

---

# Council Newsletter

---



## CITY MANAGER'S NOTES October 16, 2014

### Upcoming Council Meetings

The next meeting will be **Monday, October 20, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

### Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. YourHub article regarding Malley Recreation Center Fee Implementation
2. Governing.com article regarding U.S. City Finances Facing Slow Growth and Increasing Costs
3. Englewood Police Department Summary Report – September 2014
4. Calendar of Events
5. Tentative Study Session Topics
6. Minutes from Parks and recreation Commission meeting on September 11, 2014.



### News from the Parks and Recreation Department

#### Halloween Carnival at Englewood Recreation Center

Staff is preparing for the Halloween Carnival coming up on Saturday, October 25 from 5-8:30 p.m. at the Englewood Recreation Center. The night features witches, inflatables, carnival games, a haunted house, toddler activities and concessions for snacking.

#### Holiday Bazaar at Malley Senior Recreation Center

Saturday, November 1 from 9 a.m.-4 p.m., the Malley Senior Recreation Center transforms into a large shopping opportunity for the community at the Englewood Holiday Bazaar. This year the event is completely full with 106 vendors participating. This means there will plenty to choose from. A delicious concession stand will be available for lunch and snacking too.

#### Duncan Park Update

Duncan Park construction is nearly complete. To date, the contractor has finished the playground, restroom, picnic pavilion, basketball court and pouring all concrete walks. Some work remains installing irrigation, seat boulders and landscape plantings. Completion of the project was delayed from the precipitation in August through October. The playground portion of the park will open this Saturday with anticipated final completion of the park slated for the end of October. The dedication ceremony for the public is planned for this Saturday, October 18 at 10 a.m.

## News

» NEWS TIP? Newsroom@denverpost.com, YourHub.com or call 303-954-1201.

# Malley rec center implements fees

Most seniors say they won't mind paying for the services that have long been free

By Clayton Woullard  
YourHub Reporter

Englewood is implementing admission fees for Malley Senior Recreation Center for the first time in its history, but most of its users aren't complaining.

"My take on it is, why ... didn't we do it long ago?" said Bruce Meyer, 73, a member of the Malley Senior Recreation Center Advisory Committee. "To me, what I was struck with when I first got to where I knew what was going on here — I was amazed by the city to have the fortitude to make Malley happen."

Joe Sack, recreation manager for the city, said Englewood has been able to make Malley happen through support from council, subsidies from Silver Sneakers and donations, but that in the past five years donations have decreased. Utility and other operating expenses are going up, as well.

"We don't really have any revenue that comes in to offset the facility, and we looked at ways of being able to do that. In our research, there's not another senior center like ours in the state of Colorado that's not charging an admission fee," Sack said.

The fees will be \$39 for an annual pass for residents or \$43 for non-residents, or a daily \$2 drop-in rate for residents and \$4 for non-residents. The fees will go into effect Dec. 1; the annual passes will be offered starting Nov. 1.

The Malley center is open to anyone 55 and older and provides a fitness center, places to play cards, numerous classes, a computer lab, a gym to play games like pickleball and table tennis and trips to places like Central City. It was established in 1977 as part of an urging by the federal government to do something positive for communities to celebrate the bicentennial.

"I am more than willing for the fees they're asking," said Rids Walsh, 89, who uses the center



Joe Sack serves the ball during a game of pickleball at Malley Senior Recreation Center in Englewood. Malley Senior Recreation Center will soon start charging fees for use of the formerly free senior center. Seth McConnell, YourHub

three times a week. "A lot of these people probably spend more going up to Central City than they would here. It's no big deal, I'm glad to pay it, they offer a lot."

Sack said the center will work with seniors not able to pay to find grants or scholarships, but most of the seniors he's heard from think the fees are fair.

Some seniors "really believe we should've done this a long time ago (although) some are concerned about maybe some of our members not being able to afford it," said Bobbi Oxford, 72, who serves on the Malley Advisory Committee and chairs the Malley Trust Fund Committee. "But there's other commit-

tees who can deal with that, so they can still come. We want them here — it's something for their health, it's a great socialization area for them and place to learn."

Oxford predicts a slight drop in users for the first year until those users realize what a bargain Malley offers.

Englewood District 1 Councilman Joe Jefferson said it's unfortunate the city has to charge any fees for seniors, but that it's become a necessity. Four years ago the center expanded its hours and council has continued to approve funding for that. The center has an annual budget of about \$300,000.

"We've got a large and growing

senior population here in Englewood, and we need to make sure we take care of these people and make sure they've got the services that they need," Jefferson said.

Twyla Boe, 88, of Denver, has been coming to the center for the last few years to play bridge with her friends and is willing to pay the non-resident annual rate.

"I think it's fair," Boe said. "I think you've got to have some money to operate, and they've got a good facility."

Clayton Woullard: 303-954-2953, cwoullard@denverpost.com or twitter.com/yhClayton

# U.S. City Finances Facing Slow Growth and Increasing Costs

BY: Liz Farmer | October 14, 2014

American cities' finances remained stable this year after notable revenue improvements in 2013, but cities still can't claim a full recovery from the recession, a new report said Tuesday.

Cities did make some key gains in fiscal year 2014, the City Fiscal Conditions Survey by the National League of Cities found. Mainly, they have started to make up for areas where there were spending cutbacks during the downturn and they are increasing their reserve funds. And the overall positive figures are widespread – 80 percent of city finance officers reported improved fiscal conditions this year, the highest such number in the 29-year history of the survey.

Still, the economic future for local governments should by no means be called a boon. After reporting much-improved revenue totals in 2013, this year's numbers are expected to mark slower growth as cities close out the books on their 2014 fiscal year that ended on June 30. Last year, general fund revenues increased by an average of 2.8 percent – the first positive growth since 2006. But this year's revenues are expected to dip slightly in comparison.

The slowdown is a characteristic of the incredibly slow pace of the economy following this recession, when compared to past ones, said Christiana McFarland, a research director at the NLC. "So much of this [improvement]," she said, "is tempered by the relative context of the economic recovery."

The stagnated growth is due to slower sales and income tax revenues this year. But there are still reasons to be optimistic. For one, 2014 will mark the first time in four years that local governments will see an increase in property tax collections. Stabilized budgets have allowed cities to start investing in infrastructure again. This year also marked the first time in six years that more cities are increasing rather than decreasing their workforces.

In another positive step, cities have been adding to their financial cushion to help them weather the next downturn. The ending balances of general funds (cash cities typically use for emergencies) are projected to average 22.4 percent of general fund expenses in 2014. It would be the highest such savings total since cities had more than one-quarter of expenses in reserve in 2007.

It's essential that cities not only continue to add to their reserves but look at how they should institutionalize the practice, said Moody's Senior Economist Dan White at the NLC press conference in Washington, D.C. "It's something that's got to be done now while we're cautiously optimistic, because if we wait a few years down the line, we're going to be caught flatfooted," he said. "One of the reasons we're so sluggish coming out now is the states and local governments didn't have enough in reserve."

To that end, the financial pressure on city budgets will increase. Local governments expect higher demands on spending in future years, primarily driven by the increasing cost of services, retiree pensions and healthcare for employees and retirees. Cities can raise fees (nearly half did this year) or property taxes to combat rising costs. But many expect much of their revenue growth will be eaten up by these looming liabilities.

External factors also play a role and leaders Tuesday promoted NLC's national agenda. Officials called on Congress to pass the Marketplace Fairness Act, which would states to tax Internet sales by companies that do not have a physical retail location in that state and to raise the federal minimum wage because the fast growth of low-wage jobs affects local economies and tax receipts.

Still, said Houston Controller Ronald Green, the post-recession economy is teaching city leaders how to walk the line between providing services in the best way possible while trying to prepare for the next crisis.

"That's the biggest balancing act," he said. "How do you remain cautious and how do you remain optimistic?"

# Englewood Police Department Summary Report

For Period September 1, 2014 September 30, 2014



<b>TYPE OF INCIDENT</b>	<b>Sep 2014</b>	<b>Sep 2013</b>	<b>YTD 2014</b>	<b>YTD 2013</b>
<b>PATROL AND TRAFFIC</b>				
Total Activities	4,334	4,186	43,442	38,346
Misdemeanor Arrests	155	131	1,507	1,449
Felony Arrests	12	8	104	185
Warrant Arrests	39	48	375	448
DUI Arrests	29	35	224	320
Patrol Division Traffic Summonses	620	590	6,144	6,848

<b>INVESTIGATIONS</b>				
Case Filings	16	31	215	220
Summons	4	2	35	37
Inactivate (no additional leads)	18	24	227	270
Unfounded	5	6	74	88
Victim Failure to Prosecute	3	5	23	49
Other Jurisdiction	11	4	161	46
Returned Runaway	11	4	47	32
Death Memo-Non Criminal Death Invest.	1	0	36	42
Prosecution Declined by District Attorney	0	2	13	10
Civil	1		6	2
Parental Correction	0		4	0
Welfare Placement	0		0	0
Exceptionally Cleared-Complete	0		1	0
Cases Received	75		533	0
Complete	2		15	0
Cold Case	0		0	0
Death of Offender	0		0	0
Extradition Declined	0		0	0
ACSO Impact	0		35	0
East Metro Auto Theft	0		3	0
South Metro Task Force	0		0	0
Warrant	0		0	0
<b>TOTAL</b>	<b>147</b>	<b>78</b>	<b>1,428</b>	<b>796</b>

<b>NEIGHBORHOOD SERVICES</b>				
<b>Impact Team</b>				
Projects initiated	11	16	109	134
Residential	8	11	65	98
Business	3	5	60	36
Projects Cleared	8	9	68	87
Community Contacts	9	2	174	74
Residential	0	0	9	5
Business	9	2	165	69
Community Events	13	4	60	73
<b>Code Enforcement</b>				
Cases Opened	365	479	3,415	3,820
Notices of Violation	249	340	2,174	2,545
Postings	63	61	506	652
Summons	16	22	175	127
Patrol Referrals	12	17	197	181

TOTAL	705	919	6,467	7,325
-------	-----	-----	-------	-------

## ENGLEWOOD POLICE DEPARTMENT SUMMARY REPORT

For Period September 1, 2014 September 30, 2014



TYPE OF INCIDENT	Sep 2014	Sep 2013	YTD 2014	YTD 2013
<b>Traffic Bureau</b>				
Traffic Summonses	446	304	3,457	2,824
Parking Summonses	551	292	4,171	2,986
<b>TOTAL</b>		596	6,631	5,810
<b>Community Relations</b>				
Community Events/Activities	7	10	53	55
Persons in Attendance	77	165	1,876	1,148

### COMMUNICATIONS/RECORDS

#### Reported Part I Crimes

Murder/Manslaughter	0	1	0	1
Rape	3	1	12	11
Robbery	3	8	24	26
Assault (includes all assaults)	33	24	260	262
Burglary	22	25	218	169
Theft	130	156	1,183	1,197
Auto Theft	16	16	156	160
Arson	0	0	4	3
Reported Part I Crimes	<b>TOTAL</b>	207	231	1,857
Calls for Service	<b>TOTAL</b>	4,334	4,186	42,902
				38,235

### VICTIM ASSISTANCE RESPONSE

Incidents with victim assistance provided	77	67	652	674
People served relative to incidents	80	77	757	823
Domestic Violence victims	42	33	219	265

**CITY OF ENGLEWOOD  
2014 CALENDAR OF EVENTS**



Mon., Oct. 20	6:00 p.m.	Study Session, Hampden Hall
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 21	<b>Cancelled</b>	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning & Zoning Commission, Council Chambers
Weds., Oct. 22	5:30-6:30 pm	“Top 50” Calendar Artists’ Reception, 2 <sup>nd</sup> Floor Atrium, Civic Center
Mon., Oct. 27	<b>Cancelled</b>	Study Session, Hampden Hall
Mon., Nov. 3	6:00 p.m.	Study Session, Hampden Hall
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Nov. 4	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room
Wed., Nov. 5	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Nov. 10	<b>Cancelled</b>	Study Session, Community Room
<b>Tues., Nov. 11</b>		<b>City Hall closed — Veterans’ Day</b>
Wed., Nov. 12	6 – 8:30 pm	Englewood Forward Kick-off Meeting, Community Room (Comprehensive Plan/Next Steps Study/Walk & Wheel)
	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Nov. 13	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	<b>Cancelled</b>	Police Officers Pension Board, Public Works Conf. Rm.
	<b>Cancelled</b>	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Center, Broken Tee Englewood Golf Course
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room

Mon., Nov. 17	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Nov. 18	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 pm.	Library Board, Library Board Room
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers
Wed., Nov. 19	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Room
	<b>Cancelled</b>	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll
Mon., Nov. 24	6:00 p.m.	Study Session, Community Room
<b>Thurs., Nov. 27</b>		<b>City Hall closed — Thanksgiving Day</b>
<b>Fri., Nov. 28</b>		<b>City Hall closed — Thanksgiving Day Holiday</b>
Mon., Dec. 1	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Dec. 2	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers
Wed., Dec. 3	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Dec. 8	6:00 p.m.	Study Session, Community Room
Tues., Dec. 9	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 pm.	Library Board, Library Board Room
Wed., Dec. 10	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room

**TENTATIVE**  
**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**



October 27	Study Session Cancelled due to voting in Community Room
November 3	Study Session (in Hampden Hall) & Regular Meeting Hash Oil Discussion Englewood Small Business (ESBDC) Options Additional Sewer Connections to Customer Service Lines Assessment of Tentative Study Session Topics
November 10	Study Session (Veteran's Day Holiday 11/11/14) Cancelled due to holiday
November 17	Study Session & Regular Meeting MetCom Fire Station Location Analysis Study Results Financial Report Proposed MuniRevs Paper Filing Fee Board and Commission Reappointment Discussion
November 24	Study Session Tree Lighting Museum of Outdoor Arts Tour Board and Commission Reports
December 1	Study Session & Regular Meeting
December 8	Study Session Financial Report
December 15	Regular Meeting Only No Study Session Scheduled - Holiday Dinner
December 22	Christmas Holidays - No meeting scheduled
December 29	New Year's Holidays - No meeting scheduled
 <u>2015</u>	
January 5	Study Session & Regular Meeting - Tuesday Colorado and US Legislators - tentative

January 12	Study Session Board and Commission Interviews
January 20	Study Session & Regular Meeting Financial Report
January 26	Study Session Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection
February 2	Study Session & Regular Meeting Arapahoe County Commissioners RTD Representatives
February 9	Study Session
February 17	Study Session & Regular Meeting Financial Report
February 23	Study Session
March 2	Study Session & Regular Meeting
March 9	Study Session NLC Conference - tentative
March 16	Study Session & Regular Meeting Financial Report
March 30	No meeting scheduled – 5th Monday

## **FUTURE STUDY SESSION TOPICS**

Cultural District  
Hotel/Motel Regulations  
Fire Department Discussion  
Public Smoking Ban  
Affordable Housing Studies

**PARKS AND RECREATION COMMISSION  
Minutes of September 11, 2014**

**I. Call to Order**

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:30 p.m. by Chairperson Garrett at the Englewood Recreation Center, 1155 W. Oxford Avenue.

**Present:**

Douglas Garrett, Chairperson  
Mark Husbands, Vice Chairperson  
Vicki Howard, Englewood Schools Liaison  
Karen Miller, Commission Member  
Jim Woodward, Commission Member  
Chad Glover, Youth Commission Member  
Marta Mansbacher, Youth Commission Member  
Amy Martinez, Cultural Arts Commission  
Martha Kirkpatrick, Cultural Arts Commission  
Andrea Mallen, Cultural, Arts Commission  
Jerrell Black, ex officio

**Not Present:**

Allie Moore, Commission Member  
McCaslin, City Council Liaison

**Also Present:**

Bob Spada, Golf Manager  
Dave Lee, Open Space Manager  
Joe Sack, Recreation Manager  
Bill Neumann, DHM Design Group (left at 5:51pm)  
Bob Searns, The Greenway Team (left at 5:51pm)  
Brett Collins, Director of Planning and Development, South Suburban  
Parks and Recreation District (left at 5:51pm)  
Zach Harder, Citizen (left at 5:34pm)  
Louis Fowler, Citizen (arrived at 5:39pm, left at 5:57pm; arrived at  
6:04pm)

**II. Approval of Minutes**

**Garrett asked if there were any changes or corrections to the minutes of August 14, 2014. Vice Chairperson Husbands stated that the minutes reflect he was present when he was not. There were no other changes or corrections.**

**A motion was made by Commission Member Woodward and seconded by Commission Member Miller to approve the minutes as corrected.**

**Ayes: Garrett, Howard, Miller, Woodward, Glover, Mansbacher**

**Nays: None**

**Motion passed.**

**III. Scheduled Public Comment**

There were no scheduled guests.

**IV. Unscheduled Public Comment**

Discussion was turned over to Zach Harder who was present to request naming the Belleview Park ballfield after Jack Poole. Harder went on to say that as the Board is aware, Jack Poole passed away in July. Board members were told that Jack gave a lot to the community. Harder stated that Jack played a major role in the creation of the Old Timers youth baseball program

and also served more than 25 years on the Parks and Recreation Commission. The Board was told that Jack had a role in the development and expansion of parks and recreation facilities and activities for the City of Englewood including expansion of the Englewood parks system, building of the Englewood Recreation Center and the development and completion of the Englewood Golf Course. Harder reported that Jack also worked at Englewood Golf Course for fifteen years. Harder stated that for many years Jack played ball and umpired at Belleview and he remembers him and his wife Bonnie coming down to Belleview Park in the evening to watch the games. Harder said that he would like to see a tribute to Jack by naming Belleview Field after him. Harder thanked the Board and left.

Garrett asked Black for the process in the City for naming a facility after a person and said that it would be discussed at next month's meeting.

**V. Introduction of Cultural Arts Commission Liaisons**

Director Black introduced the new Cultural Arts Commission liaisons – Amy Martinez, Chairperson, Martha Kirkpatrick, Vice Chairperson and Andrea (Andy) Mallen, Commission Member. Black reminded board members that former Cultural Arts Commission Liaison Donna Schnitzer was term limited and when he talked to the board in regard to a replacement, several were interested so it was decided they would rotate as a liaison.

**VI. Bike Path Easements**

Director Black introduced Brett Collins with South Suburban Parks and Recreation District, Bob Searns with The Greenway Team and Bill Neuman with DHM Design. Black explained to the Board that there are several paths or trails that are required in order to build projects. Black also told the Board that there are two Easements that involve Englewood Utilities related to the City ditch so a presentation has been made to the Water and Sewer Board for its recommendation. Discussion followed regarding the Easements/IGA's.

**Easement #1) East Side Bike Path at Union Avenue – Parcel B:** This easement covers the area from just south of the Union Avenue bridge to just beyond the City's water intake on the north.

**Easement #2) East Side Bike Path North Side of Oxford Avenue – Parcel A:** This easement extends north from Oxford Avenue to the trail/pedestrian bridge just west of the golf course parking lot.

**Easement #3) Big Dry Creek Trail Connection at Belleview Park:** This easement extends from the City ditch along Windermere Street and connects to the trail along Big Dry Creek at the Canine Corral dog park.

**Easement #4) Big Dry Creek Crossing of City Ditch:** The easement extends from the road into the parking lot of the South Suburban ballfields and crosses City ditch towards the north and connects with Easement #3. Together Easement #3 and #4 will produce a trail link from Belleview and Windermere that connects with the Big Dry Creek trail at Canine Corral.

**Easement #5) Big Dry Creek Trailhead Easement:** This easement is located at the Orphan Property trailhead along Wyandot Street. An existing easement was granted when the trail was built through Belleview Park that extended west to the Platte River. That easement became obsolete when the east side trail was constructed and the trail connection at the confluence of Big Dry Creek and the Platte River changed the location of the trail at the Orphan Property. The new easement will cover the current trail alignment at the circular connection point which connects the Orphan Property trailhead with the East Side Trail and the Big Dry Creek Trail.

Following discussion,

**A motion was made by Commission Member Woodward and seconded by Commission Member Miller recommending to City Council to approve the five bike path easements and agreements.**

**Ayes: Garrett, Husbands, Howard, Miller, Woodward, Glover, Mansbacher  
Nays: None  
Motion Passed.**

**VII. 2014 Summer Usage Report**

Per Garrett's request at last month's meeting for a report on results of the summer season for Pirates Cove and Broken Tee Golf Course, board members were told that information was included in the packet. Golf Manager Bob Spada reported that the golf industry is struggling from a national perspective and the Broken Tee Golf Course has felt this struggle in 2014. The Board was told year to date revenues are down 5% while rounds are down 9% compared to 2013. Spada explained that why rounds are down more than revenues is due to a fee increase for 2014. Spada explained that one category that was up was merchandise sales due to 2014 being a close out year for all club members. Spada also said that from rounds standpoint, weather was a huge factor for the golf course, as well as Pirates Cove; noting that there were 100 days affected by weather not including days the course was closed and weather impacted the number of reservations made, league and club cancellations, general play by the public and the number of rain checks issued and redeemed. Spada told board members that normally June and July are better revenue months for rounds and revenue but for 2014, August was the best month of the year.

In regard to Pirates Cove results, Joe Sack, Recreation Manager, reported that comparing data from its opening, 2014 had the most days impacted by weather but still had the most operational days for the season. Sack told the Board that admissions were slightly up in 2014 and gate revenues and concession revenues also increased by \$73,000 compared to 2013. Sack said that facility rentals, cabana rentals and pro shop sales were also up by \$19,000; a possible result of the economy. Howard asked why revenue for the Deep Water Exercise class dropped and if they are thinking of changing the program, noting that she would like to see an evening class added at Pirates Cove. Sack said that they would need to see if it could be worked out to fit in with a less favorable rental day; noting that Pirates Cove is rented out almost every evening. Sack went on to say that to fit in an evening class would mean not renting out the facility one day of the week which could have a significant impact on revenue.

**VIII. River Run/Riverside Trailhead Project Update**

Black reported that things are moving forward with the Riverside Trailhead Project. Black stated that staff went to City Council for an IGA/Memorandum of Understanding for funding for 2014. Black explained that the City received a \$50,000 grant from Arapahoe County Open Space with \$80,000 matching funds from Arapahoe County Shareback Funds for the Riverside Trailhead Design. The City also appropriated \$100,000 for the Riverside Trailhead in 2014. The Board was told that the project should be completed by the end of August 2015. Black talked about having to go to City Council in the future for another IGA for funding for 2015, 2016 and 2017.

**IX. Duncan Park Development Update**

Manager of Open Space, Dave Lee, informed the Board that there has been a lot of progress at Duncan Park this last month. Lee stated that the playground has been installed, the mulch is in place, the sport court has been poured, the tree locations have been staked and the restroom has been placed. Lee said that Phase II of the project has kicked in; reminding board members that the northern half of the park was left open for the neighbors and dog users. Lee commented that next month things will start to get finished off.

Lee spoke in regard to a complaint that the Department recently received about a mature tree that had been removed from the park. Lee stated that the tree the Duncan Park neighbor was calling about had been planted next to the old Duncan School and was estimated to be 60 to 70 years old. Lee stated that the tree had always been slated to be removed because of the sports field and during the public process, the tree had been identified as one to be removed. Lee reported that plans include 59 new trees to be planted in the park.

Board members were informed that on Saturday, September 27<sup>th</sup> there will be a volunteer planting day with a local boy scouts and Englewood Youth Council. Lee stated that the event will satisfy the volunteer portion of the Great Outdoor Colorado grant application and will educate the youth on conservation and preservation on parks and open space. Lee told the Board that they are looking at a couple of days in October for the park dedication and information will be sent out as soon as a date is selected.

**X. Cultural Arts Commission Update**

Martinez gave an update on the Cultural Arts Commission. In regard to the Duncan Park project, Martinez reported that a Call for Qualifications is in process. Black stated that at last week's meeting, the Board voted to contribute \$15,000 from the One Percent Art Fund to be matched with the \$15,000 that had been budgeted in the project fund.

**XI. Director's Choice**

There were no items for Director's Choice.

**XII. Commission Member's Choice**

Miller spoke in regard to last month's Englewood Education Foundation's Fall Fling. Miller stated that the new venue change was exceptionally well received. Miller expressed her appreciation to Parks and Recreation for its support of the event and Englewood Schools. In regard to the three music camp scholarships that were recently distributed through Englewood Education Foundation in partnership with the Cultural Arts Commission, Miller said that the three students will be attending an upcoming Englewood Education Foundation meeting to give a report on the music camps.

Howard informed the Board that the running track and south stands at Englewood High School is being replaced. Discussion followed in regard to a documentary on Channel 9 that followed a first grade class from Cherrelyn Elementary. Howard said that it is available top view on the School District's website.

Howard spoke in regard to her Monday night deep water exercise class and rumors that it was going to be cancelled due to low enrollment. Howard asked how the Department is marketing the water fitness classes and what can be done differently to pull in more people. Howard suggested having an open house like it is done for the other fitness classes. Sack discussed cost effective ways to advertise recreation classes and if not wanting to cancel classes but how you will lose money if you continually run a class with low enrollment. Sack explained that he is making program staff scrutinize their classes and discussion on how there are new people coming into Englewood and what can be done to market to them. Discussion ensued.

Garrett asked in regard to signage about towels at the Englewood Recreation Center. Black explained that staff had concerns on the quality of towels that they were using so they went to a higher quality towel. Black went on to explain that the sign reads if you take a towel, please return the towel; noting that it is about cost and asking our patrons to help us out. Commission Member Woodward asked if a deposit is taken. Black replied no and explained that the Rec Center used to charge the patron for a towel and it is now charged in with the daily admission.

Discussion followed on the issue of recording the board meetings. Garrett told board members that he wanted to make sure that it is the Board's decision. Vice Chairperson Husbands asked

