

**Agenda for the  
Regular Meeting of the  
Englewood City Council  
Monday, December 1, 2014  
7:30 pm**

Englewood Civic Center – Council Chambers  
1000 Englewood Parkway  
Englewood, CO 80110

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Consideration of Minutes of Previous Session.
  - a. Minutes from the Regular City Council Meeting of November 17, 2014.
6. Recognition of Scheduled Public Comment. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to five minutes.)
  - a. Cassie Young, an Englewood small business owner, will be present to address Council about her experiences working with the City.
7. Recognition of Unscheduled Public Comment. (This is an opportunity for the public to address City Council. There is an expectation that the presentation will be conducted in a respectful manner. Council may ask questions for clarification, but there will not be any dialogue. Please limit your presentation to three minutes. Time for unscheduled public comment may be limited to 45 minutes, and if limited, shall be continued to General Discussion.)

Council Response to Public Comment.

8. Communications, Proclamations, and Appointments.
  - a. Email from Laura Phelps Rogers announcing her resignation from the Cultural Arts Commission.
  - b. Proclamation declaring December 10, 2014 Sock It To 'Em Work Day.
  
9. Consent Agenda Items
  - a. Approval of Ordinances on First Reading.
  - b. Approval of Ordinances on Second Reading.
  - c. Resolutions and Motions.
  
10. Public Hearing Items. (None Scheduled)
  
11. Ordinances, Resolutions and Motions.
  - a. Approval of Ordinances on First Reading.
  - b. Approval of Ordinances on Second Reading.
  - c. Resolutions and Motions.
    - i. Recommendation from the Fire Department to adopt a resolution authorizing the application for a Federal Emergency Management Agency Assistance to Firefighters Grant award for the purchase of replacement portable radios, mobile radios and a base station radios. **Staff Source: Andrew Fox, Acting Assistant Chief of Support Services.**
  
12. General Discussion.
  - a. Mayor's Choice.
  - b. Council Members' Choice.
  
13. City Manager's Report.
  
14. City Attorney's Report.
  
15. Adjournment.

**Lindsay von Colditz**

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**Subject:** FW: Resignation - Englewood Cultural Arts Commission Appointment

----- Forwarded message -----

From: <

Date: Thu, Nov 6, 2014 at 12:03 PM

Subject: Re: Resignation - Englewood Cultural Arts Commission Appointment

To: Amy Martinez <

Dear Ms. Martinez,

I regret I will not be able to fulfill a role on the Cultural Arts Commission. The Englewood Urban Renewal meetings are at an influx, with meeting times conflicting with the EAC meeting times. Last night 11/5 was an example where EURA met with a developer we are currently with.

Although I am a sculptor working in the public sector, my civic expertise lies in the area of using cultural arts to engage economic development. The projects I have been involved with cross over into a broad form of community development. This expertise comes from a real estate investment perspective. It is my observation the Cultural Arts Commission is not quite yet, integrated with those sectors of government for me to function as an effective member of the board.

Should you ever need expertise or assistance in the matter of arts crossing over into economic development - I will place myself at your disposal and assist you in finding the proper guidance.

Please advise me what further actions I need to take to facilitate my resignation.

Regretfully,  
Laura Phelps Rogers



## PROCLAMATION

WHEREAS, the Sock It To Em Sock Campaign strives to raise awareness for the homeless throughout the winter months and gather donations of new and gently used socks to warm the feet of those without shelter; and

WHEREAS, 2014 marks the fourth annual Sock It To Em Sock Campaign and Sock It To Em Work Day, where Colorado communities are asked to forgo their socks and support the homeless as a show of solidarity; and

WHEREAS, those who participate in the Sock It To Em Sock Campaign are encouraged to post pictures of themselves on the Campaign's Facebook page sporting bare feet and ankles in order to help raise awareness of the cause and help encourage others to donate warm comfort to those in need; and

WHEREAS, the Sock It To Em Sock Campaign is a joint effort of volunteers, local businesses and donations who have a goal of providing socks to 50,000 fellow Coloradans in need this winter; and

WHEREAS, the Sock It To Em Sock Campaign encourages communities, schools and organizations to adopt the day and start their own sock campaign throughout the winter months to raise awareness, lend a helping hand; and

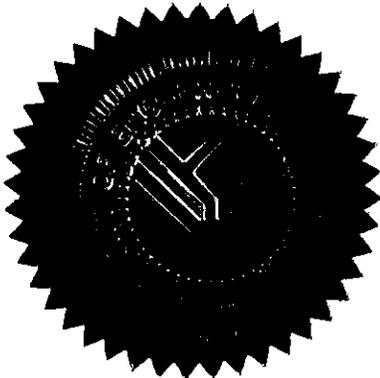
WHEREAS, the residents of Englewood, Colorado join this effort and contribute to the Sock It To Em Sock Campaign benefiting the homeless.

NOW THEREFORE, I, Randy P. Penn, Mayor of the City of Englewood, Colorado, hereby proclaim **December 10, 2014:**

### **SOCK IT TO EM WORK DAY**

in the City of Englewood, Colorado. I urge all Englewood residents to contribute to the Sock It To Em Sock Campaign by donating socks to warm the feet of the homeless in the City of Englewood, Colorado.

GIVEN under my hand and seal this 1st day of December, 2014.




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Randy P. Penn, Mayor

## COUNCIL COMMUNICATION

<b>Date:</b> December 1, 2014	<b>Agenda Item:</b> 11 c i	<b>Subject:</b> Assistance to Firefighters Grant (AFG) Application
<b>Initiated By:</b> Fire Department		<b>Staff Source:</b> Andrew Fox, Acting Assistant Chief of Support Services

### COUNCIL GOAL AND PREVIOUS COUNCIL ACTION

The Assistance to Firefighters Grant (AFG) program through the Federal Emergency Management Agency (FEMA) provides funding for a variety of programs, equipment and facility needs within the United States fire services. The AFG conforms to the following City Council objectives:

- A City that provides and maintains quality infrastructure
- A safe, clean and attractive City
- A progressive City that provides responsive and cost efficient services

City Council has approved AFG applications during the past 12 years since the inception of the program in 2002. The Fire Department has received grants through AFG in 2002, 2003, 2004, 2009 and 2011.

### RECOMMENDED ACTION

Staff recommends Council approve a resolution authorizing an application to AFG for the purchase of replacement portable radios, mobile radios and base station radios for the Fire Department.

### BACKGROUND, ANALYSIS, AND ALTERNATIVES IDENTIFIED

The communications systems currently used by the Englewood Fire Department are now approaching end of life and will no longer be supported by the manufacturer. Parts and repairs will become increasingly more difficult to find and more expensive to purchase. Further, the Federal Communications Commission (FCC) has mandated a new emergency response framework that will go into effect in 2017 requiring all emergency service providers to have P25 compliant radio equipment with a narrowband format. Englewood Fire Department radios do not meet the 2017 FCC P25 requirement. City Council approved a similar AFG application in 2013 but the Fire Department was unsuccessful in obtaining that grant. The Fire Department desires to submit another application to AFG for funding to purchase 19 P25 compliant mobile (vehicle) and 34 P25 portable (handheld) radios along with five P25 base station radios (stationary) to bring the department up to the P25 standard as well as to replace our currently obsolete radios. Communication equipment is a high funding priority for the 2014 AFG program. The amount of federal money allocated to the Assistance to Firefighter Grant program is evaluated annually as part of the Federal Budget. It is unknown how much money will be allocated in the future, or what the funding priorities may be in future grant periods. The AFG application deadline is December 5, 2014.

### FINANCIAL IMPACT

The AFG, for a city of Englewood's population, is a 90% Federal grant, which means the City would be required to provide a 10% match in funds for the project if awarded by FEMA and then approved by City

Council. The Fire Department is actively preparing the application and is still working out the details of the total cost of the project with our current service provider. The current estimate of the total cost of the project including radios, batteries, chargers, and accessories is \$279,453. The AFG amount would be \$254,049, and the City's responsibility would be \$25,404. The upcoming move to MetCom Dispatch does not affect this need whatsoever. Englewood Fire Department is still required to have our own radios and to meet the Federally Mandated P25 standard by 2017. Our City's Public Improvement Fund (PIF) for capital purchases could be used as a source for the required match. Submitting this grant application does not commit the City to accepting the funds should the grant be awarded.

**LIST OF ATTACHMENTS**

2014 AFG Communications Upgrade Pricing  
Proposed Resolution

**2014 AFG Communications Upgrade pricing**

Portable Radio, Spare Battery and Accessories (34)	\$4339/each	\$147,526
Motorola APX6000XE Portable		
Mobile Radio and Accessories (19)	\$3850/each	\$ 73,150
Motorola APX6500 Mobile		
Base Station Radio and Accessories (5)	\$5440/each	\$ 27,200
Motorola APX7500 Base Station		
Single Vehicle Charger (34)	\$312/each	\$ 10,608
Multi-Unit Vehicle/120V Charger (9)	\$1013/each	\$ 9,117
120V Single Unit Charger (8)	\$94/each	\$ 752
Programming - \$500 setup fee + \$100/radio(58)		\$ 6300
Mobile and Base Station Installation(24)	\$200/each	<u>\$ 4800</u>
<b>Total Cost of Project</b>		<b>\$279,453</b>

This reflects an increase of \$32,224 (13%) over the 2013 AFG grant. This is due to costs increases and changes in equipment. The city's matching responsibility increase is approximately \$3222 over 2013.

This pricing was obtained from Clint Goldstein of Wireless Advanced Communications and reflects Western States Contracting Alliance (WSCA) Pricing (Colorado State Contract).

RESOLUTION NO. \_\_\_\_\_  
SERIES OF 2014

A RESOLUTION AUTHORIZING THE APPLICATION FOR A FEMA ASSISTANCE TO FIREFIGHTERS GRANT (AFG) AWARD TO THE CITY OF ENGLEWOOD, COLORADO.

WHEREAS, the City of Englewood has received grant awards from the FEMA Assistance to Firefighters Grant Program in 2002, 2003, 2004, 2009 and 2011; and

WHEREAS, the radio communication systems currently in use by the Fire Department were acquired approximately 11 years ago and are now obsolete; and

WHEREAS, technical support through the manufacturer and service provider ended last year, and while repairs are still possible, parts for the current radios will no longer be available when the current inventory of parts on the market is depleted; and

WHEREAS, the Federal Communications Commission (FCC) has mandated a new emergency response framework that will go into effect in 2017 (originally 2013) requiring all emergency service providers to have P25 compliant radio equipment with a narrowband format, which the Fire Department currently does not have; and

WHEREAS, the Englewood Fire Department desires to submit an application to AFG for funding to purchase nineteen P25 compliant mobile (vehicle) and thirty-four P25 portable (handheld) radios along with five P25 base station radios (stationary) to bring the department up to the P25 standard as well as to replace currently obsolete radios; and

WHEREAS, the AFG for the City of Englewood's population, is a 90% federal grant (the expected total cost of the project to be approximately \$279,453, expected 90% federal grant to be approximately \$254,049, which means the City responsibility would be \$25,404 for the project if awarded by FEMA and then approved by City Council; and

WHEREAS, the City's matching funds are not currently budgeted and an appropriation request is anticipated from the Fire Department should this Grant be awarded.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ENGLEWOOD, COLORADO, AS FOLLOWS:

Section 1. The City Council of the City of Englewood, Colorado hereby authorizes the Englewood Fire Department to submit an application for a FEMA Assistance to Firefighters Grant (AFG), for federal funding to purchase nineteen P25 compliant mobile (vehicle), and thirty-four P25 portable (handheld) radios along with five P25 base stations radios (stationary) to bring the Department up to the P25 standard as well as to replace our currently obsolete radios, attached hereto as Exhibit A.

ADOPTED AND APPROVED this 1st day of December, 2014.

ATTEST:

\_\_\_\_\_  
Randy P. Penn, Mayor

\_\_\_\_\_  
Loucrishia A. Ellis, City Clerk

I, Loucrishia A. Ellis, City Clerk for the City of Englewood, Colorado, hereby certify the above is a true copy of Resolution No. \_\_\_\_\_, Series of 2014.

\_\_\_\_\_  
Loucrishia A. Ellis, City Clerk

**Applicant's Acknowledgements**

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- I certify the DUNS number in this application is our only DUNS number and we have confirmed it is active in SAM.gov as the correct number.
- As required per 2 CFR § 25.205, I certify that prior to submission of this application I have checked the DUNS number listed in this application against the SAM.gov website and it is a correct and active at time of submission.
- I certify that the applicant organization has consulted the appropriate Funding Opportunity Announcement and that all requested activities are programmatically allowable, technically feasible and can be completed within the award's one (1) year Period of Performance (POP).
- I certify that the applicant organization is aware that this application period is open from 11/03 to 12/05/2014 and will close at 5 PM EST; further that the applicant organization is aware that that once an application is submitted, even if the application period is still open, a submitted application cannot be changed or released back to the applicant for modification.
- I certify that the applicant organization is aware that it is solely the applicant organization's responsibility to ensure that all activities funded by this award(s), comply with Federal Environmental planning and Historic Preservation (EHP) regulations, laws, and Executive Orders as applicable. The EHP Screening Form designed to initiate and facilitate the EHP Review is available at: <http://www.fema.gov/media-library/assets/documents/30521?id=6906>
- I certify that the applicant organization is aware that the applicant organization is ultimately responsible for the accuracy of all application information submitted. Regardless of the applicant's intent, the submission of information that is false or misleading may result in actions by FEMA that include, but are not limited to: the submitted application not being considered for award, an existing award being locked pending investigation, or referral to the Office of the Inspector General.

Signed by Kraig Stovall on 2014-11-14

Overview

<p><b>*Did you attend one of the workshops conducted by an AFG regional fire program specialist?</b></p> <p>No, I have not attended workshop</p> <p><b>*Did you participate in a webinar that was conducted by AFG?</b></p> <p>No</p>
<p><b>*Are you a member, or are you currently involved in the management, of the fire department or nonaffiliated EMS organization or a State Fire Training Academy applying for this grant with this application?</b></p> <p>Yes, I am a member/officer of this applicant</p>

If you answered "No", please complete the information below. If you answered "Yes", please skip the Preparer Information section.

Fields marked with an \* are required.

Preparer Information

- \* Preparer's Name
- \* Address 1
- Address 2
- \* City
- \* State
- \* Zip

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In the space below please list the person your organization has selected to be the primary point of contact (POC) for this grant. This should be a department officer or member of the organization who will see this grant through completion, to include closeout. Reminder: if this person changes at any time during the period of performance please update this information. Please list only phone numbers where we can reach the POC.

Primary Point of Contact

- \* Title Battalion Chief
- Prefix (select one) N/A
- \* First Name Andrew
- Middle Initial C
- \* Last Name Fox
- \* Primary Phone(e.g. 123-456-7890) 303-762-2474 Ext. Type work
- \* Secondary Phone (e.g. 123-456-7890) 303-748-8286 Ext. Type cell
- Optional Phone (e.g. 123-456-7890) Type Select
- Fax (e.g. 123-456-7890) 303-762-2406
- \* Email (e.g. user@xyz.org)

**Contact Information**

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**Alternate Contact Information Number 1**

• Title Fire Chief  
Prefix (select one) N/A  
• First Name Andrew  
Middle Initial  
• Last Name Marsh  
• Primary Phone 303-762-2470 Ext. Type work  
• Secondary Phone 303-762-2481 Ext. Type home  
Optional Phone 303-929-6410 Type cell  
Fax 303-762-2406  
• Email

**Alternate Contact Information Number 2**

• Title Deputy Chief  
Prefix (select one) N/A  
• First Name Richard  
Middle Initial  
• Last Name Petau  
• Primary Phone 303-762-2475 Ext. Type work  
• Secondary Phone 303-762-2470 Ext. Type home  
Optional Phone 303-356-7043 Type cell  
Fax 303-762-2406  
• Email

Applicant Information

• Organization Name Englewood Fire Department  
Fire Department/Fire District

• Type of Applicant

• Fire Department/District, Nonaffiliated EMS, and Regional applicants, City  
select type of Jurisdiction Served  
If "Other", please enter the type of Jurisdiction

SAM.gov (System For Award Management)

• What is the legal name of your Entity as it appears in SAM.gov?

Note: This information must match your Englewood Fire Department SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.

• What is the legal business address of your Entity as it appears in SAM.gov?

Note: This information must match your SAM.gov profile if your organization is using the DUNS number of your Jurisdiction.

• Mailing Address 1 3615 S. Elati St.

Mailing Address 2

• City Englewood

• State Colorado

• Zip 80110 - 3519  
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• Employer Identification Number (e.g. 12-3456789) 84-6000583

Note: This information must match your SAM.gov profile.

• Is your organization using the DUNS number of your Jurisdiction? Yes

I certify that my organization is authorized to use the DUNS number of my Jurisdiction provided in this application. (Required if you select Yes above)

• What is your 9 digit DUNS number? 785260027  
(call 1-866-705-5711 to get a DUNS number)

If you were issued a 4 digit number (DUNS plus 4) by your Jurisdiction in addition to your 9 digit number please enter it here.

Note: This is only required if you are using your Jurisdiction's DUNS number and have a separate bank account from your Jurisdiction. Leave the field blank if you are using your Jurisdiction's bank account or have your own DUNS number and bank account

separate from your Jurisdiction.

• Is your DUNS Number registered in SAM.gov (System for Award Management previously CCR.gov)?  Yes

• I certify that my organization/entity is registered and active at SAM.gov and registration will be renewed annually in compliance with Federal regulations. I acknowledge that the information submitted in this application is accurate, current and consistent with my organization's/entity's SAM.gov record.

Headquarters or Main Station Physical Address

• Physical Address 1 3615 S. Elati St.

Physical Address 2

• City Englewood  
 • State Colorado  
 • Zip 80110 - 3519  
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Mailing Address

• Mailing Address 1 3615 S. Elati St.

Mailing Address 2

• City Englewood  
 • State Colorado  
 • Zip 80110 - 3519  
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Bank Account Information

• The bank account being used is: (Please select one from right)  Note: If this is selected, a 4 digit DUNS plus 4 is required if you answered "YES" to using the DUNS number of your Jurisdiction.  
 Maintained by my Jurisdiction

Note: The following banking information must match your SAM.gov profile.

• Type of bank account  Checking  
 • Bank routing number - 9 digit number on the bottom left hand corner of your check 121000248  
 • Your account number 4159885353

Additional Information

• For this fiscal year (Federal) is your organization receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?  No  
 • If awarded, will your organization expend more than \$750,000 in Federal funds during your organization's fiscal year? If "Yes", your organization may be required to undergo an A-133 audit. Reasonable costs incurred for an A-133 audit are an eligible expenditure and should be included in the applicant's proposed budget. Please enter audit costs only once under any "Additional Funding" in the "Request Details" section of the application.  No  
 • Is the applicant delinquent on any Federal debt?  No

If you answered "Yes" to any of the additional questions above, please provide an explanation in the space provided below:

**Fire Department/Fire District Department Characteristics (Part I)**

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• Is this application being submitted on behalf of a Federal Fire Department or organization contracted by the Federal government which is solely responsible for the suppression of fires on Federal property?	No
• What kind of organization do you represent?	All Paid/Career
If you answered "Combination" above, what is the percentage of career members in your organization?	%
If you answered "Volunteer", "Combination" or "Paid on-call", how many of your volunteer Firefighters are paid members from another career department?	
• What type of community does your organization serve?	Urban
• Is your Organization considered a Metro Department?	No
• What is the square mileage of your first-due response area? Primary/First Due Response Area is a geographical area proximate to a fire or rescue facility and normally served by the personnel and apparatus from that facility in the event of a fire or other emergency and does not include daily or seasonal population surges.	7
• What percentage of your primary response area is protected by hydrants?	100 %
• In what county/parish is your organization physically located? If you have more than one station, in what county/parish is your main station located?	Arapahoe County
• Does your organization protect critical infrastructure?	Yes
If "Yes", please describe the critical infrastructure protected below :	
Englewood Municipal Water Supply Littleton/Englewood Wastewater Treatment Plant 2 Regional Transportation Light Rail Stations Swedish Hospital - Level 1 Trauma Center Heavy Rail through Jurisdiction 3 State Highways through Jurisdiction	
• How much of your primary response area is for agriculture, wildland, open space, or undeveloped properties?	5 %
• What percentage of your primary response area is for commercial and industrial purposes?	35 %
• What percentage of your primary response area is used for residential purposes?	60 %
• How many occupied structures (commercial, industrial, residential, or institutional) in your primary response area are more than three(3) stories tall? Do not include structures which are not regularly occupied such as silos, towers, steeples, etc.	30
• What is the permanent resident population of your <u>Primary/First-Due Response Area or jurisdiction served?</u>	32000
• Do you have a seasonal increase in population?	No
If "Yes" what is your seasonal increase in population?	
• How many active firefighters does your department have who perform firefighting duties?	55
• How many members in your department/organization are trained to the level of EMT-I or EMT-Advanced?	26
Does your department have a <u>Community Paramedic</u> program?	No

- How many personnel are trained to the Community Paramedic level? 0
- How many stations are operated by your organization? 3
- Is your department compliant to your local Emergency Management standard for the National Incident Management System (NIMS)? Yes
- Do you currently report to the National Fire Incident Reporting System (NFIRS)?  
Note: You will be required to report to NFIRS for the entire period of the grant. Yes
- If you answered "Yes" above, please enter your FDIN/FDID 000545
- How many of your active firefighters are trained to the level of Firefighter I?  
(Include all personnel who have attained Firefighter I) 100 %
- How many of your active firefighters are trained to the level of both Firefighter I and Firefighter II? 100 %

If you answered less than 100% to either question above, are you requesting for training funds in this application to bring 100% of your firefighters into compliance with NFPA 1001?

If you indicated that less than 100% of your firefighters are trained to the Firefighter II level and you are not asking for training funds to bring everyone to the FF II level in this application, please describe in the box below your training program and your plans to bring your membership up to Firefighter II.

- What services does your organization provide?

Advanced Life Support	Formal/Year-Round Fire Prevention Program	Rescue Operational Level
	Haz-Mat Operational Level	Rescue Technical Level
Basic Life Support	Haz-Mat Technical Level	Structural Fire Suppression
		Wildland Fire Suppression

Emergency Medical Responder

• Please describe your organization and/or community that you serve.

The City of Englewood is an urban, full-service community which borders the city of Denver Colorado on the south side. The city is located near the intersection of two state highways, the South Platte River, and is an employment site for close to 80,000 people during the work-day. The city is home to Swedish Health One – a regional level 1 trauma center, and Craig Hospital, a world recognized spinal rehabilitation hospital. The city occupancies include a mix of light industry, commercial and residential properties.

The Englewood Fire Department [EFD] is a full-service urban career department serving the citizens, work force, and visitors of the city of Englewood. The Fire Department provides the following services:

- Fire suppression / investigations
- ALS-level EMS treatment and transport
- Hazardous Materials response / mitigation
- Technical Rescue – confined space / trench / rope
- Code Enforcement – IFC / IBC code enforcement
- Fire Prevention & Safety Education programs

The Fire Department is an active member in the Arapahoe/Douglas County Regional Hazardous Materials Response Team, and the regional trench rescue response team. The department cooperates in automatic aid and mutual aid agreements with its surrounding jurisdictions. Additionally, the department maintains a local training center in cooperation with the City of Littleton Fire Department.

The City of Englewood covers 7 square miles. Heavy and light rail lines run through the city at a rate of 15 trains per day. Approximately 200,000 vehicles travel the city's two major highways each day. The city contains four buildings of ten stories or more, and twenty-eight of four or more stories.

The city is home to 31,727 residents as of the last census. The Fire Department consists of three stations, fifty-one line personnel and six administrative staff. The department staffs two engine companies, one heavy rescue engine, and two ALS medic units. The department also houses a haz mat response unit, a mobile air/light trailer, and a utility/support response vehicle. Shift personnel work a modified Berkeley schedule and average 4,000 responses per year, or twelve calls per day. Administrative staffing includes the Fire Chief, Deputy Chief of Operations, Assistant Chief of Support Services, EMS Bureau Chief, Training Bureau Chief, Fire Marshall, Assistant Fire Marshall and Administrative Assistant.



**Fire Department Characteristics (Part II)**

	2013	2012	2011
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three calendar years?	1	0	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three calendar years?	0	3	2
* What is the total number of line of duty member fatalities in your jurisdiction over the last three calendar years?	0	0	0
* What is the total number of line of duty member injuries in your jurisdiction over the last three calendar years?	24	24	16
* Over the last three years, what was your organization's average operating budget?	7889065	7711732	7666842
* What percentage of your TOTAL budget is dedicated to personnel costs (salary, overtime and fringe benefits)?	91%	91%	91%
* What percentage of your annual operating budget is derived from: Enter numbers only, percentages must sum up to 100%	2013	2012	2011
<u>Taxes?</u>	90 %	90 %	90 %
Bond Issues	0 %	0 %	0 %
<u>EMS Billing?</u>	0 %	0 %	0 %
Grants?	0 %	0 %	0 %
Donations?	0 %	0 %	0 %
Fund drives?	0 %	0 %	0 %
<u>Fee for Service?</u>	10 %	10 %	10 %
Other?	0 %	0 %	0 %

If you entered a value into Other field (other than 0), please explain

Does your organization intend to provide a cost share greater than the required amount?  
(If applying for a Micro Grant, please select "N/A")

No

If yes, how much additional funding in excess of the required cost share is your organization willing to contribute? Enter the amount in the box to the right.

\$

Note: This figure will not affect the budget calculations .

\* Please describe your organization's need for Federal financial assistance.

The City of Englewood, Colorado has slowly recovered from the 2008 financial downturn. Since 2009 the City's revenues have exceeded expenditures only once. The City's revenue growth which is mainly driven by sales taxes, while recovering, still struggles to meet personnel cost increases which comprise 91% of the Fire Department budget.

The City has relied on using one-time transfers and reserves to make up the lack of revenue growth. The City has held fire positions open and kept other vital city personnel positions open to reduce spending.

While the City expects revenues to meet or exceed expenditures in 2014, the 2015 Budget projects a deficit of \$2.5 million. The capital budget for 2014 and 2015 is extremely limited and will mainly consist of maintenance needs with little remaining to fund additional capital requests. The Fire Department has many

capital requests include station refurbishing/station replacement, and replacement of an aging apparatus fleet. The lack of capital funds will also severely restrict the ability of the Fire Department to be approved funds to upgrade its radios.

\* How many vehicles does your organization have in each type or class of vehicle listed below? You must include vehicles that are leased or on long-term loan as well as any vehicles that have been ordered or otherwise currently under contract for purchase or lease by your organization but not yet in your possession. listed below? ( Enter numbers only and enter 0 if you do not have any of the vehicles below. )

Type or Class of Vehicle	Number of Front Line Apparatus	Number of Reserve Apparatus	Number of Seated Riding Positions
Engines or Pumpers (pumping capacity of 750 gpm or greater and water capacity of 300 gallons or more): Pumper, Pumper/Tanker, Rescue/Pumper, Foam Pumper, CAFS Pumper, Type I or Type II Engine Urban Interface	3	2	20
Ambulances for transport and/or emergency response:	2	1	9
Tankers or Tenders (pumping capacity of less than 750 gallons per minute (gpm) and water capacity of 1,000 gallons or more):	0	0	0
Aerial Apparatus: Aerial Ladder Truck, Telescoping, Articulating, Ladder Towers, Platform, Tiller Ladder Truck, Quint	0	0	0
Brush/Quick attack (pumping capacity of less than 750 gpm and water carrying capacity of at least 300 gallons): Brush Truck, Patrol Unit (Pickup w/ Skid Unit), Quick Attack Unit, Mini-Pumper, Type III Engine, Type IV Engine, Type V Engine, Type VI Engine, Type VII Engine	0	0	0
Rescue Vehicles: Rescue Squad, Rescue (Light, Medium, Heavy), Technical Rescue Vehicle, Hazardous Materials Unit	1	0	2
Additional Vehicles: EMS Chase Vehicle, Air/Light Unit, Rehab Units, Bomb Unit, Technical Support (Command, Operational Support/Supply), Hose Tender, Salvage Truck, ARFF (Aircraft Rescue Firefighting), Command/Mobile Communications Vehicle	4	0	14

**Fire Department Call Volume**

	2013	2012	2011
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, Enter 0)			
Structural Fires	15	21	19
False Alarms/Good Intent Calls	310	247	269
Vehicle Fires	9	12	8
Vegetation Fires	6	10	16
EMS-BLS Response Calls	0	0	0
EMS-ALS Response Calls	3050	3160	2970
EMS-BLS Scheduled Transports	0	0	0
EMS-ALS Scheduled Transports	0	0	0
Community Paramedic Response Calls	0	0	0
Vehicle Accidents w/o Extrication	186	200	152
Vehicle Extrications	0	0	0
Other Rescue	4	4	12
Hazardous Condition/Materials Calls	117	84	105
Service Calls	76	117	97
Other Calls and Incidents	699	636	617
<b>Total</b>	<b>4472</b>	<b>4491</b>	<b>4265</b>
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, Enter 0)			
What is the total acreage of all vegetation fires?	1	0	0
* How many responses per year by category? (Enter whole numbers only. If you have no calls for any of the categories, enter 0)			
In a particular year, how many times does your organization receive Mutual Aid?	52	109	43
In a particular year, how many times does your organization receive Automatic Aid?	0	0	0
In a particular year, how many times does your organization provide Mutual Aid?	90	45	41
In a particular year, how many times does your organization provide Automatic Aid?	0	0	0
	142	154	84

Total Mutual / Automatic Aid  
(please total the responses  
from the previous two blocks)

Out of the Mutual / Automatic  
Aid responses, how many were  
structure fires?

5

0

1

**Request Information**

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1. Select the program for which you are applying. You can apply for as many activities within a program as you need. If you are interested in applying under Vehicle Acquisition or Operations and Safety, you will need to submit separate applications.

Program Name

Operations and Safety

2. Will this grant directly benefit more than one organization?

Yes

If you answered "Yes" to Question 2, please explain how this request benefits other organizations below:

The radios requested in this grant will provide for better communication and contribute to better interoperability with our Mutual/Automatic Aid Departments and make us compliant w/ FCC requirements.

3. Enter grant-writing fee associated with the preparation of this request. Enter 0 if there is no fee.

\$0

<p>* 4. Are you requesting a Micro Grant? A Micro Grant is limited to \$25,000 Federal share. Modification to Facilities activity is ineligible for Micro Grants.</p>	<p>No</p>
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**Request Details**

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The activities for program **Operations and Safety** are listed in the table below.

Activity	Number of Entries	Total Cost	Additional Funding	Action
Equipment	3	\$ 258,484	\$ 20,969	<a href="#">View Details</a> <a href="#">View Additional Funding Narratives</a>
Modify Facilities	0	\$ 0	\$ 0	<a href="#">View Details</a>
Personal Protective Equipment	0	\$ 0	\$ 0	<a href="#">View Details</a>
Training	0	\$ 0	\$ 0	<a href="#">View Details</a>
Wellness and Fitness Programs	0	\$ 0	\$ 0	<a href="#">View Details</a>
Grant-writing fee associated with the preparation of this request.			\$ 0	

**Budget****Budget Object Class**

a. Personnel	\$ 0
b. Fringe Benefits	\$ 0
c. Travel	\$ 0
d. Equipment	\$ 279,453
e. Supplies	\$ 0
f. Contractual	\$ 0
g. Construction	\$ 0
h. Other	\$ 0
i. Indirect Charges	\$ 0
j. State Taxes	\$ 0

## Federal and Applicant Share

Federal Share	\$ 254,049
Applicant Share	\$ 25,404
Applicant Share of Award (%)	10

\* **Non-Federal Resources** *(The combined Non-Federal Resources must equal the Applicant Share of \$ 25,404)*

a. Applicant	\$ 25404
b. State	\$ 0
c. Local	\$ 0
d. Other Sources	\$ 0

If you entered a value in Other Sources other than zero (0), include your explanation below. You can use this space to provide information on the project, cost share match, or if you have an indirect cost agreement with a federal agency.

**Total Budget** **\$ 279,453**

**Assurances and Certifications**

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**FEMA Form SF 424B**

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**You must read and sign these assurances.** These documents contain the Federal requirements attached to all Federal grants including the right of the Federal government to review the grant activity. You should read over the documents to become aware of the requirements. The Assurances and Certifications must be read, signed, and submitted as a part of the application.

**Note:** Fields marked with an \* are required.

O.M.B Control Number 4040-0007

**Assurances Non-Construction Programs**

**Note:** Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination

provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

Signed by Andrew Fox on 11/19/2014

**Form 20-16C****You must read and sign these assurances.**

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Note: Fields marked with an \* are required.

O.M.B Control Number 1660-0025

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying; and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

**1. Lobbying**

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over \$100,000, as defined at 44CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

**2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)**

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification: and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### 3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug free awareness program to inform employees about:

- (1) The dangers of drug abuse in the workplace;
- (2) The grantees policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

- (1) Abide by the terms of the statement and
- (2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable DHS awarding office, i.e. regional office or DHS office.

(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action
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If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by Andrew Fox on 11/19/2014

**FEMA Standard Form LLL**

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Only complete if applying for a grant for more than \$100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.