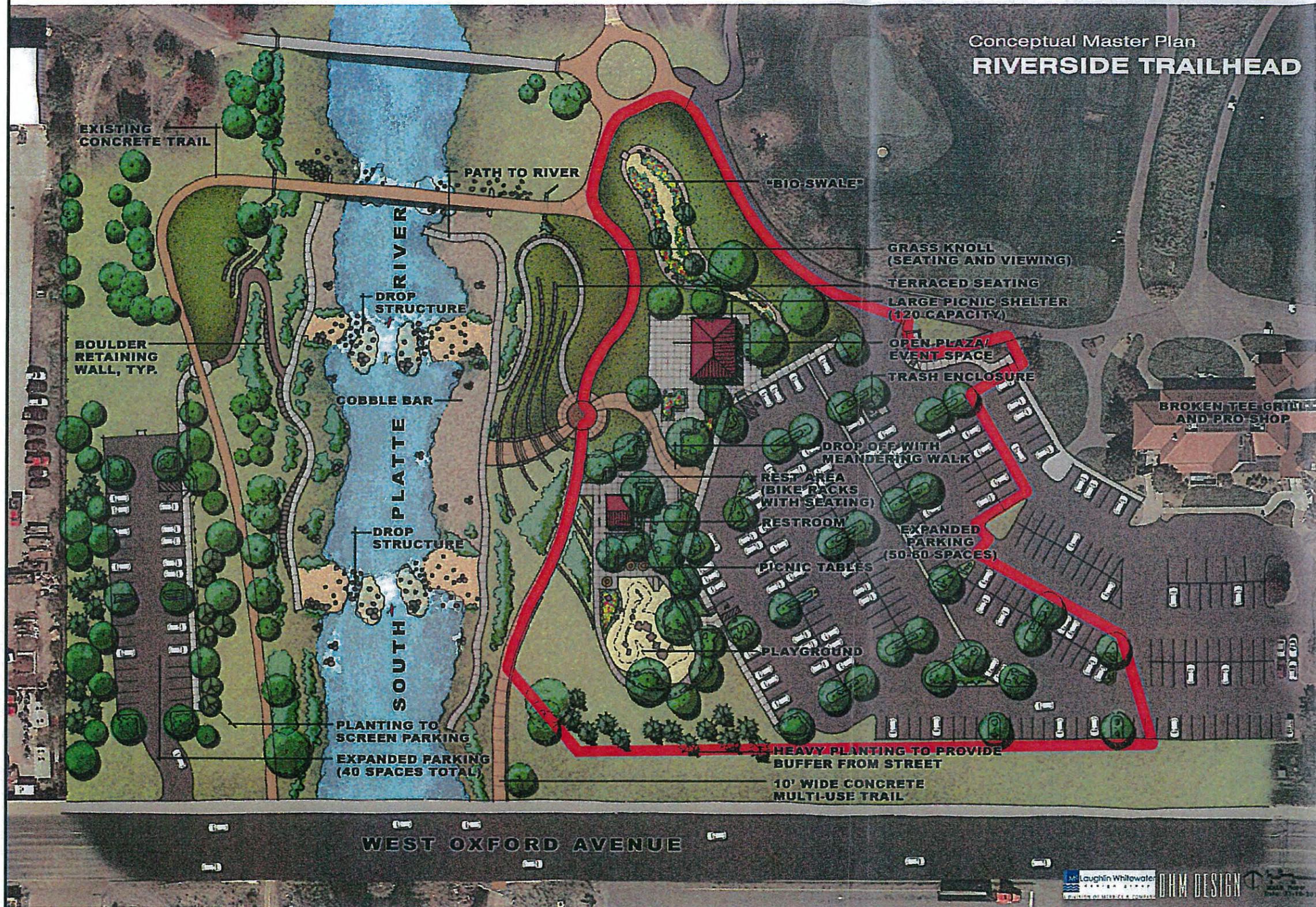
City of Englewood, Colorado

2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application

River Run Trailhead

Site Plan Map

December 2014



Not to Scale

City of Englewood, Colorado

2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application

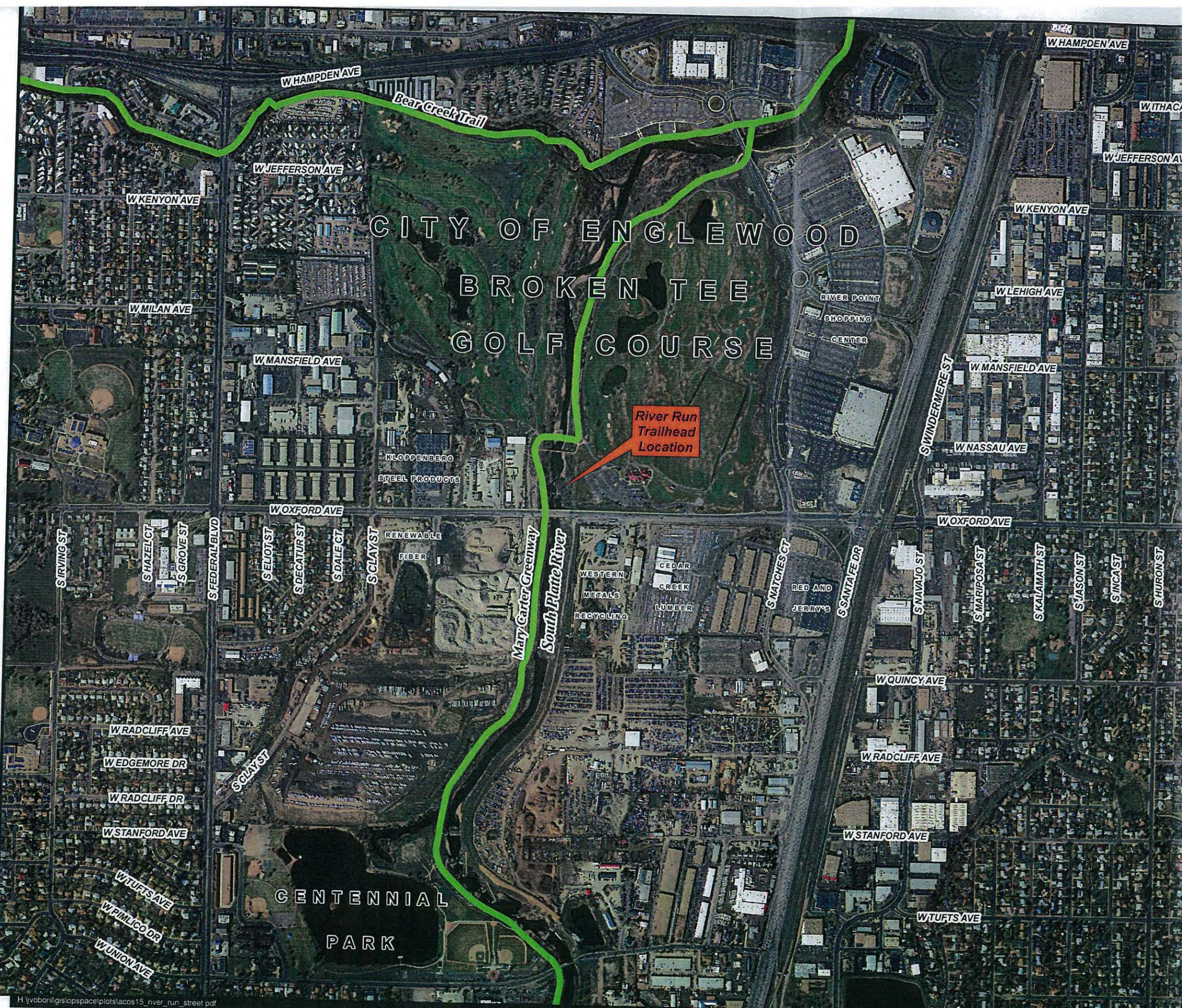
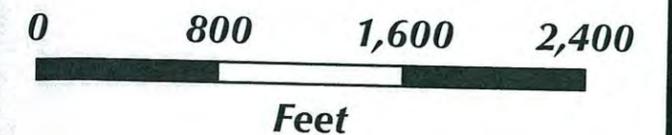
River Run Trailhead

Street Map

LEGEND

 Pedestrian/Bicycle Trails

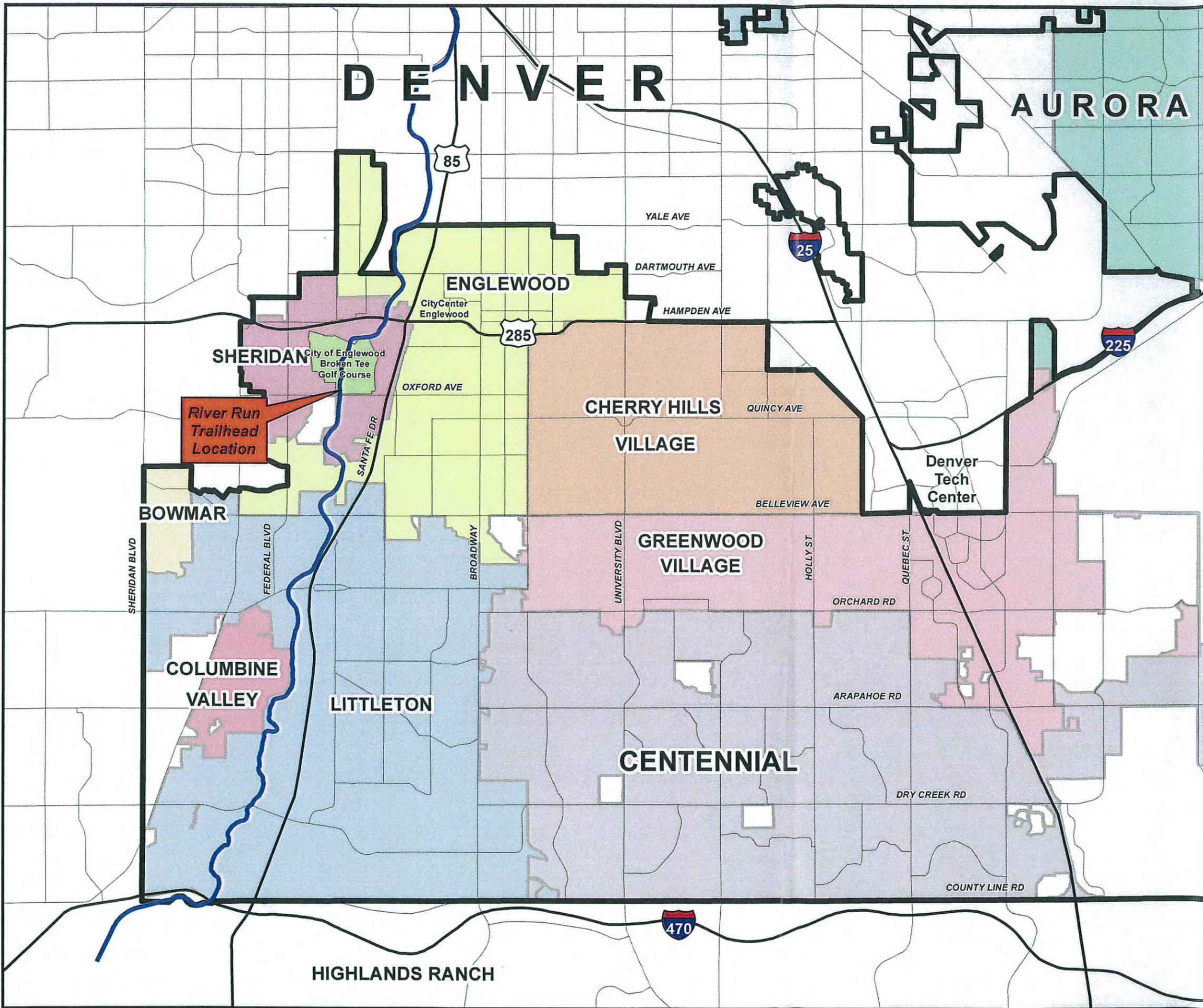
December 2014



City of Englewood, Colorado
2015 Arapahoe County
Open Space, Parks, and Trails
Grant Application

River Run Trailhead

Vicinity Map



LEGEND

-  South Platte River
-  Arapahoe County Boundary
-  Major Highways
-  Arterial and Collector Streets

December 2014



Included/Submitted in Part G. Attachment 3- Evidence of Property Ownership

Page 27

Also included on CD



ARAPAHOE COUNTY
COLORADO

COUNCIL COMMUNICATION

Date: January 20, 2015	Agenda Item: 11 c iv	Subject: Police Vehicle Replacement
Initiated By: Police Department		Staff Source: Jeff Sanchez, Deputy Chief Pat White, Fleet Manager

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

City Council regularly approves requests for new vehicle replacement.

RECOMMENDED ACTION

The Police Department is recommending that Council approve, by motion, the purchase of one 2015 Ford Interceptor for use as a marked police vehicle. Staff recommends purchasing the vehicle through the state bid in the amount of \$27,517.00. The purchase is conditional upon approval of a supplemental appropriation for a transfer of \$4,000 to the Capital Equipment Replacement Fund from the General Fund (11 c v).

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The Police Department and the Public Works Department are working together to facilitate the replacement of one marked police vehicle. The current vehicle is a 2011 Ford Crown Victoria which has met the replacement criteria of years of service, mileage and maintenance dollars expended.

FINANCIAL IMPACT

The Ford Interceptor is available on a state bid for \$27,517.00 which will be paid for through the existing Capital Equipment Replacement Fund (CERF) account budgeted by the Police Department and contingent upon approval of a supplemental appropriation transferring an additional \$4,000 to the Capital Equipment Replacement Fund (11 c v).

LIST OF ATTACHMENTS

Service Center Garage Summary Specification Sheet for New Vehicles (and related attachments)

SERVICENTER GARAGE

**SUMMARY SPECIFICATION SHEET
FOR
NEW VEHICLES**

STATE AWARD # 20150000000207

ENGLEWOOD BID# _____

MANUFACTURER OF VEHICLE Ford

MODEL OF VEHICLE Interceptor Utility

AIR CONDITIONING	YES	NO
AUTOMATIC TRANSMISSION	YES	NO
POWER WINDOWS	YES	NO
POWER DOOR LOCKS	YES	NO
4 WHEEL DRIVE	YES	NO
FLEX FUEL OPTION	YES	NO
CERF REPLACEMENT	YES	NO
NEW ADDITION TO FLEET	YES	NO

DEPARTMENT VEHICLE ASSIGNED TO 021105, Police Operations

COMMENTS: This unit replaces Unit 7439, a 2011 Crown Victoria patrol car, that has met the replacement criteria of years of service, miles of use, and maintenance dollars expended. The unit that is replacing it is a all-wheel drive SUV as per department request. The funds are available in the Capital Equipment Replacement Fund (CERF). The cost of this unit will be \$27,517.00 through State Award 20150000000207.

Original

Colorado State Fleet Management
2015 VEHICLE SPECIFICATIONS
Dealers Invitation to Bid

Class: SUV 4x4 Body Code: K8 PASS UTIL MEDIUM AWD PATROL
Representative Models: 1: FORD INTERCEP UTIL 2: DODGE DURANGO
3: 4:

MAKE: Ford MODEL: Intercept Utility OEM MODEL #: K8 A TRIM LEVEL: Police OEM CODE: 500A

STANDARD SPECIFICATIONS:	OEM CODE	INDICATE ACTUAL DEALER SPECIFICATIONS
103 PASS: 5 PERSONS MN.	✓	
111 DOORS: 4 FULL SIZE SIDE DOORS	✓	
810 PKG POLICE AWD UTILITY (Attachmt)	✓	<u>Includes AWD + 3.7L Std Engine</u>
910 PRIMARY FUEL: UNLEADED	✓	<u>FFV gasoline (E85 Capable)</u>
991 STD WNTY - BUMPER TO BUMPER 3/36	✓	

STANDARD VEHICLE BASE PRICE \$ 31,637

AVAILABLE OPTIONS:	OEM CODE	ACTUAL / COMMENTS	PRICE
216 NON-STD ENGINE OPTION A:	99T	<u>3.5L V6 Eco Boost</u>	<u>3,295</u>
252 CNG PREP PACKAGE			<u>N/A</u>
254 ALT FUEL - OEM BI FUEL SPECIFY TANK LOC			<u>N/A</u>
255 ALT FUEL - OEM DEDICATED SPEC TANK LOC			<u>N/A</u>
256 E85 - OEM BI FUEL		<u>STANDARD</u>	<u>Included</u>
286 PUSH BUMPER PB400 *	286	<u>Installed</u>	<u>425</u>
287 PUSH BUMP PB400 W/PB5 FENDER PROTECT*	287	<u>Installed</u>	<u>895</u>
413 TWO-WHEEL DRIVE: FRONT		<u>Not Available</u>	<u>N/A</u>
414 TWO-WHEEL DRIVE: REAR		<u>Not Available</u>	<u>N/A</u>
430 PCKG: TOWING/RCVR HITCH (Attachmt)	-	<u>Not Compatible with 95mph Cruis Test</u>	<u>N/A</u>
444 ENGINE BLOCK HEATER	41H		<u>35</u>
472 EPA CT AFV CREDIT: Specify	-		<u>N/A</u>
505 RIGHT SPOTLIGHT: RED LENS	505	<u>When ordered from Factory</u>	<u>188</u>
507 RIGHT SPOTLIGHT: CLEAR LENS	507	<u>When ordered from Factory</u>	<u>163</u>
528 PACKAGE: LIGHT BAR (attachmt not installed) *	528	<u>Uninstalled</u>	<u>1500</u>
533 WIRING, ROOF LIGHTING WITH HOLE	533	<u>Installed</u>	<u>150</u>
550 DELETE		<u>Pricing on application</u>	
602 INSIDE REAR DOOR HANDLES OPERATIONAL	52H	<u>(Not operational w/ Package 607H)</u>	<u>140</u>
604 PUSH BUMPER SETINA 16" *	604	<u>Installed</u>	<u>400</u>
608 HYBRID GAS/ELECTRIC	-	<u>Not Available</u>	<u>N/A</u>
663 UNDERCOVER LIGHT PKG K7 & K8 (attachmt)	663		<u>1,750</u>
655 DELETE READY FOR RD PKG (INTERCPTR ONI)			<u>Debit <2,750></u>
67D SEE EXHIBIT A		<u>Pricing on Application</u>	
683 LIGHTBAR INSTALL	683		<u>275</u>

Colorado State Fleet Management
 2015 VEHICLE SPECIFICATIONS
 Dealers Invitation to Bid

8/27/2014

Class: SUV 4x4

Body Code: KB

PASS UTIL. MEDIUM AWD PATROL

Representative Models: 1: FORD
 3:

INTERCEP UTIL

2: DODGE DURANGO

4:

MAKE: _____ MODEL: _____ DEM MODEL #: _____ TRIM LEVEL: _____ OEM CODE: _____

AVAILABLE OPTIONS:	OEM CODE	ACTUAL / COMMENTS	PRICE
738 INSTALL		Pricing on application	
758 DELETE PKG #810			Deduct <5,000>
763 PHEV (PLUG IN HYBRID ELEC VEH)	-	Not available.	N/A
784 DELETE LEFT SPOTLIGHT			Deduct <170>
794 DELETE REVERSE SENSE SYS (INTER ONLY)			Deduct <200>
800 FLOOR MATS FRONT AND REAR	800	After Market Rubber	250
812 DELETE REAR MIRROR CAMERA (INTER ONLY)		Also Deletes BLIS	Deduct <200>
813 DELETE SYNC (INTERCEPTOR ONLY)		Also Deletes PV Cam + BLIS	Deduct <225>
814 DELETE BLIS (INTERCEPTOR ONLY)			Deduct <375>
982 EXT WARRANTY - POWER TRAIN 5/100,000	982	STD Power Train @ 100k miles ^{to} Included	
Delete Havis Console			Deduct <300>

**Colorado State Purchasing Office (per SFM)
LIST AND EXPLANATIONS OF VEHICLE PACKAGES
FOR THE 2015 MODEL YEAR FLEET VEHICLE PROPOSALS**

Page 41 of 52

#810 - PACKAGE: POLICE AWD UTILTIY

MINIMUM SPECIFICATIONS FOR 2015 MODEL YEAR "K8" MEDIUM-SIZE, 4 DR, AWD, UTILTIY PATROL VEHICLES

2015 V-6, Medium-size, 4-door, All Wheel drive, utility type certified patrol vehicle: Ford Police Interceptor Utility – K8A

SPECIFICATIONS

Comply (circle Y or N)

Air Bags	<input checked="" type="radio"/> Y <input type="radio"/> N	Front seat side airbags, plus Safety canopy system with side curtain airbags and rollover sensor.
Air Conditioning:	<input checked="" type="radio"/> Y <input type="radio"/> N	Factory-installed air conditioning.
Alternator System:	<input checked="" type="radio"/> Y <input type="radio"/> N	High-output, 220 amp maximum, heavy-duty alternator
Battery:	<input checked="" type="radio"/> Y <input type="radio"/> N	Heavy duty maintenance free battery 750 CCA with battery saver.
Blis (55B):	<input checked="" type="radio"/> Y <input type="radio"/> N	Blind spot monitoring with cross traffic alert
Brakes:	<input checked="" type="radio"/> Y <input type="radio"/> N	4 wheel heavy-duty disc with heavy-duty front and rear calipers.
Console mounting:	<input checked="" type="radio"/> Y <input type="radio"/> N	Console mounting plate
Console:	<input checked="" type="radio"/> Y <input type="radio"/> N	23" Havis console, includes cup holder. Includes radio brackets to accommodate a Motorola APEX 6500 VHF & DTR.
Cooler, Engine Oil:	<input checked="" type="radio"/> Y <input type="radio"/> N	Auxiliary engine oil cooler.
Cooler, Transmission Oil:	<input checked="" type="radio"/> Y <input type="radio"/> N	External air-to-oil transmission oil cooler.
Courtesy Light(43D):	<input checked="" type="radio"/> Y <input type="radio"/> N	Dark car feature-Disable courtesy light when door is opened
Cruise Control:	<input checked="" type="radio"/> Y <input type="radio"/> N	Cruise control system with tilt steering wheel.
Defroster, Rear Window:	<input checked="" type="radio"/> Y <input type="radio"/> N	Electric rear window defroster / defogger.
Differential:	<input checked="" type="radio"/> Y <input type="radio"/> N	Axle. ratio to be approximately 3.65 to 1.
Engine (99R):	<input checked="" type="radio"/> Y <input type="radio"/> N	Engine size of 3.7L TI-VCT V-6 Flex Fuel (minimum).
Emergency Lighting Package #67H:	<input checked="" type="radio"/> Y <input type="radio"/> N	Ready for road package, includes packages 66A-Front Headlamp lighting, 66B-Tail Lamp Lighting, 66C-Rear lighting plus – Whelen CanTrol siren and lighting control system. System to include a remote mounted photo cell that will be direct wired to the CanTrol inputs as per CSP/Whelen specs. CanTrol system to have interface cable pre wired from the rear of the vehicle to the console area for the CANCTL1 control head to be attached. Part number CanTrol <u>CANWC1</u> w/ Control Head # <u>CANCTL1</u> , Photo Cell part number <u>CANLITEE</u> – Pre-wiring for grille lamp, siren and speaker (60A) – Rear console plate (85R) – contours through 2nd row; channel for wiring – Grille linear LED Lights (Red / Blue) – 100-Watt Siren / Speaker – Hidden Door-Lock Plunger / Rear-Door Handles Inoperable (52P) – Wiring Harness: Two (2) light cables –Supports up to six (6) lights (engine compartment) Two (2) grille light cables, Two (2) 50 amp battery and ground circuits in RH rear-quarter, One (1) 10 amp Siren / Speaker circuit to engine cargo area
Flasher, Headlight:	<input checked="" type="radio"/> Y <input type="radio"/> N	Intergraded LED police flashers.
Flasher, Taillight	<input checked="" type="radio"/> Y <input type="radio"/> N	Intergraded police flashers.
Foot Pedals	<input checked="" type="radio"/> Y <input type="radio"/> N	Power adjustable gas and brake pedals
Flooring:	<input checked="" type="radio"/> Y <input type="radio"/> N	Heavy duty vinyl flooring. Delete floor mats.

Modified per #6

**Colorado State Purchasing Office (per SFM)
LIST AND EXPLANATIONS OF VEHICLE PACKAGES
FOR THE 2015 MODEL YEAR FLEET VEHICLE PROPOSALS**

Page 42 of 52

Gauges:	<input checked="" type="radio"/> Y <input type="radio"/> N	Voltmeter, oil pressure, and water temperature and fuel gauges mounted in dash in normal positions.
Locking System:	<input checked="" type="radio"/> Y <input type="radio"/> N	Single key locking system (different key for each vehicle) with remote keyless entry key fob.
Locks, Power:	<input checked="" type="radio"/> Y <input type="radio"/> N	Power door locks controlled from driver's and passenger position, rear door handles to remain operational.
Mirrors, Outside (55B) :	<input checked="" type="radio"/> Y <input type="radio"/> N	Left and right outside mirrors, power electric remote, manual folding with integrated spotter.
Radio Suppression Package (60R)	<input checked="" type="radio"/> Y <input type="radio"/> N	Radio Interference Suppression Package – Bonding straps
Radio AM/FM:	<input checked="" type="radio"/> Y <input type="radio"/> N	OEM AM/FM/CD Radio
Rear View Camera (21B):	<input checked="" type="radio"/> Y <input type="radio"/> N	Video displays in the rear view mirror.
Reverse Sensing (76R):	<input checked="" type="radio"/> Y <input type="radio"/> N	Reverse sensing system.
Seats:	<input checked="" type="radio"/> Y <input type="radio"/> N	Heavy duty front bucket cloth seats. 2 nd row seat to be vinyl
Speedometer:	<input checked="" type="radio"/> Y <input type="radio"/> N	Speedometer to be calibrated and certified to be within 2% accuracy at all speeds.
Spotlight:	<input checked="" type="radio"/> Y <input type="radio"/> N	One, driver's-side spot light, cowl or post mounted, 5" in diameter. Head to be mounted on door pillar in such a manner as to provide adequate clearance from steering wheel in all positions of spotlight and tilt steering wheel. White lens to have a minimum of 160,000 candle-power. Unity 94012-0002 with sealed beam bulb, or equivalent. Dealer Installed
Steering:	<input checked="" type="radio"/> Y <input type="radio"/> N	Heavy duty electric power assisted steering (EPAS)
Suspension System:	<input checked="" type="radio"/> Y <input type="radio"/> N	Independent front and rear suspension.
SYNC Basic (53M):	<input checked="" type="radio"/> Y <input type="radio"/> N	Hands free voice activated communication system
Tires and Wheels:	<input checked="" type="radio"/> Y <input type="radio"/> N	Five heavy-duty 18" steel wheels and five Goodyear tires (P245/55R18) all season BSW. Tire pressure monitoring system included.
Traction Control:	<input checked="" type="radio"/> Y <input type="radio"/> N	Advance Trac with RSC (Roll Stability Control) police tuned gyroscopic sensors work with ABS.
Transmission:	<input checked="" type="radio"/> Y <input type="radio"/> N	Heavy-duty minimum of 6-speed automatic transmission with over-drive. Police calibrated 44C
Wheel Covers (64B):	<input checked="" type="radio"/> Y <input type="radio"/> N	18" full face wheel cover. 65L
Windows, Power: (18W)	<input checked="" type="radio"/> Y <input type="radio"/> N	Power windows. Rear window power delete, operable from front driver side switch

THE WARRANTY IS TO GO INTO EFFECT ON THE DATE THE VEHICLE IS PUT INTO SERVICE, NOT THE PURCHASE DATE. END USER WILL BE RESPONSIBLE FOR NOTIFYING THE MANUFACTURER OF THE IN SERVICE DATE.

Delivery to be made to the Colorado State Patrol at 15203 W. 12th Ave., Golden, CO 80401. Per State Fleet Management instructions.

OTHER

Please list a description of any additions and/or deletions to your factory's

Colorado State Purchasing Office (per SFM)
LIST AND EXPLANATIONS OF VEHICLE PACKAGES
FOR THE 2015 MODEL YEAR FLEET VEHICLE PROPOSALS

Page 43 of 52

POLICE PACKAGE from the above listed specs or list next to the item directly on the attached sheets described above:

Body Code: _____

ATTACH A COPY OF THIS FORM TO THE "DEALER'S INVITATION TO BID" FOR BODY CODE K8 WHICH HAS OPTION PACKAGE #810.

Since this Package is part of the Standard Specification for body code K8, the total cost for this package must be included in the "Standard Vehicle Base Price" as listed on page 1 of the Vehicle Specs for this body code.

Colorado State Purchasing Office (per SFM)
LIST AND EXPLANATIONS OF VEHICLE PACKAGES
FOR THE 2015 MODEL YEAR FLEET VEHICLE PROPOSALS

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#528 – Package Light Bar

Attach one copy of this form to each body code specification sheet that has an Available Option #528 in the following body codes:

A5, A7, A8, E2, F2, J4, K2, K7, K8

Bid equipment for vehicle model being bid.

The LIGHT BAR PACKAGE must include the following:

- (Non-OEM) Whelen Liberty 2 Model IW8CSP1
 - FRONT (Driver-Passenger)
 - RED Linear 12 diode LED corner module, RED Linear 6 diode LED outboard module, RED Linear-6 diode LED inboard module, (2) 12 Diode LED Take Down Lights, BLUE Linear-6 diode LED inboard module, BLUE Linear-6 diode LED outboard module, BLUE Linear-12 diode LED corner module.
 - REAR (Driver-Passenger);
 - RED Linear 12 diode LED corner module, RED Linear 6 diode LED outboard module, RED Linear-6 diode LED inboard module, RED Linear 6-diode LED inboard module, Blue Linear 6-diode LED inboard module, BLUE Linear-6 diode LED inboard module, BLUE Linear-6 diode LED outboard module, BLUE Linear-12 diode LED corner module
 - SIDES (Driver-Passenger)
 - Single 3-LED Vertical LED Alley Light Modules
- Lenses
 - All lenses shall be clear in color
- Mounting kit
 - Mounting kit to match vehicle application from bid award-Mounting brackets for the A5, A7 and A8 are to be powder coated Black.
- Delivery
 - Light bar to be delivered in factory shipping box and placed in the trunk of the new vehicle when delivered to Colorado State Patrol Garage (No installation).

If bidding equal, must have exact configuration of the above light bar to provide uniform appearance and functionality.

List the make and model of Light Bar that is bid:

Make Whelen Model Liberty 2 IW8CSP1

List any additions and/or deletions of your bid from the LIGHT BAR PACKAGE spec's listed above:

Total Price for PACKAGE: LIGHT BAR: \$ 1500 For Body Code K8

Colorado State Purchasing Office (per SFM)
LIST AND EXPLANATIONS OF VEHICLE PACKAGES
FOR THE 2015 MODEL YEAR FLEET VEHICLE PROPOSALS

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#663 – Undercover Lighting Package

Attach one copy of this form to each body code specification sheet that has an Available Option #663 in the following body codes:

J4, K2, K7, K8

Bid equipment for vehicle model being bid.

The UNDERCOVER LIGHTING PACKAGE must include the following:

- (Non-OEM) Whelen Model Inner Edge Front:
IW34UFX - Interceptor Utility, IW45UFX – Tahoe, IW08UFX – Expedition, IW44UFX - Durango

- Front Inner-Edge(Driver-Passenger)
 - Red LED module X4, takedown module X2, blue LED module X4
 - No "one-way Mirrored housing on driver side.
- (Non-OEM) Whelen Traffic Advisor TAZ86RB Rear:
Same model for all 3 vehicle types
- Rear Inner-Edge(Driver-Passenger)
 - Red LED Warning module, AMBER T/A module X6, Blue warning module.
 - T/A to function separately from Red/Blue light and plug directly into the CanTrol CANWC1 w/ Control Head # CANCTL1.
- Mounting kit
 - Mounting kit to match vehicle application from bid award
- Delivery
 - Lighting and siren/lighting/traffic advisor to be delivered in factory shipping box and placed in the trunk of the new vehicle when delivered to Colorado State Patrol Garage (No Installation).

If bidding equal, must have exact configuration of the above light bar to provide uniform appearance and functionality.

List the make and model of Lighting Package that is bid:

Make Whelen Model IW34UFX

Make Whelen Model TAZ86RB

List any additions and/or deletions of your bid from the UNDERCOVER LIGHTING PACKAGE spec's listed above:

Total Price for UNDERCOVER LIGHTING PACKAGE: \$ 2,500
For Body Code K8.

**Sill-TerHar Motors Inc
PO Box 344 150 Alter St
Broomfield, CO 80038**

To: City of Englewood **QUOTE** **OEM #** **1-Dec-14**
 All: Sgt. Vance Fender

Subj: **2015 Ford Police SUV Interceptor** **\$**
 re State of Colorado Bid

2015 Ford Utility Police Interceptor All-Whl Drive	K8A
Flex Fuel (E-85 capable) 3.7L V-6 Gasoline Engine 99R, 304hp/279 ft-lb, 16-21 EPA mpg	std
Automatic 6-Spd Transmission with Column Shift	
H-Dty Radiator / Eng and Trans Oil Coolers	
3.65:1 Axle, non-limited slip (3.39:1 for Front Whl Drv)	
White Exterior (Oxford White; same as previously on Cr Vic)	YZ
Front Bucket Seats with 6-way Power Drvr's, Manual lumbar/tilt, Cloth, Charcoal Black	9W
Rear Bench Seat Folds Down Flat, Vinyl, Charcoal Black	9W
Seats armored and sculpted for utility belts	
Vinyl Rubber Flooring	
All Standard Police Interceptor Equipment, including, but not limited to:	500A
Dual Front Air Bags	
Dual Front Side Air Bags mounted in bucket seat backs	
Roll Curtain Safety Canopy Airbags from above doors	
Power Adjust Foot Pedals	
Front Console Mounting Plate / 9-inch space / Dash Pass-thru for wiring / Power Pigtail	
Tilt Steering/Speed Control	
Tire Pressure Monitoring System	
Certified Speedometer / Engine Hour Meter	
220 Amp Alternator	
AM-FM-CD-MP3 Radio with pre-wire for Police Radio	
Power Wind/Locks/non-heated Mirrors, A-C, Cabin Air Filter	
2nd Row/Rear Privacy Glass	
P245/55R18 A/S BSW tires with Full Sz Spare; Center Hub Caps; Rear Tow Hooks	
ABS / Traction Cntrl / Roll Stability Cntrl	
Std Warranty: 36mo/36Kmi Comprehensive+ 60mo/100K mi Powertrain	

Also included in Base Bid

State Police Package #810 which adds the following Non-Standard Options:	
Blind Spot Monitoring System (Requires Rear View Camera) Includes Heated Mirrors	55B
Rear View Camera (Requires SYNC hands-free cell phone use system)	21B
SYNC system (no phone included) Can Stand Alone for hands-free celular phone	53M
Ford Ready-for-Road Package with modification for lighting controller:	67H
Headlight/Tailight Side Hemispheric LED Flashers, White	
Backglass and Tailgate-Up Rear LED Fishrs, Red-Blue	
Grille LED Linear Lights, Red-Blue / 100w Siren-Speaker	
Rear Console Mounting Plate, Whelen WECAN Cable console to cargo	
Hidden Lock Plungers / Rear Door Handles Inoperable (inside)	
Modified: Whelen Control, CANWC1, CANCTL1, CANLITEB, "plus" Wire Harness specific	
for Whelen Control with Power Distribution and Two 50 amp battery circuits and Linear LED Grille Lights	
23" Havis Console	
Disabled Courtesy Lights	43D
Disabled Rr Window Switches (driver can control)	18W
Driver Spot Lamp, with Incandescent bulb	51Y
Reverse Sensing System (sonar with chime)	76R
Full Wheel Covers	85L
Radio Noise Suppression Pkg	60R
(Not Included: roof light bar, push bumper, programmable steering wheel switches)	

Total **complete , for one as above, fob Broomfield** **31,637**

Opt Colors: Ariz Beige Met, Med Brown Met, Smokestone Met, Kodiak Brown Met, Dk Torreador Red Met, Deep Impact Blue, Norsesea Blue Met, Dark Blue, Royal Blue, Light Blue Met, Ultra Blue Met, Silver Grey Met, Sterling Grey Met, Ingot Silver Met, Med Titanium Met, Ebony

Commonalities with Ford Police Interceptor Sedan:
 Fr and Rr Brake rotors, callpers, pads; Wheels; Battery; Alternator; Fr Seats; Filters; Spark plugs

Deducts: **(-)**
 All of State Police Pkg 810 as described above, except Standard Equip (deletes all following deducts) **-6000**

Adds:

Courtesy Lamps Inoperable	43D	20
Heated Outside Mirrors (for SUV without BLIS)	549	60
Hidden Door Lock Plunger with Rr Door Handles Inoperable (inside)	52P	160
Noise Suppression Pkg	60R	100
Driver and Passenger Spot Lamp with Incandescent bulb	51Z	350
Reverse Sensing (Sonar with Chime)	76R	275
Fr Hd Lamp Light'g Solution (Projector Hd Lmps plus PTW bulbs plus side White LEDs)	66A	915

Total **27,617**

Notes: Order-to-Delivery time is currently 10-12 weeks
 Final Order Date is January 30th, 2015

Thank-you for the opportunity to be of service,
Jon Hansen, 303-588-3052, Direct
fax 720-284-0791

COUNCIL COMMUNICATION

Date: January 20, 2015	Agenda Item: 11 c v	Subject: Resolution for a transfer of funds and a supplemental appropriation for upgrades to a Police Department vehicle not originally budgeted for or accumulated in the Capital Equipment Replacement Fund (CERF)
Initiated By: Finance and Administrative Services Department		Staff Source: Frank Gryglewicz, Director

COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

City Council has not previously discussed this particular issue but has made public safety a top priority for many years.

The City Council approved the 2015 Budget on final reading on November 3, 2014.

RECOMMENDED ACTION

Staff recommends City Council approve the attached resolution for a transfer and supplemental appropriation of funds for additional costs related to additional costs of obtaining and upgrading a 2015 Ford Police Interceptor Utility Vehicle as a marked police vehicle.

SOURCES AND USES OF FUNDS

GENERAL FUND:

SOURCE OF FUNDS:

Undesignated Fund Balance	\$4,000
---------------------------	---------

USE OF FUNDS:

Transfer Out to the Capital Equipment Replacement Fund	\$4,000
--	---------

CAPITAL EQUIPMENT REPLACEMENT FUND:

SOURCE OF FUNDS:

Transfer In from the General Fund	\$4,000
-----------------------------------	---------

USE OF FUNDS:

Ford Police Interceptor Utility Vehicle Upgrades	\$4,000
--	---------

BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

This transfer and supplemental appropriation was not known when the 2015 Budget was prepared nor was a Ford Interceptor anticipated as the replace vehicle for the 2011 Ford Crown Victoria that is at the end of its useful life.

FINANCIAL IMPACT

The General Fund's Undesignated Reserves will decrease \$4,000. The Police Department will budget for payments to the CERF for the replacement cost of this vehicle over the term of its useful life in the future.

LIST OF ATTACHMENTS

Proposed Resolution

RESOLUTION NO. _____
SERIES OF 2015

A RESOLUTION APPROVING A SUPPLEMENTAL APPROPRIATION OF FUNDS TO THE 2015 BUDGET.

WHEREAS, the City of Englewood is required by City Charter to ensure that expenditures do not exceed legally adopted appropriations; and

WHEREAS, the 2015 Budget was submitted and approved by the Englewood City Council on November 3, 2014; and

WHEREAS, staff recommends City Council approve a transfer and supplemental appropriation of funds for additional costs related to obtaining and upgrading a 2015 Ford Police Interceptor Utility Vehicle as a marked police vehicle; and

WHEREAS, this transfer and supplemental appropriation was not known when the 2015 Budget was prepared nor was a Ford Interceptor anticipated as the replacement vehicle for the 2011 Ford Crown Victoria that is at the end of its useful life;

WHEREAS, the General Fund's Undesignated Reserves will decrease \$4,000.00, the Police Department will budget for payments to the CERF for the replacement cost of this vehicle over the term of its useful life in the future.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The Budget for the General Fund of the City of Englewood, Colorado, is hereby amended for the year 2014, as follows:

GENERAL FUND:

SOURCE OF FUNDS:

Undesignated Fund Balance	\$4,000.00
---------------------------	------------

USE OF FUNDS:

Transfer Out to the Capital Equipment Replacement Fund	\$4,000.00
--	------------

CAPITAL EQUIPMENT REPLACEMENT FUND:

SOURCE OF FUNDS:

Transfer In from the General Fund	\$4,000.00
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USE OF FUNDS:

Ford Police Interceptor Utility Vehicle Upgrades	\$4,000.00
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Section 2. The City Manager and the Director of Finance and Administrative Services are hereby authorized to make the above changes to the 2015 Budget for the City of Englewood.

ADOPTED AND APPROVED this 20th day of January, 2015

ATTEST:

Randy P. Penn, Mayor

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. _____, Series of 2015.

Loucrishia A. Ellis, City Clerk

RESOLUTION NO. ____
SERIES OF 2015

A RESOLUTION ESTABLISHING THE ANNUAL SALARY FOR THE MUNICIPAL
COURT JUDGE FOR THE CALENDAR YEAR 2015

WHEREAS, the City Council, by Section 68 of the Englewood Home Rule Charter, has the
responsibility of establishing salaries for the Municipal Judge;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
ENGLEWOOD, COLORADO, THAT:

Section 1. For the year of 2015 the annual base pay for the Municipal Court Judge shall be
increased 3% commencing on his anniversary.

ADOPTED AND APPROVED this 20th day of January, 2015

Randy P. Penn, Mayor

ATTEST:

Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the
above is a true copy of Resolution No. ____, Series of 2015

Loucrishia A. Ellis