
Council Newsletter



CITY MANAGER'S NOTES August 21, 2014

Upcoming Council Meetings

The next meeting will be **Monday, August 25, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. Sandwiches will be available at 5:30 p.m.

City offices will be closed on **Monday, September 2, 2014** for Labor Day. City Council will meet on **Tuesday, September 2, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. YourHub article regarding the 2015 Calendar Art contest.
2. YourHub article regarding *New York Times* best-selling author Craig Johnson's reading and book signing at the Englewood Public Library on August 23rd.
3. The Villager article regarding City Manager candidate announcement.
4. The Villager article regarding "The Jerseys" performance at Sounds of Summer concert series.
5. Englewood Herald article regarding FunFest.
6. Calendar of Events.
7. Tentative Study Session Topics.
8. Minutes from Police Pension Board meeting on February 20, 2014
9. Minutes from the Firefighters Pension Board meeting on March 5, 2014.
10. Minutes from Parks and Recreation Commission meeting on July 10, 2014
11. Minutes from the Planning and Zoning Commission meeting on July 22, 2014.
12. Minutes from Liquor and Medical Marijuana Licensing Authority telephone poll on July 16, 2014
13. Minutes from Liquor and Medical Marijuana Licensing Authority telephone poll on August 6, 2014.



Parks and Recreation Department

Englewood Recreation Center Closed August 25-September 1

The Englewood Recreation Center will be closed Monday, August 25 through Monday, September 1 (Labor Day) for annual maintenance. During this time staff will sanitize equipment, drain the pool, strip hardwood floors and replace the indoor track with an improved padded surface.

Work Continues at the Plaza

The Parks Division is working to beautify the plaza area. Plants, flowers and various landscaping materials will replace the old water features at the plaza site.



ENGLEWOOD

Student art contest accepting submissions. The city of Englewood is now accepting artwork for the 2015 Englewood Calendar Student Art Contest. Each year, the city produces a calendar with artwork by Englewood students. The contest determines which artwork is included in the calendar.

The contest is open to all students from kindergarten through 12th grade who live or go to school in Englewood. The deadline for entries is Sept. 26.

Criteria:

- Any two-dimensional medium (except photography) will be accepted. Examples include drawings, paintings, pastels, collages, etc.
- No paint-by-numbers or commercial art kits will be accepted;
- Use of color is strongly encouraged;
- Artwork should be no smaller than 8 x 10 inches;
- Only one entry per artist will be accepted.

To download an entry form, go to englewoodgov.org/englewood-happenings/student-art-contest.

City of Englewood

yourhub
8/21/14

vents

● GOT AN EVENT? See event listings and post your local calendar at hermespost.com.



Author Craig Johnson

Saturday, Aug. 23. New York Times bestselling author Craig Johnson will be at Mansfield Hall in the Englewood Civic Center and Englewood Parkway at 4-6 p.m. The event is free and open to the public. Johnson will be reading and signing books, and there will be books for sale. His Western fiction has inspired the basis of an ABC TV series, "Longmire," which became the network's top original series premiere. For more information, go to craigjohnson.com.

Your hub
8/21/14

City of Englewood

Finalists announced for Englewood City Manager

Englewood City Council has announced six finalists for the position of city manager:

- Mary Lou Brown, city administrator of Grand Island, Neb. She holds an MBA in finance from Creighton University.

- Timothy Hacker, interim Parks and Recreation director for Las Vegas, Nev. and former city manager of North Las Vegas. Hacker holds an MPA from Southern Illinois University.

- Eric Keck, chief operating officer, Ground Force Worldwide in Post Falls, Idaho, and former city administrator of Post Falls, Idaho. Keck holds an MPA from the University of Dayton.

- James Nichols, who most recently served as assistant city manager of Midland, Texas. He holds an MS in environmental engineering from the University of Connecticut.

- Steven Norwood, city manager of Round Rock, Texas. He holds an MA in urban affairs from the University of Texas at Arlington.

- Roy Witherow, assistant village manager of Lake Zurich, Ill. He holds an MPA from Northern Illinois University.

Following current City Manager Gary Sears' announcement in March that he would retire at the end of August, the City Council engaged Slavin Management Consultants to conduct a nationwide search for a replacement. More than 100 candidates applied.

The field was narrowed to 13 finalists. During an executive session on July 14, City Council selected the final six candidates. Since that time, the consultant has been conducting background checks and additional reviews on the final candidates.

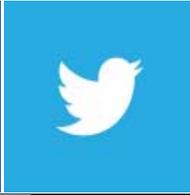
Following the Aug. 11 interviews, City Council met in executive session on Aug. 12 to discuss the candidates. The decision is expected by Aug. 22.

The candidates' resumes are posted at www.Englewoodgov.org/hot-topics.

Villager

8-14-14

The VILLAGER NEWSPAPER



It's a 'Joisey' thing

Added by editorial on 08/06/2014.
Saved under Arts & Entertainment, Local



“Silhouettes, silhouettes ...” The Jerseys open the show with a tribute to 1950s doo-wop groups.
Photos by Peter Jones

The Jerseys may be from Colorado, but they channeled the Four Seasons and other East Coast vocal groups at the Englewood City Center Amphitheater on July 31 as part of the city’s free Sounds of Summer concert series.



“... I held my nose, I closed my eyes, I took a drink.” Jersey Paul Dwyer teaches kids the

demanding lyrics to “Love Potion No. 9.”



With no stoop to be found, the Jerseys settle for the stage stairs for a little street-corner harmony.

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ENGLEWOOD

No shortage of fun here

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Jennifer Smith

TJ Harris takes one for the team - the Englewood girls' softball team, that is. The dunk tank was a fundraiser for the team Aug. 9 during FunFest at Belleview Park.



Staff Report
Posted 8/12/14

A fun time was had by all of the hundreds of folks who turned out for Englewood's annual FunFest at Belleview Park on Aug. 9.

This year's activities included a rock-climbing wall, bungee jumping, bounce houses, miniature train rides, field games and entertainment throughout the day.

There was also lots of artistic fun with The Museo de las Americas, Keep Englewood Beautiful, the Englewood Cultural Arts Commission and the Denver International School.

The little ones had a great time traversing the park on the miniature train, a perennial favorite, and wading in the creek.

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CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS



Mon., Aug. 25	6:00 p.m.	Study Session, Community Room
Mon., Sept. 1		City Hall closed — Labor Day
Tues., Sept. 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Wed., Sept. 3	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room
Mon., Sept. 8	6:00 p.m.	Study Session, Community Room
Tues., Sept. 9	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 pm.	Library Board, Library Board Room
Wed., Sept. 10	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Sept. 11	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Englewood Recreation Center
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., Sept. 15	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Sept. 16	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers

Wed., Sept. 17	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Rm.
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Sept. 22	6:00 p.m.	Study Session, Community Room
Mon., Sept. 29	Cancelled	Study Session, Community Room
Wed., Oct. 1	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 6	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 7	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers
Wed., Oct. 8	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., Oct. 9	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Malley Recreation Center
Mon., Oct. 13	6:00 p.m.	Study Session, Community Room
Tues., Oct. 14	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 pm.	Library Board, Library Board Room
Wed., Oct. 15	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., Oct. 20	6:00 p.m.	Study Session, Hampden Hall
	7:30 p.m.	Council Meeting, Council Chambers
Tues., Oct. 21	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning & Zoning Commission, Community Development Conference Room /Council Chambers

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



August 25	Study Session Citizen Survey Results Colorado Housing and Finance Authority (CHFA) Letter City Council Salaries Board and Commission Reports
September 2	Study Session & Regular Meeting – Tuesday Budget Advisory Committee Update Publicizing the Names/Convictions of Repeat Violators of City Codes
September 8	Study Session Fire Incidents/Safety Issues Fire Department Discussion
September 15	Study Session & Regular Meeting Financial Report River Run MOU and IGA Board and Commission Reports
September 22	Study Session
September 29	No meeting scheduled – 5 th Monday
October 6	Study Session & Regular Meeting
October 13	Study Session Aid To Other Agencies Discussion
October 20	Study Session & Regular Meeting (in Hampden Hall) Financial Report
October 27	Study Session Cancelled due to voting in Community Room
November 3	Study Session (in Hampden Hall) & Regular Meeting

November 10	Study Session (Veteran's Day Holiday 11/11/14) Cancelled due to holiday
November 17	Study Session & Regular Meeting Financial Report Board and Commission Reappointment Discussion
November 24	Study Session Board and Commission Reports
December 1	Study Session & Regular Meeting
December 8	Study Session Financial Report
December 15	Regular Meeting Only No Study Session Scheduled - Holiday Dinner
December 22	Christmas Holidays - No meeting scheduled
December 29	New Year's Holidays - No meeting scheduled
<u>2015</u>	
January 5	Study Session & Regular Meeting - Tuesday Colorado and US Legislators - tentative
January 12	Study Session Board and Commission Interviews
January 20	Study Session & Regular Meeting Financial Report
January 26	Study Session Board and Commission Appreciation Night/Gift Discussion Citizen of the Year Selection

FUTURE STUDY SESSION TOPICS

Cultural District
Hotel/Motel Regulations
Additional Sewer Connections to Customer Service Lines

POLICE PENSION BOARD MEETING
February 20, 2014

The regular meeting of the Englewood Police Pension Board was called to order by Board Member Norm Wood, at 3:00 p.m. in the Public Works Conference Room, Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Melody Connett, Council Appointee
 Gary Condrey, Employee Representative
 George Egri, Chairperson, Employee Representative
 Frank Gryglewicz, Director of Finance and Administrative Services
 Randy Penn, Mayor
 Norm Wood, Employee Representative

Members Absent: None

Others Present: None

A quorum was present.

* * * * *

Seating of Re-elected Member Gary Condrey and City Council Appointee Melody Connett

The Board congratulated Gary Condrey on his reelection and welcomed Melody Connett, City Council Appointee, to the Police Officers Pension Board.

Election of Chairperson/President

MR. WOOD MOVED TO NOMINATE GEORGE EGRI AS CHAIRPERSON. MR. GRYGLEWICZ SECONDED.

Ayes: Condrey, Connett, Gryglewicz, Penn, Wood
Nays: None
Absent: None
Abstention: Egri

The motion carried.

Review of 2013 Attendance

The Board reviewed the 2013 attendance and determined it was acceptable.

Approval of August 8, 2013 Meeting Minutes

MR. GRYGLEWICZ MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 8, 2013. MAYOR PENN SECONDED.

Ayes: Condreay, Connett, Egri, Gryglewicz, Penn, Wood
Nays: None
Absent: None

The motion carried.

Review of FPPA Plan Statements

The Board reviewed the statements from the Fire and Police Pension Association (FPPA). The yearend statements have not been received.

Discussion of Studies for the January 1, 2014 Police Officers Actuarial Report

FPPA sent notification with the data request for the January 1, 2014 actuarial report. The cost of a study is \$1,200. Given the funding status of the Plan, the Board will not request additional studies.

Notification of Death of Robert Penney, Retiree (October 23, 2013) and Approval of Spousal Benefit

Robert Penney, retiree, died October 23, 2013; he is survived by his wife, Barbara Penney. The surviving spouse is eligible for 50% of the benefit the retiree was receiving.

MR. GRYGLEWICZ MOVED TO APPROVE THE MONTHLY LIFETIME BENEFIT OF \$479.25 FOR BARBARA PENNEY BEGINNING NOVEMBER 2013. MAYOR PENN SECONDED

Ayes: Condreay, Connett, Egri, Gryglewicz, Penn, Wood
Nays: None
Absent: None

The motion carried.

Notification of Death of Anthony Chappell, Retiree (November 25, 2013)

The Board was notified that Anthony Chappell died November 25, 2013 without a surviving spouse. There is no further benefit due after November 2013.

The Board discussed how notification is received when a retiree dies and there is no survivor to notify the Plan or the survivor is unaware of the need to notify the Plan. Ms. Wescoat explained that FPPA issues the pension payments for the Plan and many others statewide. FPPA contracts with a service that provides monthly notifications when a payee is deceased. The City of Englewood is notified as necessary. Typically family members are cooperative and notify the City before any unearned payments are made.

Discussion of Carol Kasson, Survivor

Carol Kasson, survivor of L Gary Kasson, notified the Board that she remarried on February 1, 2014. The Plan provides payments only to the unmarried spouse of a retiree.

MR. GRYGLEWICZ MOVED TO DISCONTINUE PAYMENTS TO CAROL KASSON AFTER THE FEBRUARY 2014 PAYMENT. MAYOR PENN SECONDED.

Ayes:	Condreay, Connett, Egri, Gryglewicz, Penn, Wood
Nays:	None
Absent:	None

The motion carried.

Consideration of cancelling May meeting making the next meeting August 14, 2014

The Board agreed to cancel the May meeting unless there is an urgent matter requiring the Board's attention. The next meeting will be held on Thursday, August 14, 2014.

Member's Choice

No items were discussed.

MR. GRYGLEWICZ MOVED TO ADJOURN. MR. CONDREAY SECONDED.

Ayes:	Condreay, Connett, Egri, Gryglewicz, Penn, Wood
Nays:	None
Absent:	None

The motion carried.

The meeting adjourned at 3:15 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

FIREFIGHTERS PENSION BOARD MEETING
March 5, 2014

The regular meeting of the Englewood Firefighters Pension Board was called to order by Chairperson Kieth Lockwood at 3:00 p.m. in the Public Works Conference Room of the Englewood Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Kieth Lockwood, Chairperson, Employee Representative
 John Garcilaso, Secretary, Employee Representative
 Frank Gryglewicz, Director of Finance and Administrative Services
 Grayson Hartley, Employee Representative
 Randy Penn, Mayor
 Carolyne Wilmoth, Council Appointee

Members Absent: None

Others Present: Don Seymour, Retired Volunteer

A quorum was present.

* * * * *

Seating of Reelected Board Member, Kieth Lockwood and City Council Appointee Carolyne Wilmoth

The Board congratulated Kieth Lockwood on his reelection to the Firefighters Pension Board and Carolyne Wilmoth on being reappointed by City Council.

Election of Board Chairperson/President and Secretary

MR. GARCILASO NOMINATED KIETH LOCKWOOD CHAIRPERSON/PRESIDENT. MAYOR PENN SECONDED.

Ayes: Garcilaso, Gryglewicz, Hartley, Penn, Wilmoth
Nays: None
Absent: None
Abstention: Lockwood

The motion carried.

MR. HARTLEY NOMINATED JOHN GARCILASO SECRETARY. CHAIRPERSON LOCKWOOD SECONDED.

Ayes: Gryglewicz, Hartley, Lockwood, Penn, Wilmoth
Nays: None
Absent: None
Abstention: Garcilaso

The motion carried.

Approval of August 8, 2013 Regular Meeting Minutes.

MR. GRYGLEWICZ MOVED TO APPROVE THE AUGUST 8, 2013 MINUTES OF THE REGULAR BOARD MEETING. MR. GARCILASO SECONDED.

Ayes: Lockwood, Garcilaso, Gryglewicz, Hartley, Penn, Wilmoth
Nays: None
Absent: None

The motion carried.

Review of FPPA Volunteer and Firefighters Plan Statements

Mr. Gryglewicz reviewed the year-end statements.

Review of Attendance

The Board discussed and determined member attendance was satisfactory last year.

DOLA Declined State Funding for Volunteer Plan

Ms. Wescoat explained that the Colorado Department of Local Affairs (DOLA) declined state funding for the Volunteer Plan. DOLA reviewed the application and responded the state contributions must not be greater than the contribution actuarially required to pay the volunteers a monthly benefit of \$300. The Englewood Volunteer Plan is fully funded at the \$300 benefit level so no funding would be provided for the Englewood Volunteers.

Notification of Death of Grace Jones (November 1, 2013)

Grace Jones, survivor of George Jones died November 1, 2013. No further benefits are due.

Consideration of cancelling the May meeting making the next meeting August 14, 2014

Unless a matter needing immediate attention requires a May meeting, the next regular meeting will be August 14, 2014.

Members Choice

Mayor Penn notified the Board that Gary Sears, City Manager, announced that his retirement as of September 1, 2014. The Mayor encouraged Board members to join in any retirement recognitions for Mr. Sears.

MR. GARCILASO MOVED TO ADJOURN. MAYOR PENN SECONDED.

Ayes: Lockwood, Garcilaso, Gryglewicz, Hartley, Penn, Wilmoth

Nays: None
Absent: None

The motion carried.

Meeting adjourned at 3:17 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of July 10, 2014

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:32 p.m. by Chairperson Garrett at the Englewood Schools 7-12 Campus, 3600 S. Logan St.

Present: Douglas Garrett, Chairperson
Bob McCaslin, City Council Liaison
Vicki Howard, Englewood Schools Liaison
Karen Miller, Commission Member
Jim Woodward, Commission Member
Chad Glover, Youth Commission Member
Marta Mansbacher, Youth Commission Member

Absent: Mark Husbands, Vice Chairperson
Allie Moore, Commission Member
Jerrell Black, ex officio

Also Present: Bob Spada, Golf Manager
Joe Sack, Recreation Manager
Laura Sakry, President, Pirate Youth Sports
Louis Fowler, Citizen, arrived at 5:40pm

Garrett welcomed new youth members, Chad Glover and Marta Mansbacher. Glover told the Board that he is a senior at Englewood High School and is a runner and enjoys the outdoors. Mansbacher said that she is a sophomore at Englewood High School and enjoys music and the outdoors. Board members introduced themselves to the new members.

II. Approval of Minutes

**A motion was made by Commission Member Miller and seconded by
Commission Member Woodward to approve the minutes of June 12, 2014.**

Ayes: Garrett, Howard, Miller, Woodward, McCaslin
Nayes: None
Motion passed.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

There were no unscheduled guests.

V. Pirate Youth Sports

Garrett welcomed Laura Sakry, President of Pirate Youth Sports. Sakry thanked the Board and explained that Pirate Youth Sports is all of the existing Englewood youth sports organizations, Englewood Youth Sports Association, Englewood Soccer Association and Englewood Youth Wrestling, in addition to lacrosse and cheerleading. Sakry spoke in

regard to the new board that has been formed with ten of eleven board members identified; noting that they are still needing one more board member for the marketing role. Sakry reported that they have received good feedback from the community. Sakry told the Board that with the coming school year they are working on creating a connection between youth sports and high school coaches. Discussion followed. Recreation Manager Joe Sack informed the Board that in the upcoming Activities Guide space will be made available for Pirate Youth Sports information. Board members were told that in addition a link to the Pirate Youth Sports website will be provided through the Department's youth sports page. Sakry stated that they are open to recommendations, suggestions and community feedback. Woodward asked in regard to youth golf. Sakry said that they can definitely talk about promoting a youth golf program.

Sack discussed the Department's continued dedication to youth sports by supplementing with youth sports camps, toddler sport classes as examples. Sack explained that there is currently a vacancy in athletics with the resignation of Dave Parks. Sack reminded board members that the Department's youth sports will end in August upon the completion of its youth baseball program. Woodward asked Sakry if they will be looking for sponsors. Sakry stated that all of their sports will be looking for sponsors for their teams. Discussion followed. Spada asked if all of the coaches will be volunteers. Sakry said yes and that their goal is to pay their coaches next year through sponsorships. Sakry stated that this year Pirate Youth Sports will be keeping in line with the Rec Center's prices and not necessarily having to raise their prices. Discussion followed in support of community volunteering. Sakry stated that competitive leagues have paid coaches. Spada asked if there is any paid staff. Sakry replied that they are all volunteers.

Garrett thanked Sakry for coming and to please tell everyone thank you for all that they have done.

VI. Duncan Park Redevelopment Update

Sack thanked all of the board members who attended the Duncan Park groundbreaking on June 24th. Sack spoke in regard to the large crowd at the event and added how it shows the community support for the project. The Board was reminded that the project will be done in two phases with the majority of the work being done on the south side. Sack talked about an upcoming youth day that will include local boy scouts helping with a planting or mulching project. Sack explained that as part of the grant process, GOCO requires that there be a youth education component. In regard to art for the park, Sack stated that the art subcommittee has met once and discussed what to bring in the park. Sack reported that the committee is looking at an interactive piece of art.

VII. River Run/Riverside Trailhead Update

Spada gave an update on the River Run/Riverside Trailhead project. Spada reported they have received a preliminary design from the architect that staff is currently reviewing. Spada talked about a tour that City Council took on June 16th that included the River Run Trailhead, Union Avenue kayak chutes, Oxbow property and McClellan Reservoir. Spada stated that the tour helped council members get a feel for the project. Garrett asked when board members get to see the drawings. Sack answered that they will bring them to the September meeting.

VIII. Cultural Arts Commission Update

Sack reported that the July Cultural Arts Commission meeting was cancelled due to the lack of a quorum and the holiday.

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
SECOND FLOOR – ENGLEWOOD CIVIC CENTER
JULY 22, 2014



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Chambers of the Englewood Civic Center, Vice Chair King presiding.

Present: Bleile, Brick, Freemire, King, Knoth, Roth, Townley, Madrid (Alternate)

Absent: Fish (Excused), Kinton (Excused)

Staff: Alan White, Director, Community Development
Chris Neubecker, Senior Planner
Nancy Reid, Assistant City Attorney

Also Present: Ryan White, Applicant, Devil's Head Distillery



II. APPROVAL OF MINUTES
July 8, 2014

Knoth moved;

Bleile seconded: TO APPROVE THE JULY 8, 2014 MINUTES

Vice Chair King asked if there were any modifications or corrections. There were none.

AYES: Bleile, Freemire, King, Knoth, Roth

NAYS: None

ABSTAIN: Townley, Brick

ABSENT: Fish, Kinton

Motion carried.

III. PUBLIC HEARING CASE #USE2014-009 Conditional Use for Devil's Head Distillery, 3296 South Acoma St.

Roth moved;

Knoth seconded: TO OPEN THE PUBLIC HEARING FOR CASE #USE2014-009
CONTITIONAL USE FOR DEVIL'S HEAD DISTILLERY, 3296
SOUTH ACOMA STREET

AYES: Bleile, Brick, Freemire, King, Knoth, Roth, Townley
NAYS: None
ABSTAIN: None
ABSENT: Fish, Kinton

Motion passes.

Staff Presentation



Chris Neubecker, Senior Planner, was sworn in. Mr. Neubecker reviewed the history of the municipal code that allows breweries, distilleries and wineries. The zoning for the property is MU-B-2. The recently revised code allows this use as a use by right only in the I-1 and I-2 zones. It is a Conditional Use in the MU-B-1, MU-B-2 and M2 zone districts. The case was reviewed by the Development Review Team and there were no negative findings. The project is still subject to review by the Building and Fire Departments. The traffic division commented that there may be issues with parking, but there is no room to add parking and any use of this property will impact parking in the area.

This Conditional Use meets the standards set forth in 16-5-2C of the Municipal Code regarding breweries, distilleries and wineries and vintner's restaurants.



Applicant Presentation

Ryan White, Owner, Devil's Head Distillery, 3375 West Aksarben Avenue, was sworn in. Mr. White described the proposed business. His intention is to manufacture artisanal liquor and sell to bars, restaurants and retailers. In addition, he plans to have a tasting room adjacent to his manufacturing facility that will be upscale in design. The benefit to the City of Englewood will be the sales taxes collected from the onsite sale of spirits and merchandise. It will contribute to the overall health of the city by bringing in a new business and new employment opportunities as well as contributing to the culture of the City.



Discussion

Mr. Bleile asked if Mr. White is ready to start the business, Mr. White replied that he has obtained a federal permit which allows him to distill alcohol fuel in order to learn the craft of distilling. He has developed the recipes he will use in his commercial operation.

Mr. Brick asked about the status of his liquor license and Mr. White responded that all applicable permits are in progress.



Mr. Bleile commented that Mr. White was influential in changing the opinion of distilling in Englewood as he had appeared before the Commission two years ago to introduce the project.



Ms. Townley asked what the maximum number of people would be in his establishment. He responded that based on the square footage, it would be approximately 67. He does not anticipate that actual occupancy will reach the maximum as his seating arrangement is not high density.



Mr. Bleile asked if he would be creating a restaurant as well. Mr. White replied that Federal law prohibits a restaurant attached to a distillery.



Mr. King asked Mr. White if he will be selling wholesale initially. Mr. White replied that his plan is to sell to liquor stores, bars and restaurants as well as serving cocktails at the distillery tasting room.



Public Comment

No members of the public were present to testify.



Bleile moved;

Kneth seconded: TO CLOSE THE PUBLIC HEARING FOR CASE #USE2014-009
CONTITIONAL USE FOR DEVIL'S HEAD DISTILLERY, 3296
SOUTH ACOMA STREET

AYES: Bleile, Brick, Freemire, King, Kneth, Roth, Townley

NAYS: None

ABSTAIN: None

ABSENT: Fish, Kinton

Motion passes.



Bleile moved;

Kneth seconded: TO APPROVE #USE2014-009 CONDITIONAL USE FOR DEVIL'S
HEAD DISTILLERY, 3296 SOUTH ACOMA STREET



Mr. Roth commented that the project meets several points of the Comprehensive Plan. Because other businesses in the downtown area were exempted from the parking regulations, this project will not cause any issues and is a good fit and is something new.

Mr. Bleile added that the BOB (Brew on Broadway) was also a different kind of business for the downtown area and has been successful.



Ms. Townley stated that the proposed business supports the Comprehensive Plan. She feels that more support may be needed from Public Works in terms of identifying pedestrian crosswalks and additional lighting to enhance the safety of the area.



VOTE:

AYES: Bleile, Brick, Freemire, King, Knoth, Roth, Townley
NAYS: None
ABSTAIN: None
ABSENT: Fish, Kinton

Motion passes.



IV. PUBLIC FORUM

No members of the public were present.

V. ATTORNEY'S CHOICE

Assistant City Attorney Reid did not have any comments for the Commission. She did ask the Commissioners to expand on their Findings of Fact during a Public Hearing for a Conditional Use.



VI. STAFF'S CHOICE

The next scheduled meeting is August 5, 2014. There are no cases pending at this time and Staff is busy with proposals for the Comprehensive Plan, Next Steps Study and the Walk and Wheel Grant. It was the consensus of the Commission that the August 5, 2014 meeting will be cancelled.



VII. COMMISSIONER'S CHOICE

Mr. Roth commented that live/work arrangements are not allowed in the MUB-2 district. This may be a topic that the Commission should consider addressing in the future.



Director White commented on topics that are being considered for future discussion specifically bulk plane regulations and accessory dwelling units.



Mr. Freemire asked for the names of the firms presenting proposals for the Comprehensive Plan update. They are the Orion Group, Logan Simpson Consultants and Clarion Associates.

The meeting adjourned at 7:38 p.m.

/s/ Julie Bailey, Recording Secretary



City of Englewood

**ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
Telephone Poll Minutes
July 16, 2014**

1. Consideration of Minutes:

- a) Results of the minutes of the telephone poll meeting of July 2, 2014.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, Carolyne Wilmoth

Nays: None

Abstain: D. Alexander Wenzel

The minutes were approved.

2. Renewals

- | | |
|--|--|
| a) Casual Lounge
65 W. Floyd Ave. | Tavern Liquor License
Expires August 11, 2014 |
| b) CST Metro Inc. dba Corner Store #4098
4596 S. Broadway | 3.2% off-premises Liquor License
Expires November 5, 2014 |
| c) Suncor Energy dba Shell
2715 Santa Fe Dr. | 3,2% off-premises Liquor License
Expires September 11, 2014 |

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel, Carolyne Wilmoth

Nays: None

The renewals were approved.

3. Change of Corporate Name

- a) CST Metro Inc. dba Corner Store #4098
4596 S. Broadway
Change of Corporate Name from Valero Metro Inc. to CST Metro, LLC.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel, Carolyne Wilmoth

Nays: None

The Change of Corporate Name was approved.

4. Special Event Permit

- a) St. Louis Catholic School – Home and School
3301 S. Sherman St.
Event to be held October 26, 2014, from 10:00 a.m. to 8:00 p.m.

Vote results:

- Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, D. Alexander Wenzel, Carolyne Wilmoth
- Nays: None

The special event permit was temporarily approved for the St. Louis Catholic School – Home and School, pending the ten (10) day posting of the property and with the public hearing date of August 6, 2014 which will be vacated if no written protests to the issuance of the permit are received by the City Clerk, during the ten-day posting. If no protests are received, the permit will be approved with the August 6, 2014 date. Neighborhood boundaries are set at: Yale Avenue to the north, Leigh Avenue to the south, Clarkson Street to the east and Santa Fe Drive to the west.

5. Transfer of Ownership – Medical Marijuana Center Type 1

- a) ADG Herbal Medicine dba Frosted Leaf
11 W. Hampden Ave., L100, 101, 200
Transfer from Murphy to Humphrey

Vote results:

- Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, D. Alexander Wenzel, Carolyne Wilmoth
- Nays: None

The Transfer of Ownership was approved.

* * * * *

/s/ Kerry Bush, MMC
Deputy City Clerk



City of Englewood
ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
Telephone Poll Minutes
August 6, 2014

1. Consideration of Minutes:

- a) Results of the minutes of the telephone poll meeting of July 16, 2014.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- a) The Liquor Barn Retail Liquor Store Liquor License
4415 S. Broadway Expires September 9, 2014

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The renewal was approved.

3. Change of Corporate Structure

- a) Smashburger Acquisition 2008-1, LLC
3299 S. Broadway
Crane replacing Prokupek and Chang

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The Change of Corporate Structure was approved.

4. Transfer of Ownership and Temporary Permit

- a) Bryant on Broadway dba Bouncing Bettys transferring back to Dreams Inc. dba The Full
House
4272 S. Broadway
Hotel/Restaurant liquor License

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeier, D. Alexander Wenzel,
Carolyne Wilmoth

Nays: None

The Transfer of Ownership and Temporary Permit was approved.

* * * * *

/s/ Kerry Bush, MMC

Deputy City Clerk