
Council Newsletter



CITY MANAGER'S NOTES January 8, 2015

Upcoming Council Meetings

City Council will meet **Monday, January 12, 2015**. The Board and Commission Interviews will begin at **5:30 p.m.** in the City Council Conference Room. Sandwiches will be available at 5:00 p.m.

The next meeting will be **Wednesday, January 14, 2015**. The Study Session will begin at **6:30 p.m.** in the Community Room. Sandwiches will be available at 6:00 p.m.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. YourHub articles regarding "Mute Earth" installation at the Museum of Outdoor Arts , an upcoming Study Session about fire department options and a business profile on a local Englewood business, Buy-Back Games Inc.
2. Community Development Update – December 2014
3. Municipal Court Statistics – 4th Quarter
4. Calendar of Events
5. Tentative Study Session Topics
6. Minutes from the July 8, 2014 Water and Sewer Board meeting
7. Minutes from the August 19, 2014 Water and Sewer Board meeting
8. Minutes from the September 9, 2014 Water and Sewer Board meeting
9. Minutes from the October 7, 2014 Water and Sewer Board meeting



News from the Parks and Recreation Department

Biggest Winner Kick-off this Saturday, January 10 from 8:30 a.m.-Noon at the Englewood Recreation Center

The Biggest Winner is a five-month weight loss challenge for teens, adults and seniors, designed to give motivation and tools to shed pounds and increase overall health and well-being. At the end of five-months, the person who achieves the greatest percentage of weight lost in each age category will receive a grand prize. Swedish Medical Center will be the Title sponsor this year. In a co-sponsoring role will be Sprouts Farmers Market, Altitude Physical Therapy & Sports Medicine, Elevation Health and ModMarket. The kick-off event features numerous health exhibitors, free fitness class demonstrations, nutrition tips and initial weigh-ins.

Parks Division Takes over Snow Removal at Fire Stations

Starting on January 5, 2015 the Parks Department will be taking over the snow removal responsibilities at all three Englewood Fire Stations.

Christmas Tree Recycling

Every year from January 1 through 31, the Parks Division accepts Christmas trees for recycling at four area parks: Bates/Logan Park (2938 S. Logan Street); Belleview Park (5001 S. Inca Street); Centennial Park (4630 S. Decatur Street); and Miller Field (3600 S. Elati Street). Natural trees can be dropped off at these locations until the end of January. Parks staff will collect the trees and chip them to make free mulch which will be available by March.



"Mute Earth"

Ongoing. Aerial South African is currently featured at the Museum of Outdoor Art, 1000 Englewood Parkway, Englewood. The museum is open when the holidays are observed. Museum hours are 10 a.m. to 5 p.m. Tuesday through Thursday, 10 a.m. to 4 p.m. Friday and 10 a.m. to 3 p.m. Saturday. For more information, e-mail [redacted] 303-755-1464.

Briefing

ENGLEWOOD

Englewood Fire Department options. During an Englewood City Council study session on Jan. 14, City Manager Eric Keck will present alternatives to City Council regarding the future of the Englewood Fire Department. The

presentation will include a thorough analysis of the costs and benefits of each of the alternatives.

Over the last 18 months, Englewood City Council has been in discussions regarding the future of the Englewood Fire Department.

"It is clear that our fire and emergency medical services are not sustainable at our current level of available funding. It is also clear that we cannot continue to delay decisions on the future of the Fire Department," said Keck.

The options presented at the Jan. 14 study session will be to continue the Englewood Fire Department as a stand-alone operation or to consolidate or contract with a nearby fire rescue authority or department.

The session will begin at 6:30 p.m. in the second floor Community Room at Englewood Civic Center, 1000 Englewood Parkway. Interested residents are welcome to attend.

City of Englewood

Your Hub 1/1/15

Business Q&A

» **NOMINATIONS:** Have a business you would like to see profiled? Let us know at yourhub@yourhub.com or call 303-954-2617.

Buy-Back Games Inc., Englewood

MEETING NEEDS OF RETRO GAMERS

Profile

Business: Buy-Back Games Inc.
Address: 3916 S. Broadway Blvd., Englewood
Hours: 10 a.m.-8 p.m. Monday through Saturday, 11 a.m.-7 p.m. Sunday
Founded: 1988
Contact: 303-761-2432
buybackgames.net
Employees: 1

Interview with Wendy Smith, marketer

Q: How did you get involved in this business?

A: My husband is the owner. He is a true entrepreneur; he started the business out of his garage. When our sons were small, they traded video games with the neighbor kids. He saw a business to be made and opened his first store in 1988.

Q: What distinguishes you from other businesses in your category?

A: We carry retro games. Since we've been in business for 26 years, we carry both the old and the new games and systems. We will pay cash for used systems and games, and can also trade in older games for newer games.

Q: What do you like best about your line of work?

A: Meeting the needs of the retro gamer.

Q: What is your business' biggest challenge?

A: Larger big-box stores.

Q: Something people might be surprised to learn about you or your business?

A: People can trade in old games for newer games, and we repair systems. We have stores in Englewood, Federal Heights, Aurora and Fort Collins.



Ridge on Dec. 4. Buy-Back Games buys and sells used video games and DVDs. Photo by Seth McConnell, YourHub file



Above right: Chris Swartwood checks out the Xbox games at Buy-Back Games on Dec. 4.

Friday

Preschool storytime. Kids ages 3-5 and their families are invited to attend storytime at the Englewood Public Library, 1000 Englewood Parkway, at 10:30 a.m. To learn more, call the library at 303-762-2560.

YourHub
1/9/15

COMMUNITY DEVELOPMENT MONTHLY UPDATE

December 2014

DEVELOPMENT REVIEW PROJECTS

- *Rocky Mountain Veterinary Neurology (3550 South Inca)*
 - Demolition is complete and the new foundation is being constructed.
 - Construction is underway.

- *Shriner Residences (Floyd and Logan)*

Project: Two dwelling units in the existing Shrine Club building with detached garages and one accessory dwelling unit; two new single family homes with detached garages and two accessory dwelling units; Maintenance of the existing single family home at 3265 South Logan Street

 - City Council approved the PUD request on June 16, 2014.
 - Building permits are under review for remodeling the existing house at 3265 South Logan Street and the former Shrine Club building.
 - **A Building Permit has been issued for remodeling the existing house at 3265 South Logan Street.**

- *Alta Cherry Hills (Broadway and Kenyon)*

Project: 306 luxury apartment complex

 - A building permit was issued on January 3, 2014 for construction. Construction is underway.
 - Leasing is expected to commence in January or February of 2015.

- *General Iron Works (Bates and Galapago)*
 - Developer submitted for a DRT meeting to develop the southeast corner of the Sand Creek property with a multi-family project consisting of 70 units.
 - The developer held a neighborhood meeting on August 11th. Approximately 35 people were in attendance.
 - The project was not awarded housing tax credits by CHFA.
 - Master plan being developed for entire property to include housing and flex-office space.

- *Hill Top Motel (3800 South Broadway)*
 - The property sold in mid-June to an investor/developer that is exploring options for the property.
 - The new owners attended a December 2nd DRT meeting. The proposed project refurbishes the existing buildings into office/retail and an indoor/outdoor coffee shop.

- *Kent Place (University and Hampden)*

Project: 300 for-lease residential units; 48,175 square feet of retail/commercial

 - The commercial and retail space is 100% leased.
 - Construction continues on the residential portion of the project on 300 residential units.

- In September 2014, a Temporary Certificate of Occupancy (TCO) was issued for the Building B Parking and Floors 2 -5.
- In October 2014, a TCO was issued for the Building A underground parking garage.
- In November 2014, a TCO was issued for Building A levels 2 through 4.

- *Lone Star Trust (NE Corner of Clarkson and US 285)*
 - Sale of the property to Senior Signature Living did not occur.
 - A grantor for the trust is interested in constructing a 6,000 square foot medical office building (3,000 sf/story).

- *Masonic Property (3500 South Sherman)*
 Project: 179 units of senior affordable housing
 - Masonry has been added to portions of the building and other architectural elements are being finalized.
 - A building permit for the 180 unit project is under review.
 - **A property combination application submitted January 2, 2015 is under review.**

- *Martin Plastics (Oxford and Navajo)*
 Project: A maximum of 252 residential units
 - Staff met with the developer to discuss PUD amendments and other possible options allowed within the existing PUD. A follow-up meeting occurred on July 24, 2014.
 - Staff provided information about the newly authorized State tax credits for Brownfields redevelopment and environmental cleanup.

- *Nathan's Funtastic Fun (Broadway and Dartmouth)*
 Project: Redevelopment to a Chick-fil-A restaurant
 - Demolition is complete. According to the project manager representing Chick-fil-A, construction will commence in August of 2015 with an opening in January 2016.
 - An architect representing Chick-fil-A contacted staff regarding minor changes to the site plan. The changes were approved administratively.

- *LIV Apartments (201 Englewood Parkway)*
 Project: 28 apartments and two live-work units
 - Building permit plans are under review. Applicant will resubmit revised plans and provide additional information.
 - Encroachment permit approved on first reading on October 20, 2014.
 - Demolition permit was issued December 2, 2014.
 - Demolition of the former Scientology Building is complete.

- *Rafferty Gardens (300 West Lehow)*
Project: 60 Market-Rate Apartments in 2 three-story buildings; 4.15 acres
 - DRT meeting with applicant was held on June 3, 2014. Applicant is currently working with architect and civil engineer to resolve issue regarding the floodplain/way.

- *Bally's Site (Northwest corner of Jefferson and Clarkson)*
 - Evergreen Development submitted plans for a retail use to be reviewed at the December 9, 2014 DRT meeting.
 - **Staff met with the contractors of the Swedish Medical Center, who will use this site for construction staging during the construction of the Swedish expansion project.**

- *5098 Retail Center (5098 South Federal Blvd.)*
Project: 5,000 square feet of retail
 - The property owner has submitted a preliminary plan for a 5,000 square foot retail redevelopment. The project was reviewed at the July 1 DRT meeting.

- *Greenwood Pointe Apartments (5312 South Broadway Circle)*
Project: New recreation center and apartment building
 - **The owner and design team has met with the DRT team twice. This property is currently a PD, they are weighing the idea of vacating the PD. The underlying zone is MU-R-3-B.**

- *Englewood Estates (1210 West Quincy Circle)*
Project: PUD for seven, detached residential units
 - **Owners have contacted staff regarding constructing the project under the current PUD.**

BOARDS & COMMISSIONS

- *Alliance for Commerce in Englewood – November Meeting Actions*
 - Approved a motion to recommend the approval of a neighborhood district map.
 - Approved a motion to allow for electric means of meeting approvals – Skype or other electronic media – to conduct meetings.
 - Approved a motion to conduct a business survey.

- *Board of Adjustment and Appeals*
 - A variance to the Bulk Plane requirements was granted for new construction of two attached homes at 2709 South Sherman Street.

- *Keep Englewood Beautiful*
 - The 23rd Annual Household Hazardous Waste/ E-Waste Roundup brought 443 residents of Englewood, Littleton, and Sheridan to the Englewood ServiCenter to dispose of hazardous and electronic waste.

- The leaf and tire event was held Sunday, October 26, November 2 and 9.
 - Holiday lighting judging will be held on December 9, 2014, with awards presented at the December 15 City Council meeting.
 - **At the December 15th Council meeting, Council reduced the members from 15 to 9, and reduced the required meetings to a minimum of one per quarter.**
- *Planning & Zoning Commission*
 - Goals, UDC updates and major projects were prioritized during the December 2, 2014 Commission meeting. Commission goals and priorities for 2015 include Accessory Dwelling Units, Ground Floor Commercial in Multifamily Residential Buildings, Setback Exemptions for Drive-Thru Uses and Parking Requirements.
 - *Englewood Urban Renewal Authority*
 - The Authority visited the River North (RiNo) Arts District in Denver to see how creative industries are impacting the redevelopment of the RiNo area. The visit included meetings with the co-founder of the RiNo Arts District, and some of the developers of the Taxi / Drive developments and The Source. The group also visited Industry, a high-tech co-working and business incubator space with a mix of creative industries.
 - **The Authority approved their 2015 Budget at the December 4, 2014 meeting.**

COUNCIL REQUESTS

- CR14-002: Kent Place Construction Cranes
- CR14-028: Creative District Information
- CR14-038: Zoning Inquiry regarding Homeless Center
- CR14-044: Grow Center Impact on Development
- CR14-048: Council Bill No. 60 Inquiries – Zoning vs. Community Covenants and Restrictions
- CR14-057: Cultural District Follow-up
- CR14-078: Virere Lights Inquiry
- CR14-081: Hotel Room Inquiry
- CR14-096: General Iron Works Inquiry
- CR14-117: Martin Plastics Commercial Activity Follow-Up
- CR14-121: Affordable Housing Comparison
- CR14-128: 3000 South Acoma – Commercial Use Concerns
- CR14-152: 4960 S. Lipan Drive – Fence Concerns
- CR14-157: Follow-up on South Lipan Fence Issue
- CR14-163: Alta Cherry Hills Rental Inquiry
- CR 14-167: Chick-Fil-A Fence
- CR 14-177: 3277 South Grant Construction Debris
- CR 14-180: Layton Gardens Apartments Concerns
- CR 14-188: Kent Place Railing Feasibility
- CR 14-190: Section 8 Housing Inquiry

- CR 14-196: Zoning/Code Concerns – 2070 W. Evans
- CR 14-202: Affordable Housing Studies
- CR14-207: Construction Defects Study Session
- CR14-218: Board and Commission Meetings regarding Comprehensive Plan
- CR14-219: South Galapago Occupancy Concerns
- CR14-220: Motel Zoning Inquiry
- CR14-223: 3031 South Logan Building Permit Inquiry
- **CR14-228: Medical Marijuana Zoning**
- **CR14-231: 2749 South Broadway Status Update**
- **CR14-234: Odd Fellows Building Update**
- **CR14-236: 3935 South Bannock Trash/Occupancy Concerns**
- **CR14-237: Parking for Kent Place Party on Floyd Place**

HOUSING

- *Rehab*
 - Under Construction
 - 4896 South Delaware Street
 - 3686 South Fox Street

SPECIAL PROJECTS

- *Englewood Forward*
 - Project kick-off took place at the October 20 Council study session, where staff introduced consultant team members, and reported on initial project planning steps.
 - Interviews with Council members took place on October 21. Interviews with Boards and Commissions and Community Groups were held October 27 and 28.
 - Walk and Wheel team conducted bicycle and pedestrian counts the week October 20-24.
 - Next Steps team is currently contacting various federal and state agency representatives for initial scoping meeting.
 - The joint public Visioning and Trends workshop of the three Englewood Forward projects was held on November 12, 2014. More than 50 residents braved the subzero cold to provide input on the three projects. Additional information is available on the project website www.EnglewoodForward.org.
 - **The Comprehensive Plan team will conduct a Joint City Council/Planning and Zoning Commission Work Session on January 26, 2015 from 6:00 pm to 7:30 pm. The purpose of this first joint work session is to collaboratively: explain global planning trends, describe metrics for measuring success of the community, and refine vision statements and opportunities by character districts to achieve the vision.**
 - **Next Steps Study Technical Committee Meeting(government agency and city staff) is scheduled for January 22, 2015**
 - **The next Englewood Forward joint public meeting is scheduled for February 11, 2015.**

- **Next Steps Advisory Committee Meeting (Councils, Commissions) is scheduled for February 25, 2015. Walk and Wheel status report will follow.**
- *Broadway/Acoma Lofts*
Project: 110 residential units; 15,000 retail/commercial space; surface parking
 - On August 21, the Authority unanimously voted to pursue exclusive negotiations with Medici Communities on the Acoma/Broadway/Englewood Parkway property. City Council will be briefed on the project at the September 3 Study Session.
 - An Option Agreement and Sale and Development Agreement were approved by EURA on June 11, 2014.
 - Medici submitted a tax credit application to CHFA on July 1, 2014.
 - The project was not awarded housing tax credits by CHFA. Medici intends to apply again in March 2015.
 - The Second Option Agreement with Medici was executed on October 15, 2014.
 - A revised plan is being presented to EURA on December 4, 2014. The revised plan is for approximately 110 units and 15,000 square feet of ground floor retail. The parking structure has been eliminated and replaced with surface parking.
 - **The revised parking plan with a minimum of 170 and maximum of 190 spaces was approved by EURA. In addition, approximately 35 on-street spaces would be available on Acoma Street. Medici is assembling their application materials for submission to CHFA in January 2015 for housing tax credits. A second Amended Option Agreement was executed on December 31, 2014.**

ZONING

- *PUD Process Amendment*
 - A public hearing with Planning & Zoning Commission was held on October 7, 2014. The Commission recommended forwarding a recommendation for approval to Council. First reading is tentatively scheduled for December 1, 2014.
 - First reading was held on December 15, 2014.
 - **A public hearing was held at City Council on January 5, 2015.**
 - **Second reading is scheduled for January 20, 2015.**
- *Bulk Plane Amendments*
 - On September 16, 2014 the Planning & Zoning Commission reviewed proposed changes to Bulk Plane regulations. A public hearing on the amendments was held on October 21, 2014. The Commission recommended forwarding a recommendation for approval to Council.

- A City Council study session on the Bulk Plane Amendments was held on November 3, 2014.
- **1st reading was held at City Council on January 5, 2015.**
- **A public hearing is scheduled for January 20, 2015.**

- *Minimum Lot Width Clarification for Multi-Unit Dwellings in the MU-R-3-B and MU-R-3-C Zone Districts*
 - A Planning & Zoning Commission public hearing was held on November 18, 2014 regarding amendments clarifying the minimum lot width for multi-unit dwellings in the MU-R-3-B and MU-R-3-C zone districts. The Commission forwarded a recommendation for approval to Council. First reading at City Council was held on December 15, 2014.
 - **A public hearing was held at City Council on January 5, 2015.**
 - **Second reading is scheduled for January 20, 2015.**

- *Transit Station Area Zoning Regulations*
 - Staff is working with the Planning and Zoning Commission to revise Transit Station Area (TSA) zoning regulations that will eventually be adopted for portions of the Englewood Light Rail Corridor.

ART SHUTTLE

- The Shuttle Services Operations Contract with MV Public Transportation, Inc. was approved by Council on March 17, 2014. The contract covers the operation and maintenance of the art shuttle for 2014 for a total contract amount of \$268,729.20.
- The contract with MV Public Transportation expires at the end of 2014. Staff issued an RFP to solicit proposals to continue providing the service. Proposals are due October 31.
- Two proposals to the Art Shuttle RFP were received. The respondents were MV Transportation, Inc. and Western Parking Management. Staff recommends that the contract be awarded to the lowest responsible proposer, MV Transportation Inc.

BUSINESS NEWS

- Arapahoe County Enterprise Zone
 - The State's Economic Development Commission approved a \$16,300 matching grant to support the administration of the Arapahoe County Enterprise Zone. OEDIT staff is drawing up the grant contract and this will be sent to Council for approval on June 16.
 - Staff is working with OEDIT to recertify the two contribution projects so they can continue to receive the benefits of tax credits for donations. Those projects are: House of Hope and Craig Hospital.
 - **Grant reimbursement request was submitted to cover staff time associated with 2014 Enterprise Zone administration.**

- Commercial Catalyst Program

Medical Office Building 3555 S Lafayette Construction Façade and signage

Bill Smith Plumbing	4101 S Broadway	Complete	Signage
Uhrig Holdings, LLC	4351 S Broadway	Complete	Façade and signage
Kraft Development	3141 S Broadway	Complete	Façade and signage
Englewood Lock and Safe	4310 S Broadway	Complete	Signage
Breakfast Queen II	3460 S Broadway	Construction	Façade & Interior
Medical Office	180 E Hampden	Construction	Facade

Other Business Activities:

- 2749 South Broadway – Plans have not been submitted, but the business owner stated that the intended use is a barbeque restaurant / bar. A Commercial Catalyst grant application is under review. The alternative parking plan has been approved, allowing for this contract to proceed. **The owner has applied for a liquor license and building permit.**
- 180 East Hampden – The property is under new ownership. Two new tenants have leased space in the building; one is an ophthalmologist, the other is an OBGYN. Approved Commercial Catalyst grant for exterior renovations. **Façade renovation and interior remodel are nearing completion. One small tenant space remains available.**
- 333 West Hampden Avenue, Chase Bank – A 5,000sf pad site is being considered for construction at the Chase Bank property. This pad site would be adjacent to US 285 and S. Elati Street. Developer indicates that this will be a second quarter 2015 project.
- 5000 South Broadway, Landmark Lincoln – The property owner for Landmark Lincoln is working towards a substantial façade enhancement. This project involves a significant investment in rebranding the building to be consistent with corporate requirements and involves a small expansion of the building. Façade renovations are underway.
- 65 West Floyd – The owner has undertaken a major remodeling of this building. The distillery (Devils Head Distillery) has signed a lease for 3,000 square feet of space. The Distillery was recently approved as a conditional use. Tenant finish plans have been submitted and are currently being reviewed. A second distillery is seeking space in this building. The architect for this project was also involved in the Taxi Development in RiNo.
- Tocabe American Indian Restaurant is considering a second Denver-metro location. Staff met with the ownership and discussed potential sites, including 2950 S. Broadway (current location of El Tepehuan). Tocabe owners are no longer considering 2950 South Broadway due to limited visibility, but are open to considering other viable site options. Staff has provided 2 alternate sites for consideration by this restaurateur.
- **3950 South Broadway - An Asian/Ramen restaurant is seeking tenant space at this location. The entrepreneur is seeking a liquor license and is currently working through this process.**
- 3398 South Broadway, Catholic Store – Staff met with the owner of the building. The property is currently fully leased with the new tenant “Vapes.” While a business

license has not been submitted we understand that this business will sell vapor cigarettes.

- **3421 and 3427 South Broadway, OddFellows building – Olde Town Group, LLC recently purchased the OddFellows building and the adjacent building immediately south. Olde Town Group has a history of rehabilitation and adaptive re-use of historic buildings, with a focus on historic preservation. One of the principals, Deborah Andrews, has received a number of awards for innovative restoration of historic buildings. Staff had been working with Olde Town Group to find a suitable property on Broadway with historic appeal.**
- **3431 and 3435 South Broadway - Staff is working with the two tenants in the building next to the Odd Fellows building, Alexander Furs and Outdoorsman's Attic, which have received a 90-day notice of lease termination. Olde Town Group plans a major remodel of this building and it would be impossible for the tenants to remain operational during reconstruction of the building.**
- 3999 South Broadway - A wine and tapas bar will open in the space formerly occupied by Jasmine Restaurant. Plans include an outside patio with fireplace. The Wine and Tapas Bar is scheduled to open early 2015. Staff is talking to the property owner about putting a small gallery in the space vacated by Molly's Closet.
- 750 West Hampden (Omni Development) - Staff met with the owner of this property about tenant or redevelopment ideas. **The potential for a Small Business Investment Center (tenant) to lease space is still viable. This user would be the first SBIC in Colorado and provide financing options to businesses.** Staff also responded to a business prospect from the State's Office of Economic Development and International Trade for a call center user seeking 50,000 square feet of space. **The property owner is interested in a tenant retention / expansion initiative to retain Karcher, a tenant that currently occupies 25,000 s.f. of office and has 130 employees. This investment will involve the expansion into 150,000 square feet of space. The tenant is looking outside Englewood, but efforts by the City and property owner are being undertaken to retain this business.** Provided property listing to Metro Denver EDC for a prospect seeking a 35,000 square foot call center. This business would generate 300 jobs. This prospect is conducting site visits to Englewood, Aurora and Lakewood.
- 501 West Hampden (formerly Bank of the West) – The property is under new ownership. The project involves a bank and one or two tenant spaces that would be ideal for a quick serve restaurant – patio space is available. The developer has identified prospective restaurant tenants and has a letter of intent (LOI) from a restaurant user. A core and shell building permit application has been submitted.
- CityCenter Englewood
 - A short-term lease has been negotiated for the vacant Quizno's space. Mr. Brad Nixon will use the space as a commissary for his coffee supply operation.
- El-Tepehuan will move to its new location at 3495 South Broadway (formerly The Saigon Palace) in approximately April 2015. El-Tepehuan is initiating the planning for the design and layout of 3495 South Broadway. Interior and exterior renovations to the property are planned. Staff has not received a preliminary plan.
- 2950 South Broadway – The owners of the El-Tepehuan property will likely seek a restaurant tenant. Staff is working with the broker and property owner to encourage

outside seating using the adjacent paseo, creating additional street activity. **Staff has contacted several restaurants with information about the availability of this building for lease.**

- FiberTech, Inc., a Texas based company, expanded to Englewood adding 90 employees. The company is leasing space at 1972 West Iliff Avenue.
- Karcher Industries has a production facility at 1351 West Stanford and a front office facility at 750 West Hampden. Staff confirmed that Karcher will relocate the corporate headquarters to the Denver Tech Center. This move was motivated by the desire for Class A office space. The move will translate into the loss of approximately 300 jobs. Staff confirmed that the production facility at 1351 West Stanford will remain operational and production jobs will remain in Englewood.
- **Kaladi's Coffee is interested in purchasing a property on South Broadway to serve as a roasting, distribution and coffee house (retail sales) facility. The owners of Kaladi's Coffee put an offer in on 4345 South Broadway to purchase the property, but another offer was accepted. Staff and the owners of Kaladi's Coffee are seeking other opportunities on Broadway for this high-profile coffee retailer / roaster.**
- **4442 South Broadway - Paradise Baggage, the owner of Paradise Pen Company, have purchased the property. The business owner wanted the easy access and high visibility offered by locating on the South Broadway commercial corridor. This property is new construction, but was not occupied.**
- **2520 South Raritan, Red Bird Farms - A \$2.5 million dollar expansion of its cold storage facility is being planned. The building permit has been submitted but has not been approved.**
- **5095 South Broadway (former World Savings Bank) – The property recently sold to the owners of Williams Jewelers. At this time, plans for the reuse or demolition of the structure have not been disclosed.**

BUILDING DIVISION

- Refer to page 11

Monthly Report - December 2014

	Number December, 2014	Number December, 2013	Number December, 2012	Number December, 2011	Year To Date December, 2014	Year To Date December, 2013	Year To Date December, 2012	Year To Date December, 2011
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No. Permits

Building	47	25	18	25	391	370	394	351
Accessory	82	16	36	36	2241	508	814	927
Electrical	49	46	29	41	656	575	556	563
Plumbing	20	14	11	18	250	231	262	256
Mechanical	26	17	15	19	313	289	304	317
Elevator	1	3	0	0	12	18	6	12
Demo	2	2	1	2	26	37	30	20
Total	227	123	110	141	3889	2028	2,366	2,446

Inspections

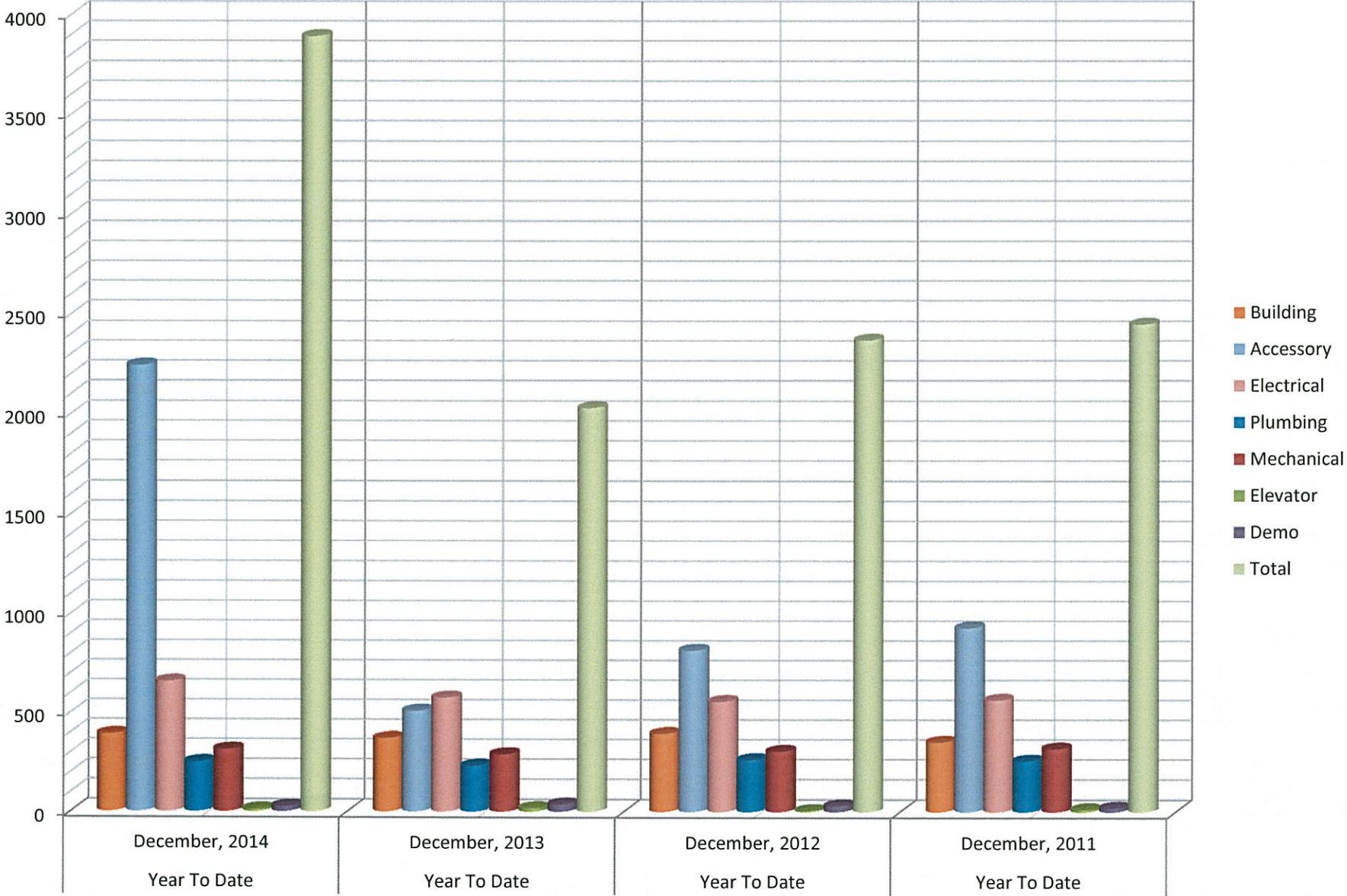
Building	388	137	171	165	3678	1974	2,413	2,084
Electric	183	141	146	116	2335	1883	1,737	1,610
Plumbing	110	56	78	57	1198	940	998	886
Mechanical	99	45	75	59	970	869	876	789
Demo	0	0	0	0	18	15	0	0
Total	780	379	470	397	8199	5681	6,024	5,369

Permit Valuation	\$3,917,450	\$3,648,164	\$1,434,075	\$1,475,471	\$90,901,509	\$144,710,906	\$49,372,520	\$26,246,030
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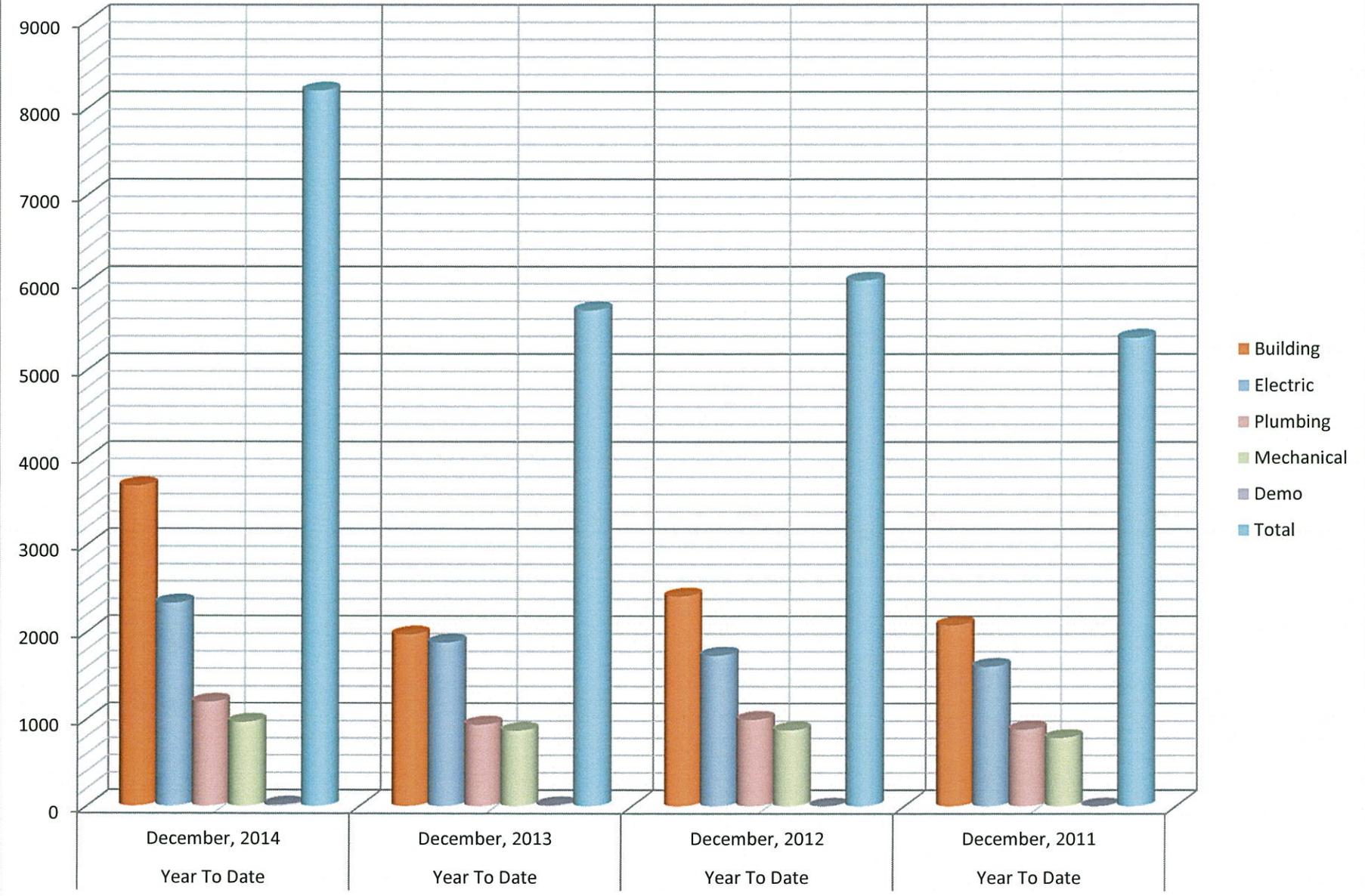
Fees

Permit Fees	\$37,753	\$27,952	\$17,795	\$21,260	\$759,505	\$716,517	\$414,576	\$375,715
Use Tax	\$88,305	\$40,088	\$26,750	\$25,605	\$1,625,760	\$1,552,800	\$790,000	\$602,882
Plan Reviews	\$9,713	\$4,359	\$13,745	\$13,928	\$243,131	\$283,687	\$271,435	\$111,855
Licenses	\$8,880	\$6,850	\$4,650	\$5,050	\$129,675	\$103,112	\$139,353	\$82,250
Total	\$144,651	\$79,249	\$62,940	\$65,843	\$2,758,071	\$2,656,116	\$1,615,364	\$1,172,702

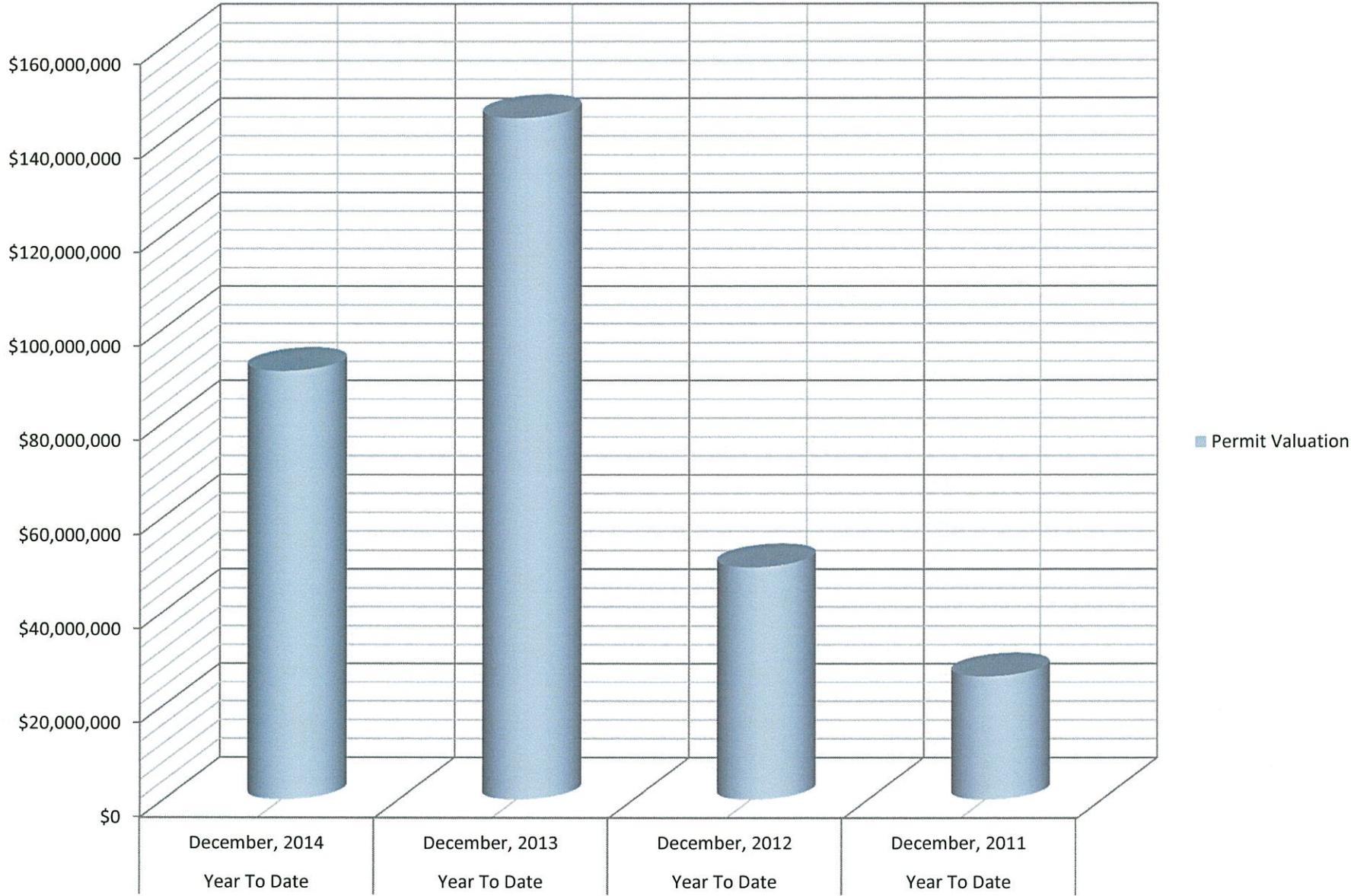
Permits Issued To Date - December 2014



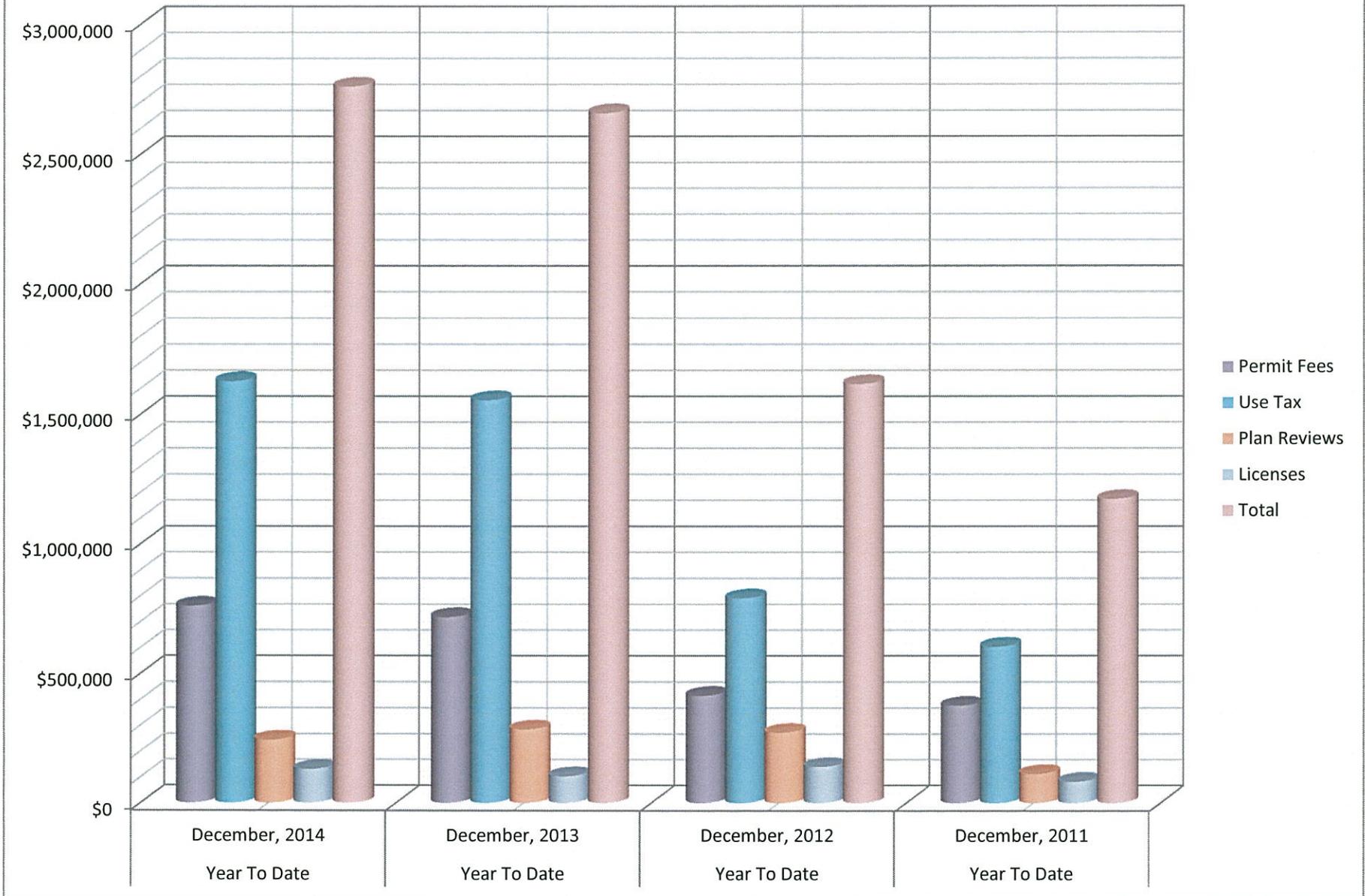
Inspections Completed To Date - December 2014



Permit Valuation



Fees Collected To Date - December 2014



**ENGLEWOOD MUNICIPAL COURT
2014 QUARTERLY STATISTICS**

	4th Qtr 2013	4th Qtr 2014	Difference	% Change	YTD 2013	YTD 2014	Difference	% Change
FILINGS								
Criminal	326	391	65	20%	1657	1906	249	15%
(Domestic Viol)*	(15)	(15)	0	0%	(118)	(98)	-20	-17%
Traffic Infractions	1740	1441	-299	-17%	7833	8166	333	4%
Traffic Offenses	464	242	-222	-48%	1805	1412	-393	-22%
Parking	1684	1792	108	6%	5907	7293	1386	23%
TOTAL	4214	3866	-348	-8%	17202	18777	1575	9%
HEARINGS								
Video Arrn's	113	155	42	37%	533	633	100	19%
Juv Arrn's	27	54	27	100%	231	193	-38	-16%
Other Arrn's	573	497	-76	-13%	2249	2477	228	10%
Court Pre Trials	620	582	-38	-6%	2596	2633	37	1%
Jury Pre Trials	18	16	-2	-11%	105	71	-34	-32%
Court Trials Set	6	37	31	517%	65	102	37	57%
Jury Trials Set	9	3	-6	-67%	28	15	-13	-46%
Probation	35	38	3	9%	188	172	-16	-9%
Deferred Pros	39	26	-13	-33%	143	122	-21	-15%
Def Judgment	109	68	-41	-38%	495	371	-124	-25%
Conditional Stay	210	203	-7	-3%	842	763	-79	-9%
Stays	244	166	-78	-32%	958	953	-5	-1%
All Other Hearings	530	577	47	9%	1914	2237	323	17%
TOTAL	2533	2422	-111	-4%	10347	10742	395	4%
WARRANTS / DEFAULTS								
Bench	232	335	103	44%	950	1463	513	54%
Execution	68	13	-55	-81%	302	119	-183	-61%
Default Judgments	276	255	-21	-8%	1152	1148	-4	0%
TOTAL	576	603	27	5%	2404	2730	326	14%
REVENUES								
VBLC	\$880.00	\$820.00	-\$60.00	-7%	\$4,320.00	\$3,880.00	-\$440.00	-10%
Ct. Fines	\$53,121.00	\$46,111.76	-\$7,009.24	-13%	\$233,220.71	\$202,616.96	-\$30,603.75	-13%
Parking	\$29,195.00	\$32,395.00	\$3,200.00	11%	\$103,759.00	\$130,225.47	\$26,466.47	26%
VB Fines	\$214,235.00	\$205,825.00	-\$8,410.00	-4%	\$917,877.00	\$940,230.00	\$22,353.00	2%
Costs	\$24,729.85	\$22,988.54	-\$1,741.31	-7%	\$105,837.20	\$103,007.40	-\$2,829.80	-3%
Prob, DJH, DP	\$6,544.00	\$5,975.00	-\$569.00	-9%	\$30,655.00	\$28,230.00	-\$2,425.00	-8%
Witness	\$0.00	\$5.00	\$5.00	500%	\$10.00	\$10.00	\$0.00	0%
Bond Forfeitures	\$0.00	\$820.00	\$820.00	82000%	\$900.00	\$2,060.00	\$1,160.00	129%
OJWC	\$4,065.00	\$3,885.00	-\$180.00	-4%	\$18,715.00	\$18,375.00	-\$340.00	-2%
Jury	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$45.00	\$45.00	4500%
Success	\$120.00	\$0.00	-\$120.00	-100%	\$583.00	\$110.00	-\$473.00	-81%
DV Fee	\$0.00	\$300.00	\$300.00	30000%	\$0.00	\$400.00	\$400.00	40000%
DUI's	\$10,973.37	\$14,011.48	\$3,038.11	28%	\$44,301.33	\$52,993.29	\$8,691.96	20%
TOTAL	\$343,863.22	\$333,136.78	-\$10,726.44	-3%	\$1,460,178.24	\$1,482,183.12	\$22,004.88	2%

*Domestic Violence numbers are included in the overall Criminal totals.

**CITY OF ENGLEWOOD
2015 CALENDAR OF EVENTS**



Mon., Jan. 12	6:00 p.m.	Study Session, City Council Conference Room
Tues. Jan. 13	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	Cancelled	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Jan. 14	6:30 p.m.	Special City Council Study Session, Community Room
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Mon., Jan 19		City Hall closed – Martin Luther King, Jr. Day
Tues., Jan. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Jan 21	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room/Council Chambers
Mon., Jan. 26	6:00 p.m.	Study Session, Community Room
Mon., Feb. 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb. 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Feb. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Feb. 9	6:00 p.m.	Study Session, Community Room
Tues., Feb. 10	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room

	Cancelled	Keep Englewood Beautiful, City Council Conference Room
	7:00 p.m.	Library Board, Library Board Room
Wed., Feb. 11	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., Feb. 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	2:30 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Englewood Schools 7-12 Campus
Mon., Feb. 16		City Hall closed – Presidents’ Day holiday
Tues., Feb. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Feb. 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Mon., Feb. 23	6:00 p.m.	Study Session, Community Room
Mon., March 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., March 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Mar. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., March 9	Cancelled	Study Session, Community Room
Tues. March 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conference Room

TENTATIVE
**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



January 12	Study Session Board and Commission Interviews
January 14	Study Session (Wednesday- 6:30 p.m.) Fire Department Discussion
January 20	Study Session & Regular Meeting Liquor and Medical Marijuana Licensing Authority Financial Report Redistricting
January 26	Study Session Planning & Zoning Commission – Comprehensive Plan Discussion MuniRevs Filing Fee Update Miscellaneous License Updates Metro Volunteer Website Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection
February 2	Study Session & Regular Meeting Personnel Matter (City Attorney) – Executive Session Arapahoe County Commissioners RTD Representatives
February 9	Study Session Alliance for Commerce in Englewood - Annual Report
February 17	Study Session & Regular Meeting Cultural Arts Commission – Annual Report Financial Report
February 23	Study Session
March 2	Study Session & Regular Meeting
March 9	Study Session NLC Conference
March 16	Study Session & Regular Meeting Financial Report
March 23	Study Session

March 30	No meeting scheduled – 5th Monday
April 6	Study Session & Regular Meeting
April 13	Study Session
April 20	Study Session & Regular Meeting Financial Report

FUTURE STUDY SESSION TOPICS

McLellan Reservoir – Executive Session
River Run Easement
Citizen Engagement
 Social Media Policy
 NextDoor Update
Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?
Hotel/Motel Regulations
Public Smoking Ban
Affordable Housing Studies
Bike Paths
Construction Defects Ordinance
Englewood Branding/Image – pending ACE report
 Buy Englewood/Buy Local
 Neighborhood Naming/Branding
 Gateway Improvements
 Targeted Economic Development
Cultural District – pending URA report
Review of Requirements for Medical Marijuana Noticing and Signage

WATER & SEWER BOARD

MINUTES

JULY 8, 2014

Present: Wiggins, Habenicht, Waggoner, Penn, Olson, Lay Gillit, Moore, Oakley, Burns

Absent: None

Also present: Stewart Fonda, Director of Utilities
John Bock, Manager of Administration
Tom Brennan, Utilities Engineer

The meeting was called to order at 5:00 p.m.



1. MINUTES OF THE JUNE 10, 2014 WATER BOARD MEETING.

The Board received the minutes of the June 10, 2014 Water and Sewer Board meeting.

Motion: To approve the June 10, 2014 Water and Sewer Board Minutes.

Moved: Habenicht Seconded: Burns

Motion carried.



2. MS4 COMPLIANCE CONTRACT EXTENSION FOR STORMWATER.

The prolonged MS4 Permit renewal process, and more stringent requirements, has made it necessary to request additional assistance for CP Compliance. The CP compliance contract extension is not to exceed \$10,000. No additional charges can be incurred without prior approval from the City.

Motion: To approve the MS4 compliance contract extension for \$10,000.

Moved: Burns Seconded: Waggoner

Motion carried.



3. VALLEY SUPPLEMENT #23 – 5495 CARIBOU RD., LITTLETON, CO

A request was made by the William and Rosalie Miller Trust representing the owner/developer for inclusion into the Valley Sanitation District. Supplement #23 is for an area approximately ½ acre. The zoning per Arapahoe County is R-1, Residential. The proposed use of the property is to remain the same. The property is located near Bow Mar Dr. and W. Berry Ave. with an existing address of 5495 Caribou Rd.

Motion: To approve Valley Supplement #23 into the Valley Sanitation District.

Moved: Waggoner Seconded: Penn

Motion carried.



4. ALLEN WATER PLANT ROOF REPLACEMENTS.

Tom appeared to discuss the existing Allen Water Treatment Plant roof. The roof is over 40 years old and is past its service life. In addition, the June 14th hail storm damaged the remaining newer roofs on outbuildings constructed in 1997. WJE Contractors completed the third phase of the Clarkson Water Storage Rehabilitation Project and have completed past projects on time and under budget.

Utilities staff is recommending retaining WJE for the Allen Water Plant Roof Project for professional services for design and construction management. WJE has a division that does just roofs and is recommending a tar and gravel roof. Their bid is 5% of the estimated cost of the project and is under \$50,000. Work is scheduled for this fall.

Motion: To recommend approval to the City Manager to retain WJE for the Allen Water Plant Roof Project.

Moved: Habenicht Seconded: Oakley

Motion carried.



5. ENGLEWOOD GOLF COURSE AND PARK WELLS EVALUATION REPORT.

Stu discussed the wells at the Englewood Golf Course and Centennial Park. The Board received an Englewood Golf Course and Park Wells Evaluation Report from Martin and Wood Water Consultants. The report summarizes opinions and recommendations after a site visit on May 8, 2014. The report encompasses the 6 golf course well locations and the single wells at each of the four city parks.

Stu noted that that this evaluation gives the Englewood Parks Department a guide to proceed and comply with the State Engineer.

Linda Olsen excused herself at 5:20 p.m.



6. WATER & SEWER TAP CREDITS ON VACANT BUILDINGS AND PARCELS.

John Bock, Utilities Manager of Administration, discussed Englewood's existing policy where water and sewer taps are retained with the property at vacant buildings, parcels where buildings have been demolished, vacant property and where the use has been converted so that a water and/or sewer connection is not required.

The historical policy is that no matter what time period has passed, the tap is still worth the present value. A survey revealed that other municipalities' policies are similar. The City Attorney attached the current section of the Englewood Municipal Code that addresses the issue.

Motion: To continue the existing policy where water and sewer tap credits remain with the property.

Moved: Waggoner Seconded: Oakley

Motion carried.



7. RV Tapped onto Sewer Line in Yard.

Mr. Gillit inquired about the legitimacy of having a recreational vehicle connected to a private sewer line. John noted that it is considered the same as an addition to a house and is part of the owner's private system, not part of the public main. The Utilities Department's concern is that no sewer effluent is discharged onto the ground or into the storm sewer. Mayor Penn recommended that an ordinance be drafted to change the Municipal Code to require an inspection to comply with existing standards.

Mr. Waggoner inquired about installing a bathroom in a detached garage. John noted that a permit would be required if inside a structure. The Utilities Department would need to approve the plans and inspect. Utilities staff will draft an ordinance and present at a future Water Board meeting.



8. 2000 W. QUINCY – ILLEGAL TAPS.

The Board received a letter from Randy Mourning with the City of Sheridan updating the Board on the compliance progress of the three properties illegally tapped into the City of Sheridan Sanitation District and the City of Englewood sanitation system at 2000 W. Quincy. Mr.

Mourning has been discussing a solution with the involved parties about extending the main where all parties can connect. It was noted that it is Sheridan's responsibility to issue violation notices on Englewood's regulations.

The meeting adjourned at 5:40.

The next Water and Sewer Board meeting will be Tuesday, August 12, 2014 at 5:00 in the Community Development Conference Room.

Respectfully submitted,

Cathy Burrage
Recording Secretary

**WATER & SEWER BOARD
MINUTES**

AUGUST 19, 2014

Present: Wiggins, Penn, Olson, Lay, Gillit, Oakley, Burns

Absent: Moore, Habenicht, Waggoner

Also present: Stewart Fonda, Director of Utilities
John Bock, Manager of Administration

The meeting was called to order at 5:00 p.m.



1. MINUTES OF THE JULY 8, 2014 WATER BOARD MEETING.

The Board received the Minutes of the July 8, 2014 Water and Sewer Board meeting.

Motion: To approve the July 8, 2014 Water and Sewer Board Minutes as written.

Moved: Burns Seconded: Lay

Motion carried.



2. KENT PLACE WATER & SEWER TAP CREDIT REFUNDS.

Mr. Eric Chekal, representing Kent Place Regency and Kent Place Associates, has requested a refund of surplus water and sewer tap credits for Kent Place. The Board received an accounting of how the credits are to be divided among the claimants. The City Attorney's office noted that there is no legal impediment to refunding the tap fees which were paid in excess of the amount owed.

Motion: To approve the reimbursement of water and sewer tap credits as agreed between Kent Place, Kent Place Regency, Kroger Company, Christofferson Commercial Builders, Inc. and Kroger Company.

Moved: Burns Seconded: Oakley

Motion carried.

▶
3. ILLEGAL TAP UPDATE – 2000 W. QUINCY AVE.

The Board received an update from Randy Mourning of the City of Sheridan on the progress of the owners correcting the illegal sewer taps to 1920 W. Quincy Ave., 2000 W. Quincy Ave. and 4343 S. Santa Fe Drive. Randy Mourning noted that if the project stalls or the parties involved fail to meet all obligations, the services will be immediately disconnected without further notice.

Mr. Fonda recommended that owners enter into a maintenance agreement once the properties are correctly connected and tap fees paid. John Bock has invoiced the owners for past treatment charges. Sheridan District would be the entity to disconnect the sewer services. Mr. Gillit recommended that the verbiage regarding fines be removed since fines are not being imposed.

▶
4. SUPPLEMENTAL ENVIRONMENTAL PROJECT – EMERSON TRAIN CONNECTION.

In 2012, the Littleton and Englewood City councils entered into a Compliance Order on Consent (COC) with the Colorado Water Quality Control Division (WQCD) to resolve issues regarding 20 sewer spills that occurred over ten years at the Littleton/Englewood Wastewater Treatment Plant. There was an administrative penalty of \$105,150 for alleged violations of state law. The COC provided that supplemental environmental projects could be performed to offset the administrative penalty. Both cities decided to construct enhancements to their public trail system.

The WQCD believes that Englewood did not provide the environmental benefit to the three proposed trail connections, and to not grant full credit against the penalty amount. The final amount of the penalty was reduced to \$23,283. \$9,283 in fines had been previously paid. \$14,000 is the remaining penalties that must be paid.

Staff and the City Attorney's office have reviewed this proposed settlement of the WQCD and believe it is appropriate.

Motion: To approve the proposed settlement to the Water Quality Control Division for the Compliance Order on Consent in the remaining amount of \$14,000.

Moved: Burns Seconded: Penn

Motion carried.

▶
5. FEES FOR SERVICES.

The Board will be receiving several ordinance changes at a future meeting. One of the proposed changes will be to remove certain fees for services from the Water Section of the Municipal Code and restructure these fees to be approved by Council Resolution.

The Board was asked to consider any adjustments to these fees before the Ordinance changes are drafted for Council. The proposed fees will be removed from the Municipal Code by Ordinance and set by a Resolution. The Board and staff discussed the existing fees and what would more accurately cover expenses. It was proposed that the \$5 red tag fee remain the same, \$30 for a water shut-off for non-payment, \$60 to uncover a curb stop valve box and that the \$100 to thaw a frozen service line remain the same.

▶
6. ADDITIONAL SEWER CONNECTIONS TO CUSTOMER SERVICE LINES.

The Board received language that will be added to the Englewood Municipal Code to include inspections of additional connections that are to be made to private sewer lines. The Board agreed on the additional provision to the sewer section of the Englewood Municipal. The addition to the Code will read, "When a property owners wishes to make an additional connection to their private sanitary sewer service line, plans and specifications must be submitted to the Utilities Department for application. Inspection fees will apply. All work will be inspected by the Utilities Department and must comply with all applicable State and Englewood Municipal Code requirements."

The Board also received information from the City Attorney's office that notes that there is an existing Englewood Municipal Code 12-2-5 (B) (v) that addresses the issue of recreational vehicles discharging into private sewer services. Englewood Municipal Code 12-2-5 (B) (v) states, "Liquid wastes from chemical toilets, trailers, campers or other recreational vehicles which have been collected and/or held in tanks for other containers shall not be discharged in the POTW except at locations authorized by the City of collect such wastes." This was forwarded to the Englewood Code Enforcement Division.

Motion: to recommend an ordinance change to provide for additional connections.

Moved: Gillit Seconded: Burns

Motion carried:

7. FIRE HYDRANT METER

Currently, when a contractor applies for a fire hydrant permit, a refundable deposit of \$600 is collected in the case the fire hydrant meter is damaged or not returned. New fire hydrant meters were just purchased for \$900/each. Staff recommends raising the fire hydrant usage permits to cover costs of the meters.

Motion: To increase the deposit for fire hydrant meter usage permits to \$1,000.

Moved: Lay

Seconded: Burns

Motion approved.

▶
7. BUDGET.

Stewart Fonda, Director of Utilities, reviewed the proposed Water and Sewer Utilities Budget for 2015 with the Board.

The meeting adjourned at 6:10 p.m.

The next Water and Sewer Board meeting will be Tuesday, September 9, 2014 at 5:00 in the Community Development Conference Room.

Respectfully submitted,

Cathy Burrage
Recording Secretary

WATER & SEWER BOARD
MINUTES

SEPTEMBER 9, 2014

Present: Wiggins, Penn, Olson, Lay, Gillit, Oakley, Burns, Moore, Habenicht,
Waggoner

Absent: Lay, Waggoner

Also present: Stewart Fonda, Director of Utilities
Peter Nichols, Water Attorney with Berg, Hill, Greenleaf, Rusciti
Patrick Haines, of Berg, Hill, Greenleaf & Rusciti
David Hill, of Berg, Hill, Greenleaf & Rusciti
Tom Brennan, Englewood Utilities Engineer
Dan Brotzman, Englewood City Attorney

The meeting was called to order at 5:00 p.m.

- ▶
1. MINUTES OF THE AUGUST 19, 2014 WATER BOARD MEETING.

The Board received the Minutes of the August 19, 2014 Water and Sewer Board meeting.

Motion: To approve the August 19, 2014 Water and Sewer Board meeting.

Moved: Burns Seconded: Oakley

Motion carried unanimously.

- ▶ Motion to call an Executive Session to discuss water rights:

Moved: Wiggins Seconded: Habenicht

Motion approved unanimously.

EXECUTIVE SESSION BEGAN AT 5:07 p.m.

David Hill, of Berg, Hill & Greenleaf appeared to discuss Englewood's water rights and strategies. The Como Reservoir application was discussed.

Motion to end the Executive Session:

Moved: Burns Seconded: Habenicht

Motion approved unanimously.

EXECUTIVE SESSION ENDED AND THE REGULAR WATER BOARD SESSION
RESUMED AT 5:40 P.M.



2. SOUTH ARAPAHOE SANITATION DISTRICT SUPP. #38.

A request was made by the South Arapahoe Sanitation District representing the owner, Aspen Academy Investment Fund, for inclusion of Supplement #38 consisting of a parcel totaling 4.047 acres into the South Arapahoe Sanitation District. Through an error, it was believed that this parcel was in the Southgate Sanitation District, but was actually located in the South Arapahoe Sanitation District. The Petition for Exclusion hearing from the Southgate Sanitation District was July 8, 2014, and was recorded on July 15, 2014.

The property is located on the corner of S. University Blvd. and E. Orchard Rd. It is zoned R-1.0 PUD, which is a residential classification, but has a special use permit that allows it to operate as a school. There are no plans to change the zoning.

Motion: To recommend Council approval of the South Arapahoe Sanitation District Supplement #38.

Moved: Gillit Seconded: Habenicht

Motion carried.



3. WATER ACCOUNT SUB-METERING.

The Board received information on sub-metering which could be used as a tool for water savings in multi-family situations where a sole master meter has been installed. This allows the property owners or management to allocate water charges in a more equitable manner instead of using an average, per unit basis, therefore giving the individual units an incentive for water conservation. Englewood's position is for this to be a self-policing water management tool for multi-unit buildings and is not intended to be mandatory.



4. RV SEWER CONNECTION ON A RESIDENTIAL YARD.

The Board received a memo from Dan Brotzman, City Attorney, noting that RV's connecting to the sewer system are currently prohibited by Englewood Municipal Code 12-2-4G(5) and 12-2-5B(1)(v). A residence is allowed by municipal code to have sewer clean-outs, but it can't be used to dispose of RV waste.

The meeting adjourned at 6:00 p.m.

The next Water and Sewer Board meeting will be Tuesday, October 14, 2014 at 5:00 in the Community Development Conference Room.

Respectfully submitted,

Cathy Burrage
Recording Secretary

South Suburban Parks and Recreation District has requested a license agreement to build a bike path across the City Ditch right-of-way at the Big Dry Creek Trail connection at S. Windermere and Cornerstone Park. This is part of South Suburban's master plan for a bike path that spans the South Denver metro area.

The construction easement will expire once the bike path is completed. The license agreement will then allow crossing access over Englewood's City Ditch.

Motion:

To recommend Council approval of the ordinance for the license agreement and construction easement with South Suburban Parks and Recreations District for the Big Dry Creek Trail connection.

Moved: Waggoner

Seconded: Lay

Motion carried.

▶
3. McLELLAN DEEP WELL REHABILITATION.

The McLellan deep well is used to offset demands, to maintain due diligence requirements for Englewood's water rights and for augmentation purposes. The well is located on the south side of County Line Road near Dad Clark Gulch. The 20-year old pump and cable are 950' underground and must be replaced.

Five bids were received. Staff recommends Colorado Pump Service & Supply Co. in the amount of \$56,044 as the lowest acceptable bidder.

Motion:

Recommend Council approval of a contract for the rehabilitation of the McLellan deep well pump with Colorado Pump Service & Supply Company in the amount of \$56,044.

Moved: Habenicht

Seconded: Waggoner

Motion carried.

▶
4. SOUTHGATE SUPP. #171.

A request was made by the Southgate Sanitation District representing the owner, Aspen Academy Investment Fund, for exclusion of Supplement #171 consisting of a parcel totaling 4.047 acres out of the Southgate Sanitation District. The property is currently zoned R-1.0 PUD, which is a residential classification, but has a special use permit that allows it to operation as a school. The property is located on the corner of S. University Blvd. and E. Orchard Rd.

Through an error, it was believed that this parcel was in the Southgate Sanitation District. It is, however, located in the South Arapahoe Sanitation District. The Petition for Exclusion from Arapahoe County District Court with Southgate Sanitation District was granted on July 8, 2014 and recorded on July 15, 2014.

Motion:

To recommend Council approval of Southgate Sanitation District Supplement #171.

Moved: Waggoner

Seconded: Lay

Motion carried.

- ▶
5. CITY OF CHERRY HILLS VILLAGE SANITATION DISTRICT WASTEWATER CONNECTOR'S AGREEMENT.

The Littleton/Englewood Wastewater Treatment Plant is able to receive and treat sewage transmitted by various districts. In the City of Cherry Hills Village Sanitation District there are 9,750 taps. The City of Cherry Hills Village Sanitation District will continue to own the lines and will be responsible for capital improvements in its system. The City Attorney's office has reviewed and approved the City of Cherry Hills Village Sanitation District Connector's Agreement.

Motion:

To recommend Council approval of the City of Cherry Hills Village Sanitation District Connector's Agreement.

Moved: Penn

Seconded: Wiggins

Motion carried.

- ▶
6. CHERRY HILLS VILLAGE SAN. DISTRICT SANITARY SEWER SUPPLEMENT #5.

A request was made by the City of Cherry Hills Village Sanitation District representing the owner, Harrison Oaks North LLC, for inclusion into the City of Cherry Hills Village Sanitation District. The site is on 16.269 acres and is zoned R-2.5 residential. The site will be subdivided into 5 to 6 residential sites. The property is located at 4000 E. Belleview Ave.

Motion:

Recommend Council approval of a Bill for an Ordinance approving the City of Cherry Hills Village Sanitation District Sanitary Sewer Supplement #5 for Harrison Oaks North located at 4000 E. Belleview Ave.

Moved: Waggoner

Seconded: Habenicht

Motion carried.

▶
7. ALLEN PLANT ALUM RESIDUALS REMOVAL AND DISPOSAL.

Tom Brennan discussed.

There are low levels of naturally occurring radionuclides in Englewood's source water that are removed through treatment and ultimately reside in the residuals generated at the plant. The residuals are considered Technologically-Enhanced Naturally Occurring Radioactive Materials (TENORM) and have additional disposal considerations based on the Colorado Department of Public Health and Environment regulatory requirements.

The only current means of residual disposal is for disposal at Clean Harbors Deer Trail Facility. Utilities staff is recommending sending an additional 1000 cubic yards of residuals to Clean Harbors. The current contract with Secure On-Site Services USA is still in force, with the vendor willing to honor his bid price from March. It is expected that the price may increase when bids are received next year.

Motion:

To recommend disposal of 1000 cubic yards of material by Secure On-Site Services USA at a price of \$232,846.75 in accordance with the current contract that is in effect.

Moved: Waggoner Seconded: Habenicht

Motion carried.

The meeting adjourned at 6:35 p.m.

The next Water and Sewer Board meeting will be Tuesday, November 11, 2014 at 5:00 in the Community Development Conference Room.

Respectfully submitted,

Cathy Burrage
Recording Secretary