
Council Newsletter



CITY MANAGER'S NOTES January 15, 2015

Upcoming Council Meetings

City Offices will be closed **Monday, January 19, 2015** in observance of the Martin Luther King Jr. holiday. For a complete list of City closures visit: <http://www.englewoodgov.org/our-community/news-and-events/calendar-of-events>

City Council will meet **Tuesday, January 20, 2015**. The Study Session will begin at 6:00 p.m. in the City Council Conference Room. The Regular meeting will begin at 7:30 p.m. in Council Chambers. Sandwiches will be available at 5:30 p.m.

The next meeting will be **Monday, January 26, 2015**. The Study Session will begin at 6:00 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release: "City Council seeks public input on Englewood Fire Department recommendation"
2. Denver Post article regarding future of Englewood Fire department
3. Denver Business Journal article regarding Englewood development of former Cinderella City site.
4. National Public Radio profile of Englewood business
5. Memorandum regarding Business Summit 2015 – Date and Speaker Confirmed
6. Investment Report – December 2014
7. Library Annual Report
8. Fire Department Monthly Update – September 2014
9. Fire Department Monthly Update – October 2014
10. Fire Department Monthly Update – November 2014
11. Fire Department Monthly Update – December 2014
12. Fire Department Yearly Summary
13. Calendar of Events
14. Tentative Study Session Topics
15. Minutes from the November 3, 2014 Parks and Recreation Commission meeting
16. Minutes from the December 11, 2014 Parks and Recreation Commission telephone poll
17. Minutes from the December 3, 2014 Cultural Arts Commission meeting
18. Minutes from the December 17, 2014 Liquor and Medical Marijuana Licensing Authority meeting



News from the Parks and Recreation Department

Englewood Recreation Center Black Friday Sale

On November 28, 2014 the Englewood Recreation Center launched a Black Friday Special sale to encourage gym attendance during a typically slow season. Patrons received five free visits when they purchased a 25 punch pass card. This sale generated \$14,564 in revenue, selling 188 punch card passes.

Englewood Recreation Center and Malley Senior Recreation Center Wrap Up 2014

The Englewood Recreation Center and the Malley Senior Recreation Center installed daily attendance counters to measure patron's usage, each monitor counts attendance one way to account for one person's visit. The end of year attendance counter at the ERC came in at 244,729 visits in 2014, with an estimated daily attendance of 675. Malley's attendance counter was not installed until March 17, 2014 due to technical issues, as of March 17, 2014 through December 31, 2014 the Malley Senior Recreation Center had 89,497 visits.

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Thursday, January 15, 2015 9:42 AM
To:

Cc: Leigh Ann Hoffhines
Subject: City of Englewood: City Council seeks public input on future of Englewood Fire Department



City of Englewood, Colorado
News Release

For Immediate Release: January 15, 2015
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314
E-Mail:

City Council seeks public input on Englewood Fire Department recommendation

Englewood, Colorado: During the City Council Study Session on January 14, Englewood City Manager Eric Keck presented alternatives for the future of the Englewood Fire Department and recommended entering into an agreement with the City of Denver for fire and emergency medical services as the most efficient and economically-viable alternative.

City Manager Keck noted the City is facing a very serious issue regarding the capital and personnel needs of the fire department. Over the last 18 months, Englewood City Council has been in discussions regarding the future of the Englewood Fire Department. Proposals are on the table from the City of Denver and South Metro Fire Rescue Authority to provide fire and emergency medical services in Englewood. A contract with the City of Denver would not require a tax increase. A contract with South Metro Fire Rescue Authority would require a tax increase, as would keeping the Englewood Fire Department as a stand-alone department.

Mr. Keck's memo to City Council outlining his recommendations is available on Englewood's website. His slideshow presentation detailing costs and benefits is also available.

- [Englewood Fire EMS Alternatives Analysis Memo \(PDF file\)](#)
- [Englewood Fire EMS Options Presentation \(PDF file\)](#)

City Council reviewed the alternatives and discussed the recommendation during the study session, but wants to hear input from the public before making a formal decision.

Community members interested in sharing comments can:

- Address City Council during the Public Comment portions of Englewood’s next two regular City Council meetings (Tuesday, January 20, 2015 and Monday, February 2, 2015)
- Submit a comment form via our website: [Comment Form](#)
- Contact their [City Council representative](#) or email the entire City Council at council@englewoodgov.org.

City Council plans to discuss the matter again at its February 9, 2015 study session and hopes to reach consensus at that time on a future direction for Englewood’s fire and rescue services. Formal action by City Council will take place at a future City Council meeting once the necessary agreements and/or ordinances are finalized.

###

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110
303-762-2316

! www.englewoodgov.org | [Facebook](#)

Englewood Fire Department awaits its fate

Posted: 01/15/2015 12:01:00 AM MST

DenverPost.com

ENGLEWOOD — Modernizing this city's fire department and maintaining proper funding levels for the force would cost an additional \$18 million and require a property tax hike to pay for the improvements.

Or the city could go with the far cheaper — a \$6.2 million initial cost and no tax increase — option of folding its operations into those of neighboring Denver Fire and letting its larger neighbor provide fire service to the city.

Those are the conclusions of a newly released analysis done by the city and presented to the Englewood City Council during a heavily attended study session Wednesday evening.

City Manager Eric Keck, who recommended that the city team up with Denver, urged the council to move quickly on the issue, as sagging morale on the 60-person force due to outdated equipment, crumbling stations and a lack of funding has left firefighters "frustrated, anxious, and in some instances angry."

"We may be exposed to the potential of losing many of our personnel to other departments should the opportunity arise for a lateral hiring process," he wrote in the report.

Englewood has been studying what to do about its 106-year-old firefighting force for more than a year, including a potential merger with a larger fire department, like Denver, or with a larger fire protection district, like South Metro Fire Rescue Authority.

There is also strong sentiment in the city, based on pride and tradition, that Englewood continue operating its own fire department.

But Keck said things can't go on the way they have for the last decade or more, with funding coming up short to make necessary improvements and training falling behind in the areas of Hazmat response, technical rescue and wildland firefighting.

In front of an overflow audience Wednesday, Keck said: "We cannot continue like this."

Maintaining a standalone Englewood force would cost an additional \$18.6 million above the department's \$9 million annual budget. That's because a long list of aging equipment and vehicles must be acquired or replaced, including a 95-foot ladder truck, two pumper trucks and two ambulances.

The city's three fire stations are also due for replacement, according to the analysis.

Teaming with South Metro, which serves the cities of Castle Pines, Centennial, Cherry Hills Village, Foxfield, Greenwood Village, Lone Tree and Parker, would require a \$20 million initial hit, largely because the fire district would require Englewood to rebuild all three of its stations at a cost of more than \$12 million.

Partnering with South Metro would also require going to voters for a tax hike, according to city estimates.

Denver Fire, by contrast, would operate out of Englewood stations as they are and rely on its southern stations to provide additional coverage to its neighbor. It would subcontract with Denver Health for paramedic service.

In 2004, the Denver Fire Department took over operations for Glendale, which has a population of 4,500. It did the same with Sheridan a few years later.

Englewood has a population of nearly 32,000.

Englewood Fire Chief Andrew Marsh said it's "pretty clear" that a contract with Denver would be the most cost-effective arrangement. But he understands why residents want to hang on to their firefighting force.

"There's tremendous pride in this department — it's over 100 years old," he said.

Councilman Rick Gillit said Wednesday that he understands the difficult fiscal situation the city is in, but wants more time for his constituents to digest the choices at hand.

"My folks are telling me overwhelmingly that they don't want to lose their identity," he said. "I'm so torn."

Other council members expressed support for Keck's recommendation but also said they wanted more time before coming up with a course of action.

"We've got a lot of work to do in the next four weeks," said Mayor Randy Penn.

He urged residents to make their voices heard at the next two council meetings.

Keck acknowledged that it was "tough" to stand in front of residents Wednesday evening and make the recommendation to contract with Denver Fire.

But he said with all the capital improvements the city needs to make to its streets and infrastructure, spending that much extra money to prop up Englewood's fire department as a standalone entity simply doesn't make sense.

"If we're looking for an option that makes fiscal sense, this is it," Keck said of the Denver proposal.

John Aguilar: 303-954-1695,

or twitter.com/abuvthefold

From the Denver Business Journal

[:http://www.bizjournals.com/denver/news/2015/01/09/more-on-the-cover-story-molly-sidebar-on.html](http://www.bizjournals.com/denver/news/2015/01/09/more-on-the-cover-story-molly-sidebar-on.html)

More on the cover story: Englewood's Cinderella City is still evolving (Slideshow)

Jan 9, 2015, 4:00am MST Updated: Jan 9, 2015, 10:27am MST



Molly Armbrister

Reporter- *Denver Business Journal*

[Email](#) | [Twitter](#) | [Real Deals blog](#)

Longtime Denver residents can remember strolling through Cinderella City, the 1.35 million-square-foot shopping mall in Englewood, which was the largest mall west of the Mississippi when it opened in 1968.

The massive mall held 250 stores in five separately named structures all connected by one center concourse, known as the Blue Mall. A 28-foot fountain and a double-decker carousel adorned the halls of Cinderella City, helping personify the fairy tale implied by the mall's name.

But in the 1980s, Cinderella City began a slow, steady decline, helped along by a recession. Many anchor stores closed, and in 1991, the city of Englewood began the process of redeveloping the 55-acre site, which was officially empty in 1997 after Montgomery Ward left the premises.

See Also

- [Cover story: Shopping for a new mall experience](#)
- [Cover story: Online shopping not the death of stores, but retailers are having to adapt to digital challenge](#)
- [Behind the cover story: Molly Armbrister on Colorado's evolving malls](#)

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- **Click the image above to view photos that take people through the Cinderella City shopping center, its demolition and its redevelopment.**
-

The mall was too large for a buyer and had run its course as an enclosed regional shopping center, said Darren Hollingsworth, economic development manager for the city of Englewood. The community wanted a mixed-use project with retail, office and residential uses, he said.

Trying to capitalize on the impending light rail line that would run near the site, the city of Englewood in 2000 opened CityCenter Englewood, a transit-oriented development with mixed-use components.

Englewood City Hall opened in the only remnant of Cinderella City, following a complete remodel of the building's interior. The only thing that remains of the mall is an escalator in the center of the building, Hollingsworth said. The remainder of the building has been demolished.

Englewood's library opened on the site as well, as did retail space with 438 residential units above it. Fifty-thousand square feet of office space was also included in the redevelopment.

Today, users like Walmart (a unit of **Wal-Mart Stores Inc.**) and **IHOP** sit on the site, and the city of Englewood isn't finished yet, Hollingsworth said.

Retailers are still making their way to the spot, with Harbor Freight opening in summer 2014 and restaurant concept Fit Kitchen opening there in fall 2014, Hollingsworth said. A **Qdoba** that opened on-site quickly became one of the best performing in the company, he said.

The city is in the process of developing the next phase of plans for the site that was once Cinderella City, with its eyes set on further incorporating the Englewood light rail station along the C-line, helped along by 900 parking spaces on-site for Regional Transportation District customers.

"The site will continue to evolve," Hollingsworth said. "We've begun looking at next steps to best take advantage of the light rail."

Molly Armbrister covers real estate, retail and construction for the Denver Business Journal and writes for the "Real Deals" blog. Phone: 303-803-9232.

It's an unusual business and demand is high. There's only one other gear repair store open to the public in the Denver Metro area. Outdoor gear is expensive, and even in America's throwaway culture, many folks would rather get a pricey ski jacket repaired than buy a new one.

"Even if you buy it on sale... try and replace it. You are not going to pay \$200, you're going to pay \$600," said Grimm. "Back when I was growing up, \$600 was a cost of a car, not a jacket!"

Grimm didn't train as a seamstress. In the 80s, she worked as a respiratory therapist, but her schedule had too many night shifts and wasn't working for her family life. She had sewed forever -- "Way back when I was in school, home ec was there," she remembers. When Grimm moved to Colorado from Michigan, she made friends active in the outdoors, and had been repairing their busted gear.

"They said, 'you ought to do this for a business,'" she recalled. Grimm did some research and found only one other repair business, in Boulder. "I thought, well let's try it and we'll see what happens. And one thing led to another."



Gear in various stages of repair sprawls across every available surface at Stitchlines.

Credit Stephanie Paige Ogburn

The door chimes as a young woman walks in, bearing a backpack lid. Since Grimm spends most of her time doing repairs, the hours when customers can catch her are few -- she's open from 11 a.m. to 1 p.m., Tuesdays through Thursdays.

Grimm turns the lid around, taking a closer look. The zipper won't close. Without even seeing the brand name, she identifies the pack's manufacturer saying "This is Osprey," and tells the customer, Kristen Mullane, she needs a new zipper.

At first, Grimm recommends Mullane contact Osprey, since the pack is probably under warranty. But Mullane's on a deadline. She's a nurse, soon to be traveling abroad with Doctors Without Borders.

"It's been broken for months now. But those hours are... different and it's hard to get in that 2-hour window," said Mullane.

Grimm tells Mullane she can fix it in about five weeks. It's not that a zipper takes a long time, but winter is busy. She's eager to help the young nurse, who isn't yet sure when she has to fly out.

"If that [timing] doesn't work, call me," she said.

Another ring at the door, another customer enters. John Crabbe is picking up a pair of bibs.

"These ski bibs here are probably 20 years old. My wife is wondering why I would come down here to get them repaired again," Crabbe laughed. He's been a customer for 15 years, bringing in bibs and sleeping bags. (His cats sometimes pee on the bags, lucky for him that Grimm also does cleaning work.)

Taking a look at the repaired bibs, Crabbe smiles. "Ooh, I think I'm good for another 10 years."

With the customers gone, Grimm turns back to her work, hoping to make a small dent in the pile. She holds up a bright-orange ski jacket with a giant tear in the back, about 8 inches. Maybe its owner got caught by a tree on a downhill run, a common cause of rips.

One of the hardest parts of repairing gear is figuring out how to take it apart.

"You have got to take it apart at the right place because if you take it apart you have to put it back together," said Grimm.

If it's a something like a down sweater (a lightweight item prone to tears), she also has to do this without a flurry of feathers escaping from the jacket -- not an easy task.

"So I've got to get in there, figure out how to repair it," Grimm said. She opens up the orange jacket at the bottom, and searches through a box of thread to find a color to match, sighing about the new, bright colors that are now in style. The lighter and brighter the color, the harder it is to match thread and fabric.



Phyllis Grimm threads a needle with orange thread, attempting to match a neon coat. Bright colors are the hardest to match in repairs.
Credit Stephanie Paige Ogburn / KUNC

"I tell you, these fashion colors, it's for the birds," Grimm grouses. "We're outdoors. Does it really matter?"

She turns the jacket inside out, holding the torn edges together, and places them under the sewing machine. Grimm sews carefully, reversing her stitches at each end to hold the threads in place. Once that's done, she'll tape the seam so water can't get in.

"You turn it around; you tape it; you don't really see it. That hole is gone."

She holds it up. All that remains of a gaping slice in the jacket is a nearly invisible line, impossible to see from a yard away.

Before

After

Just like new again! Grab the slider and move it back and forth to get an idea of the craft of Phyllis Grimm's repair on this jacket.

Stephanie Paige Ogburn KUNC

Grimm has enough of a reputation that she receives repair requests from far-flung places. She's had jackets sent up from Antarctica, and is working on a pair of Patagonia pants from a guy in India. He made the fatal mistake of ironing them.

"You don't iron those pants. All the [waterproof seam] tape came off," she sighed, half exasperated, half laughing.

Another pro tip: Stay away from fire.

"You get all these dots. Those are embers. Any time an ember lands on nylon, it melts."

And in the case of gear, your dog is not your friend. An energy bar left in a jacket pocket can lead to a chewed up mess.



Sign outside of Stitchlines gear repair shop, which is next to a vacuum repair and a pay-per-scoop Chinese restaurant.
Credit Stephanie Paige Ogburn / KUNC

Outdoor companies take advantage of Grimm's skills; she's long done warranty repairs for brands like Marmot and Patagonia. Rick Seyre, who manages repairs at the Patagonia store in Denver, said the company's Common Threads program, which encourages customers to repair their gear and keep it out of the landfill, has pushed more customers to bring clothes in. That's increased the business he sends to Grimm.

"Right now, she hasn't been here in about a week, week and a half with the holidays. And I'm just looking at the mountain of stuff for her to pick up," said Sayre.

Grimm's can-do attitude makes her easy to work with – she likes a challenge and rarely turns down a repair.

"She's just kind of an institution," Sayre said. "And you just don't see people, businesses like that stick around for that long. It's probably a credit to the work she does and the flexibility she has."

Grimm agrees that she'll take on almost anything. Her latest challenge is building new booties for a customer's dog. The canine got hit by a car and now has to wear a leg brace, so traditional booties don't fit.

The customer tried calling various manufacturers to see if they could make something for his dog, but got nowhere, she said.

"So, I said, fine. I'd try it."

While some may see sewing as monotonous, for Grimm the variety and problem-solving keeps her interested.

"There isn't too many things I've turned away. I like a challenge."

Tags:

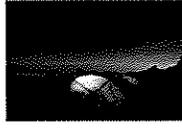
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M E M O R A N D U M

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
Alan White, Community Development Director ✓
FROM: Darren Hollingsworth, Economic Development Manager X
DATE: January 13, 2015
SUBJECT: Business Summit 2015 – Date and Speaker Confirmed

The date and speaker for the 2015 Englewood Business Summit have been confirmed. The event will be on Thursday, May 14 from 7:30 AM to 10:00AM. This morning event will focus on emerging demographic trends and how Englewood businesses can respond to the upcoming opportunities. Below is the format for the event:

7:30 – 8:00 AM - Networking / Business Expo in the Community Room

8:00 – 8:10 AM - Opening Remarks

8:10 – 9:30 AM – Economic Development Keynote – Brad Segal, Progressive Urban Management Associates, is an expert on downtown trends and consults municipalities and downtown associations. Mr. Segal is also involved in Englewood Forward and will provide some implementation / take away ideas for Englewood businesses to implement as a result of the Comprehensive Planning process.

9:30 – 9:40 AM – Break

9:40 to 10:00 AM – Questions and Answers with Englewood City Council

The venue will also host a Business Expo allow for organizations to place business-related booths in the Community Room. This will allow businesses to network and find out about business resources that support a vital and vibrant business community. The following is a list of anticipated booth attendees:

- City of Englewood – The City will have a booth that provides information about the various economic development programs and initiatives that would be of interest to attendees.
- Small Business Administration – A representative from the Small Business Administration (SBA) has expressed an interest in having a booth at the 2015 Business Summit to provide information about the broad array of business-related resources and services offered through the SBA.
- Chambers of Commerce – Representatives from the Greater Englewood Chamber of Commerce and South Metro Denver Chamber of Commerce will be invited and encouraged to have a booth at the 2015 Business Summit.
- Colorado Housing and Finance Authority – A representative from the Colorado Housing and Finance Authority will be invited to have a booth at the 2015 Business Summit. CHFA provides commercial loans to businesses large and small.

CITY OF ENGLEWOOD

Report for the period December 1, 2014 - December 31, 2014

Please contact Accounting by calling the number above or email

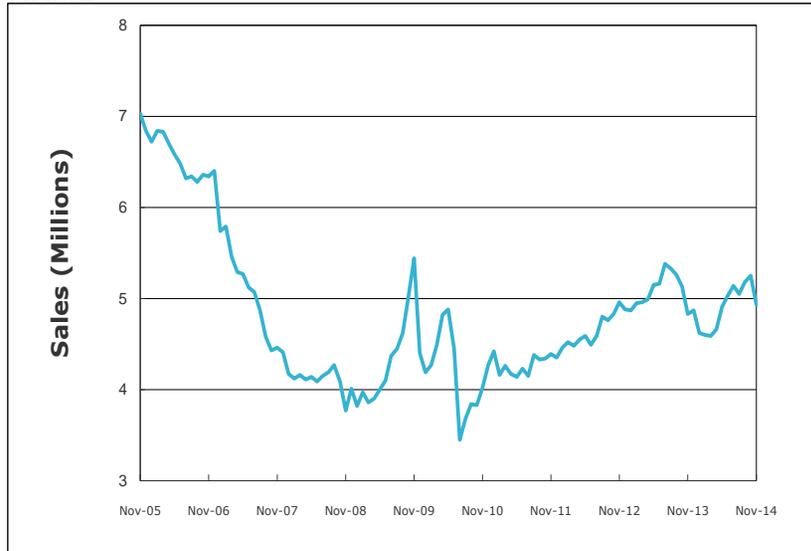
with questions concerning this report.

(This report was prepared on January 7, 2015)

Fixed Income Market Review December 31, 2014

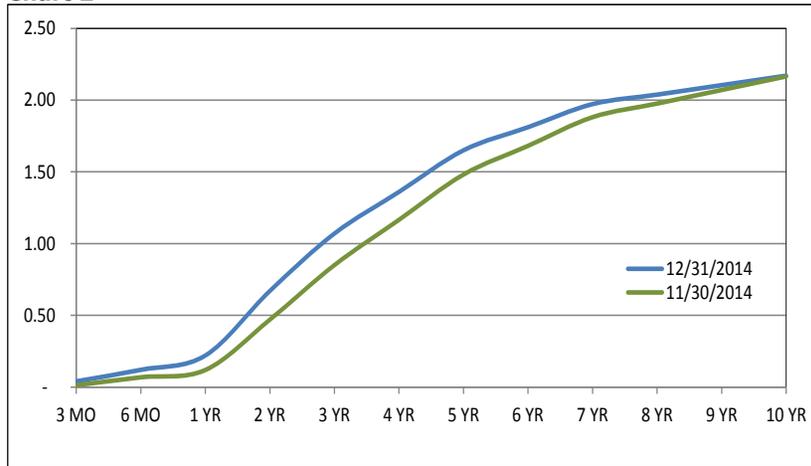
Existing Home Sales
11/2005 – 11/2014

Chart 1



Treasury Yield Curves
11/30/2014 – 12/31/2014

Chart 2



Economic Indicators & Monetary Policy – For the second consecutive month, the third quarter Gross Domestic Product (GDP) was revised upward. The final estimate reached 5.0 percent, marking the fastest rate of GDP growth in more than 10 years. Increased consumer spending and strong employment figures helped support the economic expansion throughout the third quarter. The Institute for Supply Management (ISM) manufacturing index decreased slightly to 58.7 from 59.0, while the non-manufacturing index increased to 59.3 from 57.1

New job growth surged in November, as non-farm payrolls increased by 321,000. Factory payrolls increased by the most in more than a year in November. The strong job growth, however, did not drive down the unemployment rate, as it stayed constant at 5.8 percent. The underemployment rate dropped to 11.4 percent from 11.5 percent and the participation rate remained at 62.8 percent.

Inflation stalled in November as the decrease in oil prices weighed negatively on both the Producer Price Index (PPI) and the Consumer Price Index (CPI). Including food and energy, the PPI decreased 0.2 percent on a month-over-month basis, while the CPI decreased 0.3 percent on a month-over-month basis. The Personal Consumption Expenditures Index also decreased by 0.2 percent on a month-over-month basis. On a year-over-year basis, the PPI and CPI increased at 1.4 percent and 1.3 percent respectively.

Home sales weakened slightly in November. Existing home sales fell 6.1 percent to an annualized rate of 4.93 million (see chart 1), while new home sales decreased 1.6 percent to an annualized rate of 438,000.

In its first meeting since the conclusion of quantitative easing, the Federal Open Market Committee (FOMC) maintained the Fed funds target rate at zero to .25 percent. The FOMC mentioned the importance of patience when raising interest rates in order to normalize monetary policy. FOMC Chair Janet Yellen indicated that the committee will not raise the Fed funds target rate at either of the next two meetings.

Yield Curve & Spreads - At the end of December, the 3-month Treasury bill yielded 0.04 percent, the 6-month Treasury bill yielded 0.04 percent, the 2-year Treasury note yielded 0.66 percent, the 5-year Treasury note yielded 1.65 percent, and the 10-year Treasury note yielded 2.17 percent (See Chart 2).

Additional Information
December 31, 2014

The opinions expressed above are those of Cutwater Asset Management and are subject to change without notice. All statistics represent month-end figures unless otherwise noted.

A current version of the investment adviser brochure for Cutwater Investor Services Corp., in the form of the Firm's ADV Part 2A, is available for your review. Please contact our Client Service Desk at 1-800-395-5505 or mail your request to:

Cutwater Investor Services Corp.
Attention: Client Services
113 King Street
Armonk, NY 10504

A copy of the brochure will be sent to you either by mail or electronically at your option.

In addition, a copy of the most recent version of the Firm's complete Form ADV can be downloaded from the SEC website at www.adviserinfo.sec.gov/.

The information contained in this presentation comes from public sources which Cutwater Asset Management believes to be reliable. All opinions expressed in this document are solely those of Cutwater. A list of sources used for this document is available upon request.

**City of Englewood
Activity and Performance Summary
for the period December 1, 2014 - December 31, 2014**

Amortized Cost Basis Activity Summary

Beginning Amortized Cost Value	43,895,950.49
Additions	
Contributions	971,592.95
Interest Received	32,500.00
Accrued Interest Sold	1,500.00
Gain on Sales	128.95
Total Additions	1,005,721.90
Deductions	
Withdrawals	0.00
Fees Paid	3,674.35
Accrued Interest Purchased	6,215.47
Loss on Sales	0.00
Total Deductions	(9,889.82)
Accretion (Amortization) for the Period	(8,058.85)
Ending Amortized Cost Value	44,883,723.72
Ending Fair Value	44,816,464.06
Unrealized Gain (Loss)	(67,259.66)

Detail of Amortized Cost Basis Return

	Interest Earned	Accretion (Amortization)	Realized Gain (Loss)	Total Income
Current Holdings				
Commercial Paper	0.00	447.78	0.00	447.78
U.S. Treasury	5,772.55	(2,094.45)	0.00	3,678.10
U.S. Instrumentality	19,759.61	(2,272.47)	0.00	17,487.14
Corporate	10,931.25	(4,143.80)	0.00	6,787.45
Sales and Maturities				
U.S. Instrumentality	433.33	4.09	128.95	566.37
Total	36,896.74	(8,058.85)	128.95	28,966.84

Annualized Comparative Rates of Return

	Twelve Month Trailing	Six Month Trailing	One Month
Fed Funds	0.09 %	0.09 %	0.12 %
Overnight Repo	0.08 %	0.10 %	0.17 %
3 Month T-Bill	0.02 %	0.01 %	0.01 %
6 Month T-Bill	0.05 %	0.04 %	0.08 %
1 Year T-Note	0.12 %	0.13 %	0.21 %
2 Year T-Note	0.45 %	0.51 %	0.64 %
5 Year T-Note	1.62 %	1.60 %	1.64 %

Summary of Amortized Cost Basis Return for the Period

	Total Portfolio	Excl. Cash Eq.
Interest Earned	36,896.74	36,896.74
Accretion (Amortization)	(8,058.85)	(8,058.85)
Realized Gain (Loss) on Sales	<u>128.95</u>	<u>128.95</u>
Total Income on Portfolio	28,966.84	28,966.84
Average Daily Historical Cost	44,092,235.26	44,092,235.26
Annualized Return	0.77%	0.77%
Annualized Return Net of Fees	0.68%	0.68%
Annualized Return Year to Date Net of Fees	0.68%	0.68%
Weighted Average Effective Maturity in Days	674	674

City of Englewood
Activity and Performance Summary
for the period December 1, 2014 - December 31, 2014

<u>Fair Value Basis Activity Summary</u>	
Beginning Fair Value	43,937,322.50
Additions	
Contributions	971,592.95
Interest Received	32,500.00
Accrued Interest Sold	1,500.00
Total Additions	1,005,592.95
Deductions	
Withdrawals	0.00
Fees Paid	3,674.35
Accrued Interest Purchased	6,215.47
Total Deductions	(9,889.82)
Change in Fair Value for the Period	(116,561.57)
Ending Fair Value	44,816,464.06

<u>Detail of Fair Value Basis Return</u>			
	Interest Earned	Change in Fair Value	Total Income
Current Holdings			
Commercial Paper	0.00	480.00	480.00
U.S. Treasury	5,772.55	(18,321.13)	(12,548.58)
U.S. Instrumentality	19,759.61	(73,492.86)	(53,733.25)
Corporate	10,931.25	(25,088.58)	(14,157.33)
Sales and Maturities			
U.S. Instrumentality	433.33	(139.00)	294.33
Total	36,896.74	(116,561.57)	(79,664.83)

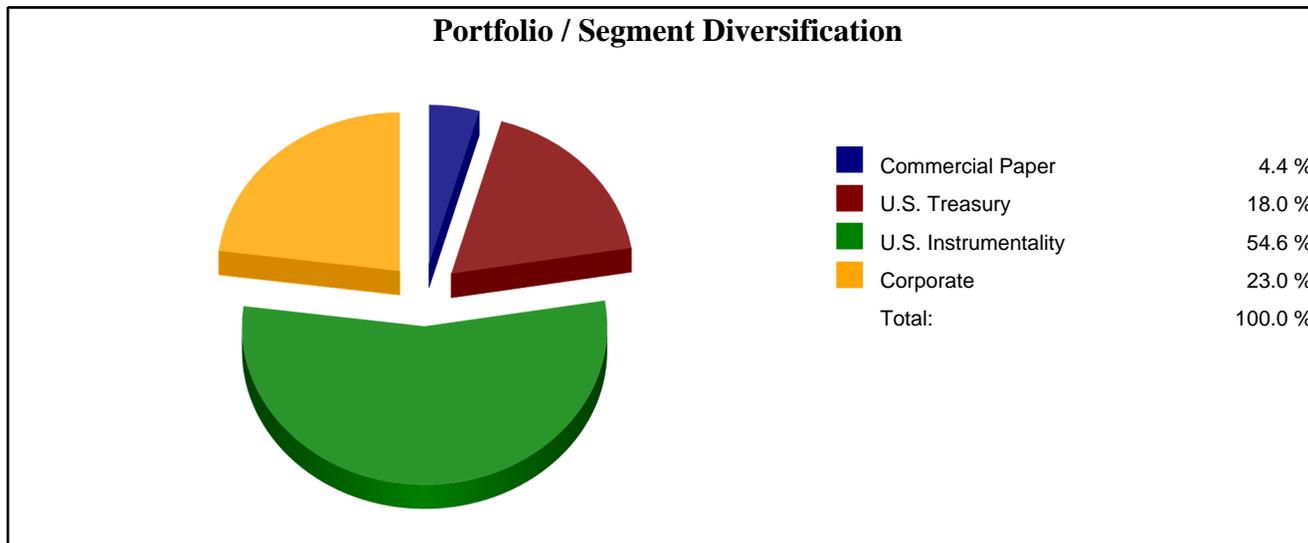
<u>Annualized Comparative Rates of Return</u>			
	Twelve Month Trailing	Six Month Trailing	One Month
Fed Funds	0.09 %	0.09 %	0.12 %
Overnight Repo	0.08 %	0.10 %	0.17 %
3 Month T-Bill	0.06 %	0.04 %	0.00 %
6 Month T-Bill	0.12 %	0.10 %	0.11 %
1 Year T-Note	0.24 %	0.16 %	-0.03 %
BAML 1-3 Yr Tsy Index	0.62 %	0.41 %	-2.87 %
BAML 1-5 Yr Tsy Index	1.24 %	0.86 %	-3.91 %

<u>Summary of Fair Value Basis Return for the Period</u>		
	Total Portfolio	Excl. Cash Eq.
Interest Earned	36,896.74	36,896.74
Change in Fair Value	<u>(116,561.57)</u>	<u>(116,561.57)</u>
Total Income on Portfolio	(79,664.83)	(79,664.83)
Average Daily Historical Cost	44,092,235.26	44,092,235.26
Annualized Return	(2.13%)	(2.13%)
Annualized Return Net of Fees	(2.23%)	(2.23%)
Annualized Return Year to Date Net of Fees	0.89%	0.89%
Weighted Average Effective Maturity in Days	674	674

**City of Englewood
Recap of Securities Held
December 31, 2014**

	Historical Cost	Amortized Cost	Fair Value	Unrealized Gain (Loss)	Weighted Average Final Maturity (Days)	Weighted Average Effective Maturity (Days)	% Portfolio/Segment	Weighted Average Yield *	Weighted Average Market Duration (Years)
Commercial Paper	1,997,334.44	1,998,686.67	1,998,861.00	174.33	89	89	4.43	0.26	0.00
U.S. Treasury	8,097,109.40	8,008,602.35	8,011,602.00	2,999.65	604	604	17.97	0.70	1.63
U.S. Instrumentality	24,619,383.77	24,594,605.64	24,531,300.81	(63,304.83)	900	796	54.63	0.92	2.14
Corporate	10,350,086.20	10,281,829.06	10,274,700.25	(7,128.81)	555	552	22.97	0.80	1.48
Total	45,063,913.81	44,883,723.72	44,816,464.06	(67,259.66)	731	674	100.00	0.82	1.80

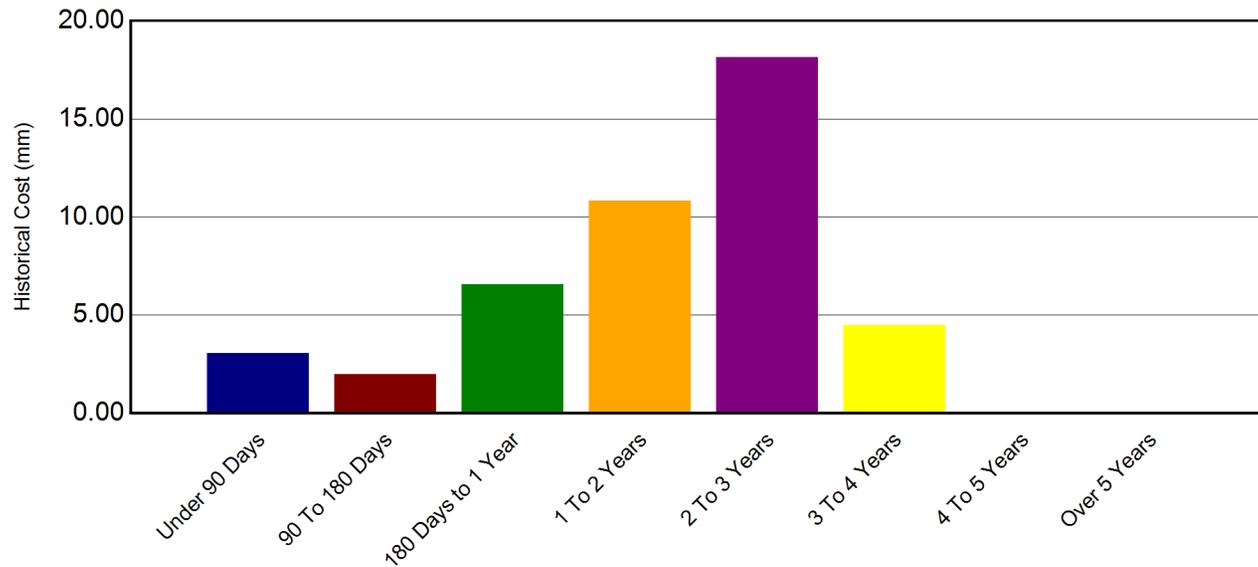
* Weighted Average Yield is calculated on a "yield to worst" basis.



**City of Englewood
Maturity Distribution of Securities Held
December 31, 2014**

Maturity	Historical Cost	Percent
Under 90 Days	3,059,007.71	6.79 %
90 To 180 Days	1,999,654.86	4.44 %
180 Days to 1 Year	6,557,325.00	14.55 %
1 To 2 Years	10,813,916.60	24.00 %
2 To 3 Years	18,136,009.64	40.25 %
3 To 4 Years	4,498,000.00	9.98 %
4 To 5 Years	0.00	0.00 %
Over 5 Years	0.00	0.00 %
	45,063,913.81	100.00 %

Maturity Distribution



**City of Englewood
Securities Held
December 31, 2014**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
Commercial Paper													
90262DPL3	08/20/14	0.000	02/20/15	1,000,000.00	998,773.33	999,666.67	999,768.00	101.33	0.00	0.00	0.00	2.22	0.24
UBS Finance					0.00	206.67	174.00						
4497W1S72	11/03/14	0.000	05/07/15	1,000,000.00	998,561.11	999,020.00	999,093.00	73.00	0.00	0.00	0.00	2.22	0.28
ING Funding					0.00	241.11	306.00						
TOTAL (Commercial Paper)				2,000,000.00	1,997,334.44	1,998,686.67	1,998,861.00	174.33	0.00	0.00	0.00	4.43	
					0.00	447.78	480.00						
U.S. Treasury													
912828MH0	09/15/11	2.250	01/31/15	1,000,000.00	1,061,484.38	1,001,494.76	1,001,680.00	185.24	0.00	1,895.38	9,415.76	2.36	0.41
T-Note					0.00	(1,544.58)	(1,914.00)						
912828SP6	08/29/13	0.375	04/15/15	1,000,000.00	1,001,093.75	1,000,191.50	1,000,781.00	589.50	0.00	319.37	803.57	2.22	0.31
T-Note					0.00	(57.08)	(235.00)						
912828QP8	09/23/11	1.750	05/31/16	1,000,000.00	1,046,953.13	1,014,151.76	1,017,930.00	3,778.24	0.00	1,490.38	1,538.46	2.32	0.73
T-Note					0.00	(850.20)	(4,258.00)						
912828RF9	12/29/14	1.000	08/31/16	1,000,000.00	1,006,562.50	1,006,530.28	1,007,148.00	617.72	0.00	82.87	3,397.79	2.23	0.60
T-Note					3,314.92	(32.22)	585.50						
912828RX0	05/02/14	0.875	12/31/16	1,000,000.00	1,004,296.88	1,003,220.45	1,003,516.00	295.55	4,375.00	737.49	24.17	2.23	0.71
T-Note					0.00	(136.76)	(3,515.00)						
912828SJ0	12/29/14	0.875	02/28/17	1,000,000.00	1,001,015.63	1,001,011.78	1,002,266.00	1,254.22	0.00	72.52	2,973.07	2.22	0.83
T-Note					2,900.55	(3.85)	1,250.37						
912828TW0	02/27/14	0.750	10/31/17	1,000,000.00	991,015.63	993,077.62	991,562.00	(1,515.62)	0.00	642.26	1,284.53	2.20	1.00
T-Note					0.00	207.54	(5,079.00)						
912828UA6	11/20/13	0.625	11/30/17	1,000,000.00	984,687.50	988,924.20	986,719.00	(2,205.20)	0.00	532.28	549.45	2.19	1.01
T-Note					0.00	322.70	(5,156.00)						
TOTAL (U.S. Treasury)				8,000,000.00	8,097,109.40	8,008,602.35	8,011,602.00	2,999.65	4,375.00	5,772.55	19,986.80	17.97	
					6,215.47	(2,094.45)	(18,321.13)						
U.S. Instrumentality													
313380L96	08/23/12	0.500	11/20/15	1,000,000.00	999,680.00	999,912.70	1,001,518.00	1,605.30	0.00	416.66	569.44	2.22	0.51
FHLB					0.00	8.38	(1,221.00)						
313371NW2	03/21/14	1.375	12/11/15	1,000,000.00	1,016,720.00	1,009,129.65	1,009,236.00	106.35	6,875.00	1,145.83	763.89	2.26	0.40
FHLB					0.00	(822.73)	(2,389.00)						
3133ECM76	Call	0.400	04/22/16	1,000,000.00	999,900.00	999,938.77	997,301.00	(2,637.77)	0.00	333.34	766.67	2.22	0.40
FFCB			01/22/15		0.00	3.98	(1,105.00)						
3130A22P0	09/26/14	0.400	06/06/16	1,000,000.00	998,110.00	998,406.17	998,150.00	(256.17)	2,000.00	333.34	277.78	2.21	0.51
FHLB					0.00	94.65	(1,211.00)						

**City of Englewood
Securities Held
December 31, 2014**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield	
313380S57 FHLB	Call	10/15/12	0.700	10/11/16 01/11/15	642,857.14	642,857.14 0.00	642,857.14 0.00	639,525.21 (1,731.86)	(3,331.93)	0.00	375.00	1,000.00	1.43	0.70
3130A3CE2 FHLB		10/30/14	0.625	10/14/16	1,000,000.00	1,001,009.00 277.78	1,000,920.10 (43.74)	998,623.00 (2,632.00)	(2,297.10)	0.00	520.84	1,336.81	2.22	0.57
3135G0ES8 FNMA		11/30/11	1.375	11/15/16	1,000,000.00	1,002,090.00 0.00	1,000,788.94 (35.76)	1,013,685.00 (2,017.00)	12,896.06	0.00	1,145.83	1,756.94	2.22	1.33
3135G0ES8 FNMA		01/29/13	1.375	11/15/16	1,300,000.00	1,332,133.63 0.00	1,315,858.16 (718.71)	1,317,790.50 (2,622.10)	1,932.34	0.00	1,489.59	2,284.03	2.96	0.71
313378WF4 FHLB		05/10/12	1.125	03/10/17	1,000,000.00	1,006,070.00 0.00	1,002,747.84 (106.61)	1,004,203.00 (3,458.00)	1,455.16	0.00	937.50	3,468.75	2.23	1.00
3133ECMM3 FFCB		05/21/13	0.600	04/25/17	1,000,000.00	996,210.00 0.00	997,768.26 81.88	990,582.00 (3,253.00)	(7,186.26)	0.00	500.00	1,100.00	2.21	0.70
3133ECPJ7 FFCB	Call	11/21/13	0.690	05/16/17 01/16/15	1,100,000.00	1,091,024.00 0.00	1,093,888.98 218.75	1,090,706.10 (3,760.90)	(3,182.88)	0.00	632.50	948.75	2.42	0.93
3133EDEB4 FFCB		01/30/14	1.100	06/28/17	1,000,000.00	1,002,860.00 0.00	1,002,088.14 (71.22)	1,002,247.00 (4,152.00)	158.86	5,500.00	916.67	91.67	2.23	1.01
3137EADJ5 FHLMC		12/13/13	1.000	07/28/17	1,000,000.00	999,110.00 0.00	999,368.32 20.85	999,409.00 (5,003.00)	40.68	0.00	833.33	4,250.00	2.22	1.03
3130A0X39 FHLB		02/24/14	1.045	08/10/17	1,000,000.00	1,000,770.00 0.00	1,000,580.40 (18.90)	997,994.00 (4,127.00)	(2,586.40)	0.00	870.84	4,092.92	2.22	1.02
3134G3J68 FHLMC		06/03/13	0.900	09/18/17	1,000,000.00	994,800.00 0.00	996,713.52 102.81	991,214.00 (2,824.00)	(5,499.52)	0.00	750.00	2,575.00	2.21	1.02
3135G0PU1 FNMA	Call	11/19/12	1.000	10/11/17 01/11/15	1,000,000.00	1,001,000.00 0.00	1,000,000.00 0.00	989,412.00 (4,243.00)	(10,588.00)	0.00	833.33	2,222.22	2.22	1.00
3136G05Q0 FNMA	Call	12/10/12	0.750V	11/27/17 02/27/15	1,000,000.00	999,900.00 0.00	999,941.48 1.71	998,980.00 (1,921.00)	(961.48)	0.00	625.00	708.33	2.22	1.03
313371VG8 FHLB		10/24/14	2.250	12/08/17	1,000,000.00	1,038,390.00 0.00	1,036,068.43 (1,043.02)	1,027,007.00 (5,967.00)	(9,061.43)	11,250.00	1,875.00	1,437.50	2.30	1.00
3136G1BG3 FNMA	Call	01/30/13	0.850V	01/30/18 01/30/15	1,000,000.00	999,750.00 0.00	999,845.97 4.24	995,996.00 (4,564.00)	(3,849.97)	0.00	708.34	3,565.28	2.22	1.06
3135G0WB5 FNMA	Call	04/18/13	1.200	04/18/18 01/18/15	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	990,724.00 (4,958.00)	(9,276.00)	0.00	1,000.00	2,433.33	2.22	1.20
3133ECMF8 FFCB	Call	04/26/13	0.980	04/24/18 01/24/15	1,500,000.00	1,498,500.00 0.00	1,499,005.76 25.50	1,485,123.00 (7,377.00)	(13,882.76)	0.00	1,225.00	2,735.83	3.33	1.00
3135G0XM0 FNMA	Call	05/30/13	1.125	05/25/18 02/25/15	1,000,000.00	999,750.00 0.00	999,829.76 4.25	990,799.00 (800.00)	(9,030.76)	0.00	937.50	1,125.00	2.22	1.13
3130A2LR5 FHLB	Call	07/30/14	0.625V	07/30/18 07/30/15	1,000,000.00	1,000,000.00 0.00	1,000,000.00 0.00	1,000,057.00 (1,329.00)	57.00	0.00	520.84	2,621.53	2.22	0.63

**City of Englewood
Securities Held
December 31, 2014**

CUSIP/ Description	Purchase Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost/ Accrued Interest Purchased	Amortized Cost/ Accretion (Amortization)	Fair Value/ Change In Fair Value	Unrealized Gain (Loss)	Interest Received	Interest Earned	Total Accrued Interest	% Port Cost	Yield
3130A14N5 FHLB	Call 03/19/14	1.000V	03/19/19 03/19/15	1,000,000.00	998,750.00 0.00	998,947.15 21.22	1,001,019.00 (827.00)	2,071.85	2,500.00	833.33	333.33	2.22	2.03
TOTAL (U.S. Instrumentality)				24,542,857.14	24,619,383.77 277.78	24,594,605.64 (2,272.47)	24,531,300.81 (73,492.86)	(63,304.83)	28,125.00	19,759.61	42,465.00	54.63	

Corporate

89233P6J0 Toyota Motor Credit	04/12/13	0.875	07/17/15	1,500,000.00	1,511,625.00 0.00	1,502,772.55 (436.29)	1,504,165.50 (852.00)	1,392.95	0.00	1,093.75	5,979.17	3.35	0.53
369604BE2 General Electric	10/30/12	0.850	10/09/15	1,000,000.00	1,002,470.00 0.00	1,000,646.25 (71.29)	1,002,679.00 (1,705.00)	2,032.75	0.00	708.33	1,936.11	2.22	0.76
742718DS5 Procter & Gamble	08/12/13	1.800	11/15/15	1,000,000.00	1,026,830.00 0.00	1,010,341.75 (1,008.15)	1,011,538.00 (2,678.00)	1,196.25	0.00	1,500.00	2,300.00	2.28	0.60
459200GU9 IBM Corp	05/17/13	2.000	01/05/16	1,500,000.00	1,554,795.00 0.00	1,520,996.21 (1,763.91)	1,522,249.50 (3,337.50)	1,253.29	0.00	2,500.00	14,666.67	3.45	0.60
931142DE0 Wal-Mart	04/29/13	0.600	04/11/16	1,225,000.00	1,229,506.20 0.00	1,226,947.95 (129.58)	1,224,669.25 (2,679.08)	(2,278.70)	0.00	612.50	1,633.33	2.73	0.47
90331HMC4 US Bank NA	Call 06/30/14	1.100	01/30/17 12/30/16	1,000,000.00	1,005,480.00 0.00	1,004,370.81 (185.86)	999,221.00 (3,836.00)	(5,149.81)	0.00	916.67	4,613.89	2.23	0.88
084664BS9 Berkshire Hathaway	05/15/14	1.600	05/15/17	1,000,000.00	1,016,520.00 0.00	1,013,038.14 (467.26)	1,008,612.00 (4,148.00)	(4,426.14)	0.00	1,333.33	2,044.44	2.26	1.04
90331HMH3 US Bank NA	Call 09/12/14	1.375	09/11/17 08/11/17	1,000,000.00	1,000,460.00 38.19	1,000,412.01 (13.40)	1,000,680.00 (2,864.00)	267.99	0.00	1,145.83	4,201.39	2.22	1.36
166764AL4 Chevron Corp	11/18/14	1.345	11/15/17	1,000,000.00	1,002,400.00 0.00	1,002,303.39 (68.06)	1,000,886.00 (2,989.00)	(1,417.39)	0.00	1,120.84	1,606.53	2.22	1.26
TOTAL (Corporate)				10,225,000.00	10,350,086.20 38.19	10,281,829.06 (4,143.80)	10,274,700.25 (25,088.58)	(7,128.81)	0.00	10,931.25	38,981.53	22.97	

GRAND TOTAL	44,767,857.14	45,063,913.81	44,883,723.72	44,816,464.06	(67,259.66)	32,500.00	36,463.41	101,433.33	100.00
		6,531.44	(8,062.94)	(116,422.57)					

V = variable rate, current rate shown, average rate for Cash & Equivalents

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
December 31, 2014

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>FHLB</u>												
3130A14N5	U.S. Instrumentality	1.000	03/19/2019	03/19/2015	AA+	Aaa	1,000,000.00	998,750.00	2.22	1,001,019.00	2.23	0.22
3130A2LR5	U.S. Instrumentality	0.625	07/30/2018	07/30/2015	AA+	Aaa	1,000,000.00	1,000,000.00	2.22	1,000,057.00	2.23	0.58
313380L96	U.S. Instrumentality	0.500	11/20/2015		AA+	Aaa	1,000,000.00	999,680.00	2.22	1,001,518.00	2.23	0.88
313371NW2	U.S. Instrumentality	1.375	12/11/2015		AA+	Aaa	1,000,000.00	1,016,720.00	2.26	1,009,236.00	2.25	0.94
3130A22P0	U.S. Instrumentality	0.400	06/06/2016		AA+	Aaa	1,000,000.00	998,110.00	2.21	998,150.00	2.23	1.42
313380S57	U.S. Instrumentality	0.700	10/11/2016	01/11/2015	AA+	Aaa	642,857.14	642,857.14	1.43	639,525.21	1.43	1.76
3130A3CE2	U.S. Instrumentality	0.625	10/14/2016		AA+	Aaa	1,000,000.00	1,001,009.00	2.22	998,623.00	2.23	1.77
313378WF4	U.S. Instrumentality	1.125	03/10/2017		AA+	Aaa	1,000,000.00	1,006,070.00	2.23	1,004,203.00	2.24	2.15
3130A0X39	U.S. Instrumentality	1.045	08/10/2017		AA+	Aaa	1,000,000.00	1,000,770.00	2.22	997,994.00	2.23	2.56
313371VG8	U.S. Instrumentality	2.250	12/08/2017		AA+	Aaa	1,000,000.00	1,038,390.00	2.30	1,027,007.00	2.29	2.84
ISSUER TOTAL							9,642,857.14	9,702,356.14	21.53	9,677,332.21	21.59	1.51
<u>T-Note</u>												
912828MH0	U.S. Treasury	2.250	01/31/2015		AA+	Aaa	1,000,000.00	1,061,484.38	2.36	1,001,680.00	2.24	0.08
912828SP6	U.S. Treasury	0.375	04/15/2015		AA+	Aaa	1,000,000.00	1,001,093.75	2.22	1,000,781.00	2.23	0.29
912828QP8	U.S. Treasury	1.750	05/31/2016		AA+	Aaa	1,000,000.00	1,046,953.13	2.32	1,017,930.00	2.27	1.40
912828RF9	U.S. Treasury	1.000	08/31/2016		AA+	Aaa	1,000,000.00	1,006,562.50	2.23	1,007,148.00	2.25	1.64
912828RX0	U.S. Treasury	0.875	12/31/2016		AA+	Aaa	1,000,000.00	1,004,296.88	2.23	1,003,516.00	2.24	1.98
912828SJ0	U.S. Treasury	0.875	02/28/2017		AA+	Aaa	1,000,000.00	1,001,015.63	2.22	1,002,266.00	2.24	2.13
912828TW0	U.S. Treasury	0.750	10/31/2017		AA+	Aaa	1,000,000.00	991,015.63	2.20	991,562.00	2.21	2.79
912828UA6	U.S. Treasury	0.625	11/30/2017		AA+	Aaa	1,000,000.00	984,687.50	2.19	986,719.00	2.20	2.88
ISSUER TOTAL							8,000,000.00	8,097,109.40	17.97	8,011,602.00	17.88	1.65
<u>FNMA</u>												
3135G0ES8	U.S. Instrumentality	1.375	11/15/2016		AA+	Aaa	2,300,000.00	2,334,223.63	5.18	2,331,475.50	5.20	1.85
3135G0PU1	U.S. Instrumentality	1.000	10/11/2017	01/11/2015	AA+	Aaa	1,000,000.00	1,001,000.00	2.22	989,412.00	2.21	2.72
3136G05Q0	U.S. Instrumentality	0.750	11/27/2017	02/27/2015	AA+	Aaa	1,000,000.00	999,900.00	2.22	998,980.00	2.23	2.85
3136G1BG3	U.S. Instrumentality	0.850	01/30/2018	01/30/2015	AA+	Aaa	1,000,000.00	999,750.00	2.22	995,996.00	2.22	3.01
3135G0WB5	U.S. Instrumentality	1.200	04/18/2018	01/18/2015	AA+	Aaa	1,000,000.00	1,000,000.00	2.22	990,724.00	2.21	3.21
3135G0XM0	U.S. Instrumentality	1.125	05/25/2018	02/25/2015	AA+	Aaa	1,000,000.00	999,750.00	2.22	990,799.00	2.21	3.32
ISSUER TOTAL							7,300,000.00	7,334,623.63	16.28	7,297,386.50	16.28	2.65

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
December 31, 2014

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>FFCB</u>												
3133ECM76	U.S. Instrumentality	0.400	04/22/2016	01/22/2015	AA+	Aaa	1,000,000.00	999,900.00	2.22	997,301.00	2.23	1.30
3133ECMM3	U.S. Instrumentality	0.600	04/25/2017		AA+	Aaa	1,000,000.00	996,210.00	2.21	990,582.00	2.21	2.29
3133ECPJ7	U.S. Instrumentality	0.690	05/16/2017	01/16/2015	AA+	Aaa	1,100,000.00	1,091,024.00	2.42	1,090,706.10	2.43	2.35
3133EDEB4	U.S. Instrumentality	1.100	06/28/2017		AA+	Aaa	1,000,000.00	1,002,860.00	2.23	1,002,247.00	2.24	2.45
3133ECMF8	U.S. Instrumentality	0.980	04/24/2018	01/24/2015	AA+	Aaa	1,500,000.00	1,498,500.00	3.33	1,485,123.00	3.31	3.24
ISSUER TOTAL							5,600,000.00	5,588,494.00	12.40	5,565,959.10	12.42	2.41
<u>US Bank NA</u>												
90331HMC4	Corporate	1.100	01/30/2017	12/30/2016	AA-	Aa3	1,000,000.00	1,005,480.00	2.23	999,221.00	2.23	2.04
90331HMH3	Corporate	1.375	09/11/2017	08/11/2017	AA-	Aa3	1,000,000.00	1,000,460.00	2.22	1,000,680.00	2.23	2.55
ISSUER TOTAL							2,000,000.00	2,005,940.00	4.45	1,999,901.00	4.46	2.30
<u>FHLMC</u>												
3137EADJ5	U.S. Instrumentality	1.000	07/28/2017		AA+	Aaa	1,000,000.00	999,110.00	2.22	999,409.00	2.23	2.53
3134G3J68	U.S. Instrumentality	0.900	09/18/2017		AA+	Aaa	1,000,000.00	994,800.00	2.21	991,214.00	2.21	2.66
ISSUER TOTAL							2,000,000.00	1,993,910.00	4.42	1,990,623.00	4.44	2.59
<u>IBM Corp</u>												
459200GU9	Corporate	2.000	01/05/2016		AA-	Aa3	1,500,000.00	1,554,795.00	3.45	1,522,249.50	3.40	0.99
ISSUER TOTAL							1,500,000.00	1,554,795.00	3.45	1,522,249.50	3.40	0.99
<u>Toyota Motor Credit</u>												
89233P6J0	Corporate	0.875	07/17/2015		AA-	Aa3	1,500,000.00	1,511,625.00	3.35	1,504,165.50	3.36	0.54
ISSUER TOTAL							1,500,000.00	1,511,625.00	3.35	1,504,165.50	3.36	0.54
<u>Wal-Mart</u>												
931142DE0	Corporate	0.600	04/11/2016		AA	Aa2	1,225,000.00	1,229,506.20	2.73	1,224,669.25	2.73	1.27
ISSUER TOTAL							1,225,000.00	1,229,506.20	2.73	1,224,669.25	2.73	1.27
<u>Procter & Gamble</u>												
742718DS5	Corporate	1.800	11/15/2015		AA-	Aa3	1,000,000.00	1,026,830.00	2.28	1,011,538.00	2.26	0.87
ISSUER TOTAL							1,000,000.00	1,026,830.00	2.28	1,011,538.00	2.26	0.87

City of Englewood
GASB 40 - Deposit and Investment Risk Disclosure
December 31, 2014

CUSIP	Type	Coupon	Maturity Date	Call Date	S&P Rating	Moody Rating	Par Value / Shares	Historical Cost	% Portfolio Hist Cost	Market Value	% Portfolio Mkt Value	Weighted Avg Mkt Dur (Yrs)
<u>Berkshire Hathaway</u>												
084664BS9	Corporate	1.600	05/15/2017		AA	Aa2	1,000,000.00	1,016,520.00	2.26	1,008,612.00	2.25	2.32
ISSUER TOTAL							1,000,000.00	1,016,520.00	2.26	1,008,612.00	2.25	2.32
<u>General Electric</u>												
369604BE2	Corporate	0.850	10/09/2015		AA+	Aa3	1,000,000.00	1,002,470.00	2.22	1,002,679.00	2.24	0.77
ISSUER TOTAL							1,000,000.00	1,002,470.00	2.22	1,002,679.00	2.24	0.77
<u>Chevron Corp</u>												
166764AL4	Corporate	1.345	11/15/2017		AA	Aa1	1,000,000.00	1,002,400.00	2.22	1,000,886.00	2.23	2.80
ISSUER TOTAL							1,000,000.00	1,002,400.00	2.22	1,000,886.00	2.23	2.80
<u>UBS Finance</u>												
90262DPL3	Commercial Paper	0.000	02/20/2015		A-1	P-1	1,000,000.00	998,773.33	2.22	999,768.00	2.23	0.00
ISSUER TOTAL							1,000,000.00	998,773.33	2.22	999,768.00	2.23	0.00
<u>ING Funding</u>												
4497WIS72	Commercial Paper	0.000	05/07/2015		A-1	P-1	1,000,000.00	998,561.11	2.22	999,093.00	2.23	0.00
ISSUER TOTAL							1,000,000.00	998,561.11	2.22	999,093.00	2.23	0.00

GRAND TOTAL	44,767,857.14	45,063,913.81	100.00	44,816,464.06	100.00	1.81
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Highlighted totals are issuers representing 5.00% or more of the portfolio's market value

**City of Englewood
Securities Purchased
December 1, 2014 - December 31, 2014**

CUSIP/Description	Purchase Date	Rate/Coupon	Maturity/Call Date	Par Value/Shares	Unit Cost	Principal Cost	Accrued Interest Purchased	Yield
<u>U.S. Treasury</u>								
912828RF9 T-Note	12/29/2014	1.000	08/31/2016	1,000,000.00	100.656	1,006,562.50	3,314.92	0.60
912828SJ0 T-Note	12/29/2014	0.875	02/28/2017	1,000,000.00	100.102	1,001,015.63	2,900.55	0.83
TOTAL (U.S. Treasury)				2,000,000.00		2,007,578.13	6,215.47	
GRAND TOTAL				2,000,000.00		2,007,578.13	6,215.47	

V = variable rate, current rate shown, average rate for Cash & Equivalents

City of Englewood
Securities Sold and Matured
December 1, 2014 - December 31, 2014

CUSIP/ Description	Sale or Maturity Date	Rate/ Coupon	Maturity/ Call Date	Par Value/ Shares	Historical Cost	Amortized Cost at Sale or Maturity / Acct/ (Amort)	Sale/ Maturity Price	Fair Value at Sale or Maturity / Chg.In Fair Value	Realized Gain (Loss)	Accrued Interest Sold	Interest Received	Interest Earned	Yield	
<u>U.S. Instrumentality</u>														
3130A1EH7	Call	12/27/2014	0.600V	03/27/2017	1,000,000.00	999,850.00	999,871.05	100.00	1,000,000.00	128.95	1,500.00	0.00	433.33	0.60
FHLB				03/27/2015			4.09		(139.00)					
TOTAL (U.S. Instrumentality)					1,000,000.00	999,850.00	999,871.05		1,000,000.00	128.95	1,500.00	0.00	433.33	
							4.09		(139.00)					
GRAND TOTAL					1,000,000.00	999,850.00	999,871.05		1,000,000.00	128.95	1,500.00	0.00	433.33	
							4.09		(139.00)					

V = variable rate, current rate shown, average rate for Cash & Equivalents

**City of Englewood
Transaction Report
for the period December 1, 2014 - December 31, 2014**

Date	CUSIP	Transaction	Sec Type	Description	Maturity	PAR Value/Shares	Principal	Interest	Transaction Total	Balance
12/01/2014		Maturity	CE	Int Receivable	12/01/2014	11,875.00	11,875.00	0.00	11,875.00	11,875.00
12/06/2014	3130A22P0	Interest	INS	FHLB	06/06/2016	1,000,000.00	0.00	2,000.00	2,000.00	13,875.00
12/08/2014	313371VG8	Interest	INS	FHLB	12/08/2017	1,000,000.00	0.00	11,250.00	11,250.00	25,125.00
12/11/2014	313371NW2	Interest	INS	FHLB	12/11/2015	1,000,000.00	0.00	6,875.00	6,875.00	32,000.00
12/19/2014	3130A14N5	Interest	INS	FHLB	03/19/2019	1,000,000.00	0.00	2,500.00	2,500.00	34,500.00
12/27/2014	3130A1EH7	Call	INS	FHLB	03/27/2017	1,000,000.00	1,000,000.00	1,500.00	1,001,500.00	1,036,000.00
12/28/2014	3133EDEB4	Interest	INS	FFCB	06/28/2017	1,000,000.00	0.00	5,500.00	5,500.00	1,041,500.00
12/29/2014	912828RF9	Bought	TSY	T-Note	08/31/2016	1,000,000.00	1,006,562.50	3,314.92	(1,009,877.42)	31,622.58
12/29/2014	912828SJ0	Bought	TSY	T-Note	02/28/2017	1,000,000.00	1,001,015.63	2,900.55	(1,003,916.18)	(972,293.60)
12/31/2014	912828RX0	Interest	TSY	T-Note	12/31/2016	1,000,000.00	0.00	4,375.00	4,375.00	(967,918.60)
Portfolio Activity Total									(967,918.60)	

Net Contributions:	971,592.95
Net Withdrawals:	0.00

Fees Charged:	3,674.35
Fees Paid:	3,674.35

**City of Englewood
Securities Bid and Offer
for the period 12/1/2014 - 12/31/2014**

Trans	Settle	Description	Call Date	Broker	Par Value	Discount	Price	YTM/YTC	Competitive Bids
BUY	12/29/2014	T-Note .875 02/28/2017		RBC	1,000,000		100.102	0.83	MER @ 100-3.25 MOR @ 100-3.5
BUY	12/29/2014	T-Note 1 08/31/2016		RBC	1,000,000		100.656	0.60	MER @ 100-21 MOR @ 100-21.5

**City of Englewood
Upcoming Cash Activity
for the next 45 days**

Date	Transaction	CUSIP	Description	Coupon	Maturity Date	Next Call Date	Par / Shares	Principal	Interest	Transaction Total
01/05/2015	Interest	459200GU9	IBM Corp	2.000	01/05/2016		1,500,000.00	0.00	15,000.00	15,000.00
01/17/2015	Interest	89233P6J0	Toyota Motor Credit	0.875	07/17/2015		1,500,000.00	0.00	6,562.50	6,562.50
01/28/2015	Interest	3137EADJ5	FHLMC	1.000	07/28/2017		1,000,000.00	0.00	5,000.00	5,000.00
01/30/2015	Interest	3136G1BG3	FNMA	0.850	01/30/2018	01/30/2015	1,000,000.00	0.00	4,250.00	4,250.00
01/30/2015	Interest	3130A2LR5	FHLB	0.625	07/30/2018	07/30/2015	1,000,000.00	0.00	3,125.00	3,125.00
01/30/2015	Interest	90331HMC4	US Bank NA	1.100	01/30/2017	12/30/2016	1,000,000.00	0.00	5,500.00	5,500.00
01/31/2015	Maturity	912828MH0	T-Note	2.250	01/31/2015		1,000,000.00	1,000,000.00	11,250.00	1,011,250.00
02/10/2015	Interest	3130A0X39	FHLB	1.045	08/10/2017		1,000,000.00	0.00	5,225.00	5,225.00

END OF REPORTS

New York Office
113 King Street
Armonk, NY 10504
Tel: 866 766 3030
Fax: 914 765 3030

Colorado Office
1331 17th Street, Suite 602
Denver, CO 80202
Tel: 303 860 1100
Fax: 303 860 0016

For any questions concerning this report please contact accounting either by phone or email to camreports@cutwater.com.

➤ A BNY MELLON COMPANYSM





Summary Statement

December 2014

City of Englewood

1000 Englewood Parkway
 Englewood, CO 80110-2304
 U.S.A.

COLOTRUST PLUS+

Average Monthly Yield: 0.12%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CO-01-0074-8001 General - 8001	7,625,000.43	665,582.69	2,328,610.18	704.41	6,918.06	7,199,250.65	5,962,708.40
CO-01-0074-8005 2003 GOLF RESERVE	215,772.50	0.00	0.00	21.08	248.20	215,772.50	215,772.50
CO-01-0074-8006 2012 WATER BONDS	0.00	0.00	0.00	0.00	726.86	0.00	0.00
CO-01-0074-8007 2001 STORM RESERVE	102,500.00	0.00	0.00	9.97	117.35	102,500.00	102,500.00
CO-01-0074-8008 2009 WATER BONDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	7,943,272.93	665,582.69	2,328,610.18	735.46	8,010.47	7,517,523.15	6,280,980.90

Email:

Tel: (877) 311-0219 / (303) 864-7474

Fax: (877) 311-0220

www.colotrust.com

Englewood Public Library

Annual Report 2014

The Englewood Public Library is the place to Read, Explore and Discover

To all of our friends in the Englewood community,

2014 has been a year of continuous improvement at the Englewood Public Library. We have accomplished many of the objectives that we targeted in our strategic plan and have built the capacity to make an even larger impact on the community in the coming year.

Let me start by thanking the members of our Library Board who have contributed their time, their ideas, and guidance to help the Library succeed. We will say thank you and goodbye to our long-term Chair Mr. Mark Adams who has served with distinction for 12 years. We also thank Mr. Philippe Ernewein, Mr. Michael Buchanan and Ms. Stephanie McNutt for their dedication and wisdom. We look forward to welcoming new Board members in the new year.

The library made significant progress toward reaching all of our strategic objectives. Chief among these accomplishments was the renovation of our Children's Area. The Grand Opening in March 2014 was a special event, drawing in hundreds of children and their families to enjoy the new, more welcoming space.

We hosted several special programs throughout the year that supported our mission to connect our community with the world of ideas and the imagination. Best-selling authors Craig Johnson and Margaret Coel spoke in Hampden Hall to large groups and we hosted our 15th annual "Meet the Faces" author event in April to highlight the work of local Colorado authors. Children's author Jeremy Tankard entertained preschoolers as part of the One Book 4 Colorado celebrations. The Medicine Heart Dancers performed traditional Native American dances to a packed house.

We developed some important partnerships that will continue to pay dividends in 2015. Students and faculty from the University of Denver have provided a series

of STEM programs, introducing school age children to the wonders of science. The Englewood Public Schools joined the Marmot Library Network and we are now sharing our collections and expanding joint programs to reach more children and families throughout the community.

We expanded our early literacy storytime programs and our children's librarians have been very visible in preschools, day care centers, and at special events. Summer Reading reached more children, teens and adults than ever before.

Our library patrons have embraced new digital collections even as the use of print materials remains steady. The numbers of electronic books, audio books, music and magazines more than doubled and the rate of growth continues to grow. Watch for additional selections of streaming music and video in the coming months.

Thanks to the Board's contribution, several staff members were able to attend the Colorado Association of Libraries convention in October. We continue to expand opportunities for professional development, technology training and customer service training for all staff. We have had several retirements from our team this year but welcome new staff members who bring fresh ideas and good experience to Englewood.

We have exciting plans for 2015 and look forward to working with the community to make the library an even more inviting place to Read, Explore and Discover in the coming months. Thank you again to everyone who has helped the Library achieve so much.

With thanks,

Dorothy

Dorothy Hargrove
Director of Library Services



Memorandum

Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: January 13, 2015
SUBJECT: September 2014 Fire Department Monthly Summary

During September 2014, Englewood Fire Department responded to 335 calls for service. The breakdown is as follows: 5 fires, 255 EMS calls, 31 alarms and 44 other calls. EMS accounted for 76.1%, other 13.1%, alarms 9.3% and fires were 1.5%.

Additional activities included: 11 inspections, 13 fire permits, 20 plan reviews, 39 Community Development Projects, and 9 business licenses. Fire Department personnel also completed 171 staff hours of training and participated in 7 Public Education Events.

The Building Division issued 620 permits and conducted 872 inspections. Total fees collected were \$243,663 and the total permit valuation was \$6,964,216.

Incident Response Summary for Englewood Fire Rescue

For period 09/01/2014 Through 09/30/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Fire, not otherwise classified	1	0	1
Brush, or brush and grass mixture fire	1	0	1
Outside rubbish fire, not otherwise classified	1	0	1
Outside rubbish, trash or waste fire	2	0	2
	5	0	5
EMS			
Emergency medical incident, not otherwise classified	2	0	2
Emergency medical incident	219	7	226
Vehicle accident with injuries	16	0	16
Motor vehicle vs. pedestrian or bicycle accident	2	0	2
Lift Assist	9	0	9
	248	7	255
Alarms			
False call (other than a fire alarm)	3	0	3
False Medical Alarm	6	0	6
Fire alarm system malfunction, no fire	18	0	18
Fire alarm sounded due to dust, lack of maintenance, or similar cause	2	0	2
Carbon monoxide (CO) detector activation due to malfunction	1	0	1
Unintentional transmission of alarm, other	1	0	1
	31	0	31
Other			
Gasoline or other flammable liquid spill	2	0	2
Natural gas or LPG leak (outside)	2	0	2
Electrical wiring/equipment problem, other	1	0	1
Power line down	1	0	1
Vehicle accident, non-injury	4	0	4
Public service assistance, other	4	0	4
Assist police or other governmental agency	2	0	2
Police matter	1	0	1
SWAT activation (assist law enforcement)	1	0	1
Blood Draw	6	0	6
Dispatched & cancelled en route	3	2	5
Steam, other gas mistaken for smoke, other	1	0	1
Smoke or odor investigation, no fire	8	1	9
EMS call, party transported by non-fire agency	1	0	1
Fire alarm sounded due to cooking or burnt food	4	0	4

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 09/01/2014 Through 09/30/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
	41	3	44
Grand Totals	325	10	335

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

**Building Division
September 2014 Monthly Report**

	Number Sept, 2014	Number Sept, 2013	Number Sept, 2012	Number Sept, 2011	Year To Date Sept, 2014	Year To Date Sept, 2013	Year To Date Sept, 2012	Year To Date Sept, 2011
No. Permits								
Building	41	30	43	36	271	289	303	268
Accessory	455	34	54	106	1687	394	631	714
Fire	11	6	54	36	102	68	413	415
Plumbing	18	9	8	8	191	179	55	53
Mechanical	34	30	32	18	226	220	206	196
Electrical	59	46	21	24	496	447	218	240
Elavator	0	1	4	1	9	9	6	10
Demo	2	2	4	0	20	4	27	16
Total	620	158	220	229	3002	1,610	1,859	1,912
Inspections								
Building	463	118	229	213	2267	1481	1,704	1,504
Electric	183	139	175	113	1733	1367	1,286	1,220
Plumbing	108	66	102	88	879	712	708	706
Mechanical	89	72	76	64	681	649	639	592
Fire	29	14	13	13	89	98	61	101
Demo	0	7	0	0	18	11	18	17
Total	872	416	595	491	5667	4,318	4,416	4,140
Valuation	\$6,964,216	\$1,612,618	\$10,460,332	\$1,838,536	\$102,477,539	\$134,437,197	\$37,989,250	\$18,828,393
Fees								
Permit Fees	\$99,233	\$23,537	\$51,727	\$30,152	\$592,413	\$623,265	\$329,534	\$284,869
Use Tax	\$110,304	\$29,644	\$154,565	\$32,463	\$1,289,414	\$1,365,926	\$638,402	\$470,876
Plan Ck	\$20,326	\$7,372	\$26,638	\$6,681	\$102,727	\$254,315	\$107,416	\$76,587
Licenses	\$13,800	\$9,050	\$12,275	\$6,525	\$95,975	\$81,682	\$112,777	\$64,275
Total	\$243,663	\$69,603	\$245,205	\$75,821	\$2,080,529	\$2,325,168	\$1,188,129	\$896,607



Memorandum

Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: January 13, 2015
SUBJECT: October 2014 Fire Department Monthly Summary

During October 2014, Englewood Fire Department responded to 401 calls for service. The breakdown is as follows: 3 fires, 284 EMS calls, 34 alarms and 80 other calls. EMS accounted for 70.8%, other 20.0%, alarms 8.5% and fires were 0.7%.

Additional activities included: 29 inspections, 17 fire permits, 23 plan reviews, 9 Community Development Projects, and 17 business licenses. Fire Department personnel also completed 762 staff hours of training and participated in 23 Public Education Events.

The Building Division issued 496 permits and conducted 1,233 inspections. Total fees collected were \$378,640 and the total permit valuation was \$10,414,957.

Incident Response Summary for Englewood Fire Rescue

For period 10/01/2014 Through 10/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Structure fire involving an enclosed building	1	0	1
Brush, or brush and grass mixture fire	1	0	1
Outside rubbish fire, not otherwise classified	1	0	1
	3	0	3
EMS			
Emergency medical incident	255	2	257
Vehicle accident with injuries	17	1	18
Lift Assist	9	0	9
	281	3	284
Alarms			
False call (other than a fire alarm)	4	1	5
False Medical Alarm	5	0	5
Fire alarm system malfunction, no fire	21	0	21
Fire alarm sounded due to dust, lack of maintenance, or similar cause	1	0	1
Carbon monoxide (CO) detector activation due to malfunction	2	0	2
	33	1	34
Other			
Gasoline or other flammable liquid spill	1	0	1
Carbon monoxide incident	3	0	3
Power line down	3	0	3
Vehicle accident, non-injury	5	1	6
Public service assistance, other	9	0	9
Assist police or other governmental agency	4	0	4
Police matter	1	0	1
Public service	1	0	1
Blood Draw	9	0	9
Public Education - Schools	1	0	1
Public Education - Business	3	0	3
Car seat check	5	0	5
Dispatched & cancelled en route	8	0	8
Smoke or odor investigation, no fire	11	0	11
Fire alarm sounded due to cooking or burnt food	8	0	8
Special type of incident, other	1	0	1
Cancelled before responding	6	0	6
	79	1	80

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 10/01/2014 Through 10/31/2014

Type of Incident	In Jurisdiction	Current Year		Totals
		Outside		
Grand Totals	396	5		401

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Building Division
Monthly Report - October 2014

	Number October, 2014	Number October, 2013	Number October, 2012	Number October, 2011	Year To Date October, 2014	Year To Date October, 2013	Year To Date October, 2012	Year To Date October, 2011
No. Permits								
Building	41	26	41	31	312	315	345	299
Accessory	330	61	82	107	2017	457	714	821
Fire	10	6	69	55	112	74	482	470
Plumbing	24	20	11	4	215	200	66	59
Mechanical	33	26	28	26	259	246	234	222
Electrical	54	48	41	33	550	496	259	273
Elevator	0	2	0	2	9	11	6	12
Demo	4	0	1	0	24	35	28	16
Total	496	189	273	260	3498	1834	2,134	2,172
Inspections								
Building	777	183	228	215	3044	1664	1,932	1,719
Electric	202	206	175	136	1935	1573	1,461	1,356
Plumbing	120	100	90	74	999	812	798	780
Mechanical	98	109	78	79	779	758	715	671
Fire	36	20	13	5	125	118	74	106
Demo	0	2	2	0	18	13	20	12
Total	1233	620	586	509	6900	4938	5,000	4,644
Valuation	\$10,414,957	\$4,885,510	\$5,288,927	\$3,738,705	\$112,892,496	\$139,322,707	\$44,421,307	\$22,567,098
Fees								
Permit Fees	\$95,666	\$38,620	\$32,060	\$38,807	\$688,079	\$661,885	\$361,691	\$323,677
Use Tax	\$184,716	\$81,503	\$52,633	\$66,180	\$1,474,130	\$1,447,429	\$691,094	\$537,055
Plan Ck	\$82,708	\$11,238	\$138,156	\$3,522	\$185,435	\$265,553	\$245,566	\$80,110
Licenses	\$15,550	\$9,100	\$10,725	\$6,600	\$111,525	\$90,762	\$123,502	\$70,875
Total	\$378,640	\$140,461	\$233,574	\$115,109	\$2,459,169	\$2,465,629	\$1,421,853	\$1,011,717



Memorandum

Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: January 13, 2015
SUBJECT: November 2014 Fire Department Monthly Summary

During November 2014, Englewood Fire Department responded to 344 calls for service. The breakdown is as follows: 3 fires, 268 EMS calls, 25 alarms and 48 other calls. EMS accounted for 77.9%, other 14.0%, alarms 7.3% and fires were 0.9%.

Additional activities included: 68 inspections, 16 fire permits, 20 plan reviews, 4 Community Development Projects, and 15 business licenses. Fire Department personnel also completed 86 staff hours of training and participated in 3 Public Education Events.

Incident Response Summary for Englewood Fire Rescue

For period 11/01/2014 Through 11/30/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Outside rubbish fire, not otherwise classified	2	0	2
Dumpster or other outside trash receptacle fire	1	0	1
	3	0	3
EMS			
Emergency medical incident	248	2	250
Vehicle accident with injuries	10	0	10
Motor vehicle vs. pedestrian or bicycle accident	1	0	1
Lift Assist	7	0	7
	266	2	268
Alarms			
False call (other than a fire alarm)	3	0	3
False Medical Alarm	1	0	1
Fire alarm system malfunction, no fire	13	0	13
Sprinkler activation due to malfunction	1	0	1
Carbon monoxide (CO) detector activation due to malfunction	5	0	5
Alarm system activation (no fire), unintentional	2	0	2
	25	0	25
Other			
Natural gas or LPG leak (outside)	3	0	3
Carbon monoxide incident	3	0	3
Power line down	2	0	2
Vehicle accident, non-injury	2	0	2
Fire Dept. Vehicle Accident, property damage only	1	0	1
Public service assistance, other	6	0	6
Assist police or other governmental agency	1	0	1
Police matter	1	0	1
Blood Draw	4	0	4
Public Education - Business	1	0	1
Good intent call, other	1	0	1
Dispatched & cancelled en route	6	0	6
Wrong location	1	0	1
Smoke or odor investigation, no fire	7	0	7
Fire alarm sounded due to cooking or burnt food	5	0	5
Cancelled before responding	4	0	4
	48	0	48

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 11/01/2014 Through 11/30/2014

Type of Incident	In Jurisdiction	Current Year		Totals
		Outside		
Grand Totals	342	2		344

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded



Memorandum

Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: January 13, 2015
SUBJECT: December 2014 Fire Department Monthly Summary

During December 2014, Englewood Fire Department responded to 414 calls for service. The breakdown is as follows: 8 fires, 282 EMS calls, 40 alarms and 84 other calls. EMS accounted for 68.1%, other 20.3%, alarms 9.7% and fires were 1.9%.

Additional activities included: 35 inspections, 12 fire permits, 19 plan reviews, 3 Community Development Projects, and 16 business licenses. Fire Department personnel also completed 572 staff hours of training and participated in 2 Public Education Events.

Incident Response Summary for Englewood Fire Rescue

For period 12/01/2014 Through 12/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Structure fire involving an enclosed building	2	1	3
Trash or rubbish fire, contained	1	0	1
Passenger vehicle fire	3	0	3
Dumpster or other outside trash receptacle fire	1	0	1
	7	1	8
EMS			
Emergency medical incident, not otherwise classified	2	0	2
Emergency medical incident	230	17	247
Vehicle accident with injuries	9	2	11
Motor vehicle vs. pedestrian or bicycle accident	2	0	2
Extrication of victim(s) from vehicle	1	0	1
Extrication of victims(s) from elevator	1	0	1
Lift Assist	18	0	18
	263	19	282
Alarms			
False Medical Alarm	11	2	13
Fire alarm, malicious activation, no fire	1	0	1
Fire alarm system malfunction, no fire	1	0	1
Fire alarm sounded due to dust, lack of maintenance, or similar cause	16	1	17
Carbon monoxide (CO) detector activation due to malfunction	7	0	7
Alarm system activation (no fire), unintentional	1	0	1
	37	3	40
Other			
Dive rescue or recovery	1	0	1
Natural gas or LPG leak (outside)	0	1	1
Natural gas or LPG leak (inside)	2	0	2
Electrical wiring/equipment problem, other	1	1	2
Power line down	1	0	1
Arcing, shorted electrical equipment	1	0	1
Vehicle accident, non-injury	3	1	4
Water evacuation or shut-off	1	0	1
Public service assistance, other	4	1	5
Assist invalid	24	1	25
Blood Draw	9	0	9
Good intent call, other	2	0	2
Dispatched & cancelled en route	5	6	11

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 12/01/2014 Through 12/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Other			
Smoke or odor investigation, no fire	7	3	10
Fire alarm sounded due to cooking or burnt food	2	0	2
Special type of incident, other	1	0	1
Cancelled before responding	0	6	6
	64	20	84
Grand Totals	371	43	414

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded



Memorandum

Englewood Fire Department

TO: Mayor Penn and Members of City Council
THROUGH: Eric Keck, City Manager
FROM: Andrew Marsh, Fire Chief
DATE: January 15, 2015
SUBJECT: 2014 Fire Department Yearly Summary

During 2014, the Englewood Fire Department responded to 4,490 calls for service. The breakdown is as follows: 61 fires, 3,318 EMS calls, 318 alarms and 793 other calls. EMS accounted for 73.9%, other 17.7%, alarms 7.1% and fires 1.4%.

Additional activities included: 782 inspections, 198 fire permits, 268 plan reviews, 185 Business Licenses and 55 Community Development projects. Fire Department personnel also completed 3,645 staff hours of training and participated in 77 public education events.

Incident Response Summary for Englewood Fire Rescue

For period 01/01/2014 Through 12/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Fires			
Fire, not otherwise classified	3	0	3
Structure fire involving an enclosed building	16	3	19
Cooking fire, confined to container	4	0	4
Chimney or flue fire, confined to chimney or flue	1	0	1
Trash or rubbish fire, contained	2	0	2
Vehicle fire, not otherwise classified	8	0	8
Passenger vehicle fire	3	0	3
Brush, or brush and grass mixture fire	3	1	4
Outside rubbish fire, not otherwise classified	9	0	9
Outside rubbish, trash or waste fire	4	0	4
Dumpster or other outside trash receptacle fire	4	0	4
	57	4	61
EMS			
Emergency medical incident, not otherwise classified	6	0	6
Emergency medical incident	2,956	48	3,005
Vehicle accident with injuries	176	4	180
Motor vehicle vs. pedestrian or bicycle accident	14	0	14
Fire Dept. Vehicle Accident, with injuries	1	0	1
Firefighter Injury Report	3	0	3
Extrication of victim(s) not otherwise classified	1	0	1
Extrication of victim(s) from vehicle	1	0	1
Extrication of victims(s) from elevator	5	0	5
Rescue or EMS standby	1	0	1
Lift Assist	100	1	101
	3,264	53	3,318
Alarms			
False call (other than a fire alarm)	22	1	23
False Medical Alarm	57	3	60
Fire alarm, malicious activation, no fire	9	0	9
Malicious false alarm made by telephone	2	0	2
Bomb scare - no bomb	1	0	1
Fire alarm system malfunction, no fire	133	0	133
Sprinkler activation due to malfunction	3	0	3
Fire alarm sounded due to dust, lack of maintenance, or similar cause	32	1	33
Carbon monoxide (CO) detector activation due to malfunction	20	0	20
Unintentional transmission of alarm, other	3	0	3
Alarm system activation (no fire), unintentional	31	0	31

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 01/01/2014 Through 12/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
	313	5	318
Other			
Dive rescue or recovery	1	0	1
Hazardous condition, other	2	1	3
Gasoline or other flammable liquid spill	13	0	13
Natural gas or LPG leak (outside)	14	1	15
Natural gas or LPG leak (inside)	6	0	6
Refrigeration leak	0	1	1
Carbon monoxide incident	25	0	25
Electrical wiring/equipment problem, other	2	1	3
Power line down	26	0	26
Arcing, shorted electrical equipment	8	0	8
Vehicle accident, non-injury	38	2	40
Fire Dept. Vehicle Accident, property damage only	2	0	2
Service Call, other	2	0	2
Water problem, other	1	0	1
Water evacuation or shut-off	1	0	1
Water or steam leak	1	0	1
Smoke or odor removal	1	0	1
Animal rescue	1	0	1
Public service assistance, other	69	1	70
Assist police or other governmental agency	15	2	17
Police matter	13	0	13
Public service	2	0	2
Assist invalid	28	1	29
SWAT activation (assist law enforcement)	1	0	3
Blood Draw	102	0	102
Unauthorized burning	1	0	1
Cover assignment, standby, moveup	1	0	1
Public Education - Schools	3	0	3
Public Education - Residential	4	0	4
Public Education - Business	7	0	7
Car seat check	58	0	58
Good intent call, other	14	0	14
Dispatched & cancelled en route	99	17	116
Wrong location	1	0	1
Steam, other gas mistaken for smoke, other	2	0	2
Smoke or odor investigation, no fire	96	7	103
Steam, vapor, fog or dust thought to be smoke	1	0	1
EMS call, party transported by non-fire agency	7	0	7

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

Incident Response Summary for Englewood Fire Rescue

For period 01/01/2014 Through 12/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Other			
Fire alarm sounded due to cooking or burnt food	57	0	57
Lightning strike (no fire)	2	0	2
Special type of incident, other	4	0	4
Citizen complaint	6	0	6
Damaged/Lost Equipment	4	0	4
Cancelled before responding	10	6	16
	751	2 *	793
Grand Totals	4,385	3 *	4,490

* denotes that the incident occurred within the selected jurisdiction, but no units from that jurisdiction responded

TENTATIVE
**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



January 20	Study Session & Regular Meeting Liquor and Medical Marijuana Licensing Authority Financial Report Redistricting
January 26	Study Session Planning & Zoning Commission – Comprehensive Plan Discussion MuniRevs Filing Fee Update Miscellaneous License Updates Metro Volunteer Website Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection
February 2	Study Session & Regular Meeting Personnel Matter (City Attorney) – Executive Session Dartmouth Bridge Grant Update Public Works Right-of-Way Fees
February 9	Study Session Alliance for Commerce in Englewood - Annual Report Fire Department Discussion
February 17	Study Session & Regular Meeting Cultural Arts Commission – Annual Report FunFest Discussion Financial Report
February 23	Study Session
March 2	Study Session & Regular Meeting
March 9	Study Session – Cancelled NLC Conference
March 16	Study Session & Regular Meeting Financial Report
March 23	Study Session
March 30	No meeting scheduled – 5th Monday
April 6	Study Session & Regular Meeting

April 13	Study Session
April 20	Study Session & Regular Meeting Financial Report
April 27	Study Session
May 4	Study Session & Regular Meeting Board and Commission Members Reappointment Discussion
May 11	Citizen of the Year Celebration

FUTURE STUDY SESSION TOPICS

Arapahoe County Commissioners
 RTD Representatives
 McLellan Reservoir – Executive Session
 River Run Easement
 Citizen Engagement
 Social Media Policy
 NextDoor Update
 Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?
 Hotel/Motel Regulations
 Public Smoking Ban
 Affordable Housing Studies
 Bike Paths
 Construction Defects Ordinance
 Englewood Branding/Image – pending ACE report
 Buy Englewood/Buy Local
 Neighborhood Naming/Branding
 Gateway Improvements
 Targeted Economic Development
 Cultural District – pending URA report
 Review of Requirements for Medical Marijuana Noticing and Signage

**CITY OF ENGLEWOOD
2015 CALENDAR OF EVENTS**



Mon., Jan 19		City Hall closed – Martin Luther King, Jr. Day
Tues., Jan. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Jan 21	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room/Council Chambers
Mon., Jan. 26	6:00 p.m.	Study Session, Community Room
Mon., Feb. 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb. 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Feb. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Feb. 9	6:00 p.m.	Study Session, Community Room
Tues., Feb. 10	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	Cancelled	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Feb. 11	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., Feb. 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	2:30 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.

	5:30 p.m.	Parks and Recreation Commission, Englewood Schools 7-12 Campus
Mon., Feb. 16		City Hall closed – Presidents’ Day holiday
Tues., Feb. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb. 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Mon., Feb. 23	6:00 p.m.	Study Session, Community Room
Mon., March 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., March 9	Cancelled	Study Session, Community Room
Tues. March 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., March 11	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
Thurs., March 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Senior Recreation Center

**PARKS AND RECREATION COMMISSION
Minutes of November 13, 2014**

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Vice Chairperson Husbands at the Broken Tee Grill at the Broken Tee Golf Course, 2101 W. Oxford Avenue.

Present: Mark Husbands, Vice Chairperson
Vicki Howard, Englewood Schools Liaison
Karen Miller, Commission Member
Allie Moore, Commission Member
Jim Woodward, Commission Member (arrived at 5:41pm)
Bob McCaslin, City Council Liaison
Chad Glover, Youth Commission Member
Marta Mansbacher, Youth Commission Member
Amy Martinez, Cultural Arts Commission
Martha Kirkpatrick, Cultural Arts Commission (arrived at 5:37pm)
Jerrell Black, ex officio

Not Present: Douglas Garrett, Chairperson

Also Present: Bob Spada, Golf Manager
Dave Lee, Open Space Manager
Joe Sack, Recreation Manager
Eric Keck, City Manager
Wayne Niles, Golf Course Superintendent
Shannon Rhoades, Recreation Programs Administrator, Golf Course
Lindsay Peterson, Recreation Program Administrator
Dr. Tony Poole, Son of Jack Poole
Gary Poole, Son of Jack Poole
Scott Poole, Son of Jack Poole (left at 6:07pm)

II. Approval of Minutes

Husbands asked if there were any changes or corrections to the minutes of October 9, 2014. Commission Member Howard noted that item "X" should be Commission Member's Choice. Commission Member Miller moved to accept the minutes of October 9, 2014 as amended. Commission Member Moore seconded the motion.

Ayes: Husbands, Howard, Miller, Moore, Woodward, Glover, Mansbacher

Nays: None

Motion passed.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

Director Black introduced Kevin and Craig Caldwell, managers of Broken Tee Grill. Black told the Board that Kevin and Craig have operated the restaurant at Broken Tee for the last couple of years and have been a pleasure to work with.

V. Introduction of Eric Keck, City Manager

Black introduced Eric Keck, the new City Manager for the City of Englewood. Discussion was turned over to Mr. Keck. Mr. Keck thanked the Board and told them that it is an honor to be here tonight and to see such a vibrant group like the Parks and Recreation Commission who are concerned about the wellness of the community and want to get involved. Mr. Keck discussed with the Board the direction he wants to take the City and the process for taking the City in that direction. Mr. Keck spoke in regard to updating the City's mission statement in addition to creating a vision statement and values for the City. Mr. Keck stated that if anyone has any suggestions in what staff can do and how to improve the services and culture of the community to feel free to contact him. Mr. Keck thanked the Board and told them that he looks forward to working with them in the future.

VI. Introduction of Lindsay Peterson, Athletic Program Administrator

Recreation Manager Joe Sack introduced Lindsay Peterson, the new Athletic Program Administrator for the Department of Parks and Recreation. Sack explained that Ms. Peterson comes from Foothills Parks and Recreation and fills the vacancy left by the resignation of Dave Parks. Ms. Peterson thanked the Board and told them that she loves what she does and who she does it for; adding that it is great to have so many people who support what they do. Board members were told that Lindsay was the staff person who researched and provided the information in tonight's packet regarding park/field naming policies.

VII. Jack Poole/Dedication of Belleview Ballfield

Discussion turned to the dedication of the Belleview Park ballfield after Jack Poole. Black told the Board that he is pleased to introduce three sons of Jack Poole, Dr. Tony Poole and Gary and Scott Poole. Black stated that Jack's sons have volunteered to come to tonight's meeting and speak to the Board. Discussion was turned over Dr. Tony Poole. Dr. Poole spoke in regard to his father and his accomplishments, referring to the information that board members received in their packet and received photographs showing Jack's involvement in the community. Black spoke in regard to Jack's leadership, understanding and commitment to the City of Englewood, Parks and Recreation Commission and community. City Council Liaison Bob McCaslin spoke in regard to Jack and told the Board that this would be a great honor to Jack and the Poole family.

Husbands referred to the information that had been provided in the packet regarding park/field naming policy and stated that it has been clear in discussing this proposal that there are a lot of facilities in Englewood but there is not a clear policy. Black told Husbands and the other board members that Lindsay did a lot of research on what other agencies do and their criteria for naming facilities. Black reminded board members that currently the City does not have a formal policy and City Council will have the final decision in naming a facility. Black told the Board that it is a recommending board and if it would like, staff could take the information it has received from the Poole family and condense it down and put it in a recommendation for City Council's consideration.

Commission Member Woodward told board members that the Board could also take action tonight and make a recommendation to City Council. Commission Member Moore commented that there are two decisions that the Board needs to make right now. Moore told board members that it needs to set forth in creating criteria in naming a facility for future requests but in regard to naming the ballfield after Mr. Poole, it should make the decision on what criteria is currently in place. Woodward reported that the Parks and Recreation Commission is an advising council and anything it decides tonight will go to City Council as a recommendation for them to make a decision; adding that it does not know if it is appropriate that the Board

develops criteria for future decision. Husbands commented that he thought the information provided by staff would be more of a utility in clarifying what is the policy for Englewood in naming a facility so he would suggest staff develop a draft policy for the Board's review and recommendation to City Council.

Discussion followed

A motion was made by Commission Member Woodward and seconded by Commission Member Miller to recommend to City Council to name the ballfield at Belleview Park the Jack Poole Field or Memorial.

Ayes: Husbands, Howard, Miller, Moore Woodward, Glover, Mansbacher

Nays: None

The motion carried.

Black told the Board that staff would put together a memo to City Council and Mr. Keck with the recommendation.

Husbands requested that independent from the recommendation, staff also look at the information regarding policies for naming a facility to bring back to the Board for further discussion.

Moore thanked Lindsay for the information she provided for tonight's meeting.

VIII. Commercial Use in Englewood Park

Black informed board members that this past summer a situation arose in one of the larger Englewood parks involving a business running a daycare out of the park. Black said that staff has done a lot of research and has put together a policy for commercial use in the Englewood parks. Board members were told that the policy will be approved by him and reviewed by the City Attorney's Office. Black stated that he hopes the new policy will be going in effect the first of the year. Husbands asked Black if the policies were something the Board needed to review in January. Black explained that the policy is something that is an administrative decision but that he wanted to make the Board aware that it was something being addressed through the Department. Black stated that staff will share the written information with the Board the first of next year.

IX. River Run/Riverside Trailhead Update

The Board was told that an Open House for the River Run project was held last night and several people from the community attend the event. Black stated that the Open House was hosted by the City of Englewood, City of Sheridan, Urban Drainage, Arapahoe County Open Space and South Suburban Parks and Recreation and was used as a way to reach out to the businesses and neighbors. Black commented that they were very pleased with the evening.

Board members were told that the project is still on schedule to begin the later part of 2015.

X. Duncan Park Development Update

Discussion turned to an update on the Duncan Park development and the park dedication that took place on October 12th. Open Space Manager Dave Lee stated that over two hundred people attended the park dedication and the participation from the neighbors helped to make

it a great event. In regard to construction of the park, Lee reported that the south end of the park is completed with the exception of some punch list items but the north end of the park still needs to have irrigation and sod installed. Lee stated that there is concrete that will need to be replaced but the contractor will need to wait until the weather is warmer to do that. In regard to the selection of art for Duncan Park, Sack reported that the selection committee has narrowed the finalists down to four artists and interviews will be held this Saturday, November 15th. Woodward congratulated staff on the dedication, telling them that it was a nice event that was well received by the neighborhood.

XI. Cultural Arts Commission Update

Cultural Arts Commission Liaison Amy Martinez told board members that the Cultural Arts Commission has purchased a piece of art for the Children's Area in the Public Library. Discussion followed in regard to other items the Board is working on.

XII. Director's Choice

Black discussed with the Board cancelling the December meeting due to the holidays and busy schedules but stated clarified that if anything would come up that needs to be discussed, the Chair would be contacted to coordinate a meeting.

Black informed the Board that the Department will be submitting two grant applications in February for Arapahoe County Open Space. Black stated that one of the grants will be for the River Run project that is on a five year plan; part of which depends on how successful the City is with receiving funding through the grant applications. The other grant submittal will be for a smaller project that is to be determined. Board members were told that Arapahoe County Open Space will be offering two special grants in 2015 for \$500,000 each that the Department will be submitting an application for the River Run project.

Black wished board members a happy holiday season.

XIII. Commission Member's Choice

Commission Member Miller spoke in regard to the Englewood Education Foundation.

McCaslin announced that Englewood Schools Superintendent Brian Ewert has been recognized as the 2014 Superintendent of the Year for Colorado.

Woodward reported that the City's tree lighting is coming up in a couple of weeks.

In regard to Superintendent Ewert being recognized as the 2014 Superintendent of the Year, Englewood Schools Liaison Vicki Howard stated that it is well deserved and everyone is very proud of him. Howard spoke in regard to the traveling plaque that he received for the award that also includes the name of past Superintendent Roscoe Davidson.

Sack announced that they have hired Allison Boyd for the position of Recreation Programs and Facility Supervisor for the Malley Senior Recreation Center. Sack stated that Boyd comes from South Suburban Parks and Recreation.

Golf Superintendent Wayne Niles spoke in regard to the impact the cold weather has had on the golf course and hopes that the warm weather will bring more golf. Niles also talked about the impact golf carts have on the turf in the winter and golf staff trying to come up with creative solutions. Niles stated that staff will keep them informed as to how they proceed.

ALLIANCE FOR COMMERCE IN ENGLEWOOD COMMITTEE
City Council Conference Room
December 11, 2014

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I. CALL TO ORDER

The regular meeting of the Alliance for Commerce in Englewood Committee (ACE) was called to order at 11:30 a.m. in the City Council Conference Room of the Englewood Civic Center, Chair Whyte presiding.

Present: Whyte, Knoth, Michels, Vigliano

Absent: Farris, Miller, Weinberger

Also present: Eric Keck, City Manager

Staff present: Alan White, Community Development Director
Darren Hollingsworth, Economic Development Manager

APPROVAL OF MINUTES
October 9, 2014

Chair Whyte stated that the Minutes of October 9, 2014 were to be considered for approval. It was determined there was a quorum. Chair Whyte asked if there were any changes or adjustments to the Minutes. There were none.

Knoth moved;

Michels seconded: THE MINUTES OF OCTOBER 9, 2014 BE APPROVED AS WRITTEN.

The motion carried unanimously.

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II. ACE BUSINESS

The Committee has been asked to provide recommendations for the ESBDC (Englewood Small Business Development Corporation) funds that will be returned to the City. The amount is approximately \$130,000.

Suggestions include:

- 1) Apply to fee waivers or use taxes for new businesses that bring employment to the City.
- 2) Signage for the major entry points to Englewood.
- 3) Provide resources to businesses such as website or technical training.
- 4) "Roadmap" for new businesses to outline the steps to starting a new business.
- 5) Web portal for businesses to provide information and ease of access to City services.

- 6) Develop "incubator space" for startups.
- 7) Recognition program for businesses that embody positive traits for the community.
- 8) Signage to announce City events, possibly sponsored by local businesses.

Mr. Keck remarked that marketing Englewood's location to transportation and major thoroughfares could be beneficial. Mr. Hollingsworth added that a business (Paradise Luggage) chose Broadway for a new location due to the high visibility and familiarity of the Broadway corridor.



The three top choices of the Committee are:

- 1.) Entrance sign
- 2.) Incubator space for new businesses
- 3.) Training for businesses on using the web and social media marketing

Consensus was reached by the Committee to forward these three ideas to City Council for consideration.



II. Rebooting ACE

Mr. Keck addressed the Committee with feedback from City Council. Discussion included giving more direction to ACE so that the Committee will have a clearer objective. In order to be more effective at creating a dynamic business environment, ACE can focus on activities directly related to enhancing the communication and interaction with businesses.



Ms. Vigliano spoke to the challenge of communicating with businesses. Mr. Keck added that Englewood has opportunities that are not necessarily being nurtured at this time.



Mr. Keck expressed that Staff will commit to assisting ACE by providing direction and support to advance ideas for business development.



Mr. Michels suggested that action plans be developed based on the Committee's mission statement.



Chair Whyte asked Mr. Keck about the most appropriate way to communicate with City Council regarding the Committee's activities and Council's expectations.



Mr. Knoth stated that he feels it is the Committee's responsibility to adopt an idea and implement an action plan.



Discussion included continuing meetings in January and February and have a presentation for City Council in March.



Michels moved;

Vigliano seconded: To continue with regular meetings and define a mission statement and plan of action to present to City Council in March 2015.

Ayes: Whyte, Vigilano, Michels
Nays: Knoth

Motion carries.



Mr. Keck stated that the Committee may have access to the ESBDC funds if they develop a defined plan to present to Council.

III. PUBLIC COMMENT

No members of the public were present.

IV. COMMENTS

CHAMBER OF COMMERCE

No representative of the Chamber was present.

STAFF COMMENTS

▶ Director White shared information on the Englewood Forward website and encouraged the Committee members to sign up for the notification system. He also encouraged them to provide feedback on the three planning projects that are currently in progress (the Comprehensive Plan, Next Steps Study and the Kaiser Walk and Wheel study).

In order to help ACE be successful, Director White stated that he and Mr. Hollingsworth will be assuming a more active role in supporting the Committee.



Mr. Hollingsworth asked the members to submit any names they may have of business speakers that would be appropriate for the Business Summit. The date has not been set but planning will begin after the holiday season with a target date in April or May.

CITY COUNCIL COMMENTS

No members of City Council were present at the meeting.

ACE COMMENTS

Members of the Committee did not have any further comments.

V. UPCOMING ACE BUSINESS

- a. The next meeting is scheduled for January 8, 2015.

No further business was brought forth for consideration. The meeting was adjourned at 12:45 p.m.

/s/ Julie Bailey, Recording Secretary

**CITY OF ENGLEWOOD
Cultural Arts Commission
Minutes of December 3, 2014**

I. Call Meeting to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Amy Martinez at the City Council Conference Room, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Martha Kirkpatrick, Vice Chairperson
Tamara Emmanuel, Commission Member
Chrystie Hopkins, Commission Member
Melissa Izzo, Commission Member
Andrea Mallen, Commission Member
Justin Rose, Commission Member
Jared Munn, Youth Member
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Other: Joe Sack, Recreation Manager
Michael Keen, Museum of Outdoor Arts
Dorothy Hargrove, Director of Library Services
Steven Yates, City Council Member (arrived at 5:55pm)

II. Review of Agenda

There were no changes to the agenda.

III. Approval of Minutes

Martinez asked if there were any changes and or corrections to the minutes of November 5, 2014. There were none.

A motion was made by Vice Chairperson Martha Kirkpatrick and seconded by Commission Member Andrea Mallen to approve the minutes as presented.

**Ayes: Martinez, Kirkpatrick, Hopkins, Izzo, Mallen, Rose
Nays: None**

Motion Passed.

IV. Scheduled Visitors (10 minutes)

Director Black introduced Dorothy Hargrove, Director of Library Services.

V. Unscheduled Visitors (5 minutes)

There were no unscheduled visitors.

VI. New Business

Music Camp Scholarships/Internships

Commission Member Emmanuel and Recreation Manager Joe Sack discussed with the Board partnering with Englewood Education Foundation in 2015 to send three students to music camps. Sack and Emmanuel stated that they still need to speak to Karen Miller with Englewood Education Foundation to see if it will again provide scholarships to the students to attend the music camps. Sack went on to say that

before they do that, they first need to find out if the Commission wants to continue its obligation of paying for airfare for the student to go to Nashville.

City Council Liaison Jill Wilson asked Sack to update the new members. Sack explained that last year Emmanuel came to the Board with the opportunity to send a student to the Victor Wooten music camp in Nashville and two students to the Denver School for the Arts. Sack explained that Victor Wooten is bass guitar player and a five time Grammy recipient. Sack went on to explain that there was not enough time for students to apply so the Englewood High School band leader selected Paige Langley, a bass guitar player. In regard to the Denver School for the Arts, Sack stated that it was a jazz and brass instrumental camp that two Englewood High School students were chosen. Sack said that the Board does a lot with visual arts and this was an opportunity for it to do something with the musical arts in addition to it being a great opportunity to form a partnership with Englewood Education Foundation. Director Black said to the Board that they are bringing it up now so the process can be started and to give time for the students to apply.

A motion was made by Commission Member Emmanuel and seconded by Commission Member Mallen in support of partnering with Englewood Education Foundation to the Denver School for the Arts and one student to the Victor Wooten camp in Nashville in 2015 in addition to the Cultural Arts Commission covering airfare for the student attending the camp in Nashville.

Ayes: Martinez, Kirkpatrick, Emmanuel, Hopkins, Izzo, Mallen, Rose

Nays: None

Motion Passed.

VII. **Old Business**

A. Art for Englewood Public Library

Board members were informed that Director Black, Recreation Manager Joe Sack and Library Director Hargrove had met with the City Attorney to discuss ownership of the piece of art for the Children's Area in the Library. Board members were told that the consensus was that ownership of the art be retained by the Cultural Arts Commission and be part of the City's inventory. Black stated that the contract is being reviewed by the City Attorney's Office and should be in place after the first of the year. Black noted that installation of the art will be shortly after that. Ms. Hargrove told the Board that she is working with a company to install the glass panel that will go in front of the artwork. Martinez suggested a grand installation for the artwork.

B. Blue Chair Store

Martinez asked Black and City Council Liaison Jill Wilson if they agree to wait until after the first of the year to visit the Blue Chair Store. Wilson commented that they should talk first among the three of them.

C. Murals

Martinez informed board members that she is completing the Art Proposal template and will present it first to the Board before having the artist attend the meeting.

D. Strategic Plan

Board members reviewed the updated Strategic Plan. Black stated that he would schedule a time after the first of the year for the Board to present its Annual Report to City Council.

E. Duncan Art Update

Sack reported that on November 15th, the Duncan Art Subcommittee met and interviewed the four finalists and has made a selection. Sack thanked MOA Representative Michael Keen for hosting the interviews; noting that he added a lot of insight to the various artists and moved the subcommittee along to make the final choice. Subcommittee member Kirkpatrick and Sack announced that the subcommittee has selected the artwork by Michael Clapper. Board members were shown a model of the artwork. Kirkpatrick told the Board that when the subcommittee first met, one of the neighbors stated that they wanted something everyone could touch and change so that it could be enjoyed by people in the park. Kirkpatrick explained that the artwork consists of metal poles with five cylinders on each post that could be arranged to write words or make a pixelated image. Discussion followed. Board members were told that it will be presented to the Parks and Recreation Commission in January for its recommendation.

The question was asked where the art would be placed in the park. Sack responded that a specific location has not been determined yet; noting that there are a number of factors involved. Sack noted that the subcommittee loved the colors of the artwork but did not want it considered a piece of playground equipment. Board members discussed concerns with the piece of art including the metal getting too hot. Black reported that the contract with the artist will be reviewed by the City Attorney's Office and Risk Management who will be looking at safety issues. Board members commented that they think it is a great piece and will be a great addition to Duncan Park.

A motion was made by Commission Member Hopkins and seconded by Commission Member Emmanuel to approve the Michael Clapper artwork for Duncan Park and to move forward with the presentation to the Parks and Recreation Commission in January for its recommendation.

Ayes: Martinez, Kirkpatrick, Emmanuel, Hopkins, Izzo, Mallen, Rose

Nays: None

Motion Passed.

VIII. Committee Reports

A. Awareness Subcommittee Report

Commission Member Izzo reported that the Awareness Subcommittee is taking the direction of creating a mission statement for the Cultural Arts Commission and updating the Board's website. Example mission statements from other cities were distributed for board members to look at. Hopkins explained that the mission statement will feed in strategically with what the Cultural Arts Commission wants to be. Discussion followed. In regard to updating the Board's website, Izzo told Sack that she will be talking to Meghan Dwyer, to see if she can help. Izzo spoke in regard to creating a custom google map that could go hand in hand with the catalogue of art; noting that it will show Englewood as being very aware of public art in addition to what art can bring to a community.

In regard to the mission statements, board members were asked to review the example mission statements and email their comments to Debby Severa who would forward everyone's comments on to subcommittee members. Wilson stated that she thinks that it is important to not include only art but also music. Sack told board members that Eric Keck, the new City Manager, is revising the City's mission statement in addition to creating a vision statement and as part of the process, the Department is also revising its mission statement. Sack said that it would be nice to dovetail all the mission statements together. Drafts of the mission statements and vision statement would be emailed to board members. Martinez thanked the subcommittee members.

B. Art Bus Subcommittee Update

Martinez reported that the Art Bus Subcommittee has not had a chance to meet yet. Emmanuel asked in regard to putting Prometheus on the Art Bus route. Black stated that the art is in need of some repairs. Kirkpatrick told the Board that Prometheus is a controversial character. Wilson asked if more information could be gathered for next month's meeting.

C. Parks and Recreation Commission Update

Kirkpatrick gave an update on the November Parks and Recreation Commission meeting.

IX. Upcoming Events

Discussion followed regarding upcoming events.

X. Director's Choice

Black informed board members that the Department will be applying for two Arapahoe County Open Space grants in February, one for the River Run project and the second to update the signage in the Englewood parks. Black also told the Board that Arapahoe County Open Space will also be offering two \$500,000 special grants in 2015 that the Department will be applying for the River Run project. Discussion followed in regard to an update of the River Run project.

XI. Commission Member's Choice

Wilson reported that City Council recently toured the Museum of Outdoor Arts that was very insightful and helpful. Wilson spoke in regard to collaborating and working together with MOA and doing a mini tour of MOA for the Board. Keen suggested tying the tour with a Board meeting.

Keen spoke to the Board in regard to a \$1,000,000 grant opportunity that has come up that would involve a partnership between the Museum of Outdoor Arts and the City of Englewood. Keen stated that MOA would sponsor the grant and put forth the required \$50,000 but needs to know there is support from the Cultural Arts Commission and City of Englewood. Keen explained that the grant would be for something with the Civic Center or regional area. Wilson told Keen to talk to the City Manager, Eric Keck. Discussion followed.

Sack announced that the Malley Recreation Center has created an Active Aging calendar for 2015 that is being sold for \$5; noting that proceeds from the calendar go into the Malley Trust Fund which supports the Malley Center. In regard to the 2015 Funfest, Sack reported that staff is moving forward with plans to change the venue and will be presenting plans to the Board at next month's meeting. Martinez added that it would be a good time to discuss plans for the Board's booth for next year.

Youth Member Jared Munn told the Board that two friends and he messaged artists on Facebook and in June will be to travel the next six months to meet the artists and collect art. Munn said that they plan to write a book about their journey.

City Council Member Steven Yates asked the Board in regard to the inventory of art that it had been working on. Kirkpatrick stated that they have completed the project with the exception of a couple new pieces of art that need to be added. Kirkpatrick told Mr. Yates that the catalogue of art is available on www.publicarchive.org and artwork can be searched for many ways including artist, owner and location. Kirkpatrick stated that it will be a great tool for the Commission with what the group is proposing in having a google map to show locations of artwork in the City along with a picture. Mr. Yates suggested putting a link to the website on the City's webpage.

Martinez announced that the 2015 City calendars are now available and bookmarks with the student's artwork are available at the Library. Martinez told board members that they did a good job this year and she is really excited what they are going to do next year.

XII. Adjournment

The meeting was adjourned at 7:17pm.

/s/ D. Severa
Recording Secretary



City of Englewood
ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
1000 Englewood Parkway, City Council Chambers
December 17, 2014 7:00 p.m.
Regular Meeting Minutes

1. Call to Order and Roll Call

The meeting was called to order at 7:00 p.m. by Chairperson Ostmeyer.

Roll Call.

Present: Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, D. Alexander Wenzel, Carolyne Wilmoth
Absent: None
Also Present: Assistant City Attorney Comer
Deputy City Clerk Bush
Assistant City Clerk McGarry

2. Consideration of Minutes

- a) Results of the minutes of the regular meeting of December 3, 2014.

MEMBER EDWARDS MOVED, AND MEMBER BUCHANAN SECONDED, TO APPROVE THE MINUTES FROM THE REGULAR MEETING OF DECEMBER 3, 2014 AS AMENDED.

Vote Results:

Ayes: Members Buchanan, Edwards, Ostmeyer, Wenzel, Wilmoth
Nays: None

Motion approved.

3. Renewals

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| a) AMF Belleview
4900 S. Federal Blvd. | Hotel/Restaurant liquor license
Expires December 17, 2014 |
| b) Blondie's Fire House Pub & Restaurant
3435 S. Inca St., Unit B | Hotel/Restaurant liquor license
Expires December 9, 2014 |
| c) Fraternal Order of Eagles
3780-90 S. Jason St. | Club liquor license
Expires December 31, 2014 |

MEMBER BUCHANAN MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE THE RENEWAL FOR AGENDA ITEMS 3 a – c.

Vote Results:

Ayes: Members Buchanan, Edwards, Ostmeyer, Wenzel, Wilmoth
Nays: None

Motion approved.

4. New Application – Tavern liquor license

- a) Memphis Cue Bar LLC. dba Memphis Cue Bar
2749 S. Broadway
Tavern liquor license

MEMBER BUCHANAN MOVED, AND MEMBER EDWARDS SECONDED, TO ACCEPT THE APPLICATION FOR MEMPHIS CUE BAR LLC. DBA MEMPHIS CUE BAR, WITH A PUBLIC HEARING DATE OF JANUARY 21, 2015 AND WITH NEIGHBORHOOD BOUNDARIES OF: EVANS AVENUE TO THE NORTH, HAMPDEN AVENUE TO THE SOUTH, OGDEN STREET TO THE EAST, AND KALAMATH STREET TO THE WEST.

Vote Results:

Ayes: Members Buchanan, Edwards, Ostmeyer, Wenzel, Wilmoth
Nays: None

Motion approved.

5. Public Hearing - New Application – Hotel/Restaurant Liquor License

- a) Mara Fuku Inc. dba Miyako Ramen Restaurant
2950 S. Broadway, A2
Hotel/Restaurant liquor license

MEMBER EDWARDS MOVED, AND MEMBER WENZEL SECONDED, TO OPEN THE PUBLIC HEARING FOR A HOTEL/RESTAURANT LIQUOR LICENSE FOR MARA FUKU INC. DBA MIYAKO RAMEN RESTAURANT, 2950 SOUTH BROADWAY, UNIT A2, ENGLEWOOD, COLORADO 80113.

Vote Results:

Ayes: Members Buchanan, Edwards, Ostmeyer, Wenzel, Wilmoth
Nays: None

Motion approved and the Public Hearing opened.

Roll Call.

Present: Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, D. Alexander Wenzel,
Carolyne Wilmoth

Absent: None

Chairperson Ostmeyer said before we begin the Public Hearing, I would like to set forth the procedures that will be followed for this Public Hearing:

PUBLIC HEARING PROCEDURES BEFORE THE ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY

The following procedures for the conduct of Public Hearings regarding Liquor and Medical Marijuana license applications are hereby adopted by the Englewood Liquor and Medical Marijuana Licensing Authority and shall apply to all Liquor and Medical Marijuana licenses no matter the type of license being requested.

- 1) The Englewood Liquor and Medical Marijuana Licensing Authority is a quasi-judicial body and as such may allow the introduction of hearsay evidence, whether that evidence is offered through the testimony of witnesses or through the introduction of documents.
- 2) Such evidence will be given the weight that the Authority Members deem appropriate during any deliberations or Executive Sessions regarding the issuance or denial of a Liquor or Medical Marijuana license.

3) Opening statements by the Proponent/Applicant shall be limited to ten (10) minutes. The presentation of evidence in favor of the issuance of the license shall be limited to three (3) minutes per witness. If the Proponent/Applicant has more than five (5) witnesses, and the witnesses' testimony in favor of the issuance of the license shall be the same, the Authority may request that one (1) spokesperson for the Proponent/Applicant witnesses be appointed to speak for the entire group.

4) Opening statements by any Opponents shall be limited to ten (10) minutes. The presentation of evidence in protest to the issuance of the license shall be limited to three (3) minutes per witness. If the Opponent(s) have more than five (5) witnesses, and the witnesses' testimony in opposition to the issuance of the license shall be the same, the Authority may request that one (1) spokesperson for the opponent(s) be appointed to speak for the entire group.

5) Cross-examination of witnesses or documents presented shall not be allowed by either party, except for good cause shown.

6) Upon the conclusion of all of the evidence and testimony, the Authority may retire into Executive Session to consider the evidence and testimony.

7) At the conclusion of the Executive Session, the Authority will render its decision, and it will not take any further testimony.

8) After the Public Hearing is closed, the Authority will not answer any questions regarding the Public Hearing.

Chairperson Ostmeyer said Kerry, please introduce the City's exhibits at this time. Deputy City Clerk Bush introduced the exhibits.

Chairperson Ostmeyer asked who is here representing the applicant. Mr. Ishitani said I am.

Those providing testimony were sworn in by Deputy City Clerk Bush.

Mr. Ishitani said my name is Masaki Ishitani. I am trying to start a restaurant. I want to feature Japanese liquors: sake, beer, Japanese vodka. I need a license to do this at the restaurant. Chairperson Ostmeyer asked if he had any other restaurants that serve alcohol and he stated no. This is his first one. Chairperson Ostmeyer asked if he is familiar with TIPS training. Mr. Ishitani said I worked in another restaurant for ten (10) years. I know how to check an ID and if guy is drunk, to stop it. Chairperson Ostmeyer said Kerry can make available for you and your employees TIPS training. We encourage it. Talk to Kerry about receiving this training. That would be a very good thing for you to do. She asked how many employees do you plan to have. Mr. Ishitani said 4 people total to start. Chairperson Ostmeyer asked if he is the manager and owner. Mr. Ishitani replied yes.

Member Buchanan asked what are your hours. When will you be open? Mr. Ishitani answered we plan to open in February to March. Member Buchanan asked will you be open every day, Monday through Friday. Mr. Ishitani said the whole week. Member Buchanan asked how late. Mr. Ishitani replied lunch time to 10:00 p.m. He said on the weekends, we will be open until midnight.

Member Buchanan asked if he has owned a restaurant before. Mr. Ishitani said no but I have worked in one for 10 years as a sushi chef, here in Denver.

Chairperson Ostmeyer said you will be the manager and the owner. Do you plan to have another manager? Mr. Ishitani replied my partner or one of the other employees.

Member Wenzel said Mr. Ishitani, it says on your application that you are under 21. Did you mark the wrong box? Mr. Ishitani replied yes, I am 37.

Member Buchanan asked if food will be served on the patio. Mr. Ishitani stated maybe in the future. Member Buchanan asked if the patio will be fenced. Mr. Ishitani replied yes. Member Buchanan said it should be enclosed. Mr. Ishitani said okay.

Member Edwards asked what time do you plan to be open daily. Mr. Ishitani said 11:00 a.m. to 10:00 p.m. on weekdays. Member Edwards clarified midnight on the weekends. Mr. Ishitani replied yes. Member Edwards said those will be long hours. How will four (4) people do all of this? Mr. Ishitani said I will hire more people when we need it. We will have four (4) people to start.

Member Buchanan asked if he served alcohol when he was a sushi chef. Mr. Ishitani replied yes. Member Edwards asked has anyone tried to use fake ID? Mr. Ishitani replied yes, I know what a fake ID is. Member Buchanan asked did you deny them or not serve them. Mr. Ishitani said yes, I did. Member Buchanan said that is why we encourage the training. It is called TIPS training. It teaches you how to deal with customers. It is easy for you and your employees to take that class. Kerry can help you with that. Mr. Ishitani said okay.

Member Edwards said in looking at the floor plan, I can't make out how many people can be seated. Mr. Ishitani responded 43 people. Member Edwards inquired if the entry to the restaurant is on the Northwest corner? Mr. Ishitani answered yes. Member Edwards said so there aren't going be tables in the entry, I'm assuming? Mr. Ishitani replied yes. Member Edwards said so the patio faces Broadway? Mr. Ishitani answered yes. Member Buchanan said it will face the parking lot, correct? Mr. Ishitani said the patio will face the parking lot.

Member Buchanan asked where will the liquor be stored. Mr. Ishitani answered behind the kitchen. Member Buchanan confirmed that it will not be accessible to the public. Mr. Ishitani replied it will not.

Chairperson Ostmeyer asked if there were two entrances into your restaurant; one from the patio and one from the side of the patio into the restaurant? Mr. Ishitani said just one (1) door. Chairperson Ostmeyer said so if I came there, would I go through the patio into restaurant? Mr. Ishitani said yes, two (2) doors. Member Edwards said so there are two (2) doors, one from patio and one (1) from corner of the building? Mr. Ishitani replied there are two (2) doors; one (1) from the patio and one (1) by the building. Member Edwards asked does everyone have to go through the patio to get into the restaurant. Mr. Ishitani replied no, there is another door. Member Edwards said with the door on the patio, do you have to get in there from inside building or is the other entry accessed from parking lot and the side walk? Mr. Ishitani said yes.

Member Wilmoth asked how many people did you say can occupy the restaurant. Mr. Ishitani said 43. Member Wilmoth said I don't see how 43 people can fit. Mr. Ishitani said people will sit at the counter. Member Wilmoth said this drawing is not to scale, which bothers me. I'm looking at this and the kitchen area compared to the bathrooms...It's not to scale. Some of your answers have been such that...This is what bothers me. You seem to be ambivalent as to what your plan is for this restaurant. I would like you to be far more concise about what you're doing. I'm feeling that you haven't thought through all of this. I am concerned about that. I want you to be successful in the City of Englewood. You need a business plan. I am concerned that you seem to be ambivalent about some things. Member Buchanan said I actually count 43 seats on the drawing.

Chairperson Ostmeyer said you mentioned that you understand about serving minors and to be very careful about over-serving. You need to be aware of the consequences that could happen if you break the rules. I really, really want you to commit to the TIPS training. It is important because you do not have a background in owning or managing a restaurant. I think it is critical that you and your staff have TIPS training. I want you to work with Kerry so you and your staff can get TIPS training. Mr. Ishitani said all right. Chairperson Ostmeyer said that is going to be a sticking point for me, that you obtain this training for you and your staff, due to your lack of experience.

Member Edwards asked are you aware there are 34 other eating establishments within a couple miles of you? Mr. Ishitani replied yes.

Chairperson Ostmeyer asked do you have anyone else who will be speaking. Mr. Ishitani answered yes.

Kelly Piets, with Esquire Petitioning, introduced herself and her company. She said they were contacted by Mr. Ishitani for petitioning purposes for Mara Fuku Inc. Ms. Piets explained the petitioning process her company completes. In completing the survey, they did a total of 573 door knocks and had 155 people sign the petition. Member Buchanan asked what was the timeline. Ms. Piets answered on November 29, 2014, we completed the residential addresses and on December 1, 2014, we completed the businesses. We received 119 residential signatures in support and 31 business signatures in support of issuing the license, for a total of 150 signatures in support. We did have five (5) residents who signed in opposition. Two (2) people did not drink or for religious reasons. Two (2) people believed that there are sufficient outlets in the neighborhood. One (1) person declined to state a reason. With 150 signatures in support and five (5) signatures in opposition, that is a 97% in support ratio. Based on needs and desires, 150 signatures in support and two (2) people who felt the needs were not there, there is a needs and desires support ratio of 99%. People are excited to have a new restaurant in the neighborhood. Member Buchanan asked would you please explain why you do that. Ms. Piets stated we always provide the raw data. Some jurisdictions only look at the needs and desires data results. It is a statutory requirement that we provide that data. Member Buchanan said so the only legitimate reason to oppose a liquor license for purposes of consideration by a licensing Authority is because somebody feels the needs are already sufficient in the neighborhood. Ms. Piets said that people have the right to state that they don't desire the license to be issued for any number of reasons. That is why we do provide the raw data. That is why we provide both. Some jurisdictions require both. Member Buchanan asked if she used the boundaries delineated by the Authority. Ms. Piets replied yes, we used the boundaries set by the Authority. We tried to stay mainly in Englewood as we always go to the areas of highest impact.

Chairperson Ostmeyer asked if any members of the Authority had any other questions. No one did.

Chairperson Ostmeyer thanked Ms. Piets.

Chairperson Ostmeyer asked Mr. Ishitani if he had anything else he would like to tell us. Mr. Ishitani replied no, that is all.

Chairperson Ostmeyer asked if there was anyone present who would like to speak in opposition to this license. There was no one who spoke in opposition of the license.

Chairperson Ostmeyer asked if the Authority members would like to go into Executive Session. No one did.

Chairperson Ostmeyer said I will accept a motion to approve or deny the license. After that, each of us will speak as to why we voted the way we did. There will be no further testimony or questions.

MEMBER WENZEL MOVED, AND MEMBER WILMOTH SECONDED, TO APPROVE THE APPLICATION FOR A HOTEL/RESTAURANT LIQUOR LICENSE FOR MARA FUKU INC. DBA MIYAKO RAMEN RESTAURANT, 2950 SOUTH BROADWAY, UNIT A2, ENGLEWOOD, COLORADO 80113.

Vote Results:

Ayes: Members Edwards, Buchanan, Ostmeyer, Wenzel, Wilmoth

Nays: None

Motion approved.

Chairperson Ostmeyer said at this time, everyone will speak as to the reason they voted the way that they did.

Member Edwards said I approved because I really after all this questioning, I don't have any questions for you. My main concern is number of people because that is an awful lot of hours for four (4) people. If someone becomes injured or ill, that leaves three (3) people, which is a set up for failure. That is what has been going through my mind...is that it isn't fair to approve you. Maybe you aren't ready. On other hand, I don't have any more questions. You look solid in finances. I might as well give you a chance. I hope it works well for you.

Member Buchanan said I voted to approve because you met your burden. You showed, under Colorado law, the needs and desires in the community. You presented us with a valid survey from the local community that was overwhelmingly in favor. I wish you luck. I recommend that you and your staff get TIPS training. Kerry can help you. This Authority takes any liquor violation very seriously. If you have a violation, you will be back here and you don't want that. I wish you luck.

Chairperson Ostmeyer said my fellow Authority members have spoken about what I was going to say. You did meet the burden with your paperwork and the petitions. I'll reiterate what my fellow board members said about the training. It is really, really important. Most of our license holders and their employees do go through it. It is really important. There is a lot of good information in the class. You have a good location. There are some other nice places around there. I wish you a lot of luck.

Member Wenzel said I voted to approve, like Mr. Buchanan said, you met the burden and the needs and desires of the neighborhood. You didn't trip any of the disqualifying provisions. I wish you the best of luck. As far as I know, I don't know of any other gourmet ramen restaurants so I wish you all of the best.

Member Wilmoth said I approved because you did meet the burden. I will tell you that the people that have run into trouble here are the people that have not followed through with Kerry and have not tended to business. I think you have an excellent location. I think that you should do well. We certainly want you to do well in the City of Englewood. I will again reiterate that you need to take the TIPS class. I am concerned, as Jackie is, that you have a very small staff. You could over work people. The hours you are talking about are long and hard. The restaurant business is not an easy business to be in. You can get tripped up pretty fast. Take it slow. Take it easy. Make sure that you have covered every bit of what you need to do. I wish you well.

MEMBER BUCHANAN MOVED, AND MEMBER EDWARDS SECONDED, TO CLOSE THE PUBLIC HEARING FOR A HOTEL/RESTAURANT LIQUOR LICENSE FOR MARA FUKU INC. DBA MIYAKO RAMEN RESTAURANT, 2950 SOUTH BROADWAY, UNIT A2, ENGLEWOOD, COLORADO 80113.

Vote Results:

Ayes: Members Buchanan, Edwards, Ostmeyer, Wenzel, Wilmoth

Nays: None

Motion approved and the Public Hearing closed.

6. Findings of Fact, Conclusions and Order of Authority

- a) TDM, LLC. Dba Trees

Chairperson Ostmeyer asked the Authority if they had any questions regarding the findings. No one did.

7. Citizen's Forum (This is an opportunity for the public to address the Authority. The Authority may ask questions for clarification. Please limit your presentation to three minutes. Total time for the Citizen's Forum may be limited to 45 minutes. Time cannot be carried over or transferred to another person.)

No citizens chose to speak.

8. Authority Members' Choice

a) Member Buchanan said this is my last public hearing. I will be here for the January telephone poll. It has been a privilege to work with this Authority. We all work hard. We have a lot of information to review and we deal with a lot of contentious issues sometimes. Everybody here is very conscientious and works hard. It helps keep the process running. Our newest member is a good addition; another lawyer on the Authority.

Several members stated that he would be missed and thanked him for his input.

Member Buchanan said thank you all very much. It has been a pleasure. Kerry and Diane, thank you both for putting everything all together. I appreciate it. I wish you all Merry Christmas and a Happy New Year.

9. Counsel's Choice

The Assistant City Attorney did not have any matters for consideration.

10. Clerk's Choice

a) Deputy City Clerk Bush informed the Authority that there will be a public hearing on January 21, 2015 as they voted for that tonight. Right now, it looks like the January 7, 2015 meeting will be by telephone poll.

b) Deputy City Clerk Bush said I have been asked to inquire if members of the Authority would like to have a Study Session with Council.

Member Buchanan asked if a timeframe has been provided. Deputy Clerk Bush replied not yet. The Study Sessions are quite full right now with other topics.

Chairperson Ostmeyer said I would be in favor of that meeting.

Member Buchanan asked if the Study Sessions are open to the public. Deputy Clerk Bush stated that they are open to the public but that usually the public is not allowed to speak. Member Buchanan said he would appreciate it if he could be informed, so he could attend, when this meeting takes place.

Member Edwards wondered what would be the purpose? Deputy Clerk Bush replied I think Council could use some of your guidance and insight. This would give you an opportunity to talk with Council and to hopefully avoid the situation you were put into at our last meeting. Member Edwards said I think that would be a good idea. I thought it was a really bad idea that Council Members showed up and spoke during the hearing and only in one direction. I thought it was really tacky. It has been on my mind. What is it that they expect us to do if they are going to act like that? I think they need to know that. I have been wondering where have I been that I thought something like that didn't even exist anymore.

Member Buchanan said so that is something we could talk about at that meeting.

Member Wenzel said I think it would be a good idea.

Member Wilmoth said yes. I have heard so much from other committees that I am on. I have already gotten some smack from people.

Member Buchanan said I have been approached as well from another committee that I am on. And I voted no.

Member Edwards said I was approached by one of the Council Members after the meeting. And I know that Diane read that part that said that there would be no more discussion after the hearing was closed. Just because they are City Councilmen, they think they can almost be accosting and going to start a conversation. I cut it off at the pass. I thought this just isn't right.

c) Deputy City Clerk Bush informed the Authority that she had received an incomplete application for a Transfer of Ownership. The current license and lease have now expired. She is working with the legal department to see how this is to be handled. Deputy City Clerk Bush reminded the Authority that they do not accept incomplete applications. She asked the Authority that when this packet comes to them, they look closely at the documentation provided by the applicant's attorney's office. This is for a hotel/restaurant liquor license.

d) Deputy City Clerk Bush wished everyone a Merry Christmas.

11. Adjournment

Chairperson Ostmeyer adjourned the meeting at 7:54 p.m.

s/s Kerry Bush

Kerry Bush, MMC
Deputy City Clerk