
Council Newsletter



CITY MANAGER'S NOTES December 4, 2014

Upcoming Council Meetings

The Study Session on Monday, December 8, 2014 has been cancelled.

The next meeting will be **Monday, December 15, 2014**. Council Holiday Dinner will begin at 5:30 p.m., location to be determined. **The Executive Session will begin at 7:00 p.m. in the City Council Conference Room.** The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

City offices will be closed **Wednesday, December 24** and **Thursday, November 28, 2014** for Christmas. City offices will be closed **Wednesday, December 31, 2014** and **Thursday, January 1, 2015** for the New Year. For a complete list of closures visit: <http://www.englewoodgov.org/our-community/news-and-events/calendar-of-events>

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release titled "New apartments break ground in downtown Englewood"
2. News Release titled "City Council kicks off "Sock it to 'Em" Sock Campaign December 10"
3. YourHub article regarding Englewood Forward
4. 5280 Magazine article titled "A River Reborn"
5. Community Development Monthly Update – November 2014
6. Public Works Project Update
7. Calendar of Events
8. Tentative Study Session Topics
9. NonEmergency Employees Retirement Board meeting minutes from August 12, 2014
10. Cultural Arts Commission meeting minutes from October 1, 2014
11. Parks and Recreation Commission meeting minutes from October 9, 2014
12. Planning and Zoning Commission meeting minutes from November 18, 2014

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Tuesday, December 02, 2014 9:32 AM
To: Clayton Woullard ; Englewood Herald - Tom Munds
; John Aguilar ; Kevin
Hamm (); Peter Jones; Villager - News Desk
; Tom Barry
Cc: Leigh Ann Hoffhines
Subject: City of Englewood: LIV Apartments project breaks ground
Attachments: LIV Apartments - Bannock Club LLC.pdf



City of Englewood, Colorado
News Release

For Immediate Release: December 2, 2014
Media Contact: Leigh Ann Hoffhines, Communications Coordinator
Phone: 303-762-2316
E-Mail:

New apartments break ground in downtown Englewood *LIV Apartments to feature market-rate rentals and live/work units*

Englewood, Colorado: Bannock Club, LLC will soon begin construction on the new 30-unit LIV Apartments development at Englewood Parkway and South Bannock Street in the core of downtown Englewood. The site is the former Church of Scientology building, vacant since 2009. Demolition of the current building is expected this month, with construction beginning in January 2015. The project is slated for completion in late 2015/early 2016.

The quarter-acre site will feature 28 market-rate apartments (16 one-bedroom apartments and 12 two-bedroom units). The development will also feature two ground-level live/work units facing Englewood Parkway that will combine residential living space with commercial space. The apartments will feature glass balconies, providing outdoor space with views of the mountains and downtown Denver. The site will also offer parking for 44 cars and 16 bicycles.

Bannock Club, LLC acquired the property in January 2014 for \$600,000. The total estimated cost of the LIV Apartments project is \$4.6 million. The project's architect is BlueSky Studio and Spectrum General Contractors is the builder.

For more information and updates on LIV Apartments and other current redevelopment projects in Englewood, visit www.Englewoodgov.org/redevelopment-projects.

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Attached: Artist's rendering – LIV Apartments

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Wednesday, December 03, 2014 10:23 AM
To: Clayton Woullard); Englewood Herald - Tom Munds
); John Aguilar ; Peter
Jones; Villager - News Desk Tom Barry
Cc: ; Leigh Ann Hoffhines
Subject: City of Englewood: City Council kicks off "Sock it to 'Em" Socks for the Homeless Campaign
Attachments: Englewood Sock Campaign Proclamation.pdf



City of Englewood, Colorado
News Release

For Immediate Release: December 3, 2014
Media Contact: Leigh Ann Hoffhines, Communications Coordinator
Phone: 303-762-2316
E-Mail:

City Council kicks off "Sock it to 'Em" Sock Campaign December 10

Englewood, Colorado: During the December 1, 2014 Englewood City Council meeting, Council issued a proclamation declaring December 10 as "Sock it to 'Em" Day in Englewood and Mayor Penn kicked off a sock donation campaign to benefit the area's homeless population.

December 10, 2014 marks the fourth annual Sock it to 'Em Sock Campaign to raise awareness of the homeless throughout the winter months and gather donations of new socks to warm the feet of those without shelter.

From December 10 through 31, collection boxes will be set up at City of Englewood facilities and residents who want to contribute to the campaign are encouraged to participate. The donated socks will be taken to a metro-area homeless shelter in early January. Residents can drop off socks at the following locations:

- **Englewood Public Library**, 1000 Englewood Parkway
- **Englewood Recreation Center**, 1155 West Oxford Avenue
- **Malley Recreation Center**, 3380 South Lincoln Avenue

For more information on Colorado's "Sock it to 'Em" campaign, visit <http://sockittoemsockcampaign.org>.

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Attachment: Mayoral Proclamation

Your City

Englewood wants to move forward with input from residents

By Clayton Woullard
YourHub Reporter

Feedback from Englewood residents will determine how connected bike paths and pedestrian walkways will be and how residents will access light rail.

It's all part of the city's attempt to get public buy-in as officials plan the future.

"Is there a certain spot in the city that is troublesome for them? Are there any missing links in the pedestrian or bicycle network?" asked Alan White, director of community development for Englewood. "Those are the kind of comments that we're looking for."

The information could influence major and minor transportation projects approved by City Council in the years to come, White said.

The pursuit of feedback is part of Englewood Forward, a campaign by the city's community development department and consultants to collect input from residents, boards and commissions, business owners, landowners and stakeholders on three key planning documents. The documents are the new Walk and Wheel Master Plan — an expanded update on the bicycle plan from 2004 funded by Kaiser Permanente to now include pedestrian concerns; the Light Rail Next Steps Study, which was completed last year; and the comprehensive plan, last updated in 2003.

The first input meeting was Nov. 11 and another is planned for Feb. 11 at Civic Center.

"One of the things we discovered as we start this process is it's important to provide as many opportunities for the public to comment on these," said Harold Stitt, senior

planner for Englewood.

White said the Walk and Wheel plan is meant to find ways to get more Englewood residents to walk or ride their bike, thereby reducing traffic congestion and air pollution and improving residents' health.

"It's things like that that really lend to the healthy eating, active living aspects that Kaiser is trying to promote," White said.

He added the city also wants to know how it can improve light rail in the city and if any capital should be put toward it. At the end of this process in September, there will be several recommendations for projects based on resident input.

"It's gonna take time and it's gonna take money. I won't sugarcoat it," White said. "A lot of the things that are gonna be coming out of Next Steps and the Walk and Wheel are gonna require some capital either from the city or outside financial assistance."

District 4 Councilman Rick Gillit said he's excited because work needs to happen on bicycle and pedestrian connections, such as at West Oxford Avenue and South Navajo Street where people jaywalk because there is no crosswalk.

He said he's also excited the city is getting public input because council in the past has approved them on their own.

"I think this council is far more community sensitive," Gillit said. "We understand we represent the needs of the constituents, but sometimes never ask them what they think."

Clayton Woullard: 303-954-2953,

m or
twitter.com/yhClayton

Your Hub 12/1/14

Key



River improvement projects



Former river hazard sites turned parks

A River Reborn

Metro Denver's urban waterway, the South Platte River, has endured both active torment and benign neglect since pioneers settled along its banks more than 150 years ago. The river and the land alongside it were used as the city's sewer and trash dump from 1858 until 1965—when the river fought back with a devastating flood. After that deluge, officials determined the river needed not only to be better managed for flood control but also to be better cared for. Although it has been a slow process—with missteps along the way—the river is returning to health. And further improvements are imminent: More than \$41 million, from nonprofits, private entities, and governmental agencies, is being poured into the effort to reintegrate the river with its surrounding cityscape.

In January 2013, South Suburban Parks and Recreation (SSPR)—in conjunction with the city of Littleton, the Urban Drainage and Flood Control District, Trout Unlimited, and Arapahoe County—began major in-stream improvements that will ultimately run from C-470 to just north of West Mineral Avenue to help with stagnant water and low-flow issues. Nearly \$4 million is earmarked for the project, which is slated to be complete by June 2015.

SSPR recently purchased this riverside property and will improve trails, river access, and parking by December 2015.

With a vision to create a natural area with wetland ponds, SSPR bought this 2.6-acre parcel, which used to be a junkyard.

The cities of Sheridan and Englewood are collaborating on a \$1.2 million stream rehabilitation project that includes a redesign of the river's drop structures to better enable boating on this one-mile stretch of water.

Before this river-adjacent area became a park, it was a land...

Ruby Hill Park

South Platte Park Enhancement Project

Lee Gulch Overlook

Oxbow Point

River Run Park's Union Reach

Chatfield Reservoir

Built in response to the 1965 South Platte flood that devastated Denver, the reservoir protects the city by absorbing runoff and determines the everyday flow of the river. In June, the U.S. Army Corps of Engineers approved a project that would increase the amount of water stored in Chatfield (raising water levels between 12 and 17 feet and obliterating 587 acres of the surrounding park). Proponents say the project will increase flow to the desperately low South Platte, but detractors say the Corps' own studies do not support that claim. The controversy—laced with lawsuits—is ongoing.

Reynold's Landing

The city of Littleton plans to improve river access and enhance boating and tubing opportunities by upgrading in-river drop structures at this small park.

Riverside Downs

Near where the South Platte River runs underneath West Belleview Avenue, the city of Littleton plans to upgrade how the river-adjacent Mary Carter Greenway Trail connects to area commerce, which includes a spate of new restaurant patios that overlook the water.

Creekside Experience

SSPR will establish a nature-based playground on this former old-car-storage lot, which rests on prime real estate between the river and Big Dry Creek.

Grant Park Pasquini

These two redesigned investments of the Greenway, the U.S. Flood Control Denver Park among other improvements stabilize invasive species, will play areas channel for Frontier a walking trail. Landing. In this past summer...

300

The approximate number of storm drains that flow into the river in the city of Denver. Carried by rainwater, waste—cigarette butts, plastic bottles, potato chip bags—does not get magically filtered out, which means trash in your neighborhood results in trash in the river.



28.5

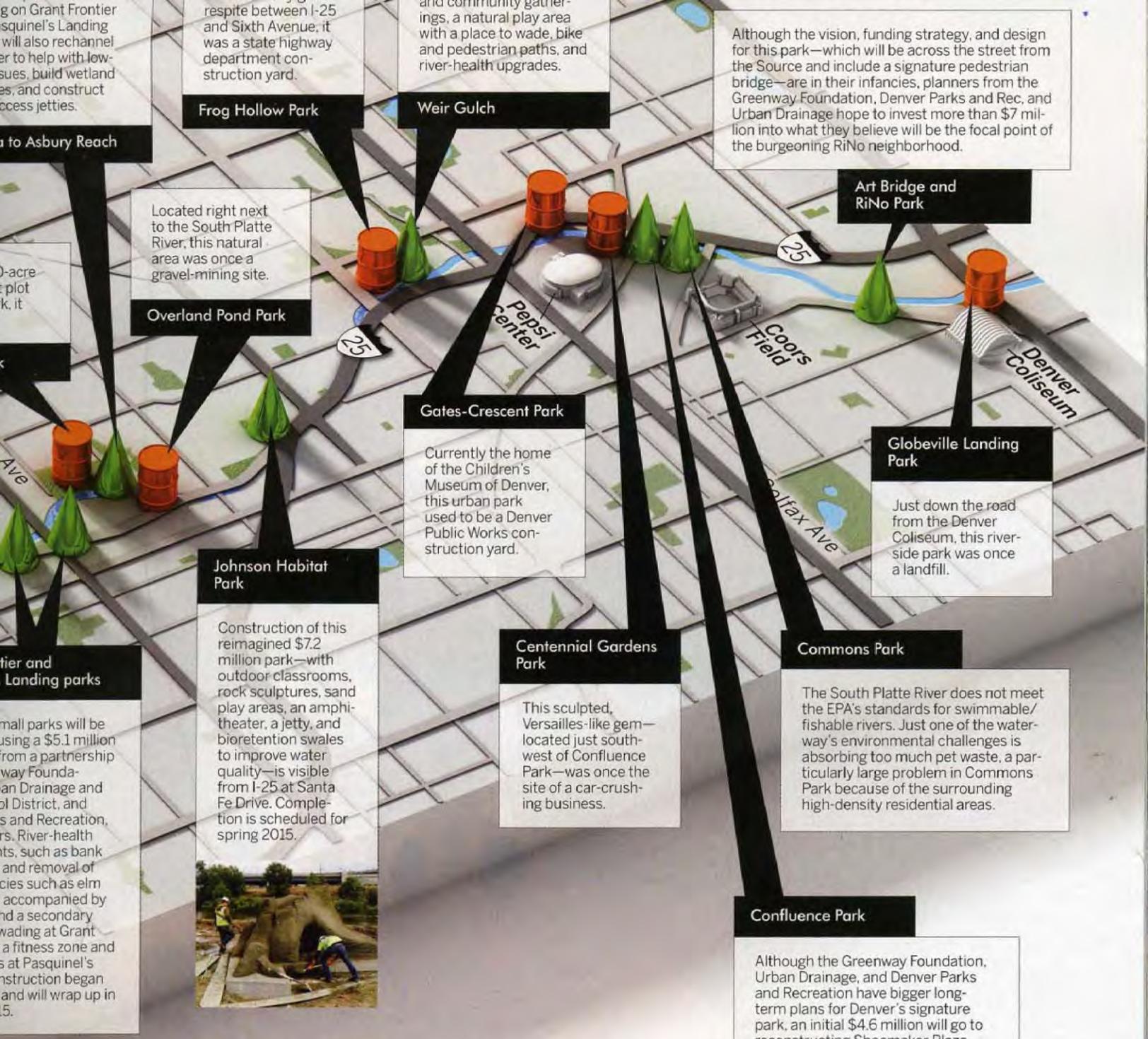
The total mileage of the Platte River Trail, which runs from Englewood to Henderson. The trail is made up of two disconnected sections but does meet up with a variety of other trails.



MAP BY EMILY COOPER

4

PHOTOS: BOB HATFIELD/COOPERATIVE; COURTESY: SSPP



0 The number of feet wide the river should be as it enters the metro area for the amount of water typically in the natural stream channel (versus 120 feet, as pictured at left). Farther downstream, engineers in the '70s and '80s "channeled" the river to mitigate floods without attention to water or habitat quality for low flows, creating a too-wide, too-shallow river with not enough natural bank. Ongoing improvements are narrowing flows, adding riparian zones, and allowing the river to be more wild (while still protecting the city from floods).



Although the vision, funding strategy, and design for this park—which will be across the street from the Source and include a signature pedestrian bridge—are in their infancies, planners from the Greenway Foundation, Denver Parks and Rec, and Urban Drainage hope to invest more than \$7 million into what they believe will be the focal point of the burgeoning RiNo neighborhood.

Located right next to the South Platte River, this natural area was once a gravel-mining site.

Currently the home of the Children's Museum of Denver, this urban park used to be a Denver Public Works construction yard.

Just down the road from the Denver Coliseum, this riverside park was once a landfill.

Construction of this reimagined \$7.2 million park—with outdoor classrooms, rock sculptures, sand play areas, an amphitheater, a jetty, and bioretention swales to improve water quality—is visible from I-25 at Santa Fe Drive. Completion is scheduled for spring 2015.

This sculpted, Versailles-like gem—located just southwest of Confluence Park—was once the site of a car-crushing business.

The South Platte River does not meet the EPA's standards for swimmable/fishable rivers. Just one of the waterway's environmental challenges is absorbing too much pet waste, a particularly large problem in Commons Park because of the surrounding high-density residential areas.

Although the Greenway Foundation, Urban Drainage, and Denver Parks and Recreation have bigger long-term plans for Denver's signature park, an initial \$4.6 million will go to reconstructing Shoemaker Plaza, replacing aging ramps and creating a pedestrian promenade and seating areas by sometime in 2016. Eventually, in-stream improvements will upgrade boating and stand-up paddleboard experiences.

COMMUNITY DEVELOPMENT MONTHLY UPDATE

November 2014

DEVELOPMENT REVIEW PROJECTS

- *Rocky Mountain Veterinary Neurology (3550 South Inca)*
 - Demolition is complete and the new foundation is being constructed.
 - **Construction is underway.**

- *Shriner Residences (Floyd and Logan)*

Project: Two dwelling units in the existing Shrine Club building with detached garages and one accessory dwelling unit; two new single family homes with detached garages and two accessory dwelling units; Maintenance of the existing single family home at 3265 South Logan Street

 - City Council approved the PUD request on June 16, 2014.
 - **Building permits are under review for remodeling the existing house at 3265 South Logan Street and the former Shrine Club building.**

- *Alta Cherry Hills (Broadway and Kenyon)*

Project: 306 luxury apartment complex

 - A building permit was issued on January 3, 2014 for construction. Construction is underway.
 - Leasing is expected to commence in January or February of 2015.

- *General Iron Works (Bates and Galapago)*
 - Developer submitted for a DRT meeting to develop the southeast corner of the Sand Creek property with a multi-family project consisting of 70 units.
 - The developer held a neighborhood meeting on August 11th. Approximately 35 people were in attendance.
 - The project was not awarded housing tax credits by CHFA.
 - **Master plan being developed for entire property to include housing and flex-office space.**

- *Hill Top Motel (3800 South Broadway)*
 - The property sold in mid-June to an investor/developer that is exploring options for the property.
 - **The new owners attended a December 2nd DRT meeting. The proposed project refurbishes the existing buildings into office/retail and an indoor/outdoor coffee shop.**

- *Kent Place (University and Hampden)*

Project: 300 for-lease residential units; 48,175 square feet of retail/commercial

 - The commercial and retail space is 100% leased.
 - Construction continues on the residential portion of the project on 300 residential units.

- In September 2014, a Temporary Certificate of Occupancy (TCO) was issued for the Building B Parking and Floors 2 -5.
- In October 2014, a TCO was issued for the Building A underground parking garage.
- **In November 2014, a TCO was issued for Building A levels 2 through 4.**
- *Lone Star Trust (NE Corner of Clarkson and US 285)*
 - **Sale of the property to Senior Signature Living did not occur.**
 - **A grantor for the trust is interested in constructing a 6,000 square foot medical office building (3,000 sf/story).**
- *Masonic Property (3500 South Sherman)*
Project: 179 units of senior affordable housing
 - Masonry has been added to portions of the building and other architectural elements are being finalized.
 - **A building permit for the 180 unit project is under review.**
- *Martin Plastics (Oxford and Navajo)*
Project: A maximum of 252 residential units
 - Staff met with the developer to discuss PUD amendments and other possible options allowed within the existing PUD. A follow-up meeting occurred on July 24, 2014.
 - Staff provided information about the newly authorized State tax credits for Brownfields redevelopment and environmental cleanup.
- *Nathan's Funtastic Fun (Broadway and Dartmouth)*
Project: Redevelopment to a Chick-fil-A restaurant
 - Demolition is complete. According to the project manager representing Chick-fil-A, construction will commence in August of 2015 with an opening in January 2016.
 - **An architect representing Chick-fil-A contacted staff regarding minor changes to the site plan. The changes were approved administratively.**
- *LIV Apartments (201 Englewood Parkway)*
Project: 28 apartments and two live-work units
 - Building permit plans are under review. Applicant will resubmit revised plans and provide additional information.
 - Encroachment permit approved on first reading on October 20, 2014.
 - **Demolition permit was issued December 2, 2014.**

- *Rafferty Gardens (300 West Lehow)*
Project: 60 Market-Rate Apartments in 2 three-story buildings; 4.15 acres
 - DRT meeting with applicant was held on June 3, 2014. Applicant is currently working with architect and civil engineer to resolve issue regarding the floodplain/way.
- **Bally's Site (Southwest corner of Jefferson and Clarkson)**
 - **Evergreen Development submitted plans for a retail use to be reviewed at the December 9, 2014 DRT meeting.**
- *5098 Retail Center (5098 South Federal Blvd.)*
Project: 5,000 square feet of retail
 - The property owner has submitted a preliminary plan for a 5,000 square foot retail redevelopment. The project will be reviewed at the July 1 DRT meeting.

BOARDS & COMMISSIONS

- *Alliance for Commerce in Englewood – November Meeting Actions*
 - **Approved a motion to recommend the approval of a neighborhood district map.**
 - **Approved a motion to allow for electric means of meeting approvals – Skype or other electronic media – to conduct meetings.**
 - **Approved a motion to conduct a business survey.**
- *Board of Adjustment and Appeals*
 - **A variance to the Bulk Plane requirements was granted for new construction of two attached homes at 2709 South Sherman Street.**
- *Keep Englewood Beautiful*
 - The 23rd Annual Household Hazardous Waste/ E-Waste Roundup brought 443 residents of Englewood, Littleton, and Sheridan to the Englewood ServiCenter to dispose of hazardous and electronic waste.
 - The leaf and tire event was held Sunday, October 26, November 2 and 9.
 - **Holiday lighting judging will be held on December 9, 2014, with awards presented at the December 15 City Council meeting.**
- *Planning & Zoning Commission*
 - The Commission visited Arvada & Littleton to see improvements made to their respective downtown areas. The Commission, along with a few members of the Englewood Urban Renewal Authority, met with Arvada Planning Department staff and the Arvada Urban Renewal Authority Executive Director.
 - **Goals, UDC updates and major projects will be prioritized during the December 2, 2014 Commission meeting.**

- *Englewood Urban Renewal Authority*
 - The Authority visited the River North (RiNo) Arts District in Denver to see how creative industries are impacting the redevelopment of the RiNo area. The visit included meetings with the co-founder of the RiNo Arts District, and some of the developers of the Taxi / Drive developments and The Source. The group also visited Industry, a high-tech co-working and business incubator space with a mix of creative industries.

COUNCIL REQUESTS

- CR14-002: Kent Place Construction Cranes
- CR14-028: Creative District Information
- CR14-038: Zoning Inquiry regarding Homeless Center
- CR14-044: Grow Center Impact on Development
- CR14-048: Council Bill No. 60 Inquiries - Zoning vs. Community Covenants and Restrictions
- CR14-057: Cultural District Follow-up
- CR14-078: Virere Lights Inquiry
- CR14-081: Hotel Room Inquiry
- CR14-096: General Iron Works Inquiry
- CR14-117: Martin Plastics Commercial Activity Follow-Up
- CR14-121: Affordable Housing Comparison
- CR14-128: 3000 South Acoma - Commercial Use Concerns
- CR14-152: 4960 S. Lipan Drive - Fence Concerns
- CR14-157: Follow-up on South Lipan Fence Issue
- CR14-163: Alta Cherry Hills Rental Inquiry
- CR 14-167: Chick-Fil-A Fence
- CR 14-177: 3277 South Grant Construction Debris
- CR 14-180: Layton Gardens Apartments Concerns
- CR 14-188: Kent Place Railing Feasibility
- CR 14-190: Section 8 Housing Inquiry
- CR 14-196: Zoning/Code Concerns - 2070 W. Evans
- CR 14-202: Affordable Housing Studies
- **CR14-207: Construction Defects Study Session**
- **CR14-218: Board and Commission Meetings regarding Comprehensive Plan**
- **CR14-219: South Galapago Occupancy Concerns**
- **CR14-220: Motel Zoning Inquiry**
- **CR14-223: 3031 South Logan Building Permit Inquiry**

HOUSING

- *Rehab*
 - Under Construction
 - 4896 South Delaware Street
 - 3686 South Fox Street

SPECIAL PROJECTS

▪ *Englewood Forward*

- Community Development issued notices to proceed on the Comprehensive Plan Update, Light Rail Corridor Next Steps Study, and the Walk and Wheel Master Plan and Program projects on September 16th.
- Project kick-off took place at the October 20 Council study session, where staff introduced consultant team members, and reported on initial project planning steps.
- Interviews with Council members took place on October 21. Interviews with Boards and Commissions and Community Groups were held October 27 and 28.
- Walk and Wheel team conducted bicycle and pedestrian counts the week October 20-24.
- Next Steps team is currently contacting various federal and state agency representatives for initial scoping meeting.
- **The joint public Visioning and Trends workshop of the three Englewood Forward projects was held on November 12, 2014. More than 50 residents braved the subzero cold to provide input on the three projects. Additional information is available on the project website www.EnglewoodForward.org.**

▪ *Broadway/Acoma Lofts*

Project: 110 residential units; 15,000 retail/commercial space; surface parking

- On August 21, the Authority unanimously voted to pursue exclusive negotiations with Medici Communities on the Acoma/Broadway/Englewood Parkway property. City Council will be briefed on the project at the September 3 Study Session.
- An Option Agreement and Sale and Development Agreement were approved by EURA on June 11, 2014.
- Medici submitted a tax credit application to CHFA on July 1, 2014.
- The project was not awarded housing tax credits by CHFA. Medici intends to apply again in March 2015.
- The Second Option Agreement with Medici was executed on October 15, 2014.
- **A revised plan is being presented to EURA on December 4, 2014. The revised plan is for approximately 110 units and 15,000 square feet of ground floor retail. The parking structure has been eliminated and replaced with surface parking.**

ZONING

▪ *PUD Process Amendment*

- On September 4, 2013 Planning & Zoning Commission reviewed proposed changes to the PUD review process. The Commission supports the two-step process, which allows a District Plan and Site Plan to be reviewed separately, allowing developers some level of entitlements before proceeding with a more detailed site plan.

- A public hearing with Planning & Zoning Commission was held on October 7, 2014. The Commission recommended forwarding a recommendation for approval to Council. First reading is tentatively scheduled for December 1, 2014.
- **First reading is scheduled for December 15, 2014.**
- *Bulk Plane Amendments*
 - On September 16, 2014 the Planning & Zoning Commission reviewed proposed changes to Bulk Plane regulations. A public hearing on the amendments was held on October 21, 2014. The Commission recommended forwarding a recommendation for approval to Council.
 - A City Council study session on the Bulk Plane Amendments is tentatively scheduled for November 3, 2014.
 - **The Bulk Plane amendments are tentatively scheduled for 1st reading at City Council on December 15, 2014.**
- *Minimum Lot Width Clarification for Multi-Unit Dwellings in the MU-R-3-B and MU-R-3-C Zone Districts*
 - A Planning & Zoning Commission public hearing was held on November 18, 2014 regarding amendments clarifying the minimum lot width for multi-unit dwellings in the MU-R-3-B and MU-R-3-C zone districts. The Commission forwarded a recommendation for approval to Council. The amendments are tentatively scheduled for 1st reading at City Council on December 15, 2014.
- *Transit Station Area Zoning Regulations*
 - Staff is working with the Planning and Zoning Commission to revise Transit Station Area (TSA) zoning regulations that will eventually be adopted for portions of the Englewood Light Rail Corridor.

ART SHUTTLE

- The Intergovernmental Agreement (IGA) between the City of Englewood and RTD for 2014 funding of the art shuttle was approved on March 17, 2014. Through the IGA, RTD will provide \$257,411 for shuttle operations, maintenance, and fuel. The City's share will be \$59,838.
- The Shuttle Services Operations Contract with MV Public Transportation, Inc. was approved by Council on March 17, 2014. The contract covers the operation and maintenance of the art shuttle for 2014 for a total contract amount of \$268,729.20.
- The contract with MV Public Transportation expires at the end of 2014. Staff issued an RFP to solicit proposals to continue providing the service. Proposals are due October 31.
- **Two proposals to the Art Shuttle RFP were received. The respondents were MV Transportation, Inc. and Western Parking Management. Staff recommends that the contract be awarded to the lowest responsible proposer, MV Transportation Inc.**

BUSINESS NEWS

- Arapahoe County Enterprise Zone
 - The State's Economic Development Commission approved a \$16,300 matching grant to support the administration of the Arapahoe County Enterprise Zone. OEDIT staff is drawing up the grant contract and this will be sent to Council for approval on June 16.
 - Staff is working with OEDIT to recertify the two contribution projects so they can continue to receive the benefits of tax credits for donations. Those projects are: House of Hope and Craig Hospital.

- Commercial Catalyst Program

Medical Office Building	3555 S Lafayette	Construction	Façade and signage
Bill Smith Plumbing	4101 S Broadway	Complete	Signage
Uhrig Holdings, LLC	4351 S Broadway	Construction	Façade and signage
Kraft Development	3141 S Broadway	Complete	Façade and signage
Englewood Lock and Safe	4310 S Broadway	Complete	Signage
Breakfast Queen II	3460 S Broadway	Approved	Façade & Interior
Medical Office	180 E Hampden	Construction	Facade

Other Business Activities:

- 2749 South Broadway – Vacant thrift store recently sold and will be remodeled for use by another retailer. The property is under contract with an entrepreneur seeking to build out the space as a restaurant / bar. Commercial Catalyst grant application under review. The alternative parking plan has been approved, allowing for this contract to proceed. **Plans have not been submitted, but the business owner stated that the intended use is a barbeque restaurant / bar. The owner has applied for a liquor license.**
- 180 East Hampden – The property is under new ownership. Staff has contacted the new owner to discuss a possible catalyst grant to support facade enhancements. Commercial Catalyst grant application approved. Two new tenants have leased space in the building. One tenant is an ophthalmologist; the other is an OBGYN. Approved Commercial Catalyst grant for exterior renovations.
- Chase Bank – A 5,000sf pad site is being considered for construction at the Chase Bank property. This pad site would be adjacent to US 285 and S. Elati Street. Developer indicates that this will be a second quarter 2015 project. A demolition permit was submitted on October 22.
- Landmark Lincoln – The property owner for Landmark Lincoln is working towards a substantial façade enhancement. This project involves a significant investment in rebranding the building to be consistent with corporate requirements and involves a small expansion of the building. Façade renovations are underway.
- 65 West Floyd – The owner has undertaken a major remodeling of this building. The distillery (Devils Head Distillery) has signed a lease for 3,000 square feet of space. The Distillery was recently approved as a conditional use and we anticipate

tenant finish permits to be submitted shortly. **Tenant finish plans have been submitted and are currently being reviewed.** A second distillery is seeking space in this building. The architect for this project was also involved in the Taxi Development in RiNo.

- 2950 South Broadway – Tocabe American Indian Restaurant considering space at this location. This would be their second Denver-metro location. Staff met with the ownership and discussed potential sites for this innovative Native American eatery. The owners are no longer considering 2950 South Broadway due to limited visibility, but are open to considering other viable site options. Staff has provided 2 alternate sites for consideration by this restaurateur. The broker for 501 West Hampden will approach Tocabe. The former bank is being converted into multi-tenant space with a possible restaurant. An Asian/Ramen restaurant is seeking tenant space at 3950 South Broadway. The entrepreneur is seeking a liquor license and is currently working through this process.
- Catholic Store - Staff met with the owner of the building. The property is currently fully leased with the new tenant “Vapes.” While a business license has not been submitted we understand that this business will sell vapor cigarettes.
- Odd Fellows building - Staff has contacted the owner of this property to discuss historic preservation tax credits and other programs that might be of interest to support investment and building revitalization. The building owner indicated that a new tenant has taken the vacant ground floor retail space – The Blue Chair.
- 3999 South Broadway (formerly Jasmine Asian Cuisine) has been sold to an investor who is seeking a tenant for the front portion of the building (formerly Molly’s Closet). A wine and tapas bar will open in the space formerly occupied by Jasmine Restaurant. The wine and tapas bar is currently being renovated, with exterior remodel underway. Plans include an outside patio with fireplace. The Wine and Tapas Bar is nearing completion. **The wine and tapas bar is scheduled to open early 2015.** Staff is talking to the property owner about putting a small gallery in the space vacated by Molly’s Closet.
- 750 West Hampden (Omni Development). Staff met with the owner of this property about tenant or redevelopment ideas. The potential for a Small Business Investment Center (tenant) to lease space is still viable. This user would be the first SBIC in Colorado and provide financing options to businesses. Staff also responded to a business prospect from the State’s Office of Economic Development and International Trade for a call center user seeking 50,000 square feet of space. The property owner is interested in a tenant retention / expansion initiative to retain Karcher, a tenant that currently occupies 25,000 s.f. of office and has 130 employees. This investment will involve the expansion into 150,000 square feet of space. The tenant is looking outside Englewood, but efforts by the City and property owner are being undertaken to retain this business. **Provided property listing to Metro Denver EDC for a prospect seeking a 35,000 square foot call center. This business would generate 300 jobs. This prospect is conducting site visits to Englewood, Aurora and Lakewood.**
- 501 West Hampden (formerly Bank of the West) is under new ownership. The project involves a bank and one or two tenant spaces that would be ideal for a quick serve restaurant – patio space is available. The developer has identified

prospective restaurant tenants and has a letter of intent (LOI) from a restaurant user. A core and shell building permit application has been submitted.

- CityCenter Englewood
 - A short term tenant has leased space on the north plaza, near City Center Communities. This tenant will translate texts into audio books for the disabled. One space remains for the ground floor commercial.
 - The former Sports Authority retail space has been occupied by Harbor Freight, with a grand opening on August 13. There is an additional 9,500 s.f. of space available in the building.
 - Fit Kitchen at 901 W. Hampden is open.
 - **A short-term lease has been negotiated for the vacant Quizno's space. Mr. Brad Nixon will use the space as a commissary for his coffee supply operation.**
- El-Tepehuan will move to its new location at 3495 South Broadway (formerly The Saigon Palace) in approximately April 2015. El-Tepehuan is initiating the planning for the design and layout of 3495 South Broadway. They have procured a professional design team – architect and graphic design. Interior and exterior renovations to the property are planned. Staff has not received a preliminary plan.
 - The owners of the El-Tepehuan property will likely seek a restaurant tenant. Staff is working with the broker and property owner to encourage outside seating using the adjacent paseo, creating additional street activity.
- FiberTech, Inc., a Texas based company, expanded to Englewood adding 90 employees. The company is leasing space at 1972 West Iliff Avenue.
- Karcher Industries has a production facility at 1351 West Stanford and a front office facility at 750 West Hampden. Staff confirmed that Karcher will relocate the corporate headquarters to the Denver Tech Center. This move was motivated by the desire for Class A office space. The move will translate into the loss of approximately 300 jobs. Staff confirmed that the production facility at 1351 West Stanford will remain operational and production jobs will remain in Englewood.

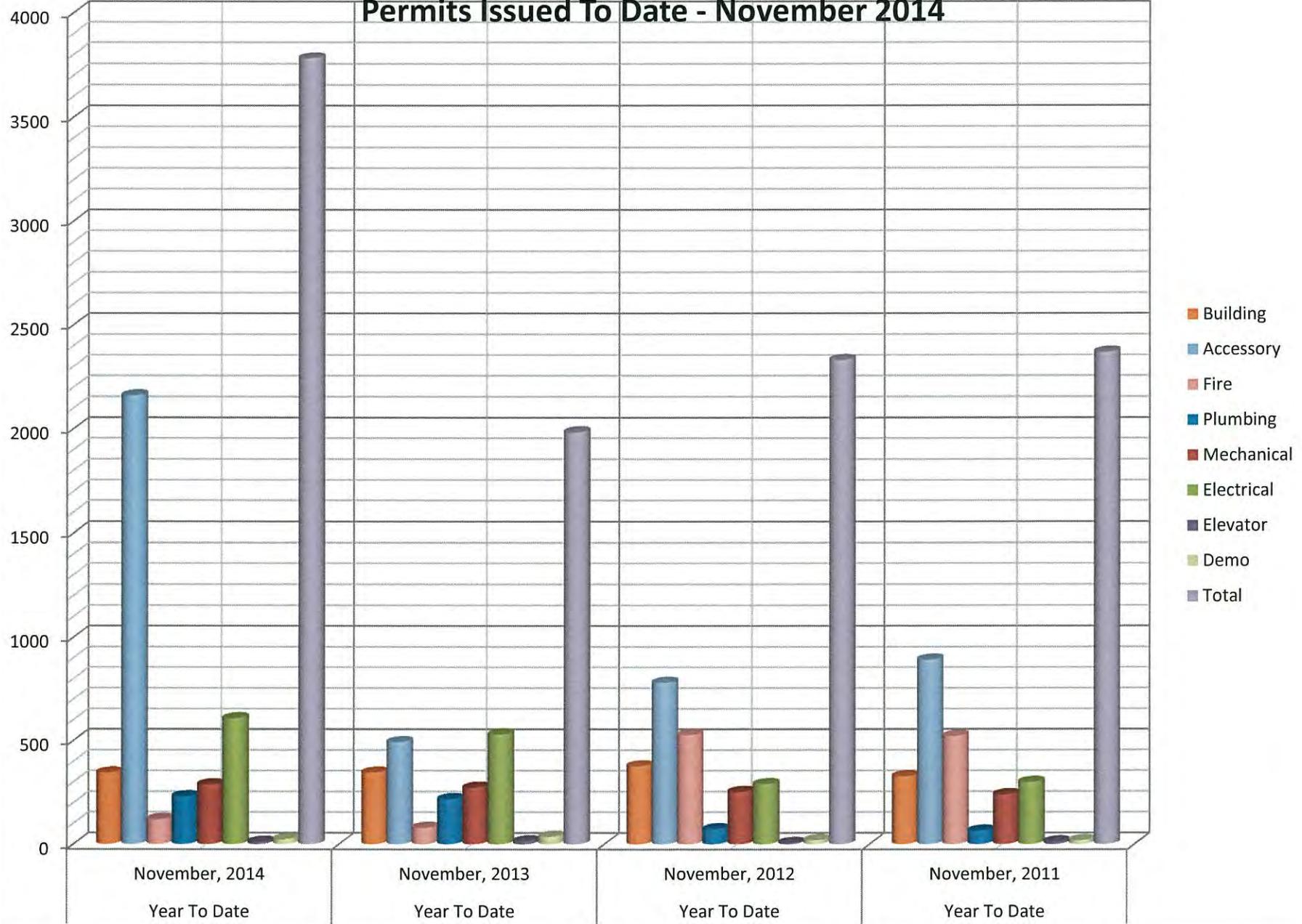
BUILDING DIVISION

- Refer to page 10

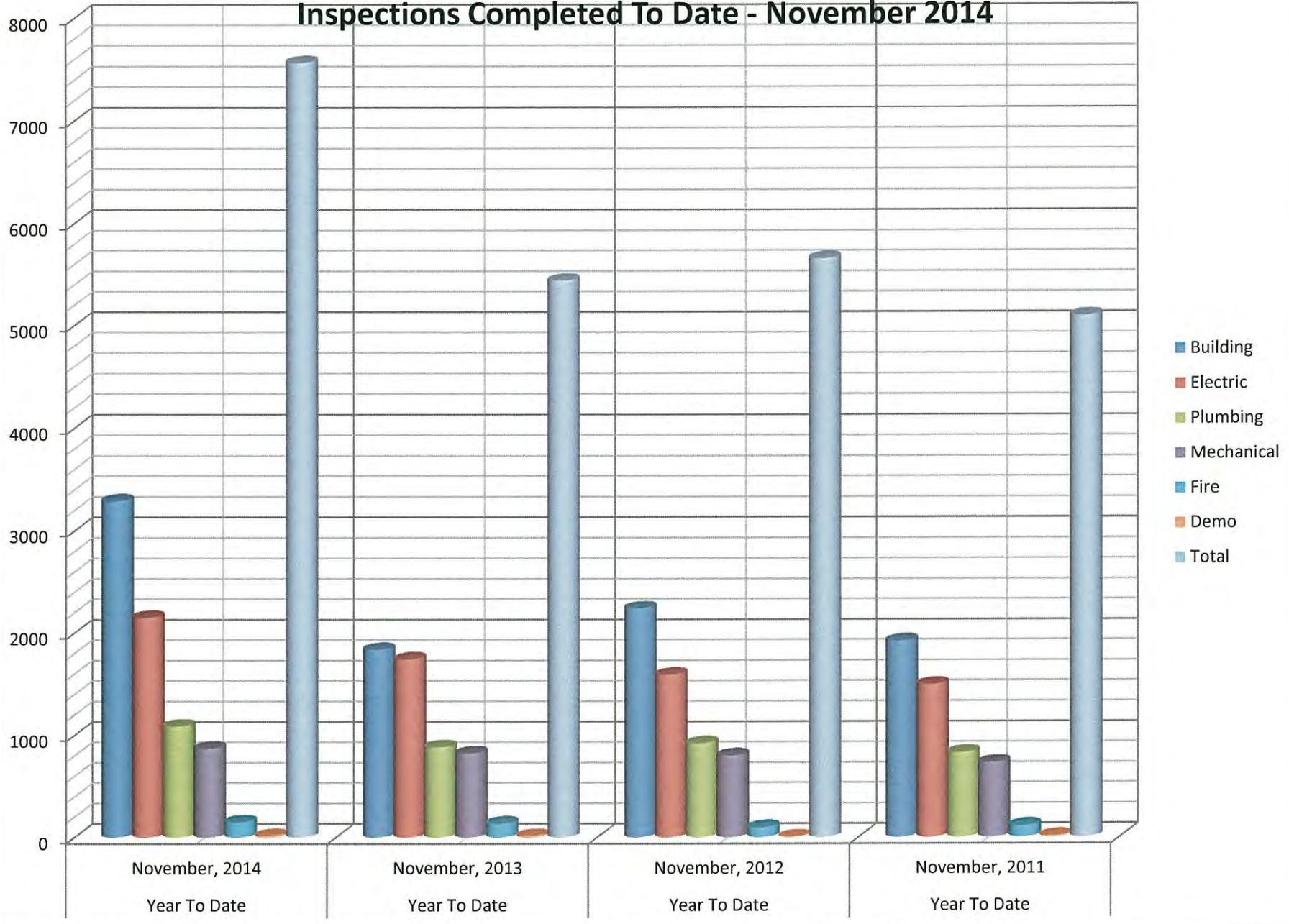
**Building Division
Monthly Report-November 2014**

	Number November, 2014	Number November, 2013	Number November, 2012	Number November, 2011	Year To Date November, 2014	Year To Date November, 2013	Year To Date November, 2012	Year To Date November, 2011
No. Permits								
Building	32	30	31	27	344	345	376	326
Accessory	142	35	65	68	2159	492	780	890
Fire	7	4	46	51	119	78	527	521
Plumbing	15	17	5	5	230	217	71	64
Mechanical	28	26	16	16	287	272	251	238
Electrical	57	33	30	24	607	529	289	298
Elevator	2	3	0	0	11	14	6	12
Demo	0	1	1	2	24	36	19	18
Total	283	149	194	193	3781	1983	2,329	2,367
Inspections								
Building	246	173	214	200	3290	1837	2,242	1,919
Electric	217	169	179	138	2152	1742	1,581	1,494
Plumbing	89	72	100	49	1088	884	920	829
Mechanical	92	66	101	59	871	824	801	730
Fire	24	15	15	5	149	136	98	111
Demo	0	2	0	0	18	15	3	12
Total	668	497	609	451	7668	5438	5,655	5,095
Valuation	\$5,080,296	\$1,740,035	\$3,519,892	\$2,189,292	\$117,972,792	\$141,062,742	\$47,941,200	\$27,761,192
Fees								
Permit Fees	\$33,673	\$26,680	\$35,100	\$29,296	\$721,752	\$688,565	\$396,701	\$354,405
Use Tax	\$63,325	\$65,283	\$72,157	\$40,200	\$1,537,455	\$1,512,712	\$763,252	\$577,255
Plan Ck	\$47,983	\$13,775	\$12,123	\$17,128	\$233,418	\$279,328	\$257,690	\$97,238
Licenses	\$9,350	\$5,500	\$11,200	\$6,325	\$120,875	\$96,262	\$134,703	\$77,100
Total	\$154,331	\$111,238	\$130,580	\$92,949	\$2,813,500	\$2,576,867	\$1,552,426	\$1,105,998

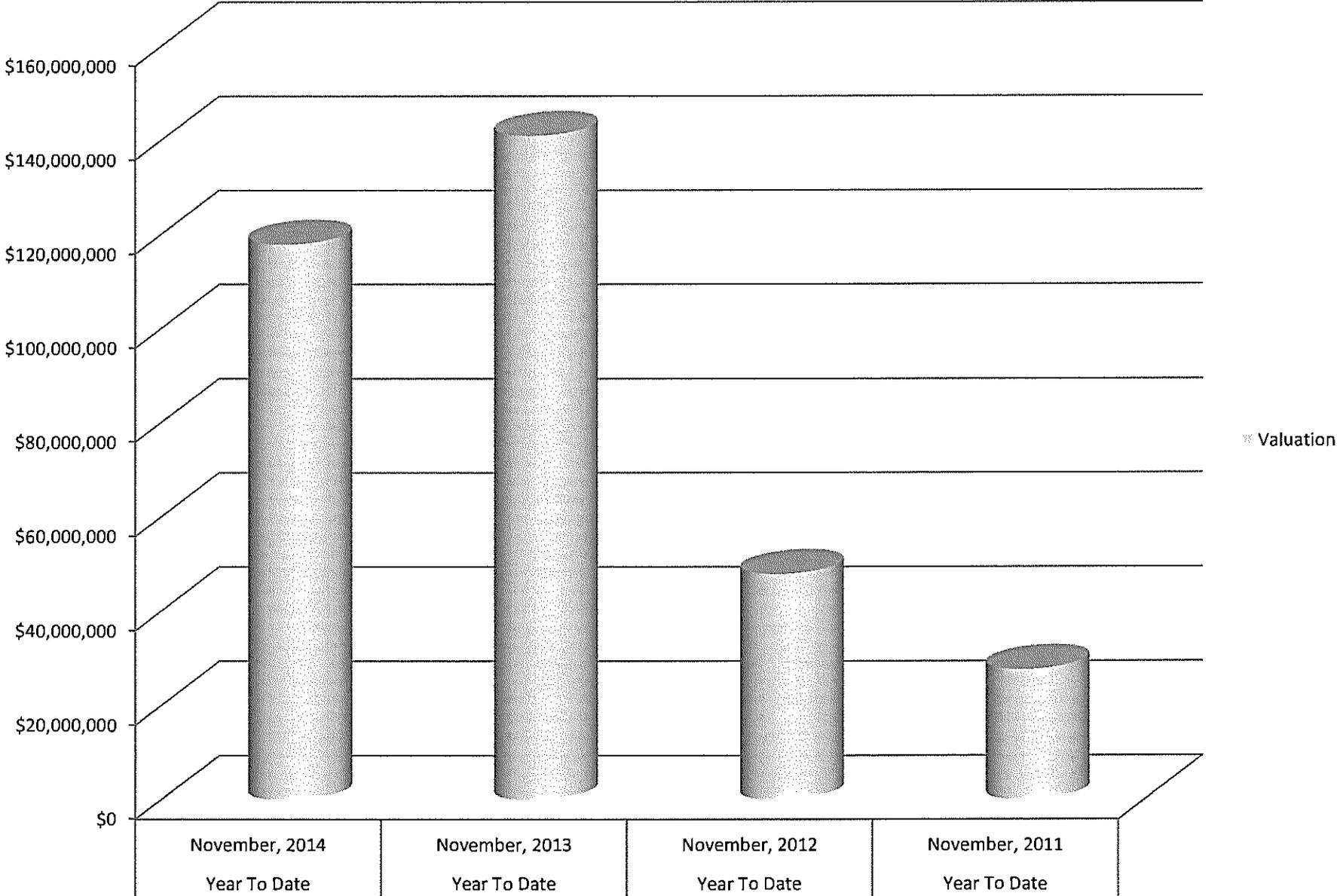
Permits Issued To Date - November 2014



Inspections Completed To Date - November 2014

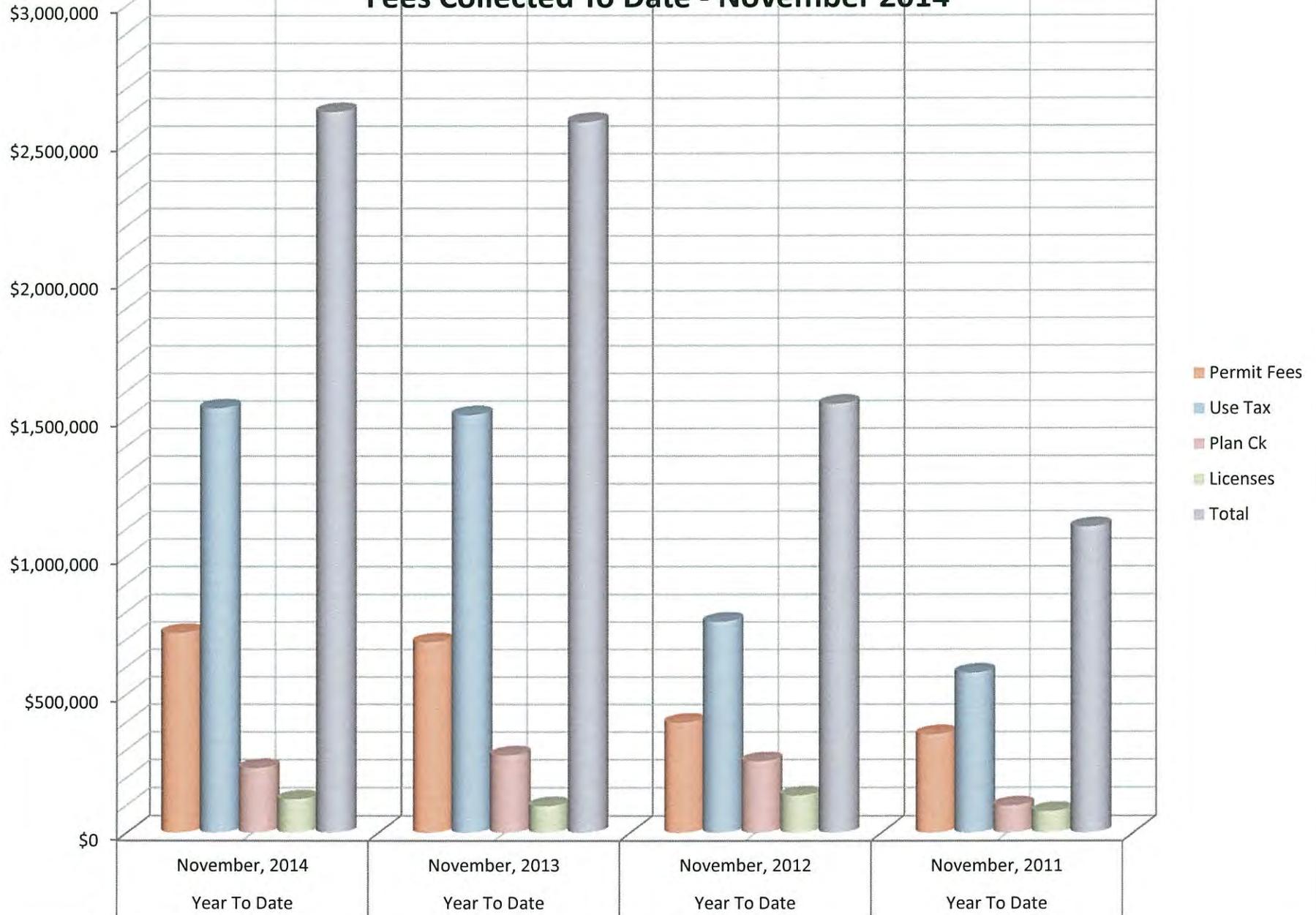


Valuation

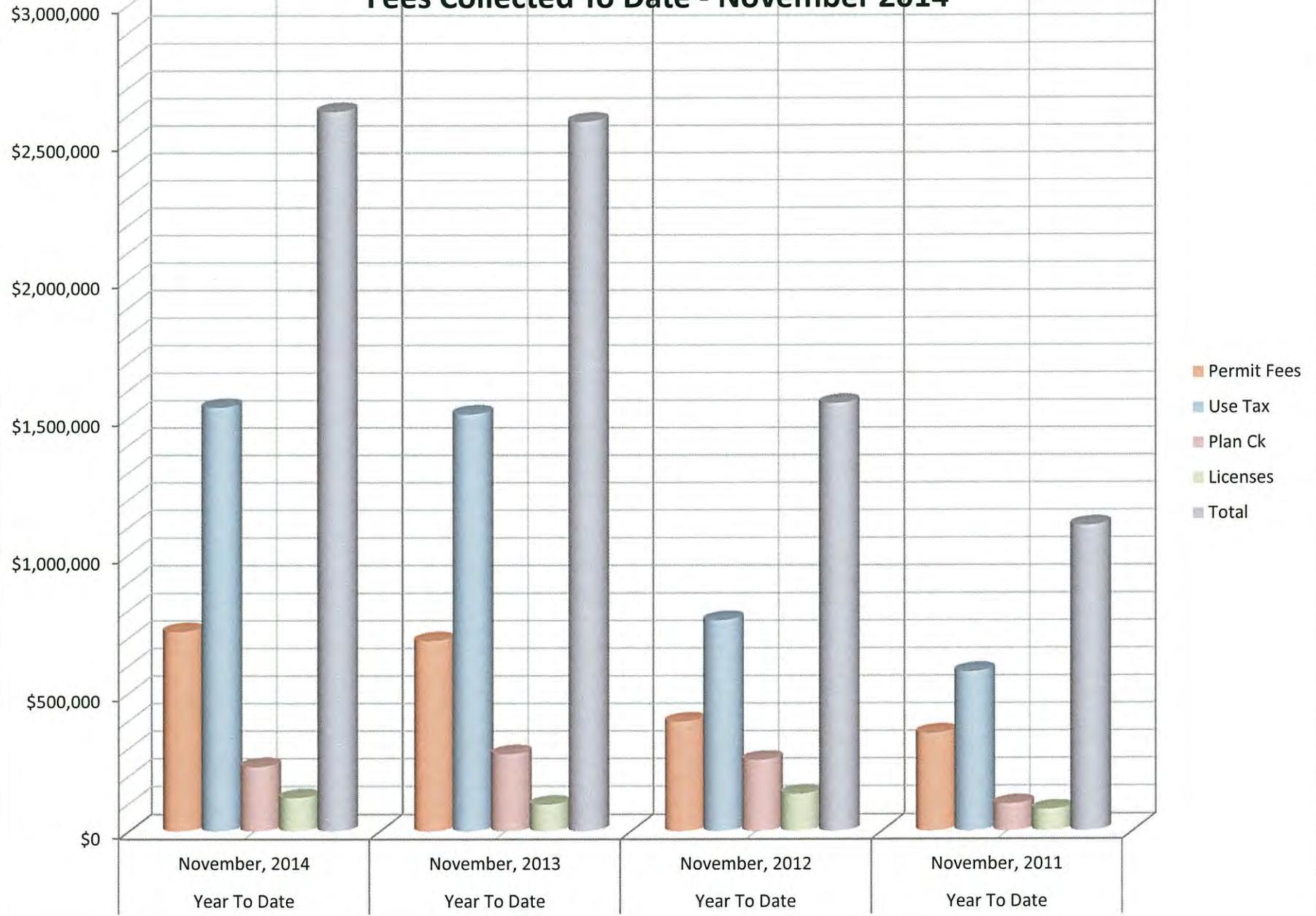


* Valuation

Fees Collected To Date - November 2014



Fees Collected To Date - November 2014



MEMORANDUM



TO: Eric A Keck, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: December 4, 2014

SUBJECT: PROJECT UPDATE –Traffic Signal Work, Flood Middle School Redevelopment, Servicenter Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

TRAFFIC SIGNAL WORK

W. L. Contractors continued work for CDOT to replace the State's traffic signal at Belleview and Logan. Staff is monitoring the project to minimize impacts to traffic.

Traffic Engineering staff installed left turn signals for east- and westbound traffic at the Belleview/Clarkson intersection. This is a CDOT signal maintained by Englewood per Senate Bill No. 8 (CDOT reimburses Englewood for the maintenance costs). The left turn signals were installed at the request of CDOT.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Wood Partners' contractor completed erecting the parking garage for Phase I (Broadway to Lincoln).

Framing of the residential units continued. Sidewalk along the east side of Broadway has been closed to safely accommodate construction activities.

SERVICENTER STORMWATER IMPROVEMENTS

Design of a new vehicle wash facility at the Servicenter continued. See Architecture was awarded a design contract at the April 7th City Council meeting. The project includes an addition to the south end of the garage to accommodate an enclosed vehicle wash bay, along with a fluid distribution station. Public Works staff and the design team toured existing facilities in Castle Rock, Golden, and Broomfield. The site visits provided valuable information regarding what we like and don't like about other facilities and will assist us during the design process.

Construction drawings, suitable for bidding the work, should be complete next week.

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued. Improvements to the intersection of Girard and Clarkson are complete and the intersection has been reopened to traffic. The intersection was reconstructed with new concrete pavement, crosswalks, and accessible ramps at the corners.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel expects to complete pavement restoration on Lehow Avenue between Broadway and Delaware as well as the 4300 block of S. Logan Street in the spring.

Staff continued reviewing additional Xcel permit requests.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2014 is 95%. Commercial uses: Let It Bead, Bleum (computer software), State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, King Liquor Store, BRI Colorado (showcase room) and Metro PCS. **The daycare facility, located on the north side of the Piazza, moved out last weekend. EEFI did not receive advance notification of the weekend move out.**

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Edward Jones Investments, Englewood Eyecare, Collective Licensing Int'l, Inc., "Insurance Company of the West", Champions Dance Sport, Wellness Treatment Center, XL Edge, Checkout Promos (Advertising firm).

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, Einstein Bagels, and Harbor Freight.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, Doctors Express, and Fit Kitchen.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. **The Englewood Chamber of Commerce will host the Holiday Parade on Saturday, December 6th beginning at 10:00am. The parade will commence at the Acoma/Englewood Parkway intersection and conclude in the CityCenter Piazza.**

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

/lt

**CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS**



Mon., Dec. 8	Cancelled	Study Session, Community Room
Tues., Dec. 9	Cancelled	Water and Sewer Board, Community Development Conference Room
	Cancelled	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 pm.	Library Board, Library Board Room
Wed., Dec. 10	Cancelled	Board of Adjustment and Appeals, Council Chambers
	Cancelled	Englewood Urban Renewal Authority – meeting changed to Thursday, December 4 th at 6:00 p.m.
Thurs., Dec. 11	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Englewood Golf Course Maintenance Facility
Mon., Dec. 15	5:30 p.m.	Council Holiday Dinner
	7:00 p.m.	Executive Session, City Council Conf. Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Dec 16	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	Cancelled.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers
Wed., Dec. 17	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Wed., Dec. 24		City Hall closed – Christmas Eve
Thurs., Dec. 25		City Hall closed – Christmas Day
Wed., Dec. 31		City Hall closed – New Year's Eve
Thurs., Jan. 1		City Hall closed – New Year's Day
Mon., Jan. 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Jan. 6	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room /Council Chambers

Wed., Jan. 7	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs., Jan. 8	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Transportation Advisory Board, City Council Conference Room
Mon., Jan. 12	6:00 p.m.	Study Session, Community Room
Wed., Jan. 14	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Mon., Jan 19		City Hall closed – Martin Luther King, Jr. Day
Tues., Jan. 20	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Jan 21	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, Comm Dev Conference Room/Council Chambers
Mon., Jan. 26	6:00 p.m.	Study Session, Community Room
Mon., Feb. 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., February 3	7:00 p.m.	Planning & Zoning Commission, City Council Conference Room/Council Chambers
Wed., Feb. 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Feb. 9	6:00 p.m.	Study Session, Community Room
Tue., February 10	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room

TENTATIVE
STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL



December 8	Study Session – CANCELLED
December 15	Executive Session – 7 p.m. & Regular Meeting Holiday Dinner
December 22	Christmas Holidays – No meeting scheduled
December 29	New Year’s Holidays – No meeting scheduled
 <u>2015</u>	
January 5	Study Session & Regular Meeting Colorado and US Legislators – tentative Bellevue Park Naming
January 12	Study Session Board and Commission Interviews
January 20	Study Session & Regular Meeting Financial Report MuniRevs Filing Fee Update Redistricting
January 26	Study Session Planning & Zoning Commission – Comprehensive Plan Discussion City of Service Volunteer Website Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection
February 2	Study Session & Regular Meeting Arapahoe County Commissioners RTD Representatives
February 9	Study Session Fire Department Discussion
February 17	Study Session & Regular Meeting Financial Report
February 23	Study Session

March 2	Study Session & Regular Meeting
March 9	Study Session NLC Conference
March 16	Study Session & Regular Meeting Financial Report
March 23	Study Session
March 30	No meeting scheduled – 5th Monday

FUTURE STUDY SESSION TOPICS

McLellan Reservoir – Executive Session
 River Run Easement
 Police/Safety Update – Quarterly Update
 Citizen Engagement
 Social Media Policy
 NextDoor Update
 Tale of Two Cities presentation: What Can or Should Our City Look Like in the Future?
 Hotel/Motel Regulations
 Public Smoking Ban
 Affordable Housing Studies
 Bike Paths
 Construction Defects Ordinance
 Englewood Branding/Image – pending ACE report
 Buy Englewood/Buy Local
 Neighborhood Naming/Branding
 Gateway Improvements
 Targeted Economic Development
 Cultural District – pending URA report

NONEMERGENCY EMPLOYEES RETIREMENT BOARD MEETING
August 12, 2014

Board Member Frank Gryglewicz called the regular meeting of the Englewood NonEmergency Employees Retirement Plan Board to order at 3:30 p.m. in the Public Works Conference Room of the Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Frank Gryglewicz, Director of Finance and Administrative Services
John Moore, Council Appointee (by phone)
Mahendra Patel, Secretary, Employee Representative
James Phelps, Council Appointee
Jim Woodward, Council Appointee
Steven Yates, Council Member

Members Absent: Bradley Hagan, Chairperson, Employee Representative (with notice)

Others Present: Wendy Dominguez, Innovest Portfolio Solutions
Jerry Huggins, Innovest Portfolio Solutions
Diane Hunt, Gabriel Roeder Smith and Company (GRS)
Joe Herm, Gabriel Roeder Smith and Company

A quorum was present.

* * * * *

Approval of Minutes

MR. WOODWARD MOVED TO APPROVE THE MINUTES OF THE MAY 13, 2014 REGULAR MEETING. MR. PATEL SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Phelps, Woodward, Yates
Nays:	None
Absent:	Hagan

The motion carried.

Innovest Portfolio Solutions, LLC

Performance Evaluation Report

Ms. Dominguez presented the second quarter capital markets and market summary reports.

Mr. Huggins discussed the individual funds' second quarter performance compared to their benchmarks. The total fund return for the quarter is 2.78% and 4.37% year to date. He reviewed the Manager Report Card noting the funds Innovest has concerns with and the reasons for the concern. He said Innovest's position has been that quality matters and that investment managers will go in and out of favor, but in the end quality managers will outperform lower quality managers. The evaluation begins with what were the determining factors for hiring managers and when a manager will be back in favor and when there is a market correction the quality of the manager will bring these funds back to favor.

Ms. Dominguez outlined the history of the Thomburg fund and understands that it is challenging to watch this fund under perform, but Innovest is recommending patience with this fund. Innovest is not recommending changing any funds at this time.

Mr. Phelps inquired if the Plan has separate accounts with the managers or does the Plan own the mutual fund shares. Ms. Dominguez explained that the Plan owns the mutual funds shares and that with the Principal is a limited partnership type of account, but is still comingled assets.

Mr. Huggins referred the Board to the Expense Ratio columns on page 24 that illustrate that most of the funds are below the median expense ratio which is to be expected because the funds are the generally "institution investment funds." The only fund higher than the median expense ratio is Principal. Ms. Dominguez commented that all of the performance numbers in the report are net of fees.

Mr. Yates asked what will happen if there is another decline similar to the 2009 decline. His understanding is the federal government has pumped funds into the economy; creating a bubble that could potentially pop. What is in place to protect against another drop in the market?

Ms. Dominguez said that bonds are a hedge against a drop in the market; while stocks can potentially to lose 30-50%, in a bad, year bonds could lose 3%. She referred to the Investment Policy Summary on page 16. Innovest uses the asset allocation studies to project the impact of various fluctuations in the market. The risk tolerances listed on page 16 are -13.7% to -16.7% per year based on a statistical confidence level of 95%. She commented that is difficult to know what might happen in every situation. Portfolio diversification attempts to minimize risk. For example, different types of fixed income vehicles act as a hedge against rising interest rates, as do physical assets, commodities and equity exposure to hedge against inflation.

Mr. Huggins commented that 2008 was a once in a hundred year occurrence and the only way to eliminate that risk is to stay invested over the long-term. Capital markets may decline temporarily but not permanently.

Gabriel Roeder Smith and Company

At the May meeting the Board requested sample calculations using 7% as the interest rate used for calculating benefits and adopting a more current mortality table. Ms. Hunt presented the sample calculations they prepared. She said the proposed changes tie more closely to current interest rates and mortality tables used for the valuation. She suggested the interest rate and mortality table might be adopted effective January 1. She said this will require a Plan amendment.

Mr. Moore said the Society of Actuaries is expected to release the revised mortality tables before yearend. The Board might consider delaying making a change until the next table is released rather than make a change now and again after the release. Mr. Moore and Ms. Hunt discussed the revised table and Mr. Moore explained to the Board there will be a major update to the most commonly used mortality table. The new table has been in development for the past few years.

Mr. Moore and Ms. Hunt agreed to recommend the Board postpone the changes. Ms. Hunt said that from the examples they created there would not be a substantial change to the benefits and that it may be better to delay the amendment until the new table is released.

The Board agreed to table further discussion of amending the Plan document regarding mortality tables and changing the interest rate to 7.0% for optional benefit calculations until the revised information is available.

Review of Plan Amendment to Comply with State and Federal Laws

Mr. Gryglewicz explained the NERP amendment regarding the definition of "spouse" brought forward by Mary Brauer, Attorney. Ms. Brauer's memo outlined the need to comply with federal guidelines and the Colorado Civil Union Act.

MR. PHELPS MOVED TO APPROVE SUBMITTING TO COUNCIL THE AMENDMENT OF THE DEFINITION OF SPOUSE AS PRESENTED IN THE COUNCIL COMMUNICATION TO COMPLY WITH FEDERAL LAWS AND THE COLORADO CIVIL UNION ACT. MR. WOODWARD SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Phelps, Woodward, Yates
Nays:	None
Absent:	Hagan

The motion carried.

Retirement Approvals and Notifications:

- a. Consideration of Regular Early Retirement Benefit for Mark Cranmer
- b. Consideration of Regular Early Retirement Benefit for James Abshire
- c. Consideration of Retirement Benefit for Josephine Hamit
- d. Consideration of DROP Benefit Request from Randy Jarrell
- e. Consideration of DROP Benefit Request from Mahendra Patel
- f. Notification of DROP Benefit Request from Randy Pierce

MR. GRYGLEWICZ MOVED TO APPROVE THE ITEMS LISTED ON THE RETIREMENT APPROVALS AND NOTIFICATIONS. MR. WOODWARD SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Phelps, Woodward, Yates
Nays:	None
Absent:	Hagan

The motion carried.

Member Choice

Mr. Woodward requested the Board, at some point, discuss the financial impact furlough days had on members' benefits who entered the DROP. Ms. Hunt commented there was minimal impact on the monthly benefit with the exception of those whose final three years of compensation were their highest three years of compensation that included multiple furlough days.

Ms. Wescoat said the furlough days ended during 2011 and there should be no impacts on members' benefit calculations unless there are future furlough days. She explained that employees covered by other plans, such as a 401a, had no contributions to their 401a for furlough days. To be equitable to all employees the City would have to make contributions for employees with 401a plans. She further explained how the benefit calculations process provides the member with the greatest possible benefit. She stated that during the time of furloughs and the years immediately following, several members entered the DROP or retired based on years of compensation prior to the furlough period for benefit calculations. Those years included salary freezes. Using prior years' provides the greatest benefit for the member because the actuaries select the highest consecutive 36 month period of compensation to calculate benefits.

Mr. Woodward asked about the DROP members who have to retire within three years and the impact to them. Ms. Wescoat explained that the DROP member's three percent contribution goes to their DROP account as well as their monthly pension payment. DROP participants elect their benefit option and are retired "on paper." There are no employer contributions and their retirement benefit does not change based if there furlough days during the DROP period.

Mr. Woodward asked if this will be the same for police officers and firefighters and Ms. Wescoat said no and explained different employee groups have various plans with different benefits. Mr. Woodward withdrew his request for further discussion because his questions refer to police and fire employees.

The Board discussed the November 18, 2014 meeting, confirming the 3:00 p.m. start time because of schedule conflicts.

MR. PHELPS MOVED TO ADJOURN. MR. WOODWARD SECONDED.

Ayes:	Gryglewicz, Moore, Patel, Phelps, Woodward, Yates
Nays:	None
Absent:	Hagan

The motion carried.

The Board adjourned at 4:30 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

**CITY OF ENGLEWOOD
Cultural Arts Commission**

Englewood Civic Center
City Council Conference Room
1000 Englewood Parkway
October 1, 2014
5:45pm

I. Call Meeting to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:45pm by Chairperson Amy Martinez at the City Council Conference Room, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Martha Kirkpatrick, Vice Chairperson
Tamara Emmanuel, Commission Member (left at 7:23pm)
Melissa Izzo, Commission Member
Andrea Mallen, Commission Member
Justin Rose, Commission Member
Jared Munn, Youth Member
Jill Wilson, City Council Liaison
Absent: Chrystie Hopkins, Commission Member
Laura Phelps Rogers, Alternate Member
Other: Joe Sack, Recreation Manager
LeighAnn Hoffhines, Communications Coordinator, City
Manager's Office

II. Review of Agenda

There were no changes to the agenda.

III. Approval of Minutes

Martinez asked if there were any changes and or corrections to the minutes of September 3, 2014. A motion was made by Commission Member Izzo and seconded by Commission Member Mallen to approve the minutes as presented.

Ayes: Martinez, Emmanuel, Izzo, Mallen, Rose
Nays: None
Motion Passed.

IV. Scheduled Visitors (10 minutes)

There were no scheduled visitors.

V. Unscheduled Visitors (5 minutes)

There were no unscheduled visitors.

VI. New Business

A. 2015 City Calendar

Discussion was turned over to LeighAnn Hoffhines, Communications Coordinator with the City Manager's Office. Ms. Hoffhines told the Board that this will be the 15th year for production of the student art calendar. Ms. Hoffhines reported that 5,000 calendars are printed every year and will be available

beginning November 18th. Board members were told that the student art contest is open to any student in Englewood or goes to a school in Englewood and 150 entries were received this year which is average. Ms. Hoffhines continued, saying that they received artwork from every Englewood public school in addition to one private school, grades K-12. Ms. Hoffhines reported that as they are aware, some of them met earlier in the week to select the Top 50 which is what they will be judging tonight and will be on exhibit in the Atrium and recognized on October 22nd with the 13 selected tonight being recognized at a City Council meeting. Ms. Hoffhines stated that all of the Top 50 artwork will be in the calendar; explaining that the artwork not chosen will be in sidebars.

Judging of art followed.

B. Art for Englewood Public Library Children's Area

The Board was informed that Commission Member Emmanuel has found artwork by a local artist that may work for the area in the Public Library. Pictures of the artwork were distributed. Kirkpatrick asked if it would be commissioned. Martinez stated that they hope to purchase the artwork. Discussion followed. Mallen asked if it would be permanent. Martinez said that it would be a permanent piece affixed to the structure. Mallen then asked if it was metal. Emmanuel said that it is metal and wood. Rose asked in regard to the durability of the piece. Martinez and Emmanuel discussed different means from keeping kids from touching the piece of art by placing Plexiglas or something else in front of the case.

C. Murals

Martinez stated that she has a friend who wants to paint a mural and is looking at one of the walls of the Civic Center that faces the light rail. Sack spoke in regard to the space around the Civic Center being under the management of Englewood Environmental Foundation (EEF) and stated something like that would need to have its approval. Sack also mentioned the mural ordinance/sign code and questioned if something such as that would be allowed on a public building. City Council Liaison Jill Wilson said that they would need to talk to Public Works Director Rick Kahm and Community Development Director Alan White. Martinez told the Board that he would be responsible for all supplies with the exception of the lift. Discussion followed. Mallen asked if they went through a similar process for the murals at the Cushing Skate Park. Sack explained that the murals were not permanent because they are on a piece of skate equipment. Martinez told the Board that her friend has six different buildings in the metro area that he is looking at; noting that he wants to have one in Englewood.

VII. Old Business

A. Strategic Plan

Martinez stated that an updated Strategic Plan had been emailed to them this afternoon; noting that the latest version includes Hampden Hall art. Discussion followed regarding the venue and the artwork on the walls and switching it out on a regular basis.

Martinez asked board members if they got a chance to see the upload for the catalogue of art. Martinez thanked Kirkpatrick for her work on the project. Discussion followed.

B. Duncan Park Art

Sack updated board members on the Call for Qualifications for the Duncan Park art. Sack stated that the Call for Qualifications has been posted on WESTAF; explaining that a Call for Qualifications will select an artist and not a piece of art. Sack stated that the Call will close on Friday and the subcommittee will meet next Tuesday to begin the process of coming to a reasonable number of finalists for interviews. Sack said that they have a two week window from when the Call closes to when finalists will be notified. Sack reported that as of today there are 53 submittals.

Board members were told that on Saturday, September 27th, a planting day was held at Duncan Park with 25 youth from a local Boy Scout troop and the Department's Youth Council; a requisite of the Great Outdoors Colorado grant.

Sack invited members to the Duncan Park Dedication on Saturday, October 18th at 10am.

VIII. Committee Reports

A. Public Art

There were no items for on Public Art.

B. Parks and Recreation Commission Update

Martinez, Kirkpatrick gave an update on the September Parks and Recreation Commission meeting.

IX. Upcoming Events

Discussion followed regarding upcoming events and exhibits.

X. Director's Choice

Sack brought up with the Board the subject of recording of meetings. Sack explained that at the last Parks and Recreation Commission meeting, board members discussed the matter of recording meetings and came to the consensus not to record. Sack went on to explain that this Board should discuss whether they wanted the meetings recorded. Sack reported that the Department was led to believe the Parks and Recreation Commission and Cultural Arts Commission were one of the few Boards who did not record its meetings but after further investigation, have determined that nine of the eighteen boards for the City do not record its meetings. Sack told board members that as Black explained at last month's meeting, transparency is a very vital part of the City. Kirkpatrick commented that they already have detailed minutes and with the meetings being recorded, members may not feel they can speak their mind. Discussion followed. The question was asked in regard to the statistics for Council and other boards who record their meetings and how many times they are accessed by the public. Sack stated that he would see if the City Manager's Office would have those statistics. Board members agreed to postpone discussion until next month when the statistics will be available.

Sack and Emmanuel spoke in regard to the September 11th performance of Androcles and the Lion and how much the 400 children enjoyed the program. Sack reported that due to inclement weather, the program had to be moved indoors to the Middle School Auditorium.

XI. Commission Member's Choice

Rose asked in regard to the bus stop art. Martinez explained that Commission Member Hopkins had volunteered to help out with the project and right now they are combining that information with what they already had. Martinez said that they are trying to figure out the best way to get engineering information for each pad. Martinez went on to say that she thinks the best thing to do is pick one pad and work towards finding a piece of art for that one. Wilson asked if they would do a Call for Art. Martinez replied yes. Martinez told Rose that he is welcome to help Hopkins if he wants. Sack told the Board that it first needs to decide if it wants to take this project on. Sack stated that there could be associated costs. The item would be added to next month's agenda. Martinez commented that it is a huge task to take on; adding that it is a very visible project.

Emmanuel thanked Sack for his help with the Theater in the Park. Emmanuel requested that discussion on the music scholarships and interns also be added to next month's agenda.

Wilson spoke in regard to having artists do a studio artist art tour. Wilson stated that she does not know what the cost would be and the last studio tour ended due to funding. Staff would follow up to see if there is information available from the previous art tour. Mallen spoke in regard to the recent Boulder art tour and them charging \$10 for a map to help cover costs. Discussion followed. Martinez added that it fits with the Strategic Plan.

Wilson asked in regard to Museum of Outdoor Representative, Jessica Brack, and if she is not going to be attending the meetings then a new representative needs to be appointed. Wilson discussed the importance of art in the community and socioeconomics and how the Board needs to work on highly visible projects the public can see so that it does not get cut. Wilson continued, saying that the City pays the Museum of Outdoor Arts to be here and if they leave, all of the art goes with them. Wilson told board members that it needs to be very strategic and work on infusing more art in the community. Martinez commented that there needs to be some kind of benchmark where it shows boards make some kind of impact to the community. Sack told the Board that it would be beneficial to provide a report to City Council at the end of each year. Martinez told Wilson to let board members know when they need to be at a City Council meeting.

Hoffhines returned with the results of the judging.

XII. Adjournment

The meeting was adjourned at 7:32pm.

/s/
D. Severa, Recording Secretary

**PARKS AND RECREATION COMMISSION
Minutes of October 9, 2014**

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Garrett at the Malley Senior Recreation Center, 3380 S. Lincoln Street.

Present: Douglas Garrett, Chairperson
Mark Husbands, Vice Chairperson
Vicki Howard, Englewood Schools Liaison
Karen Miller, Commission Member
Allie Moore, Commission Member
Jim Woodward, Commission Member
Bob McCaslin, City Council Liaison
Amy Martinez, Cultural Arts Commission
Jerrell Black, ex officio

Not Present: Chad Glover, Youth Commission Member
Marta Mansbacher, Youth Commission Member

Also Present: Bob Spada, Golf Manager
Dave Lee, Open Space Manager
Joe Sack, Recreation Manager

II. Approval of Minutes

Garrett asked if there were any changes or corrections to the minutes of September 11, 2014. Commission Member Miller stated that the minutes reflect City Council Liaison Bob McCaslin being present when he was not. There were no other changes or corrections.

A motion was made by Commission Member Woodward and seconded by Commission Member Miller to approve the minutes as corrected.

**Ayes: Garrett, Husbands, Howard, Miller, Woodward
Nays: None
Motion passed.**

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Belleview Ballfield Memorial/Jack Poole

Garrett told the Board that as requested, staff has provided information regarding the history of naming and renaming of City facilities. Discussion was turned over to Director Black. Black stated that in the information provided, he wanted to clarify that in March of 1989, the recommendation regarding the policy procedure was never approved by City Council. Black told board members that the naming of City facilities rests in the hands of City Council and the Board can make a recommendation to City Council when it feels appropriate but City Council will have the final decision. Black went on to say that the last time the Board was approached in naming a City facility was for Mr. Scott and the Board felt there was a different way to recognize him. Garrett asked Black what he would suggest in regard to the request to name Belleview ballfield after Jack Poole. Black explained that some of the members don't know much about Jack Poole

and to understand if he is a proper recipient, he can invite one of Jack's sons to attend the November meeting to talk to the Board about his father and his history with the City. Discussion followed in regard to having criteria to determine when a request for naming a parks and recreation facility needs to be brought forth to the Board for discussion. Black told the Board that staff would research as to what the policy is for other agencies and provide it in next month's packet. Woodward asked if the Belleview ballfield is named after anyone. Black said no, going on to explain that Spencer ballfield is named after Spencer Sporting Goods and Miller Field is named after Denny Miller but the ballfield at Belleview Park has never had a specific name.

VI. River Run/Riverside Trailhead Update

Black reported that signage and art along the South Platte River was the primary topic at the last South Platte Working Group meeting. Black explained that the group that did signage for Littleton will be expanded out to also do the signage for Englewood, Sheridan and Arapahoe County. Black reported that the one thing that came out of discussion is that most entities have their own arts group so each agency will handle their art themselves. In regard to art for the City of Englewood's portion, Black explained a selection committee will be formed with members from the Cultural Arts Commission, Parks and Recreation Commission and the community. Black went on to say that he does not see any significant progress in terms of commissioning art until fall of 2015; noting that there will be more discussion prior to that but work will not start until then.

In regard to funding for the River Run project, the Board was told that City Council appropriated funding for 2014 through a formal approval with Arapahoe County, Urban Drainage, the City of Sheridan and the City of Littleton. Black reported that City Council allocated \$80,000 from Arapahoe County Shareback Funds along with a \$50,000 grant from Arapahoe County. It was also reported that City Council appropriated \$100,000 from Shareback Funds for the Riverside Trailhead project. Black told board members that they are formalizing the agreement. Black stated that the project will take 3 to 5 years but this puts the document in place so those that move into decision making can see the history.

Black reported that the City of Sheridan has applied for a Great Outdoors Colorado grant for its portion of the South Platte River that consists of river restoration and access. Board members were informed that the City of Englewood, along with the City of Littleton and Arapahoe County, supports the City of Sheridan in its efforts.

In regard to a piece of art for the Riverside Trailhead project, Woodward asked Black if the Cultural Arts Commission should be starting to look at its budget for funding of the art. Black replied that he tries to give an update every month. Black told the Board that at last month's Cultural Arts Commission meeting, the Board approved \$15,000 for the Duncan Park art. Woodward asked if the One Percent funding was cut from the budget. Black replied no.

VII. Duncan Park Development Update

An update on Duncan Park followed. Dave Lee, Manager of Open Space, spoke in regard to issues with concrete caused by inclement weather. Regarding art for the project, Sack reported that the Department conducted a Call for Qualifications and received 53 submittals. The subcommittee met on Tuesday and has decided to focus on western regional artists which will allow more dollars to be spent on the art and not on shipping costs. Sack told the Board that there are seventeen Colorado artists with one artist that lives six blocks away from Duncan Park. Applications are currently being screened and then finalists will be contacted for interviews in November. A selection should be made by mid-November.

Board members were reminded of the October 18th dedication at 10am.

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
November 18, 2014



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Chambers of the Englewood Civic Center, Chair Fish presiding.

Present: Fish, Bleile, Brick, Freemire, King, Kinton, Knoth, Roth

Absent: Townley (Excused), Madrid (Excused)

Staff: Alan White, Director, Community Development
Chris Neubecker, Senior Planner
Brook Bell, Planner II
Nancy Reid, Assistant City Attorney



II. APPROVAL OF MINUTES
November 4, 2014

Bleile moved;

Knoth seconded: TO APPROVE THE NOVEMBER 4, 2014, MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Fish, Bleile, Brick, Kinton, Knoth, Roth

NAYS: None

ABSTAIN: Freemire, King

ABSENT: Townley

Motion carried.



III. PUBLIC HEARING CASE #2014-06 MINIMUM LOT WIDTHS IN MU-R-3-B AND MU-R-3-C ZONE DISTRICTS

Bleile moved;

Freemire seconded: TO OPEN THE PUBLIC HEARING FOR CASE #2014-06 MINIMUM LOT WIDTHS IN MU-R-3-B AND MU-R-3-C ZONE DISTRICTS

AYES: Fish, Bleile, Brick, King, Kinton, Knoth, Roth

NAYS: None

ABSTAIN: Freemire
ABSENT: Townley



Staff Report

Brook Bell, Planner II, was sworn in. Mr. Bell reviewed the history of the case and the discussion from the previous study session and public hearing. The proposed text amendment will correct a discrepancy in the UDC (Unified Development Code) that exists between table 16-6-1.1 and UDC Section 16-6-1-C. He presented Exhibit A illustrating the discrepancy. Staff recommends adding an exception to Section 16-6-1-C for the MU-R-3-B zone district such that minimum lot width requirements do not apply. The minimum lot width stated as "none" in the table will remain unchanged.



The discrepancy related to MU-R-3-C is similar in that the table 16-6-1.1 and the text in Section 16-6-1-C.1 are contradictory. In order to correct the text, Mr. Bell proposes that the text be amended to reflect that there is no minimum lot width requirement in MU-R-3-C.

- In UDC Section 16-6-1 C.1, remove MU-R-3-C from the heading. The minimum required lot widths for the MU-R-3-C zone district would default to "None" per UDC Table 16-6-1.1.
- In UDC Section 16-6-3:F.3.b.(1)(b), correct the reference to Section 16-6-1.C.4 and replace it with a reference to Section 16-6-1.C.1. Remove MU-R-3-C from the sentence.

Public Testimony



Jeremy Letkomiller, 2856 S. Lincoln Street, was sworn in. Mr. Letkomiller expressed concern regarding the increase in redevelopment in the city, particularly the multi-family units such as duplexes that are replacing single family homes. He feels that the density is going to be too high to be sustainable.



Response

Mr. Bell explained that the amendment to the code will not affect residential densities that were previously established in table 16-6-1.1. He reviewed the requirements for the various zone districts in the city and the purpose of the hearing to correct the inconsistency between the table and the text in the UDC that resulted from an administrative error.



Bleile moved;

Knoth seconded: TO CLOSE THE PUBLIC HEARING FOR CASE #2014-06 MINIMUM LOT WIDTHS IN MU-R-3-B AND MU-R-3-C ZONE DISTRICTS

AYES: Fish, Bleile, Brick, Freemire, King, Kinton, Knoth, Roth
NAYS: None

ABSTAIN: None
ABSENT: Townley



Commissioner's Comments



Brick – The integrity of the neighborhoods will remain intact and the Commission has maintained the character of the neighborhoods that are affected by MU-R-3-B and MU-R-3-C.



King – These zone districts are historically higher density neighborhoods and agrees with Mr. Brick.



Knott moved;

King seconded: TO APPROVE CASE #2014-06 MINIMUM LOT WIDTHS IN MU-R-3-B AND MU-R-3-C ZONE DISTRICTS AND FORWARD TO CITY COUNCIL WITH A FAVORABLE RECOMMENDATION

AYES: Fish, Bleile, Brick, Freemire, King, Kinton, Knott, Roth
NAYS: None
ABSTAIN: None
ABSENT: Townley

Fish – Cleaning up the code is a good thing to do

Bleile – Agrees with Mr. Brick and is glad to receive public input. The intention of the zoning initially was to create higher density areas and he is in favor of the proposal as written.

Brick – Housekeeping issue that does not affect the zone area but will prevent circumvention of the code in the future. The correction serves to maintain the quality and character of the neighborhoods.

Motion passes.



IV. PUBLIC FORUM

There were no members of the public present who wished to comment.



V. ATTORNEY'S CHOICE

Assistant City Attorney Reid did not have any comment.



VI. STAFF'S CHOICE

Mr. Neubecker stated that the December 2nd meeting will be a holiday dinner for the Commission and staff, beginning at 6:00 p.m. and the study session topic will be work priorities for 2015.



VII. COMMISSIONER'S CHOICE

Freemire – The December 2nd meeting could be beneficial; the Commission has the opportunity to be visionary in shaping the future of the City. He encourages Staff to be creative and bring ideas to the Commission to enable a prospective plan of action.

Fish – Agrees with Mr. Freemire, would like to discuss the Comprehensive Plan. Mr. Neubecker responded that he will provide an update to the Commissioners on the progress of the projects and the December meeting is an opportunity to talk about ideas for the future.

Brick – Interested in having the Superintendent of Englewood Schools attend a meeting; Director White stated that it will probably be January or February. Mr. Brick feels that education is a key component of the Comprehensive Plan.

The meeting adjourned at 7:40 p.m.

/s/ Julie Bailey, Recording Secretary