

**AGENDA FOR THE
ENGLEWOOD CITY COUNCIL
STUDY SESSION
MONDAY, JUNE 16, 2014
COMMUNITY ROOM
5:30 P.M.**

- I. **Marijuana Tabor Question**
City Attorney Dan Brotzman and Finance & Administrative Services Director Frank Gryglewicz will discuss the marijuana Tabor question.
- II. **McLellan Property Swap - 6:00 p.m.**
City Attorney Dan Brotzman, Public Works Director Rick Kahm, Community Development Director Alan White, Utilities/WWTP Director Stu Fonda and Finance and Administrative Services Director Frank Gryglewicz will discuss the McLellan property swap.
- III. **Catalyst Program Review - 6:20 p.m.**
Community Development Director Alan White and Economic Development Manager Darren Hollingsworth will provide a review of the Catalyst Program.
- IV. **Housing Rehab Program Follow-up - 6:40 p.m.**
Community Development Director Alan White will provide a follow-up for the Housing Rehab Program
- V. **Financial Report - 7:00 p.m.**
Finance & Administrative Services Director Frank Gryglewicz will discuss the May, 2014 Financial Report.
- VI. **Proclamation Process - 7:15 p.m.**
City Council will discuss the proclamation process.
- VII. **City Manager' Choice.**
 - A. City Council Budget Sub-Committee Members.
- VIII. **City Attorney's Choice.**

Memorandum

To: Mayor Penn and City Council
Thru: Gary Sears, City Manager
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: June 11, 2014
Re: June 16, 2014 Study Session Materials

City Council discussed placing an excise tax on recreational marijuana on the November 5, 2014 ballot. I have drafted two possible questions below for Council's consideration:

This following question sets an initial rate of ten percent and allows City Council to raise or lower the rate not to exceed fifteen percent without an additional vote:

SHALL CITY OF ENGLEWOOD TAXES BE INCREASED BY AN ESTIMATED \$125,000.00 ANNUALLY IN THE FIRST FULL FISCAL YEAR AND BY SUCH AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY IMPOSING AN ADDITIONAL SALES TAX OF TEN PERCENT (10%) ON THE SALE OF RETAIL MARIJUANA AND RETAIL MARIJUANA PRODUCTS WITH THE TAX REVENUES BEING USED TO FUND THE ENFORCEMENT OF MARIJUANA LAWS, EDUCATION AND PUBLIC HEALTH PROGRAMS ASSOCIATED WITH MARIJUANA CONSUMPTION INCLUDING THE PREVENTION OF UNDERAGE CONSUMPTION, AND OTHER RELATED CITY EXPENDITURES, WITH THE RATE BEING ALLOWED TO BE INCREASED OR DECREASED WITHOUT FURTHER VOTER APPROVAL SO LONG AS THE RATE OF TAXATION DOES NOT EXCEED FIFTEEN PERCENT (15%) AND WITH THE RESULTING TAX REVENUE BEING ALLOWED TO BE COLLECTED AND SPENT NOTWITHSTANDING ANY LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR AND OTHER LAW?

The following question sets the tax at the maximum allowed but any amount could be used (the estimated collections will vary) but cannot exceed fifteen percent:

SHALL CITY OF ENGLEWOOD TAXES BE INCREASED BY AN ESTIMATED \$190,000.00 ANNUALLY IN THE FIRST FULL FISCAL YEAR AND BY SUCH AMOUNTS AS ARE RAISED ANNUALLY THEREAFTER BY IMPOSING AN ADDITIONAL SALES TAX OF FIFTEEN PERCENT (15%) ON THE SALE OF RETAIL MARIJUANA AND RETAIL MARIJUANA PRODUCTS WITH THE TAX REVENUES BEING USED TO FUND THE ENFORCEMENT OF MARIJUANA LAWS, EDUCATION AND PUBLIC HEALTH PROGRAMS ASSOCIATED WITH MARIJUANA CONSUMPTION INCLUDING THE PREVENTION OF UNDERAGE CONSUMPTION, AND OTHER RELATED CITY EXPENDITURES WITH THE RESULTING TAX REVENUE BEING ALLOWED TO BE COLLECTED AND SPENT NOTWITHSTANDING ANY LIMITATIONS CONTAINED IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION OR AND OTHER LAW?

Other language regarding the use of the funds could include:

WITH THE TAX REVENUES BEING USED TO FUND ANY LAWFUL GOVERNMENTAL PURPOSE DETERMINED BY THE CITY COUNCIL.

WITH THE TAX REVENUES BEING USED TO FUND THE ENFORCEMENT OF MARIJUANA RELATED LAWS, SUBSTANCE ABUSE EDUCATION, PREVENTION, TREATMENT, RESPONSIBLE USE, INTERVENTION, AND MONITORING WITH AN EMPHASIS ON YOUTH.

WITH THE TAX REVENUES BEING USED TO FUND THE ENFORCEMENT OF RETAIL MARIJUANA REGULATIONS, PUBLIC HEALTH AND EDUCATION PROGRAMS ASSOCIATED WITH MARIJUANA CONSUMPTION.



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
FROM: Michael Flaherty, Deputy City Manager
DATE: June 12, 2014
SUBJECT: Englewood McLellan Reservoir Property – Proposed Land Trade

The Board of Director of the Englewood McLellan Reservoir Foundation (EMRF) has recently met with principals of Shea Properties regarding the potential lease of EMRF approximate 36 acres in Planning Area 81 (PA 81) fronting Lucent Blvd, between Plaza Drive and Town Center Drive. Shea owns approximately 60 acres adjacent to the EMRF property, 10 acres to the north and approximately 50 acres to the east. This roughly 100 acre parcel is the last large undeveloped parcel in Highlands Ranch and is subject to high interest by Douglas County and the adjacent Highland Ranch neighborhoods.

However, there are issues that make the development of the property difficult, at least as currently configured. Among the issues are fixed access points and future roadways along with topography (need for over-lot grading) and shallow depth of the two properties in the northwest corner of the area that make development, particularly since EMRF properties can only be leased, extremely difficult. In addition, all but the southern 10 acres of the EMRF property and a portion of the far southern property owned by Shea are under a restrictive use agreement among Shea, EMRF and Met Life, which owns the office complex north of Plaza Drive. This agreement limits development to office park uses only, which is not currently a viable development model. While the restrictive use will expire in 2019, market conditions at this time are optimal for moving a mixed-use plan development plan forward. With the cooperation of Shea, the terms of the restrictive use agreement can be broadened, or eliminated. In our discussions, Shea principals have stated that in the current configuration, they would be unable lease the EMRF property.

Shea is proposing that to facilitate a development plan at this time a trade of property between EMRF and Shea is necessary. The basic terms of trade involve EMRF trading 12.3 acres of our northern property fronting on Lucent Blvd, for 12.3 acres of Shea property that fronts on Town Center Drive and the future Chris Falkel Drive. (see attached aerial map)

The City Attorney has advised the EMRF Board that a land trade is equivalent to a sale and as such will require an affirmative vote of the citizens of Englewood to accomplish. Given the fact that any future development by EMRF of our PA 81 property will be best accomplished by

reconfiguration of ownership, the EMRF Board recommends that the trade be place on the November 2014 ballot.

The City Attorney has drafted three alternatives of ballot question language for Council to consider at the Study Session on June 16. The ballot question must then be formally approved by City Council by no later than July 1, 2014, in order to be placed on the November ballot.



Arapahoe County
Douglas County

McLellan
Reservoir

LOT AREAS (acres)

PA 81	North	12.30
	South	24.60
PA 84	HR 153	Lot 1A 6.18
		Lot 1B 7.33
		Lot 2 12.79
		Lot 3 4.90
		Tract A 3.33
		Tract B 3.43
		Tract C 1.34
PA 84	HR 155	Lot 1 2.27
		Lot 2 1.84
		Tract A 2.27
		Tract B 7.06
		Tract C 1.94
		Tract D 0.46
		Tract E 0.01
		Tract F 0.26
PA 85	HR 154	Lot 1 10.14
		Lot 2 9.89
		Lot 3 10.87
		Lot 4 4.78
		Lot 5 10.25

ENGLEWOOD McLELLAN RESERVOIR FOUNDATION
EMRF Properties

SCALE: 1 inch = 700 feet
REV: May 12, 2014
PHOTO DATE: 2010



1. Shall the City authorize an exchange of approximately 13 acres of property held in Douglas County for property of similar or greater value to promote development opportunities that will generate long-term revenue for the public?

_____ Yes _____ No

2. Shall the Englewood City Council be allowed, by Ordinance, to exchange Utility property held in Douglas County for property of similar or greater value to promote development opportunities that will generate long-term revenue for public safety, maintenance and construction of City infrastructure, or other legal purpose?

_____ Yes _____ No

3. Shall the City be allowed, under Council supervision, to exchange approximately 13 acres of Water Works property held in Douglas County near McLellan Reservoir for property of similar or greater value to protect the water supply and promote development opportunities that will generate long-term revenue for capital improvements within the City's corporate boundaries?

_____ Yes _____ No



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council
THRU: Gary Sears, City Manager
Michael Flaherty, Deputy City Manager
Alan White, Community Development Director ✓
FROM: Darren Hollingsworth, Economic Development Manager X
DATE: June 12, 2014
SUBJECT: Commercial Catalyst Program – Council Review

This memorandum provides an overview of Englewood's Commercial Catalyst Program and outlines a proposal to update the program aimed at maximizing the City's investment and ensuring a bigger long-term impact. The proposed changes need no formal action by City Council; however, we want to inform Council before making adjustments that could substantively change the program.

Currently the catalyst program covers storefront façade upgrades, signage, and landscaping. We would like to add upgrades related to ADA compliance, electrical, water quality, fire suppression, energy efficiency/water conservation, and historic building restorative elements. We also plan to change the funding mechanisms and per-project grant amounts. Details on the proposed revisions are included in the Recommended Program Changes section on page 3 of this memo.

Background and Program History

Council authorized the South Broadway Action Plan in 1997. The action plan included the Commercial Catalyst Grant program to revitalize and beautify the commercial corridor. The catalyst program is funded in the Community Development Department's budget.

Since 1999, the catalyst program has provided funding assistance for storefront upgrades, landscape upgrades, ornamental ironwork, and new signage. The City's investment in this program is intended to be highly visible and most of the participating businesses are retail in nature. Interest in the program as a beautification and revitalization initiative has changed over time, and some businesses are now interested in investing in improvements beyond storefront, signage, and site work.

The program started by funding projects along the Broadway commercial corridor, but broadened to include all of Englewood's retail and medical district. Initial annual funding was \$50,000 and it has grown to as much as \$120,000.

Attached is the current brochure used to market the program. It provides a good overview of the program requirements. The program provides dollar-for-dollar matching grants based

Commercial Catalyst Program – Council Review

June 12, 2014

Page 2

on the frontage of the businesses with a \$5,000 maximum for properties with frontage of 24 to 49 feet; \$10,000 maximum for frontages of 50 to 149 feet; and \$15,000 for frontages of 150 feet and larger.

The Commercial Catalyst Program is a cornerstone of Englewood's economic development efforts. The program has funded over 100 projects, helping new and existing businesses invest in and revitalize aging commercial buildings. As a result of these successes, Englewood has received accolades from business owners and garnered two awards from professional associations for the program. In 2004, Englewood received the Governor's Award for Downtown Excellence and in 2006, DRCOG awarded Englewood with the Local Government Innovation Award.

In the past two years, participation in the program has waned. Only five businesses have participated in the program each of the past two years. The budget allocation for the program in 2013 and 2012 was \$100,000 each year. In 2013, the program provided grants totaling \$44,897 and in 2012 the program provided grants totaling \$49,602. For the past two years the program has spent less than half of the annual funding allocation, indicating that program changes may be necessary to increase business participation.

Attached is a copy of a spreadsheet of all program participants from 2007 through 2013. During this period, 52 businesses participated in the program and invested a total of \$1,511,713.30, with the City providing grant funds totaling \$442,029.82. This resulted in a Public to Private leverage ratio of approximately 1 to 3; for every \$1 invested by the City, \$3 in private sector funding was invested in improvements.

Of the 52 businesses that participated in the program during the period from 2007 through 2013, 13 businesses completed signage-only projects. Through attrition and changing market conditions, 12 of the 52 program participants have left Englewood or simply gone out of business.

So far in 2014, six businesses and property owners are participating in the program. The following table provides a summary of the anticipated program activity for 2014:

Business Name	Property Address	Scope of Work	Potential Grant	Status
Bill Smith Plumbing	4101 S Broadway	Signage, façade, electrical	\$10,000.00	Complete
Uhrig Holdings, LLC	4351 S Broadway	Facade	\$15,000.00	Construction
Kraft Development	3141 S Broadway	Façade	\$5,000.00	Construction
Englewood Lock & Safe	4310 S Broadway	Signage	\$10,000.00	Pending
180 E Hampden - llc	180 E Hampden	Façade	\$15,000.00	Pending
"Cobalt" building	65 West Floyd	Façade	\$15,000.00	Pending
Total			\$70,000.00	

Recommended Program Changes

The program was developed administratively and program criteria can change without formal action by Council. However, staff wants to make sure Council is aware of the proposed changes to the catalyst program. The changes are listed below.

1: Interior Improvement Categories. Allow for permanent improvements to the interior of commercial buildings to support enhancements and updates to otherwise aging commercial structures. Types of improvements to be considered are:

- ADA Compliance – Building accessibility and bathrooms
- Electrical upgrades – Service upgrades and bringing electrical up to code
- Water quality – grease trap and permanent wastewater pretreatment apparatus (e.g. Restaurant and Brewery, not auto service center)
- Fire Suppression – Fire sprinkler system and permanently affixed fire suppression hoods (for restaurants)
- Energy Efficiency/Water Conservation – Low e commercial glazing, low-flow toilets, energy efficient lighting, efficient permanent affixed HVAC (energy audit), and low-flow plumbing fixtures.
- Historic building restorative elements.

Details of what would be covered under these categories will be developed. The intent is to fund a small piece of a larger project. For example, we would consider funding the grease trap portion of a building being converted to a restaurant. Funding for these improvements will not exceed the limits stated in #4 below.

2: Signage requests will be more selective and limited to building owners. The City's participation would be 25% of the amount eligible for signage-only projects and the program would encourage participants to invest in improvements beyond signage. Only in extremely compelling cases will tenant signage be considered since the periodic turnover in leases and tenants increases the likelihood of the loss of the City's investment for tenant signage projects.

3: Establish a "Special Revenue" account for the Commercial Catalyst Program. This would allow funds to roll over from year to year, giving applicants more certainty when receiving end-of-year funding commitments that funds will still be available to support their project.

4: Consider increasing the grant amount from the current \$5,000; \$10,000 and \$15,000 categories by \$5,000 in each category to support interior improvements, with the potential for even larger grants for significant projects. Grantees are reimbursed for the agreed upon costs of improvements after construction is completed and inspected.

Attachments:

Commercial Catalyst Program Brochure

Commercial Catalyst Program Activity 2007 through 2013

Englewood Commercial Catalyst Program

Enhance Renew Revitalize

Program Goals:

- ◆ Invest in the community through public/private partnerships
- ◆ Assist in attracting businesses to Englewood
- ◆ Provide matching grant funds for commercial property renovation
- ◆ Improve building and property appearance along the City's commercial corridors

The City of Englewood Commercial Catalyst Program is designed to enhance the economic vitality of Englewood's business districts through improvement of overall facade appearance, landscaping, fencing, and signage with a public/private partnership. The program provides financial and design assistance for enhancement and redevelopment of commercial properties. Since the Program's inception, over 100 businesses have participated.



Before



After

Catalyst funds used for new façade, landscaping, ornamental fencing, awnings, and signage



City of Englewood
1000 Englewood Pkwy
Englewood, CO 80110
303-762-2342
www.engagewoodgov.org

Eligibility

The Program is open to property owners, business owners and/or tenants with legal, conforming uses located within the M-1, M-2, MU-B1, and MU-B2 Zone Districts. An applicant must be in good standing with the City with respect to taxes, fee, loans or other financial obligations to the City.

Unique and creative signs are eligible for grant funds and are highly encouraged. All signs must be constructed of quality materials and meet the requirements set forth in the Englewood Sign Code. The Program does not fund sign face replacements for existing signs or the installation of Lexan box signs. Funding for design is also available

Other eligible improvements include:

- ◆ Exterior painting
- ◆ Awnings
- ◆ Exterior lighting
- ◆ Exterior remodeling of building
- ◆ Ground cover, trees, shrubs, and grass plantings adjacent to the commercial corridor
- ◆ Concrete related to landscaping
- ◆ Ornamental ironwork
- ◆ Decorative retaining wall



Before



After

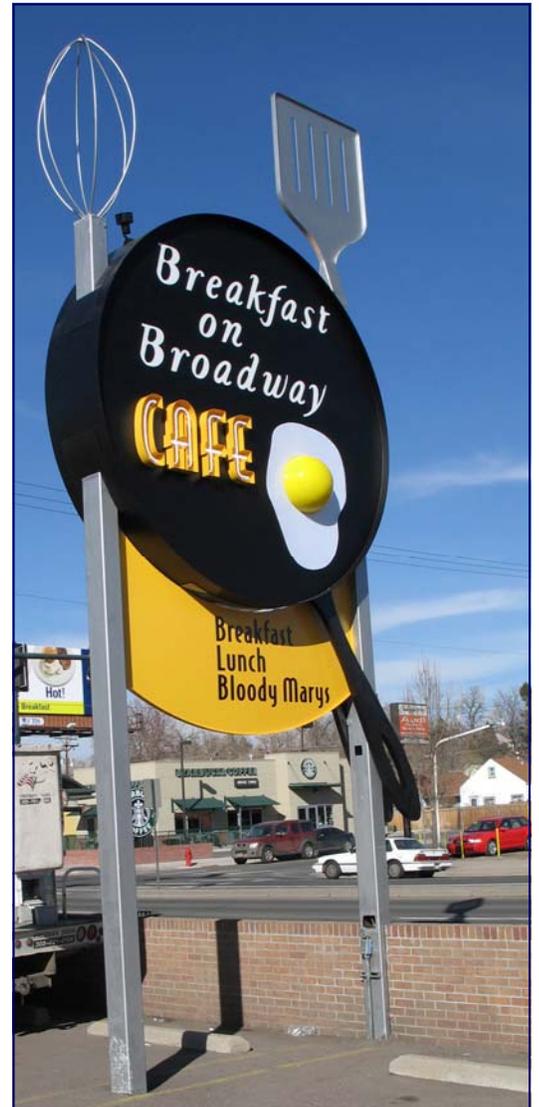
Improvements include exterior remodel, exterior paint, ornamental fencing, awning, and creative signage

Funding

Grant funding levels are based on the business's property or store frontage. The City may provide up to 50 percent of the final eligible cost to a designated limit. Following are current funding levels for the Program:

24–49 feet	Maximum of \$5,000
50–149 feet	Maximum of \$10,000
150 feet and larger	Maximum of \$15,000

The funding cycle is January 1 through December 31. Applications are reviewed on a first-come, first-served basis, and must be approved before work is commenced and grant funding committed.



Creative signage funded by the Englewood Commercial Catalyst Program

Selection Criteria

The City's design review team considers a number of criteria before committing grant funds to a project. Those criteria include:

- ◆ Total proposed property improvement investment, internal and external, compared to requested grant assistance
- ◆ Economic benefit to the community
- ◆ Long-term permanence of improvements vs. redevelopment of site
- ◆ Consistency with overall zone district improvements
- ◆ Impact of the project within the community
- ◆ Aesthetic and creative value
- ◆ Quality of materials
- ◆ Visibility by pedestrian and auto traffic
- ◆ Long-term maintenance

Next Steps

If you are interested in enhancing, renewing, and revitalizing your business exterior, begin the process by completing and submitting an application. An application may be obtained by:

Mail: City of Englewood
Community Development Department
1000 Englewood Parkway
Englewood, Colorado 80110

Phone: 303-762-2342

Fax: 303-783-6895

Email:

Web: www.engagewoodgov.org



Commercial Catalyst Program Activity 2007 through 2013

2007 Commercial Catalyst Projects

Business Name	Address	Scope of Work	Grant Amount	Project Cost
Frame De Art	3057 South Broadway	Façade and Signage	\$5,000.00	\$10,000
Subway	4696 South Broadway	Major façade	\$10,000.00	\$27,065
State Farm Insurance	3882 South Broadway	Signage and art	\$4,674.04	\$10,000
Brothers Glass	4780 South Broadway	Façade	\$10,000.00	\$20,000
The Falcon (d.b.a. Moes BBQ)	3295 South Broadway	Façade signage	\$5,000.00	\$20,000
		Total for 2007	\$34,674.04	\$87,065

2008 Commercial Catalyst Projects

Business Name	Address	Scope of Work	Grant Amount	Project Cost
Breakfast on Broadway	2901 S Broadway	Signage	\$9,817.12	\$22,769.09
Isis Book Store	2775 S Broadway	Façade signage	\$15,000.00	\$45,000.00
Sportique Scooters	4346 S Broadway	Signage	\$9,209.95	\$18,420.00
Esteem Ventures	300 E Hampden	Signage, Landscaping, Painting, Lighting, Parking Lot Improvements	\$10,000.00	\$33,882.82
Digital Media Innovations	3065 South Broadway	Signage	\$2,525.09	\$5,050.17
Mendel Construction	3735 S Broadway	Landscaping, Signage	\$10,000.00	23,312.46
Unique Properties	3305 S. Broadway	Signage, Façade	\$10,000.00	\$64,590.50
Cheesesteak Connection	3120 S Broadway	Signage, Façade	\$10,000.00	\$108,743.24
The Falcon	3295 S Broadway	Signage	\$5,000.00	\$10,334.78
Moe's BBQ	3295 S Broadway	Tenant Signage	\$5,000.00	\$12,061.96
Molly's Closet	3995 S Broadway	Façade, Signage	\$5,000.00	\$15,562.66

		Total for 2008	\$91,552.16	\$359,727.68

2009 Commercial Catalyst Projects				
Business Name	Address	Scope of Work	Grant Amount	Project Cost
Nearly New & Old	2805 S Broadway	Tenant Signage	\$3,875.64	\$7,752.28
Auld Dubliner	2796 S Broadway	Signage, Façade	\$10,000.00	\$21,589.68
Cuttin' It Loose	901 Englewood Pkwy#200	Signage	\$6,122.29	\$12,244.58
Jimmy John's	3001 S Broadway	Signage	\$15,000.00	\$69,656.81
Gary Tisch	4011 S Broadway	Landscaping, Colors	\$10,993.73	\$25,287.45
Curt Sullan	3970 S Broadway	Signage, Façade	\$8,561.50	\$17,123.00
Quacker Gift Shop	3440 S Broadway	Landscaping, Sign	\$4,700.04	\$6,500.03
Jeanie Marie Wedding Boutique	3986 S Broadway	Facade, Sign, Exterior Lights	\$4,609.07	\$9,218.13
All Star	4500 S Broadway	Landscaping, Colors, Sign, Site Design	\$10,000.00	\$25,229.83
Azucar Bakery	11 W Hampden	Signage	\$2,500.00	\$6,744.50
Hampden Building	11 W Hampden	Signage	\$5,000.00	\$12,013.72
		Total for 2009	\$81,362.27	\$213,360.01

2010 Commercial Catalyst Projects				
Business Name	Address	Scope of Work	Grant Amount	Project Cost
Jimano's Pizza	2950 S Broadway #G	Sign, Ornamental Ironwork	\$5,000.00	\$157,823.00
Bites	2796 S Broadway	Façade, Sign	\$10,000	\$23,663.00
Copper Pot	508 E Hampden Ave	Wall sign, Canopy	\$2,980.00	\$5,959.99
Café 180	3315 S Broadway	Sign, awnings, façade	\$10,000.00	\$24,157.25

Cronen Plumbing & Heating	4767 S Broadway	Facade, signage, landscaping	\$10,000.00	\$50,015.05
Crème de la Couture	3041 S Broadway	Signage, Paint	\$4,256.45	\$8,512.90
Adco Hearing Products	4242 S Broadway	Façade, signage	\$15,000.00	\$ 33,733.59
ReNew Upscale Resale	3473 S Broadway	Façade, signage	\$8,877.50	\$17,755.00
1894 Race St. Company, LLC	290 W Hampden	Façade	\$10,000.00	\$60,000.00
		Total for 2010	\$76,113.95	\$381,619.78

2011 Commercial Catalyst Projects

Business Name	Address	Scope of Work	Grant Amount	Project Cost
Felt/Mac Outlet	111 West Floyd Avenue	Signage	\$15,000.00	70,738.00
Goodwill	4160 S Broadway	Façade, Signage, Landscaping	\$15,000.00	80,666.00
Jefferson Legal	3021 S Broadway	Signage	\$6,545.67	13,091.00
Shop N Go	3501 S Logan	Façade, Signage	\$15,000.00	30,000.00
Stepping Stones Academy	451 Englewood Parkway	Façade, Signage	\$6,961.41	13,922.81
Trompeau Bakery	2950 S Broadway	Signage, Landscaping, Outdoor Seating	\$5,321.00	10,642.00
		Total for 2011	\$63,828.08	\$219,059.81

2012 Commercial Catalyst Projects

Business Name	Address	Scope of Work	Grant Amount	Project Cost
Billy's Gourmet Hot Dogs	2950 S Broadway	Signage	\$10,000.00	45,007.83
Broadway Total Power	4264 S Broadway	Façade, Landscaping	\$15,000.00	31,775.00
The Copper Pot on Broadway	2796 S Broadway	Signage	\$9,617.96	19,235.93

Bartertown Comics	800 Englewood Parkway	Signage	\$2,386.40	4,772.80
Don Cameron	4720 S Santa Fe Cir., #9	Landscaping	\$12,597.67	25,195.33
		Total for 2012	\$49,602.03	\$125,986.89

2013 Commercial Catalyst Projects				
Business Name	Address	Scope of Work	Grant Amount	Project Cost
AutoLab	4000 S Broadway	Façade, Signage, Landscaping	\$15,000.00	45,506.28
Brews on Broadway	3445 S Broadway	Signage	\$5,000.00	16,571.87
Fit:30	2950 S Broadway	Signage	\$3,185.29	6,370.57
Colorado Utility Vehicles	4895 S Broadway	Ornamental Ironwork	\$6,712.00	13,424.00
Springs Automotive	2855 S Broadway	Façade, Signage	\$15,000.00	\$43,021.41
		Total for 2013	\$44,897.29	124,894.13

Color Key:

\$22,228.44	Business Closed
\$44,309.11	Business Closed but not all investment lost
\$6,712.00	Business Closed, but didn't fund signage

Total Grant Expenditures 2007 thru 2013

\$442,029.82

Total Project Cost 2007 thru 2013

\$1,511,713.30

COE Leverage Ratio 1:3

\$1 of City investment yields approximately
\$3 in private sector investment



M E M O R A N D U M

TO: Gary Sears, City Manager

FROM: Alan White, Community Development Director ✓

DATE: June 11, 2014

SUBJECT: Housing Rehabilitation Program

In 1976, City leaders became concerned about the state of housing in Englewood and the need for a mechanism that would address both the number of substandard structures and help families finance major household repairs and enlarge their homes. From this realization came the Housing Rehabilitation Loan Program. The purpose of the Loan Program was grounded in the overarching principle of community development. That is the health and vitality, both socially and economically, are linked to the preservation, protection, and improvement of the City's housing stock.

Over the past 38 years, the housing programs of the City have invested in excess of \$20,000,000 into the community in both public and private funds. As significant an investment as that is the demand for the housing programs continues to be strong regardless of economic trends.

This year a combination of budget reductions and retirements will result in a reduction of 2.0 FTE in the Department. The retirements of the two people, primarily responsible for administering and supporting the housing rehab program, will require others in the Department to take on additional duties. These additional duties include administering the CDBG and HOME funds for the rehab loan program and the Energy Efficient Englewood (E³) grant program, processing of rehab loan payments and payoffs, and loan underwriting and processing. Duties that cannot be performed by existing personnel include managing federal program compliance requirements, client rehab project evaluation and advice, rehab project specifications creation, project bidding and contractor selection, inspection of work, authorization for contractor payment, and federally required lead-based paint testing.

Currently the annual CDBG funding is allocated to rehab loans, Family Tree's House of Hope staffing, with a majority dedicated to the E³ grant program. Both state and county HOME funds are dedicated solely to the rehab program. The use of CDBG and HOME allocations carry federal regulations that require any principle or interest received through monthly loan payments or loan payoffs is designated as "program income" and must be used prior to using any currently allocated CDBG or HOME funding. In some years the number of loans paid off combined with the fewer number of applications for loans has lead the Department to request that the portion of CDBG funds allocated to rehab loans be re-allocated to the E³ program.

During preparation of the 2014 Budget, staff proposed to out-source the construction management responsibilities of the rehab program, which would also include the lead-based paint testing. The Department's 2014 budget includes \$25,000 for this purpose. Preliminary evaluation of outsourcing indicates that approximately \$5,000 will be needed for lead-based paint testing for the E³ program, leaving \$20,000 in 2014 for oversight of rehab projects and City rehab projects resulting from redemptions

With the foregoing as background, the preparation of the 2015 Community Development budget is dependent upon decisions made about the housing programs and the level of service to be continued or provided. The Department has evaluated a number of options as outlined below:

1. Out-source the housing rehab program at current service levels – provide loans, advice, construction oversight and payments to contractors. Using the average yearly number of loans, it is estimated that \$60,000 to \$85,000 would be needed to provide the same level of rehab services through out-sourcing as the Department currently provides. This might require a slight increase in the Department budget. Continuation of the E³ program can be done with current Department personnel, except for lead-based paint testing. Department staff would still carry out loan servicing as well.
2. Continue the same housing rehab program by contracting the Housing Construction Specialist on an as needed basis and filling the Housing Finance Specialist position on a part-time basis. Estimated total compensation is \$60,000 - \$75,000. This would result in no increase in the Department budget for 2015.
3. Discontinue the housing rehab program, but continue the E³ program. This could be accomplished with existing staff with the addition of a contract Housing Construction Specialist. This would result in a budget reduction of approximately \$40,000 in 2015.
4. Discontinue the housing rehab program. (Handyman emergency loans would still be available, funded by CDBG.) Note: The monies in Funds 45 and 46 have accumulated over the years from various grants the City has obtained from a variety of State and Federal sources. If the program is discontinued, staff will need to research how any remaining funds can be used or if they will need to be returned to the funding agency.

Staff is recommending Option 2 as this will allow the current level of service to be provided, more control and oversight of the program and provide the residents with a more timely and direct access to program staff.



City of Englewood

To: Mayor Randy Penn and City Council
From: Frank Gryglewicz, Director of Finance and Administrative Services
Date: May 13, 2014
Subject: May 2014 Financial Report

REVENUES:

- Through May 2014, the City of Englewood collected **\$17,484,255 or \$655,339 (3.9 percent) more** than last year (See the chart on page 3 and the attached full report for details on changes in revenue in past year.
- The City collected \$1,751,213 in property taxes and \$96,080 in specific ownership tax through May.
- **Year-to-date sales and use tax revenues were \$10,420,336 or \$675,022 (6.9 percent) more than May 2013**
- Cigarette tax collections were down \$1,869 compared to last year.
- Franchise fee collections were \$53,817 more than last year.
- Licenses and permit collections were \$134,406 less than May 2013.
- Intergovernmental revenues were \$62,455 more than the prior year.
- Charges for services decreased \$99,397 from last year.
- Recreation revenues decreased \$18,402 from 2013.
- Fines and forfeitures were \$11,549 more than last year.
- Investment income was \$38,963 more than last year.
- Miscellaneous revenues were \$28,389 less than last year.
- Net Rent revenues from McLellan Reservoir were \$293,664.

OUTSIDE CITY:

- Outside City sales and use tax receipts (cash basis) were down \$102,409 or three percent compared to last year.
- At this time potential refunds total approximately \$1,500,000 for claims submitted to Englewood but not completed; the balance of the account to cover intercity claims is \$1,150,000.

CITY CENTER ENGLEWOOD (CCE):

- Sales and use tax revenue collected through May 2014 were \$1,382,478 or \$49,804 less than last year during the same period.

EXPENDITURES:

- Expenditures through May were \$17,036,234 or \$254,765 (1.5 percent) more than the \$16,781,469 expended through May 2013. The City refunded \$70,718 sales and use tax claims through May 2014; the City of Englewood refunded \$11,360 in May 2013.

REVENUES OVER/UNDER EXPENDITURES:

- Revenues exceeded expenditures by \$448,021 this year compared to revenues exceeding expenditures by \$47,447 in 2013.

TRANSFERS:

- Net 2014 transfers-in to date of \$848,820 were made by the end of May 2014 (please refer to page 17).

FUND BALANCE:

- The estimated total fund balance is \$9,306,046 or 23.4 percent of revenue. The estimated unreserved/undesignated reserves for 2014 are estimated at \$5,346,671 or 13.5 percent of estimated revenues.
- The 2014 estimated Long Term Asset Reserve (LTAR) balance is \$2,619,375 (please refer to page 17).

PUBLIC IMPROVEMENT FUND (PIF):

- The PIF has collected \$1,503,311.16 in revenues and spent \$2,993,435.26 year-to-date. Estimated year-end fund balance is \$18,216.42. *This balance is anticipated to be negative \$25,507.28 after the \$43,723.70 is transferred to the LTAR.*

City of Englewood, Colorado

May 2014 Financial Report

The annual budget serves as the foundation for the City’s financial planning and control, and provides a comprehensive plan to provide high quality services to the Englewood community. Based upon conservative revenue estimates, the budget quantifies in dollars the many services and amenities the citizens of Englewood receive. The City has prepared a balanced budget and it is one where revenues plus beginning fund balance are equal to or exceed expenditures.

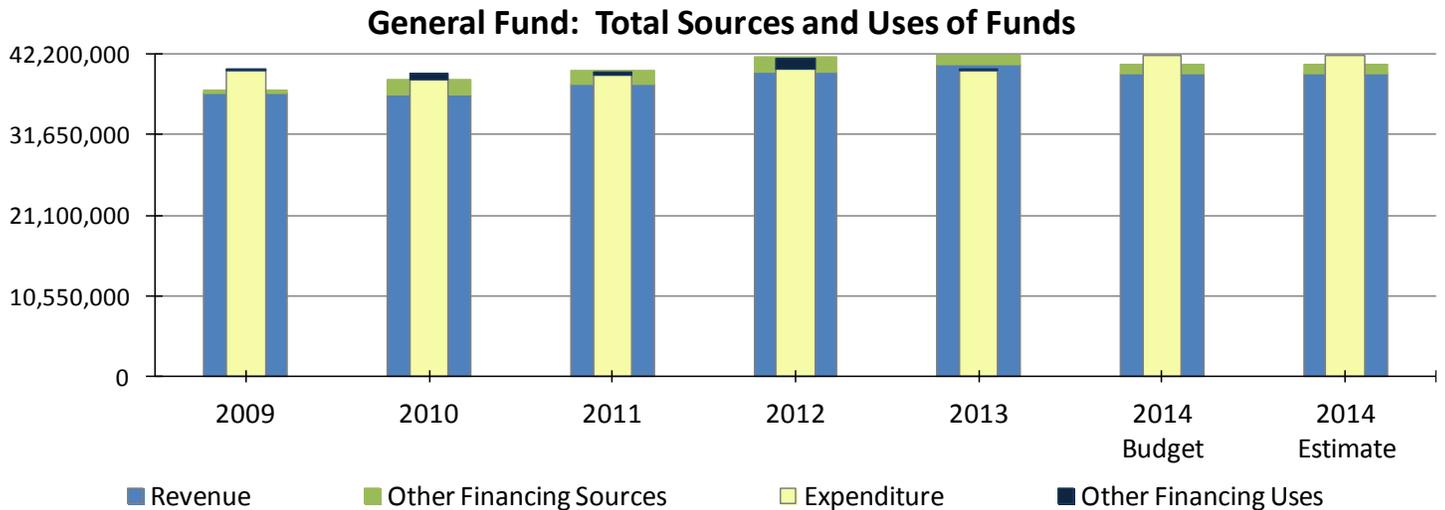
The monthly financial report provides on a periodic basis the review of the actual revenues and expenditures as compared to the budget. This point in time analysis compares the current year to the prior year and determines if the revenues and expenditures are on track with the budget. By monitoring the financial condition of the City, City staff and Council can work together to take action, if necessary, to maintain service levels, employees, and fiscal health of the City.

GENERAL FUND OVERVIEW AND ANALYSIS

The General Fund accounts for the major “governmental” activities of the City. These activities include “direct” services to the public such as police, fire, public works, parks and recreation, and library services. General government also provides administrative and oversight services through the offices of city manager and city attorney; the departments of information technology, finance and administrative services, community development, human resources, municipal court and legislation. Debt service, lease payments, and other contractual payments are also commitments of the General Fund.

General Fund - Surplus and Deficit

The graph below depicts the history of sources and uses of funds from 2009 to 2014 Budget. As illustrated, both surpluses and deficits have occurred in the past. The gap has narrowed over the past few years by reducing expenditures, freezing positions, negotiating lower-cost health benefits, increased revenue collections. Continued efforts will be required to balance revenues and expenditures, especially with persistent upward pressure on expenditures due to increases in the cost of energy, wages and benefits.



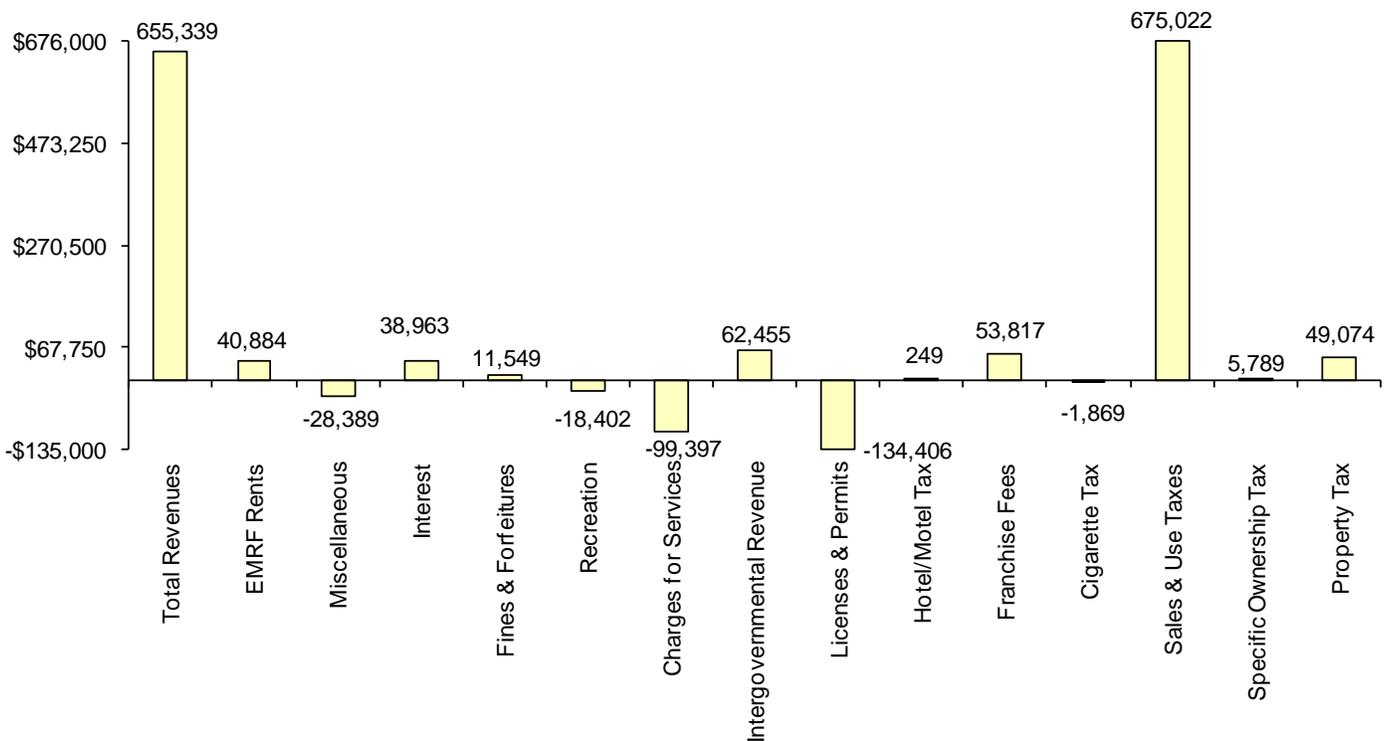
The table on the next page summarizes General Fund Year-To-Date (YTD) Revenue, Expenditure, Sales & Use Tax Revenue and Outside City Sales & Use Tax Revenue for the month ended May, 2014. Comparative figures for years 2013 and 2012 are presented as well. The table also highlights the dollar and percentage changes between those periods.

	Apr-14	2014 vs 2013 Increase (Decrease)		Apr-13	2013 vs 2012 Increase (Decrease)		Apr-12
General Fund							
Year-To-Date Revenue	\$ 17,484,255	\$ 655,339	3.89%	\$ 16,828,916	\$ 331,833	2.01%	\$ 16,497,083
Year-To-Date Expenditure	17,036,234	\$ 254,765	1.52%	16,781,469	\$ (326)	.00%	16,781,795
Net Revenue (Expenditure)	\$ 448,021	\$ 400,574		\$ 47,447	\$ 332,159		\$ (284,712)
Unassigned Fund Balance	\$ 5,346,671	\$ (1,529,034)	(22.24%)	\$ 6,875,705	\$ 1,922,782	38.82%	\$ 4,952,923
Sales & Use Tax Revenue YTD	\$ 10,420,336	\$ 675,022	6.93%	\$ 9,745,314	\$ (78,504)	(.80%)	\$ 9,823,818
Outside City Sales & Use Tax YTD	\$ 3,330,778	\$ (102,409)	(2.98%)	\$ 3,433,187	\$ (20,085)	(.58%)	\$ 3,453,272

General Fund Revenues

The City of Englewood's total budgeted revenue is \$39,670,112. Total revenue collected through May 2014 was \$17,484,255 or \$655,339 (3.9 percent) more than was collected in 2013. The chart below illustrates changes in General Fund revenues this year as compared to last year.

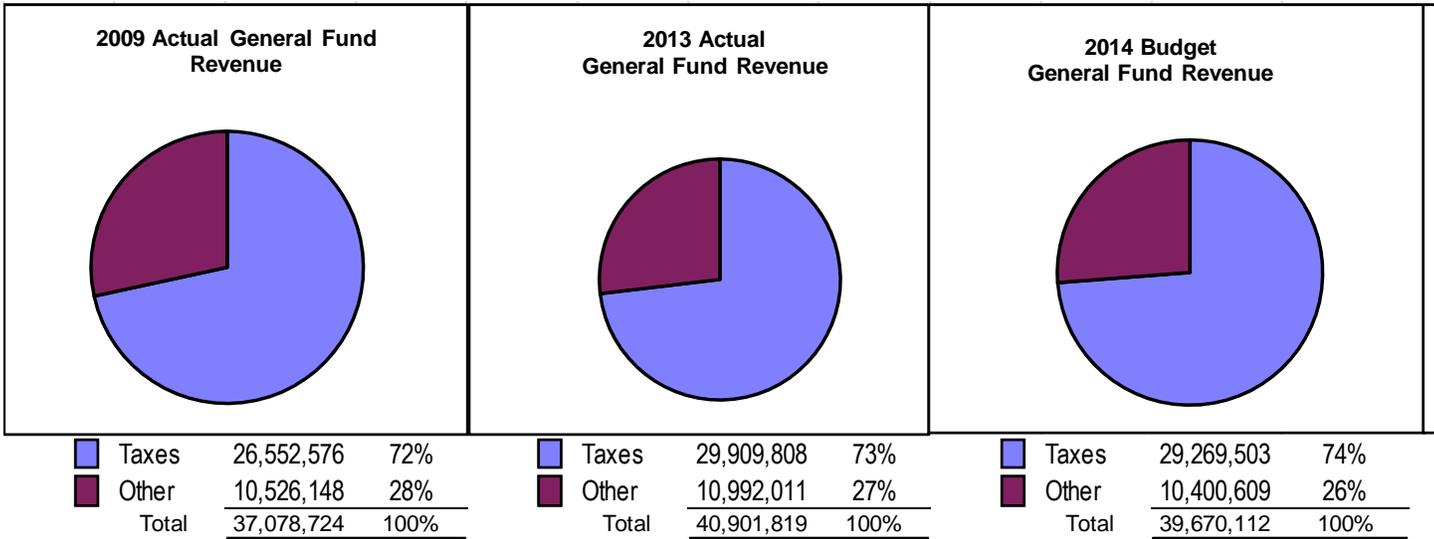
2014 Year-To-Date Change in General Fund Revenue as Compared to Prior Year



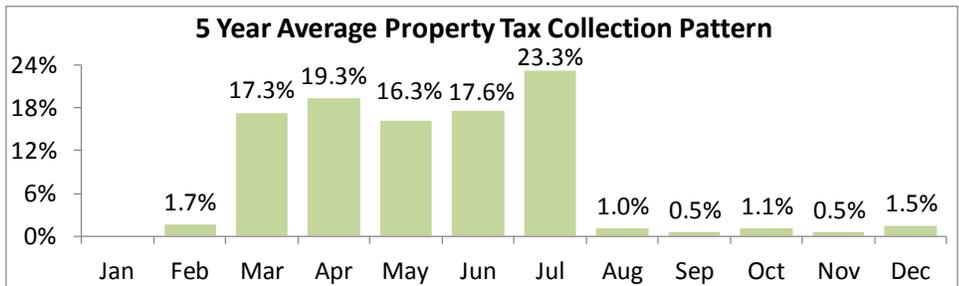
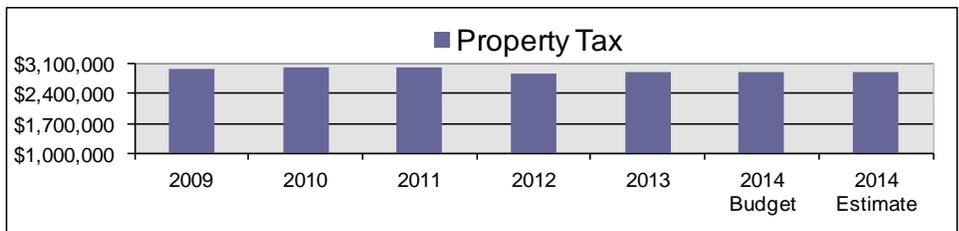
General Fund - Taxes

The General Fund obtains most of its revenue from taxes. In 2013 total revenues were \$40,901,819 of which \$29,909,808 (73.1 percent) came from tax collections. Taxes include property, sales and use, specific ownership, cigarette, utilities, franchise fees, and hotel/motel. The pie charts on the next page illustrate the contribution of taxes to total revenue for 2009, 2013 and 2014 Budget. Taxes as a percentage of total revenue have declined slightly as other fees and charges have been increased to help offset rising costs and relatively flat tax revenues.

General Fund Revenues - Taxes vs. Other

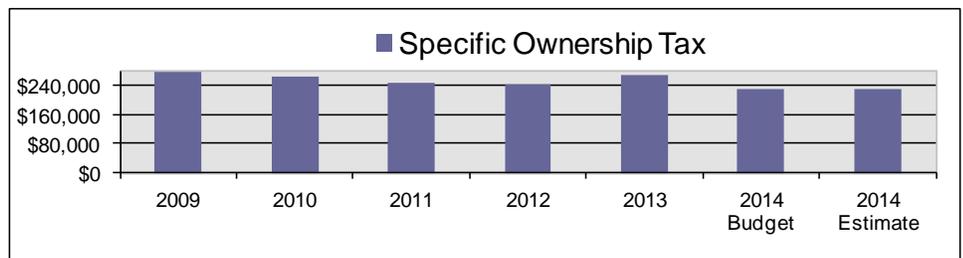


Property taxes: These taxes are collected based on the assessed value of all the properties in the City and the mill levy assessed against the property. The City's total 2012 mill levy collected in 2013 is 8.124 mills. The 2013 mill levy for general operations collected in 2014 is 5.880 mills. Voters approved a separate, dedicated mill levy for principal and interest payments on the City's general obligation debt for the construction of parks and recreation projects. The dedicated general obligation debt mill levy is accounted for in the Debt Service Fund. The dedicated general obligation debt mill levy dedicated for the City's general obligation debt collected in 2012 is 2.244 mills. Property tax collections declined from \$2,971,303 in 2009 to \$2,900,715 in 2013. This was a decrease of \$70,588 or 2.4 percent. In 2013 the City collected \$2,900,715 or 9.7 percent of 2013 total taxes and 7.1 percent of total revenues from property taxes. The City budgeted \$2,898,000 for 2014; and collected \$1,751,213 May 2014. The estimate for the year is \$2,898,000.



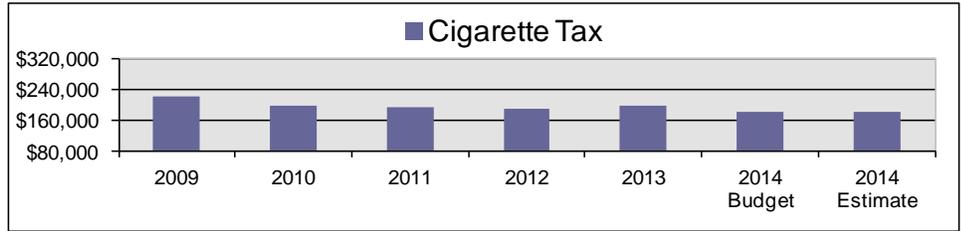
Property Tax Mill Levy	2009	2010	2011	2012	2013	2014 Budget	2014 Estimate
General Fund	5.880	5.880	5.880	5.880	5.880	5.880	5.880
Debt Service Fund	1.947	2.031	2.130	1.741	1.914	2.244	2.244
Total Mill Levy	7.827	7.911	8.010	7.621	7.794	8.124	8.124

Specific ownership: These taxes are based on the age and type of motor vehicles, wheeled trailers, semi-trailers, etc. These taxes are collected by the County Treasurer and remitted to the City on the fifteenth day of the following month. The City collected \$276,414 in 2009 and \$266,881 in 2013 which is a decrease of \$9,533 or 3.5 percent. The City collected \$266,881 in 2013 which is less than one percent of total revenues and total taxes. The City budgeted \$230,000 for 2014 and collected \$96,080 through May 2014. The estimate for the year is \$230,000.



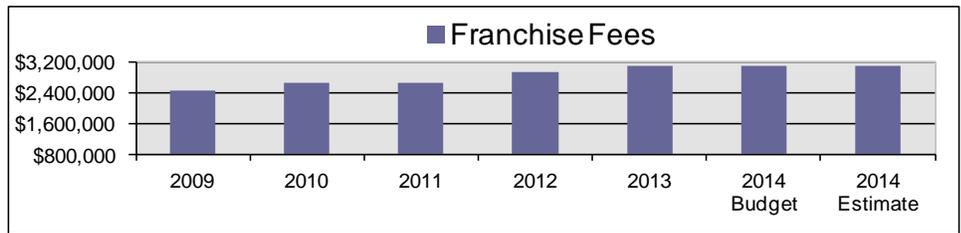
Cigarette Taxes: The State of Colorado levies a \$.20 per pack tax on cigarettes. The State distributes 46 percent of the gross tax to cities and towns based on the pro rata share of state sales tax collections in the previous year. These taxes have fallen

significantly in the past and continue to fall after the 2009 federal tax increase of approximately \$.62 per pack went into effect. This federal tax increase will fund the State Children’s Health Insurance Program (SCHIP). In 2009 the City collected \$218,449, but in 2013 the City collected \$195,088, which is a decrease of \$23,361 or 10.7 percent. These taxes accounted for less than one percent of total taxes and less than one percent of total revenues in 2013. The City budgeted \$179,000 for the year and collected \$75,603 through May 2014, which is \$1,869 or 2.4 percent less than the \$77,472 collected through May 2014. The estimate for the year is \$179,000.

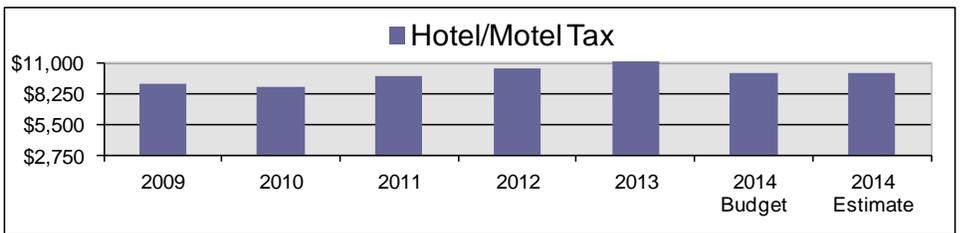


Franchise Fees: The City collects a number of taxes on various utilities. This includes franchise tax on water, sewer, and public services, as well as occupational tax on telephone services. The City collected \$2,452,611 in 2009 and \$3,101,310 in 2013, an increase of

\$648,699 or 26.5 percent. These taxes accounted for 10.5 percent of taxes and 7.6 percent of total revenues in 2013. The City budgeted \$3,069,500 for the year; collections through May totaled \$1,135,902 compared to \$1,082,085 collected during the same period last year. The estimate for the year is \$3,069,500.

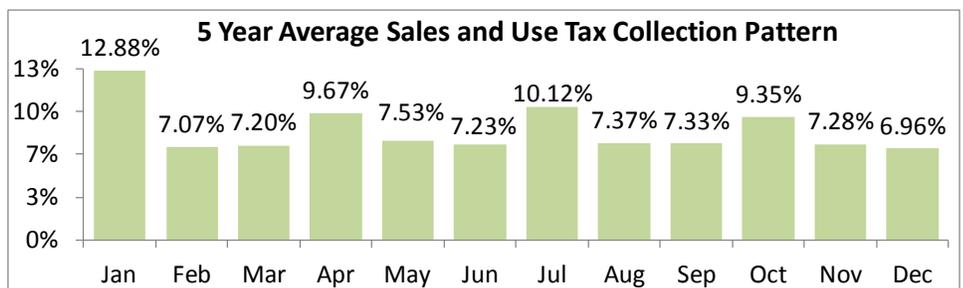
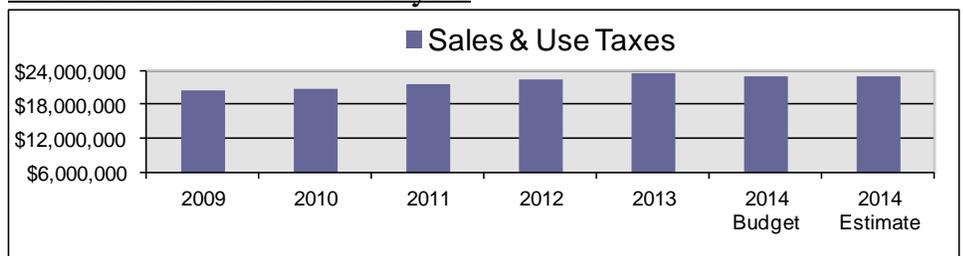


Hotel/Motel Tax: This tax is levied at two percent of the rental fee or price of lodging for under 30 days duration. The City budgeted \$10,000 for the year and has collected \$5,032 through May 2014. The estimate for the year is \$10,000.



Sales and Use Taxes Analysis

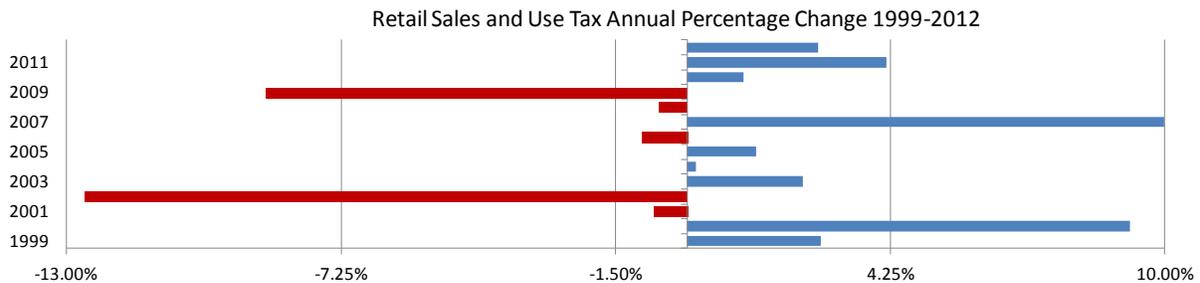
Sales and use taxes are the most important (and volatile) revenue sources for the City. Sales and use taxes generated 78.4 percent of all taxes and 57.4 percent of total revenues collected in 2013. In 2009, this tax generated \$20,624,659 for the City of Englewood; in 2013 the City collected \$23,433,775, an increase of \$2,809,116 (13.6 percent). This tax is levied on the sale price of taxable goods. Sales tax is calculated by multiplying the sales price of taxable goods times the sales tax rate of 3.5 percent. Vendors no longer receive a fee for collecting and remitting their sales/use taxes. Taxes for the current month are due to the City by the twentieth day of the following month. The City budgeted \$22,883,003 for 2014. Sales and Use Tax revenue (cash basis) through May 2014 was \$10,289,817 while sales tax collected year-to-date for May 2013 was \$9,753,631, an increase of \$536,186 or 5.5 percent.



Collections (cash basis) for May 2014 were \$1,717,526 while collections for May 2013 and May 2012 were \$1,686,011 and \$1,845,640 respectively. May 2014 collections were 1.9 percent or \$31,515 more than May 2013 collections and \$128,114 or 6.9 percent less than May 2012 collections.

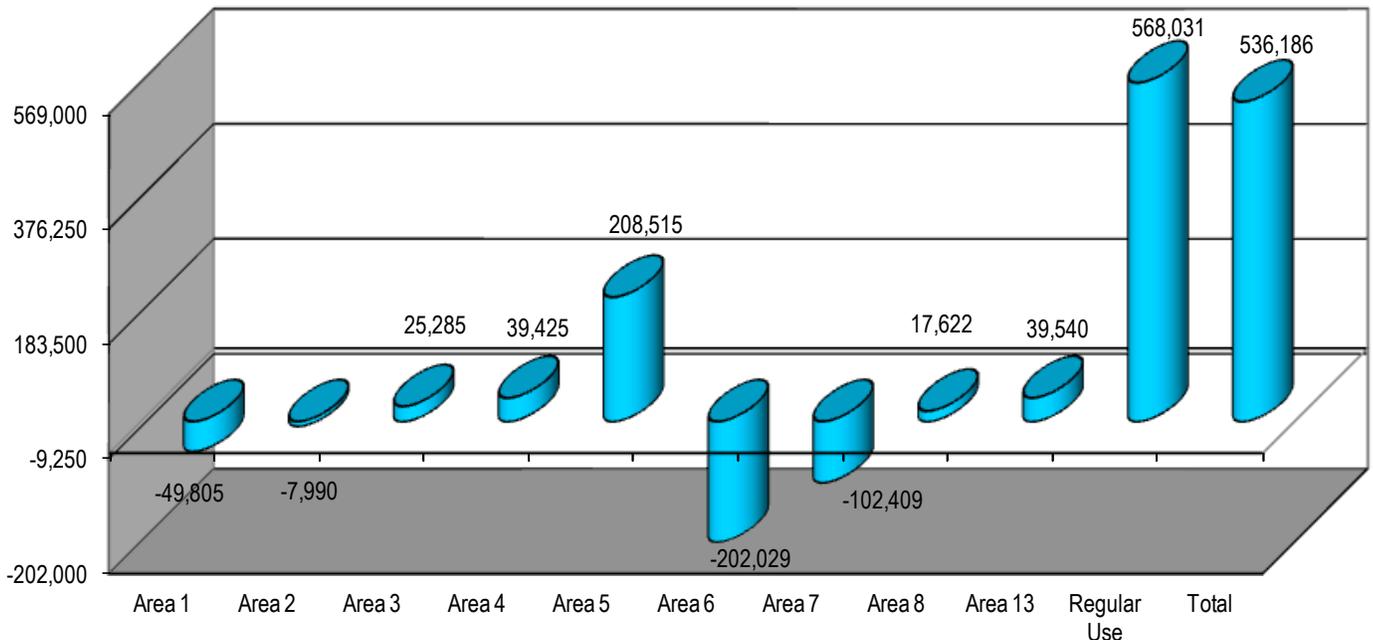
Based on the last five years of sales tax collection data, collections through May contribute 43.9 percent of total year's sales tax collections; if this pattern holds this year, 56.1 percent is left to collect over the remainder of the year. Based on year-to-date collections, the City will collect an additional \$13,155,713 over the remainder of the year for a total of \$23,433,775. Collections through December were 105.5 percent of last May's collections. If this were applied to the entire year, the total collected would be \$24,722,002. The average of the two forecasts is \$24,083,766 (\$1,200,763 or 5.2 percent over the amount budgeted for the year). The estimate for the year remains at the amount originally budgeted until more information is collected and analyzed.

This revenue source tends to ebb and flow (often dramatically) with the economy, growing during economic expansions and contracting during downturns. The past three years of sales tax collections have been exceptionally erratic making it extremely difficult to make accurate short or long term forecasts. It is important to continually review and analyze sales and use tax data including trends in the various geographic areas of the City.



The next chart, "Change in Sales/Use Tax Collections by Area 2014 vs. 2013" provides for the month the annual sales and use tax increases and decreases in the various geographic areas. Economic conditions, judged by sales and use tax collections, appears to be a "mixed bag" with some geographic areas increasing and some decreasing compared to the same period last year.

Change in Sales/Use Tax Collections by Area 2014 vs 2013

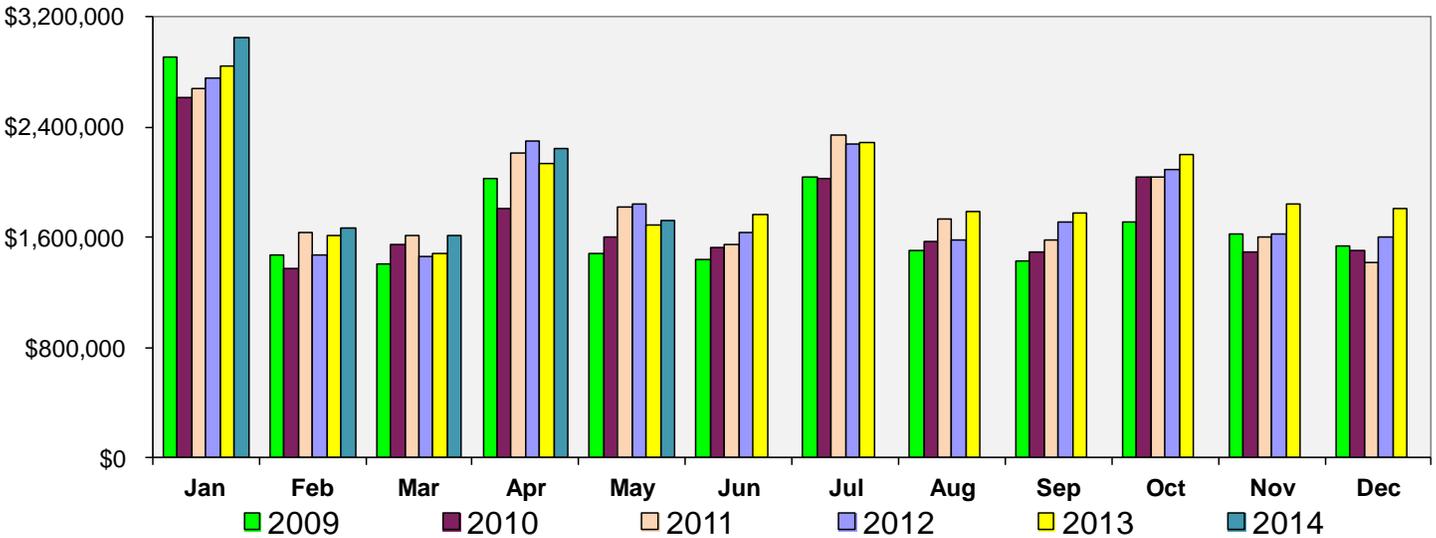


Please note that the geographic map of the sales tax areas was changed within the first quarter of 2012, and hopefully makes more sense. Some of the areas will look skewed until more comparable data is available in 2013. EURA Areas 9 & 10 and EURA Areas 11 & 12 were incorporated into Areas 1, 2 and 6. Specific changes include:

- Area 1 east boundary will change at Bannock St/Englewood Pkwy east to Acoma St south to Jefferson Ave/Hampden Ave/US 285
- Split the address down the middle of the streets for Area 2 and Area 3: Bannock St and Sherman St
- Split the address down the middle of the streets for Area 3 and Area 4: Belleview Ave, Fox St and Logan St
- The north and south side of the street included in Area 1: Jefferson Avenue
- The north and south side of the street included in Area 2: Jefferson Ave/Hampden Ave/US 285

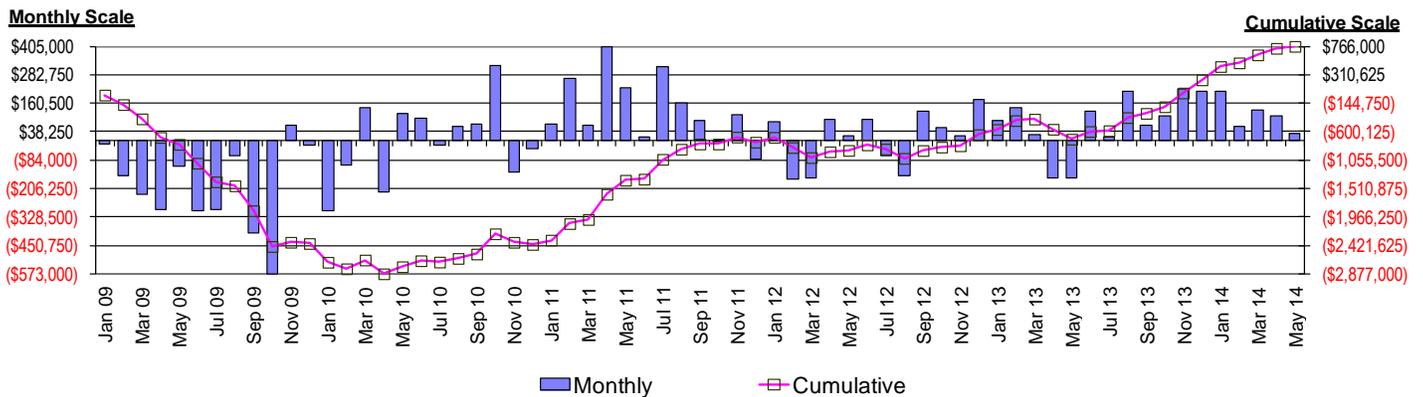
The bar graph below shows a comparison of monthly sales tax collections (cash basis) for 2009 through 2014.

2009-2014 YTD Sales/Use Tax Collections by Month - Cash Basis



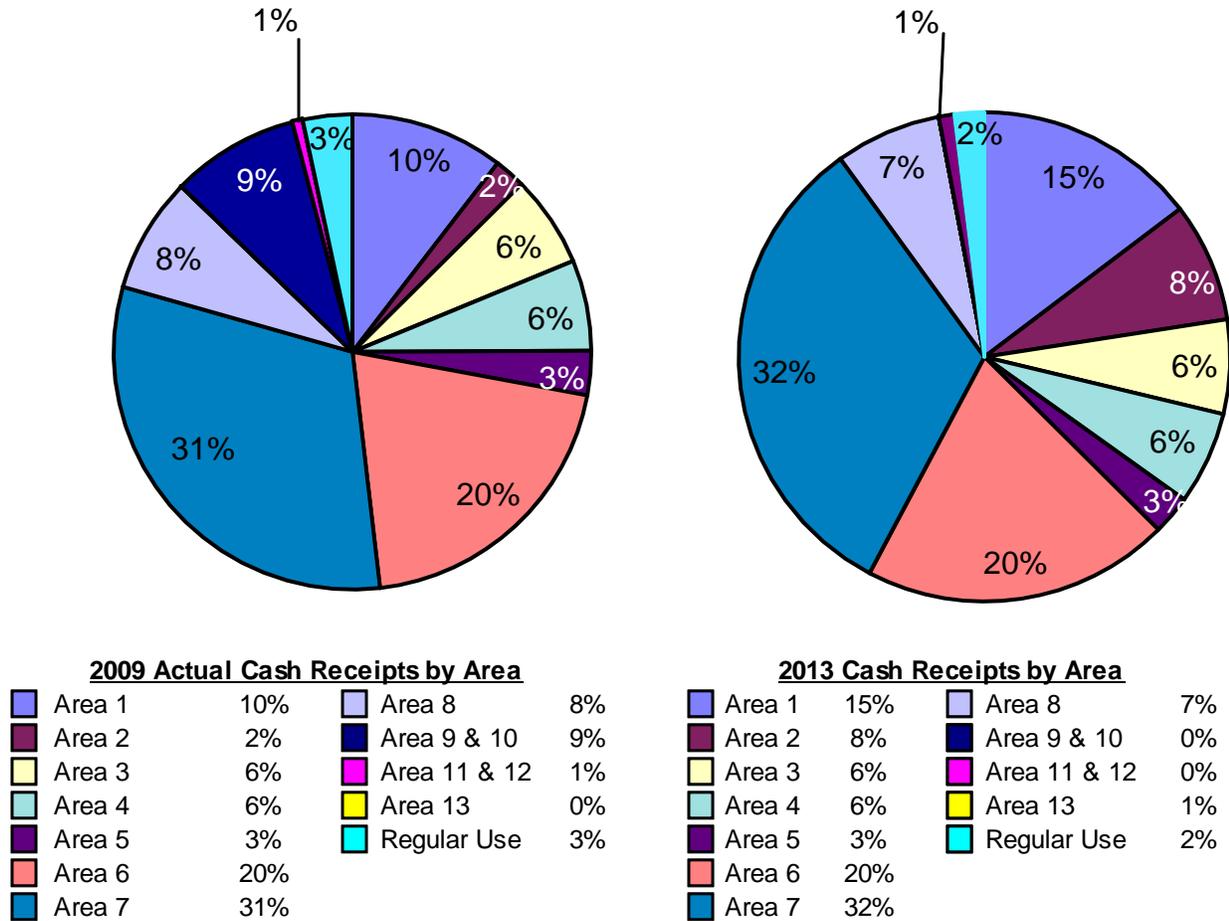
The next chart illustrates sales tax collections (cash basis) by month and cumulative for the years presented. For the period presented, the bar graph depicts the change in collections for a month as compared to the prior year, while the cumulative line graph is based on the beginning period monthly change in sales and use tax collections as adjusted by each consecutive month change.

2009 - 2014 Monthly Change Sales and Use Tax Receipts



Sales tax collections are reported by various geographic areas as illustrated in the following pie charts. These illustrate the changing collection patterns for 2009 and 2013.

Geographic Sales Tax Collection Areas



A brief description and analysis of the significant geographic areas follows:

Area 1: This geographic area accounts for the sales tax collections from CityCenter Englewood. CityCenter Englewood had collections of \$1,382,478 year-to-date or 3.5 percent less than was collected during the same period last year..

Area 5: This area includes the remodeled King Soopers. Collections are 127 percent higher than last year.

Area 6: This geographic area is down .11.6 percent from last year. One taxpayer had a significant decline in collections resulting in a larger than expected decline year-over-year.

Area 7: This geographic area records the outside city sales tax collections (Outside City). Outside City has been the geographic area responsible for much of the sales tax growth (and decline) in past years. Outside City collections have increased 3.6 percent from the same period last year. The chart below illustrates this area's contribution to total sales and use taxes (cash basis) as well as total revenues since 2009 for collections through the month of December. The importance of Outside City has declined as a percentage of sales and use tax collections but it continues to remain an important impact on the City's General Fund as illustrated by the following:

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Total Sales and Use Taxes	8,930,365	9,958,195	9,826,665	9,753,631	10,289,817
Outside City Collections	2,892,953	3,847,534	3,453,272	3,433,187	3,330,778
Percentage of Total	32.4%	38.6%	35.1%	35.2%	32.4%
Total General Fund Revenues	15,358,389	15,943,711	16,497,083	16,828,916	17,484,255
Outside City Collections	2,892,953	3,847,534	3,453,272	3,433,187	3,330,778
Percentage of Revenues	18.8%	24.1%	20.9%	20.4%	19.1%

The City records the proceeds of some returns from Outside City into an unearned revenue (liability) account. The criteria staff uses to decide if proceeds should be placed in the unearned account is if a reasonable probability exists for another municipality to claim the revenue. This account currently has a balance of \$1,150,000 to cover intercity claims. The City paid \$70,718 in refunds including intercity sales/use tax claims through May 2014 compared to \$11,360 through May 2013. At this time *potential* refunds total approximately \$1,500,000 for claims submitted to Englewood but not completed.

Area 8: This geographic area consists of collections from public utilities. Collections through May were 2.4 percent more than last year. Weather conditions, energy usage conservation, and rising energy prices play an important role in revenue collections. Collections could increase or decrease if the remainder of the year is significantly hotter/colder than normal.

Area 13: This geographic area encompasses the Kent Place Development. Collections through May were \$125,524 compared to \$85,984 last year. It is difficult to make comparison between 2014 and 2013 as not all the vendors were in operation in 2013.

Other Sales Tax Related Information

Finance and Administrative Services Department collected \$17,098 in sales and use tax audit revenues and general collections of balances on account through the month of May 2014, this compares to \$64,737 collected in 2013 and \$87,107 collected in 2012.

Of the 70 sales tax accounts reviewed in the various geographic areas, 44 (63 percent) showed improved collections and 26 (38 percent) showed reduced collections this year compared to the same period last year.

The Department issued 187 new sales tax licenses through May 2014; 167 and 179 were issued through May 2013 and 2012 respectively.

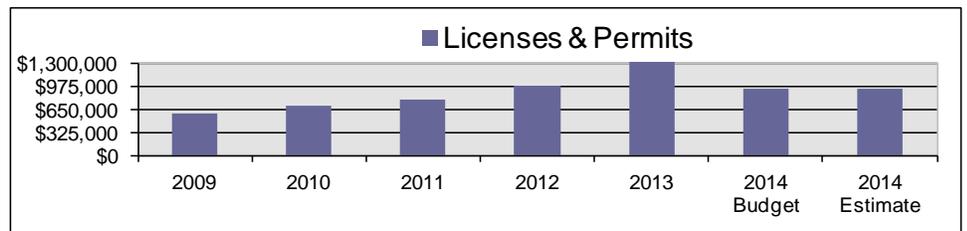
City records indicate that year-to-date 70 businesses closed (54 were outside the physical limits of Englewood) and 187 opened (133 of them were outside the physical limits of Englewood).

General Fund - Other Revenue

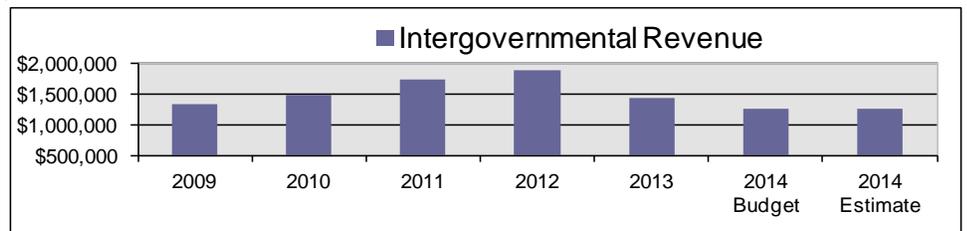
Other revenues (including McLellan rent) accounted for \$10,992,012 or 26.9 percent of the total revenues for 2013. The City budgeted \$10,400,609 for 2014.

The next page provides additional information on the significant revenue sources of the General Fund:

Licenses and Permits: This revenue category includes fees from business and building licenses and permits. This revenue source generated \$1,446,578 during 2013 or 3.5 percent of total revenue and 13.2 percent of total other revenue. This revenue source totaled \$588,328 in 2009 and increased to \$1,446,578 in 2013, a 145.9 percent increase. The City budgeted \$882,550 for 2014 and year-to-date collected \$522,755 or \$134,406 (20.4 percent) less than the \$657,161 collected through May 2014. The estimate for the year is \$882,550.

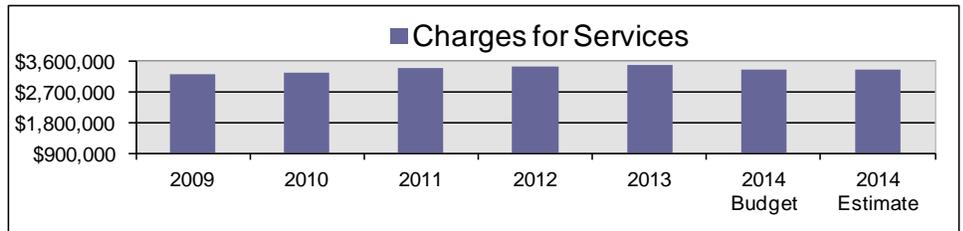


Intergovernmental Revenues: This revenue source includes state and federal shared revenues including payments in lieu of taxes. These revenues are budgeted at \$1,243,281 for 2014. This revenue source totaled \$1,319,282 in 2009 and the City

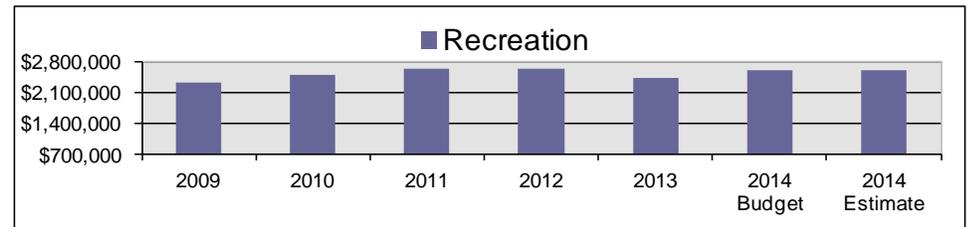


collected \$1,488,204 in 2013, an 12.8 percent increase. The City collected \$485,691 through May 2014 this is \$62,455 more than the \$423,236 collected in the same period in 2013. The estimate for the year is \$1,243,281.

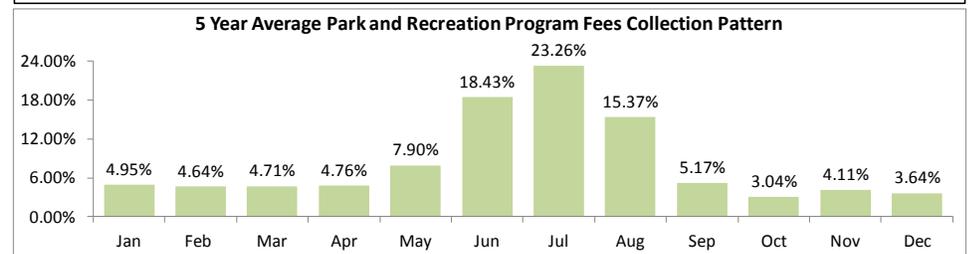
Charges for Services: This includes general government, public safety, fees for the administration of the utilities funds, court costs, highway and street and other charges. This revenue source is budgeted at \$3,340,803 for 2014. This revenue source totaled \$3,185,443 in 2009 and increased to \$3,469,845 in 2013, an 8.5 percent increase. Total collected year-to-date was \$1,301,158 or \$99,397 (7.1 percent) less than the \$1,400,555 collected year-to-date in 2013. The estimate for the year is \$3,345,353.



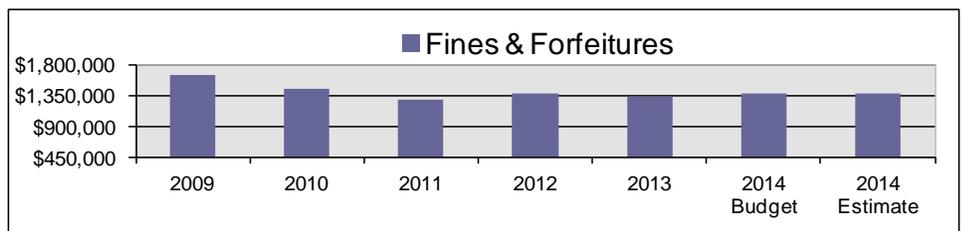
Recreation: This category of revenue includes the fees and charges collected from customers to participate in the various programs offered by the Parks and Recreation Department. This revenue source is budgeted at



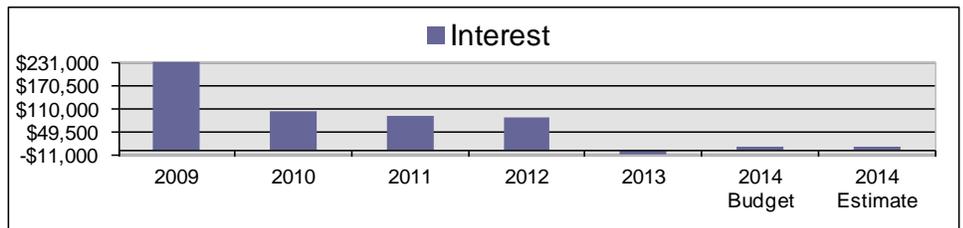
\$2,594,232 for 2014. This revenue source totaled \$2,315,598 in 2009 and increased to \$2,420,443 in 2013, a 4.5 percent increase. Total collections through May 2014 were \$660,706 compared to \$679,108 collected in 2013. The estimate for the year is \$2,594,232.



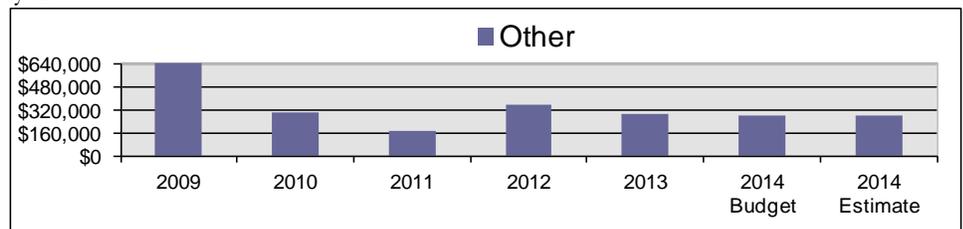
Fines and Forfeitures: This revenue source includes court, library, and other fines. The 2014 budget for this source is \$1,368,450. This revenue source totaled \$1,639,678 in 2009 and decreased to \$1,317,707 in 2013, a 19.6 percent decrease. Total collected year-to-date was \$590,132 or \$11,549 (two percent) more than the \$578,583 collected in the same time period last year. The estimate for the year is \$1,368,450.



Interest: This is the amount earned on the City's cash investments. The 2014 budget for this source is \$8,164. This revenue source totaled \$230,000 in 2009 and decreased to a loss of \$10,233 in 2013, a 104.4 percent decrease. The City earned \$54,954 through May 2014; while the City earned \$15,991 through May 2013. The estimate for the year remains \$8,164 but will be reviewed and possibly increased at mid-year.



Other: This source includes all revenues that do not fit in another revenue category. The 2014 budget for this source is \$320,050. This revenue source totaled \$635,982 in 2009 and decreased to \$285,931 in 2013, a 55 percent decrease. Total collected year-to-date is \$91,029 (23.8 percent) less than the \$119,418 collected last year during the same period. The estimate for the year is \$324,050.



Economic Incentives

The City of Englewood uses economic incentives to attract and maintain businesses. Businesses are the City’s lifeblood, not only do they generate sales and property taxes but they provide employment and shopping opportunities for citizens.

Englewood Economic Development Incentives Granted

Business	Public Use of Incentive Funds
King Soopers (Federal and Bellevue)	Storm sewer replacement, water line improvements, access modifications and electrical line undergrounding.
Oxford LCP	Construct sidewalk enhancements in the public right of way.
Flood Middle School	Relocate City Ditch and sanitary sewer line, upgrade water line and underground electrical lines.
Restaurant at Englewood Market Place	Landscaping, maintenance and ADA ramp.
Cadence dba Broadbell LLC for Sprouts	
Farmers Market	Intersection and signalized intersection.

General Fund - Expenditures

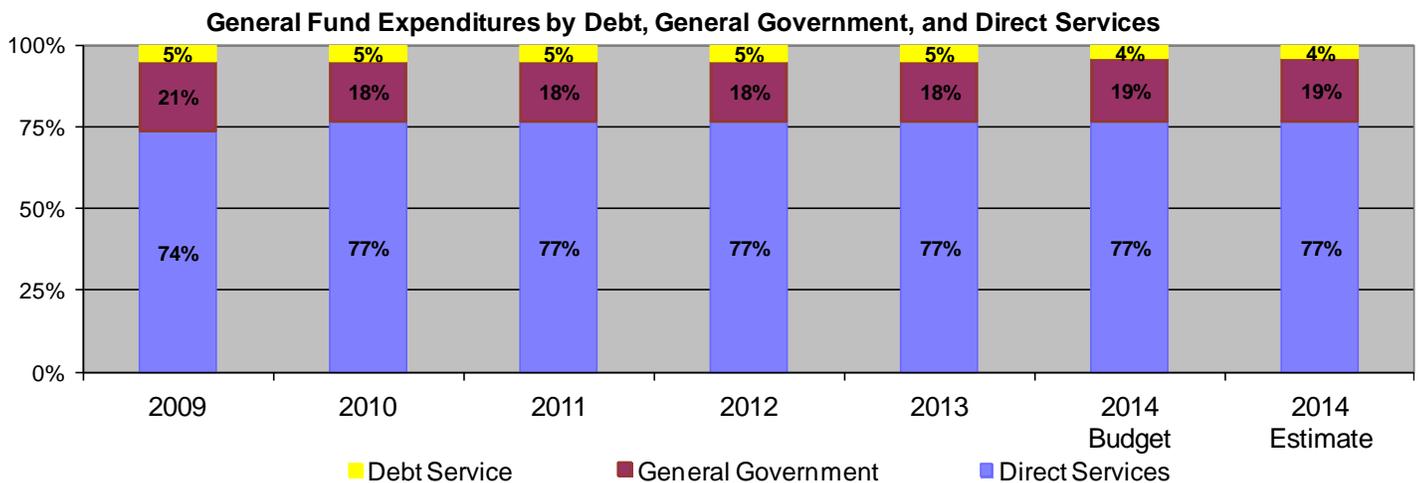
In 2006 the City adopted an outcome based budgeting philosophy. City Council and Staff outlined five outcomes to reflect, more appropriately, the desired result of the services delivered to the citizens of Englewood. The five outcomes identified are intended to depict Englewood as:

- ▶ A City that provides and maintains quality infrastructure,
- ▶ A safe, clean, healthy, and attractive City,
- ▶ A progressive City that provides responsive and cost efficient services,
- ▶ A City that is business friendly and economically diverse, and
- ▶ A City that provides diverse cultural, recreational, and entertainment opportunities.

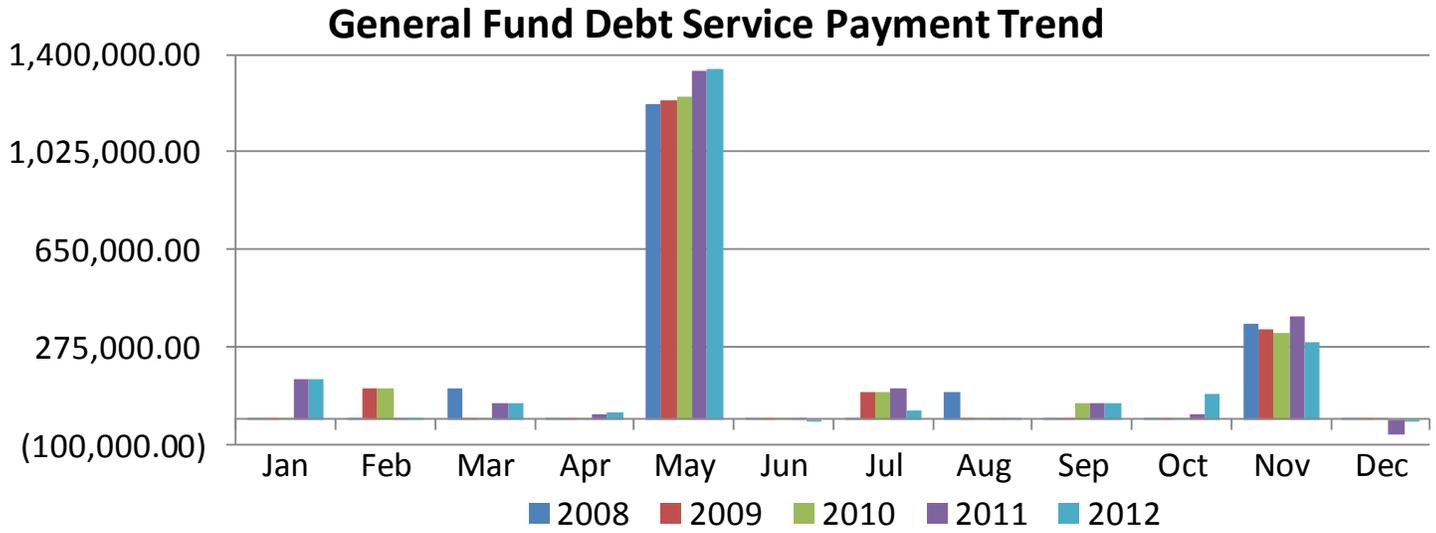
Outcome based budgeting is an additional tool the City Council and staff use to better develop ways to serve our citizens. This type of budgeting is refined and reviewed on an on-going basis to help us better focus our resources in meeting the objectives of our citizens.

The City budgeted total expenditures at \$42,126,719 for 2014, this compares to \$40,125,364 and \$40,265,587 expended in 2013 and 2012 respectively. Budgeted expenditures for 2014 general government (City Manager, Human Resources, etc.) totals \$7,812,457 or 18.5 percent of the total. Direct government expenditures (Police, Fire, etc.) are budgeted at \$32,305,442 or 76.7 percent of the total. Debt service (fixed costs) payments are \$2,008,820 or 4.8 percent of the total. Total expenditures through May were \$17,036,234 compared to \$16,781,469 in 2013 and \$16,781,795 in 2012. The expenditure estimate for the year is \$42,126,719.

The chart below illustrates the breakdown of expenditures into debt service, general and direct government services.



For illustrative purposes and based on the past five years, the following graph depicts the debt service payments cash outflow. The majority of debt service payments are typically made in May and November each year.



The schedule on the next page provides the expenditure for each of the General Fund departments for the years 2009 through 2014 Budget.

Expenditure	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Budget	2014 Estimate
General Government							
Legislation	346,044	309,870	298,731	316,043	280,920	354,570	354,570
City Manager	674,170	659,882	639,184	658,047	675,844	703,758	703,758
City Attorney	678,038	702,228	706,841	712,036	719,781	818,514	818,514
Municipal Court	914,494	901,469	848,775	886,249	922,245	1,026,895	1,026,895
Human Resources	456,275	419,422	430,792	469,343	408,551	468,826	468,826
Finance & Administrative Services	1,575,923	1,445,581	1,446,313	1,464,305	1,533,061	1,625,150	1,625,150
Information Technology	1,360,237	1,280,660	1,332,766	1,373,943	1,336,590	1,378,942	1,378,942
Community Development	1,366,437	1,301,473	1,359,264	1,262,451	1,113,710	1,235,802	1,235,802
Contingencies	160,578	48,138	152,423	143,810	88,360	200,000	200,000
Contribution to Component Unit(s)	800,000	-	-	-	-	-	-
General Government Subtotal	8,332,196	7,068,723	7,215,089	7,286,227	7,079,062	7,812,457	7,812,457
Direct Services							
Public Works	5,152,891	5,137,364	5,259,875	5,202,903	5,234,382	5,504,669	5,504,669
Police	10,183,890	10,312,633	10,395,239	10,788,935	11,226,157	11,543,760	11,543,760
Fire	7,320,268	7,425,903	7,666,842	8,100,554	8,002,677	8,202,319	8,202,319
Library	1,275,554	1,284,083	1,145,613	1,180,771	1,174,656	1,250,536	1,250,536
Parks and Recreation	5,727,968	5,811,809	5,717,147	5,649,246	5,402,600	5,804,158	5,804,158
Direct Services Subtotal	29,660,571	29,971,792	30,184,716	30,922,409	31,040,472	32,305,442	32,305,442
Debt Service							
Debt Service-Civiccenter	1,571,752	1,570,705	1,658,857	1,570,921	2,005,830	1,573,000	1,573,000
Debt Service-Other	233,456	290,122	437,606	486,030		435,820	435,820
Debt Service Subtotal	1,805,208	1,860,827	2,096,463	2,056,951	2,005,830	2,008,820	2,008,820
Total Expenditure	39,797,975	38,901,342	39,496,268	40,265,587	40,125,364	42,126,719	42,126,719
% Expenditure Change	2.01%	-2.25%	1.53%	1.95%	-0.35%	4.62%	0.00%
Other Financing Uses							
Transfers Out	177,011	750,000	301,246	1,339,330	73,006	0	0
Total Other Financing Uses	177,011	750,000	301,246	1,339,330	73,006	0	0
Total Uses of Funds	39,974,986	39,651,342	39,797,514	41,604,917	40,198,370	42,126,719	42,126,719
% Uses of Funds Change	1.40%	-0.81%	0.37%	4.54%	-3.38%	1.25%	0.00%

The chart below provides per capita the General Fund expenditure information categorized into direct and general government services and debt service. Also provided is the per capita General Obligation Debt accounted for in the Debt Service Fund.

	2009	2010	2011	2012	2013	2014 Budget	2014 Estimate
Population*	30,761	30,354	30,720	31,138	31,138	31,138	31,138
General Fund							
General Government Services	\$ 271	\$ 233	\$ 235	\$ 232	\$ 248	\$ 248	\$ 231
Direct Services	\$ 964	\$ 987	\$ 983	\$ 969	\$ 1,001	\$ 1,001	\$ 985
Public Works	\$ 168	\$ 169	\$ 171	\$ 169	\$ 175	\$ 175	\$ 162
Police	\$ 331	\$ 340	\$ 338	\$ 334	\$ 351	\$ 351	\$ 346
Fire	\$ 238	\$ 245	\$ 250	\$ 246	\$ 248	\$ 248	\$ 259
Library	\$ 41	\$ 42	\$ 37	\$ 37	\$ 40	\$ 40	\$ 38
Parks & Recreation	\$ 186	\$ 191	\$ 186	\$ 184	\$ 187	\$ 187	\$ 181
Debt Service	\$ 59	\$ 61	\$ 68	\$ 67	\$ 66	\$ 66	\$ 66
Total Expenditure Per Capita	\$ 1,294	\$ 1,282	\$ 1,286	\$ 1,268	\$ 1,315	\$ 1,315	\$ 1,283
Debt Service Fund							
General Obligation Debt Per Capita	\$ 36	\$ 36	\$ 31	\$ 31	\$ 31	\$ 36	\$ 36

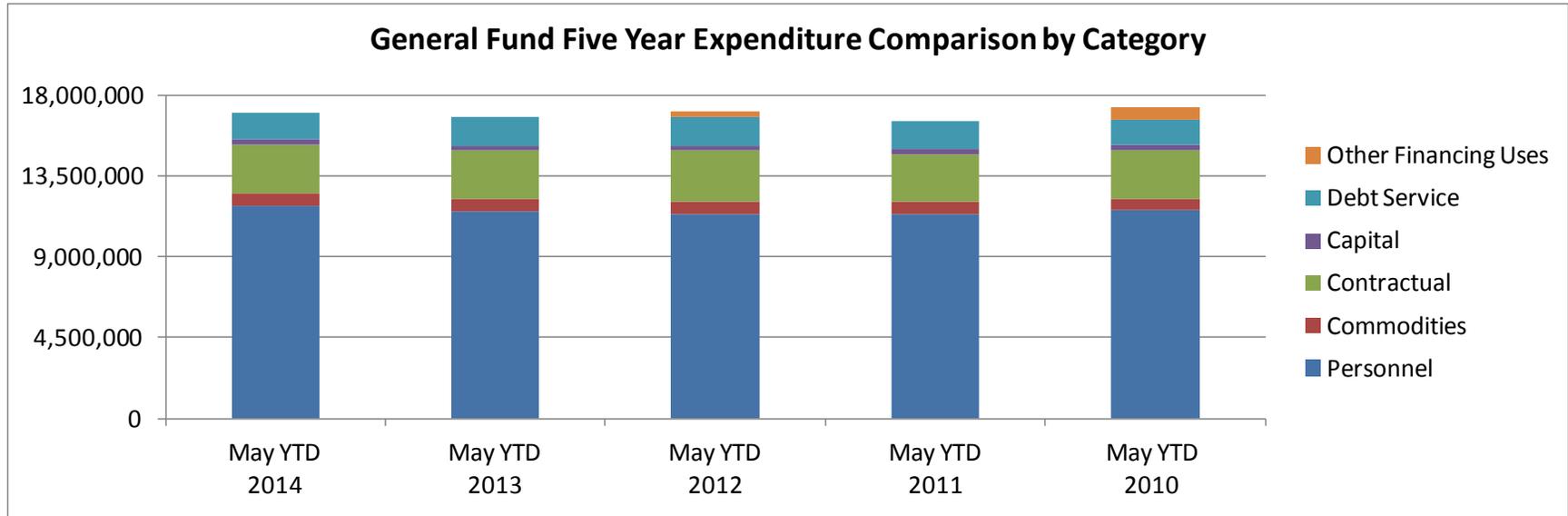
* Source: Colorado Department of Local Affairs Municipal Population Estimates By County

City of Englewood, Colorado

General Fund - Five Year Expenditure Comparison by Category

	May YTD 2014	YTD % Change	% of Total	May YTD 2013	YTD % Change	% of Total	May YTD 2012	YTD % Change	% of Total	May YTD 2011	YTD % Change	% of Total	May YTD 2010	% of Total
Personnel services														
Salaries and wages	8,190,721	-0.870%	19.443%	8,262,919	0.170%	20.100%	8,248,758	-0.570%	20.727%	8,296,428	-2.220%	20.923%	8,484,943	21.226%
Overtime	286,390	25.870%	0.680%	227,522	-19.810%	0.553%	283,726	48.050%	0.713%	191,641	-5.690%	0.483%	203,201	0.508%
Benefits	3,370,195	10.090%	8.000%	3,061,226	6.570%	7.446%	2,872,532	-0.960%	7.218%	2,900,321	-0.370%	7.315%	2,911,028	7.282%
Personnel services total	11,847,305	2.560%	28.123%	11,551,668	1.290%	28.099%	11,405,017	0.150%	28.658%	11,388,390	-1.820%	28.721%	11,599,173	29.016%
Commodities total	721,605	2.280%	1.713%	705,496	4.590%	1.716%	674,544	1.740%	1.695%	663,026	-0.360%	1.672%	665,398	1.665%
Contractual services total	2,695,029	0.520%	6.397%	2,681,119	-5.050%	6.522%	2,823,690	5.990%	7.095%	2,664,185	-0.230%	6.719%	2,670,258	6.680%
Capital total	254,815	5.150%	0.605%	242,324	-18.470%	0.589%	297,214	6.540%	0.747%	278,978	-10.190%	0.704%	310,620	0.777%
Total Expenditures	15,518,754	2.230%	36.838%	15,180,607	-0.130%	36.927%	15,200,464	1.370%	38.195%	14,994,579	-1.650%	37.816%	15,245,448	38.137%
Debt service total	1,517,477	-5.210%	3.602%	1,600,864	1.240%	3.894%	1,581,331	1.220%	3.973%	1,562,254	14.800%	3.940%	1,360,808	3.404%
Other financing uses total	0			0			334,000			0			750,000	
Total Uses of Funds	17,036,231	0.000%	40.440%	16,781,471	0.000%	40.821%	17,115,795	0.000%	42.168%	16,556,833	0.000%	41.756%	17,356,257	43.418%
Annual Total	42,126,719	2.473%		41,110,026	3.298%		39,797,514	0.369%		39,651,356	-0.810%		39,974,987	
YTD % of Annual Total	40.440%			40.821%			43.007%			41.756%			43.418%	

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General Fund - Transfers

The General Fund has provided funds to and has received funds from Special Revenue Funds, Capital Projects Funds, and Internal Service Funds in order to buffer temporary gaps in revenue and expenditure amounts. The General Fund received the following net transfers; Council determined not to make the additional transfer from the PIF in 2014.

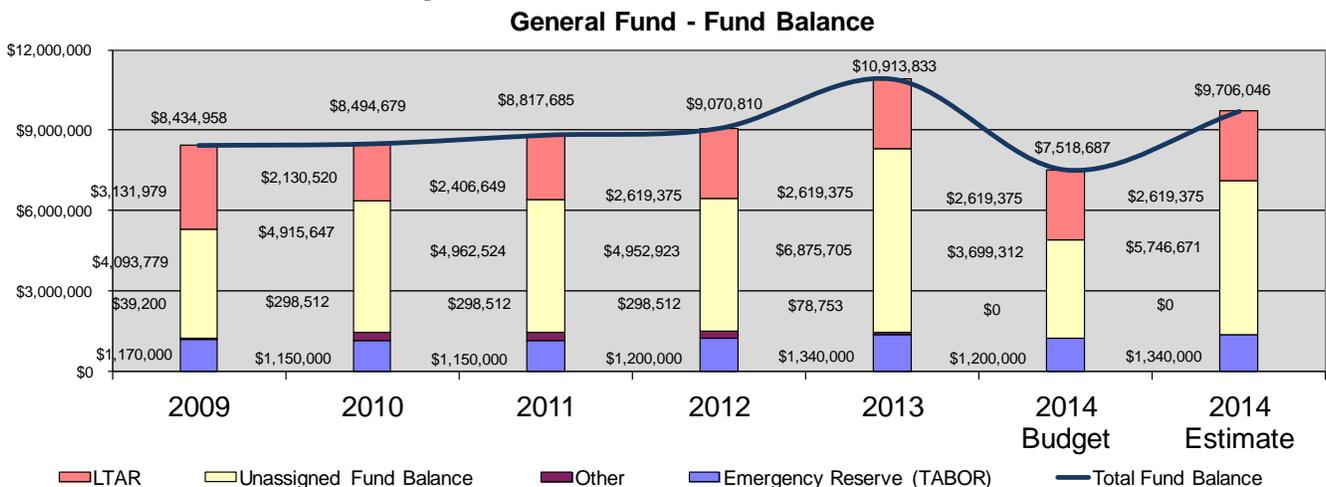
Source of Funds	2014 Budget Amount	2014 YTD Net Amount	2013 Net Annual Amount
Special Revenue Funds			
Neighborhood Stabilization Program Fund	\$ -	\$ -	\$ (73,006)
Capital Project Funds			
Public Improvement Fund (PIF)	835,820	435,820	989,574
Enterprise Funds			
Golf Course Fund	63,000	63,000	-
Internal Service Funds			
Central Services Fund	50,000	50,000	50,000
Servicenter Fund	300,000	300,000	100,000
Net Transfers In (Out) Total	<u>\$ 1,248,820</u>	<u>\$ 848,820</u>	<u>1,066,568</u>

General Fund - Fund Balance

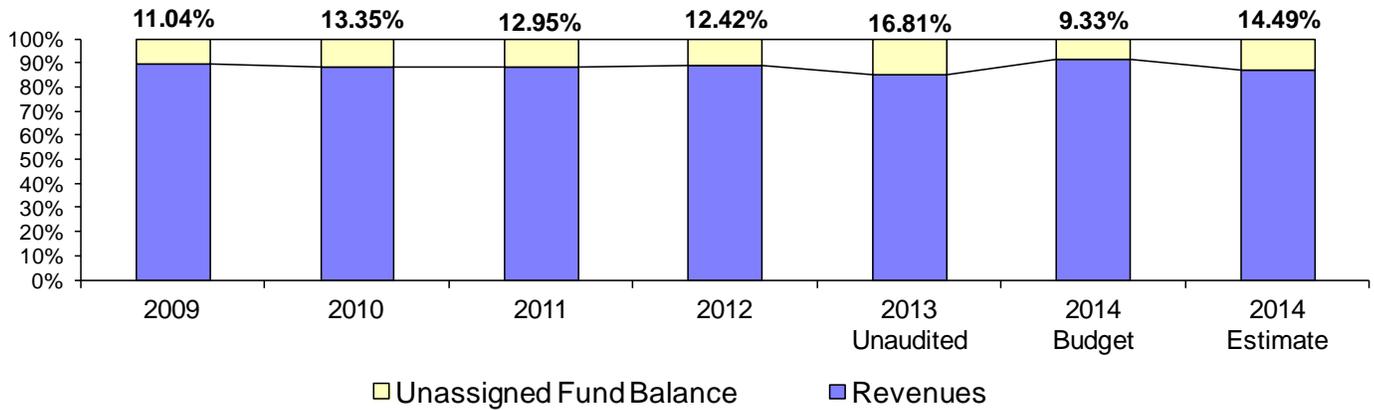
The City designates the fund balance into two categories, restricted and unrestricted. The portion of the fund balance which is restricted is referred to as the “Reserves” while the unrestricted portion is referred to as the unassigned fund balance. The unassigned fund balance represents funds the City sets aside for a “rainy day”. Another way to view these unrestricted funds is as a stabilization fund, the intent of which is to smooth over unexpected fluctuations in revenues and expenditures. The fund balance is normally built up when revenues exceed expenditures. In the past, excess funds have been transferred out, usually for capital projects identified in the Multiple Year Capital Plan (MYCP). The estimated unassigned fund balance is not adequate to provide for a transfer from the General Fund to the capital projects funds.

Long Term Asset Reserve (LTAR) At the 2008 Budget workshop, City Council discussed and directed staff to establish a General Fund reserve account to accumulate funds from the sale, lease, or earnings from long-term assets. It was also determined that these funds should be used in a careful, judicious and strategic manner. The funds restricted in this account are to be expended if the funds are appropriated in the annual budget or by supplemental appropriation. The balance at the end of December 2013 is \$2,619,375.

COPS Grant Reserve There was \$298,512 originally reserved to pay the City’s required portion of the COPS Grant. The funds originated in the LTAR. In 2013, \$219,760 was be drawn down and the remaining \$78,753 will be drawn down in 2014 so there is no estimated ending COPS Grant Reserve for 2014. The COPS Grant funded the Impact Team which is included in the 2014 Budget.



Unassigned Fund Balance As A Percentage of Revenue



The City’s General Fund ended 2013 with total reserves of \$10,913,833, and an unassigned fund balance of \$6,875,705 or 16.8 percent of revenues (17.1 percent of expenditures). The budgeted total reserves for 2014 are \$7,518,687 with an unassigned fund balance of \$3,699,312 or 9.3 percent of budgeted revenues or 8.8 percent of budgeted expenditures. Estimated total reserves for 2014 are \$9,306,046 with an unassigned fund balance of \$5,346,671 or 13.5 percent of estimated revenues and 12.7 percent of projected expenditures. The \$5,346,671 would allow the City to operate for approximately 46.3 days (using average daily estimated expenditures) if all other revenues and financing sources ceased. In these times of economic uncertainty, it is more important than ever to maintain reserves to help the City make up for revenue shortfalls and unexpected expenditure increases given that the one-time transfers made to the General Fund to help maintain reserves are no longer available.

PUBLIC IMPROVEMENT FUND OVERVIEW

The Public Improvement Fund (PIF) accounts for the City’s “public-use” capital projects (e.g. roads, bridges, pavement, etc.). The PIF funding is from the collection of vehicle and building use taxes, intergovernmental revenues, interest income, and other miscellaneous sources.

Provided for your information is a table on the next page that illustrates the PIF Year-To-Date (YTD) revenues and expenditures for the years 2011 through 2013. The dollar and percentage change between each year is also provided. The Estimated Ending Fund Balance is included in order to account for the remaining PIF appropriation in addition to the remaining annual revenue anticipated for the fund.

Public Improvement Fund (PIF)	2014	2014 vs 2013 Increase (Decrease)		2013	2013 vs 2012 Increase (Decrease)		2012
YTD Revenues	\$ 1,503,311	\$ 515,670	52.21%	\$ 987,641	\$ (128,709)	(11.53%)	\$ 1,116,350
YTD Expenditures	2,993,435	\$ 863,339	40.53%	2,130,096	\$ 274,176	14.77%	1,855,920
Net Revenues (Expenditures)	\$ (1,490,124)	\$ (347,669)		\$ (1,142,455)	\$ (402,885)		\$ (739,570)
Beginning PIF Fund Balance	\$ 1,905,453			\$ 1,320,371			\$ 934,251
Ending PIF Fund Balance Before Remaining Annual Revenue and Appropriation	\$ 415,329			\$ 177,916			\$ 194,681
Plus: Remaining Annual Revenue	1,606,020			2,417,022			1,028,814
Less: Remaining Annual Appropriation	(2,003,133)			(1,590,088)			(1,153,068)
Estimated Ending Fund Balance	\$ 18,216			\$ 1,004,850			\$ 70,427
Unappropriated Fund Balance as of December 31,				\$ 785,553			\$ 540,125

The three main funding sources for the PIF are Vehicle Use Tax, Building Use Tax and Arapahoe County Road and Bridge Tax.

	2014 Estimate	2014 Adopted Budget	2014 YTD Actual	2014 Vs 2013		2013 YTD Actual	2013 Vs 2012		2012 YTD Actual
				Amount	%		Amount	%	
Vehicle Use Tax	\$ 1,300,000	\$ 1,300,000	\$ 492,926	\$ 21,173	4%	\$ 471,753	\$ 45,261	11%	\$ 426,492
Building Use Tax	\$ 1,500,000	\$ 1,500,000	\$ 931,802	\$ 652,811	234%	\$ 278,991	\$ 8,978	3%	\$ 270,013
Arapahoe County Road and Bridge Tax	\$ 199,000	\$ 199,000	\$ 68,251	\$ (1,234)	-2%	\$ 69,485	\$ 508	1%	\$ 68,977

Vehicle Use Tax is based on the valuation of new vehicles purchased by City of Englewood residents. This tax is collected and remitted by Arapahoe County at the time the vehicle is registered. **Building Use Tax** is based on the valuation of building permits issued by the City of Englewood. These revenue sources are monitored periodically to determine the revision of the 2013 Estimate. **Arapahoe County Road and Bridge Tax** is restricted to the construction and maintenance of streets and bridges. This tax is based on a mill levy established by Arapahoe County multiplied by the City's assessed valuation multiplied by 50%.

2014 Year-To-Date City Funds At-A-Glance

(Please refer to "Funds Glossary" for a Brief Description of Funds and Fund Types)

	Beginning Balance	Revenue	Expenditure	Other Sources (Uses)	Restricted/ Committed Balance	Estimated Ending Balance
Governmental Fund Types (Fund Balance)						
General Fund	10,913,832	17,190,593	17,036,231	(1,402,148)	3,919,375	5,746,671
Special Revenue Funds						
Conservation Trust	1,526,069	90,710	63,126	(1,473,583)	-	80,070
Open Space	1,878,961	14,363	96,731	(1,788,416)	-	8,177
Donors	538,116	57,186	191,269	-	-	404,034
Community Development	-	86,058	104,920	18,862	-	-
Malley Center Trust	256,088	1,991	-	-	-	258,079
Parks & Recreation Trust	456,411	8,788	3,178	-	-	462,021
Debt Service Fund						
General Obligation Bond	46,839	681,098	135,272	-	-	592,665
Capital Projects Funds						
PIF	1,905,453	1,503,311	331,275	(3,059,273)	-	18,216
MYCP	792,754	3,012	519,031	(242,718)	-	34,018
Proprietary Fund Types (Funds Available Balance)						
Enterprise Funds						
Water	11,487,009	3,020,854	3,127,220	-	-	11,380,644
Sewer	4,206,955	6,851,664	4,530,818	-	1,000,000	5,527,800
Stormwater Drainage	1,128,456	168,096	39,607	-	102,500	1,154,445
Golf Course	891,719	603,661	810,098	(63,000)	215,773	406,509
Concrete Utility	315,615	319,562	263,583	-	-	371,594
Housing Rehabilitation	1,218,829	73,343	132,944	-	-	1,159,228
Internal Service Funds						
Central Services	133,693	124,164	119,971	(50,000)	-	87,886
ServiCenter	1,415,804	1,012,002	796,619	(300,000)	-	1,331,187
CERF	1,615,138	359,476	361,794	-	-	1,612,820
Employee Benefits	53,304	2,728,178	2,865,608	-	-	(84,126)
Risk Management	85,748	1,444,653	930,206	-	-	600,195

CLOSING

The Finance and Administrative Services Department staff works closely with the City Manager's Office and the various departments to help identify revenue and expenditure threats, trends and opportunities as well as strategies to balance revenues and expenditures. I will continue to provide Council with monthly reports. It is important to frequently monitor the financial condition of the City so City staff and Council can work together to take action, if necessary, to maintain service levels, employees, and fiscal health of the City.

I plan to discuss this report with Council at an upcoming study session. If you have any questions regarding this report, I can be reached at **303.762.2401**.

FUNDS GLOSSARY

Capital Equipment Replacement Fund (CERF) – Accounts for the accumulation of funds for the scheduled replacement of City-owned equipment and vehicles.

Capital Projects Funds account for financial resources to be used for the acquisition and/or construction of major capital facilities (other than those financed by proprietary funds).

FUNDS GLOSSARY

Central Services Fund – Accounts for the financing of printing services and for maintaining an inventory of frequently used or essential office supplies provided by Central Services to other departments of the City on a cost reimbursement basis.

Community Development Fund – Accounts for the **art** Shuttle Program which is funded in part by the Regional Transportation District (RTD). **art** provides riders free transportation to 19 stops connecting CityCenter Englewood, businesses in downtown Englewood, and the medical facilities in and near Craig Hospital and Swedish Medical Center.

Concrete Utility Fund – Accounts for revenues and expenses associated with maintaining the City's sidewalks, curbs and gutters.

Conservation Trust Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided primarily from State Lottery funds.

Debt Service Funds account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond and loan principal and interest from special assessment levies when the government is obligated in some manner for payment.

Donors' Fund – Accounts for funds donated to the City for various specified activities.

Employee Benefits Fund – Accounts for the administration of providing City employee benefit programs: medical, dental, life, and disability insurance.

Enterprise Funds account for operations that: (a) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the City Council has decided that periodic determination of revenue earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management controls, accountability or other purposes.

Fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

General Obligation Bond Fund – Accounts for the accumulation of monies for payment of General Obligation Bond principal and interest.

Golf Course Fund – Accounts for revenues and expenses associated with the operations of the Englewood Municipal Golf Course.

Governmental Funds distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). These funds focus on the near-term *inflows and outflows of spendable resources*, as well as on balances of spendable resources available at the end of the year.

Housing Rehabilitation Fund – Accounts for revenues and expenses associated with the City's housing rehabilitation program.

Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

MOA – Museum of Outdoor Arts

Malley Center Trust Fund – Accounts for a trust established by Elsie Malley to be used for the benefit of the Malley Senior Recreation Center.

Multi-Year Capital Projects Fund (MYCP) - Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily with transfers from other City Funds.

Open Space Fund – Accounts for the acquisition of parks and open space land not previously owned by the City and for improvements to existing park and recreation facilities. Financing is provided from the Arapahoe County Open Space Sales Tax of .25%. The Open Space Tax was created on May 1, 2004 and expires on December 31, 2023.

FUNDS GLOSSARY

Parks and Recreation Trust Fund – Accounts for a trust established by the City, financed primarily by donations, to be used exclusively for specific park and recreation projects.

Proprietary Funds account for operations that are financed and operated in a manner similar to private business enterprises. It is the intent that the cost of providing such goods or services will be recovered through user charges.

Public Improvement Fund (PIF) – Accounts for the acquisition and/or construction of major capital improvements and facilities. Financing is provided primarily from building and vehicle use taxes.

Risk Management Fund – Accounts for the administration of maintaining property and liability and workers' compensation insurance.

ServiCenter Fund – Accounts for the financing of automotive repairs and services provided by the ServiCenter to other departments of the City, or to other governmental units, on a cost reimbursement basis.

Sewer Fund – Accounts for revenues and expenses associated with providing wastewater services to the City of Englewood residents and some county residents.

Special Revenue Funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

Storm Drainage Fund – Accounts for revenues and expenses associated with maintaining the City's storm drainage system.

Water Fund – Accounts for revenues and expenses associated with providing water services to City of Englewood residents.

General Fund Comparative Revenue, Expenditure & Fund Balance Report

as of May 31, 2014

Percentage of Year Completed = 42%

Fund Balance January 1	\$ 8,726,474	\$ 10,913,833	\$ 10,913,833	\$ 9,070,810	\$ 9,070,810	\$ 8,817,685	\$ 8,817,685			
	2014				2013			2012		
	Budget	May-14	% Budget	YE Estimate	Dec-13	May-13	% YTD	Dec-12	May-12	% YTD
Revenues										
Property Tax	2,898,000	1,751,213	60.43%	2,898,000	2,900,715	1,702,139	58.68%	2,874,816	1,587,409	55.22%
Specific Ownership Tax	230,000	96,080	41.77%	230,000	266,881	90,291	33.83%	243,293	83,768	34.43%
Sales & Use Taxes	22,883,003	10,420,336	45.54%	22,883,003	23,433,775	9,745,314	41.59%	22,363,618	9,823,818	43.93%
Cigarette Tax	179,000	75,603	42.24%	179,000	195,088	77,472	39.71%	189,618	72,763	38.37%
Franchise Fees	3,069,500	1,135,902	37.01%	3,069,500	3,101,310	1,082,085	34.89%	2,930,888	1,024,877	34.97%
Hotel/Motel Tax	10,000	5,032	50.32%	10,000	12,039	4,783	39.73%	10,395	4,032	38.79%
Licenses & Permits	882,250	522,755	59.25%	882,250	1,446,578	657,161	45.43%	983,359	313,047	31.83%
Intergovernmental Revenue	1,243,281	485,691	39.07%	1,243,281	1,488,204	423,236	28.44%	1,865,722	592,864	31.78%
Charges for Services	3,345,353	1,301,158	38.89%	3,345,353	3,469,845	1,400,555	40.36%	3,441,525	1,318,991	38.33%
Recreation	2,594,232	660,706	25.47%	2,594,232	2,420,443	679,108	28.06%	2,615,642	695,586	26.59%
Fines & Forfeitures	1,368,450	590,132	43.12%	1,368,450	1,317,707	578,583	43.91%	1,381,453	613,643	44.42%
Interest	8,164	54,954	673.13%	8,164	(10,223)	15,991	-156.42%	84,045	35,058	41.71%
EMRF Rents	638,829	293,664	45.97%	638,829	573,526	252,780	44.07%	551,295	252,913	45.88%
Miscellaneous	320,050	91,029	28.44%	320,050	285,931	119,418	41.76%	354,130	78,314	22.11%
Total Revenues	39,670,112	17,484,255	44.07%	39,670,112	40,901,819	16,828,916	41.14%	39,889,799	16,497,083	41.36%
Expenditures										
Legislation	354,570	154,260	43.51%	354,570	280,920	113,236	40.31%	316,043	140,106	44.33%
City Attorney	818,514	278,189	33.99%	818,514	719,781	282,583	39.26%	712,036	286,608	40.25%
Court	1,026,895	351,834	34.26%	1,026,895	922,245	358,052	38.82%	886,249	337,766	38.11%
City Manager	703,758	287,552	40.86%	703,758	675,844	289,688	42.86%	658,047	279,754	42.51%
Human Resources	468,826	142,498	30.39%	468,826	408,551	152,932	37.43%	469,343	183,778	39.16%
Financial Services	1,625,150	616,218	37.92%	1,625,150	1,533,060	579,305	37.79%	1,464,305	588,224	40.17%
Information Technology	1,378,942	508,668	36.89%	1,378,942	1,336,591	563,166	42.13%	1,373,943	535,443	38.97%
Public Works	5,504,669	2,216,493	40.27%	5,504,669	5,234,383	2,133,241	40.75%	5,202,903	2,075,011	39.88%
Fire Department	8,202,319	3,258,422	39.73%	8,202,319	8,002,677	3,202,513	40.02%	8,100,554	3,308,108	40.84%
Police Department	11,543,760	4,789,191	41.49%	11,543,760	11,226,157	4,675,860	41.65%	10,788,935	4,449,408	41.24%
Community Development	1,235,802	436,264	35.30%	1,235,802	1,113,710	413,448	37.12%	1,262,451	537,985	42.61%
Library	1,250,536	427,117	34.15%	1,250,536	1,174,656	485,733	41.35%	1,180,771	473,896	40.13%
Recreation	5,804,158	2,013,987	34.70%	5,804,158	5,402,599	1,883,666	34.87%	5,649,246	1,963,093	34.75%
Debt Service	2,008,820	1,517,478	75.54%	2,008,820	2,005,830	1,601,113	79.82%	2,056,951	1,581,361	76.88%
Contingency	200,000	38,063	19.03%	200,000	88,360	46,933	53.12%	143,810	41,254	28.69%
Total Expenditures	42,126,719	17,036,234	40.44%	42,126,719	40,125,364	16,781,469	41.82%	40,265,587	16,781,795	41.68%
Excess revenues over (under) expenditures	(2,456,607)	448,021	-18.24%	(2,456,607)	776,455	47,447		(375,788)	(284,712)	
Net transfers in (out)	1,248,820	848,820	67.97%	848,820	1,066,568	639,574	59.97%	628,913	972,739	154.67%
Total Fund Balance	\$ 7,518,687	\$ 12,210,674	162.40%	\$ 9,306,046	\$ 10,913,833	\$ 9,757,831	89.41%	\$ 9,070,810	\$ 9,505,712	104.79%

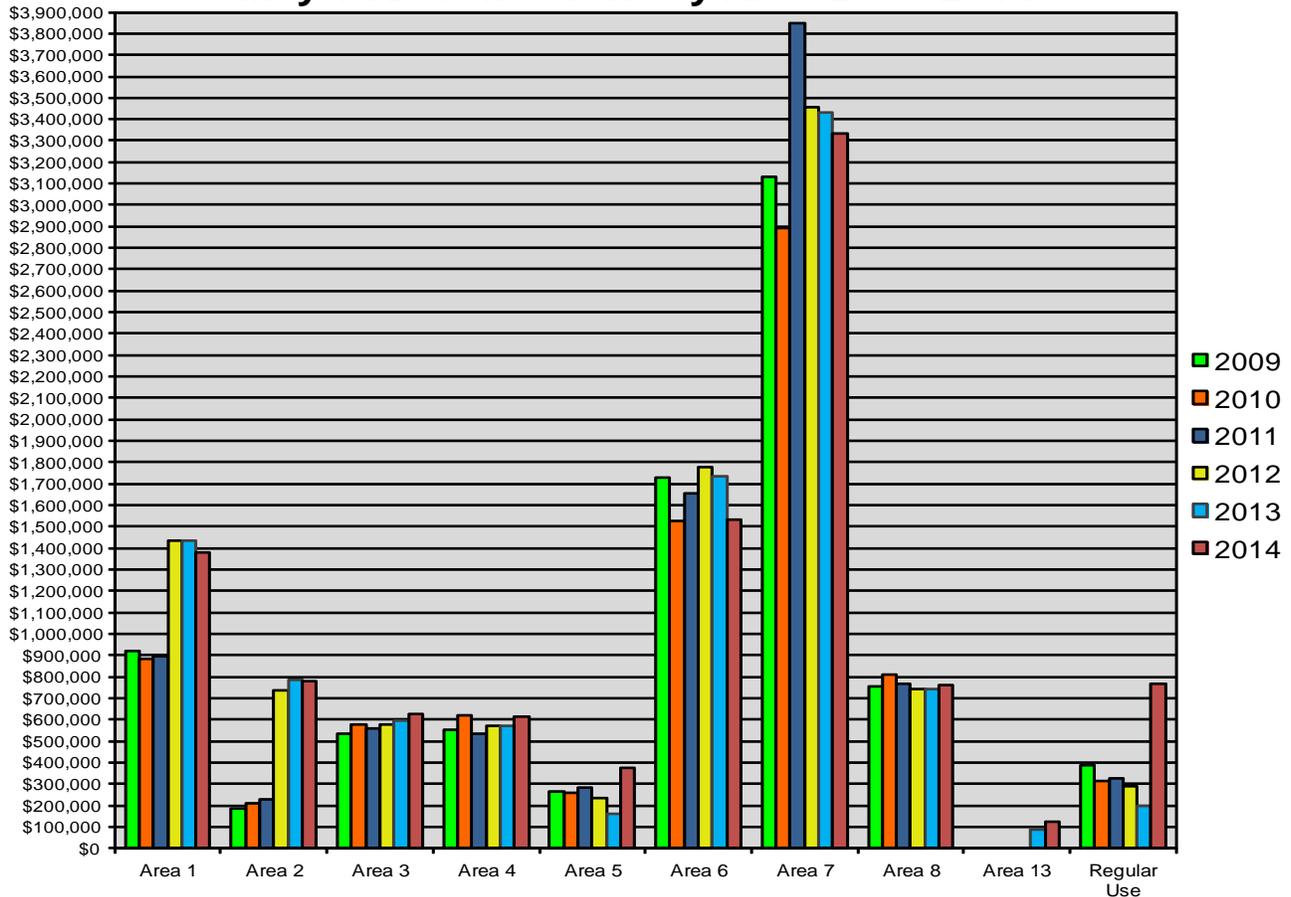
Fund Balance Analysis										
Total Fund Balance	\$ 7,518,687	\$ 12,210,674	\$ 9,306,046	\$ 10,913,833	\$ 9,070,810					
Restricted Fund Balance										
-Emergencies (TABOR)	1,200,000	1,340,000	1,340,000	1,340,000	1,200,000					
Committed Fund Balance										
-LTAR	2,619,375	2,619,375	2,619,375	2,619,375	2,619,375					
-COPS Grant	-	-	-	78,753	298,512					
Restricted/Committed	\$ 3,819,375	\$ 3,959,375	\$ 3,959,375	\$ 4,038,128	\$ 4,117,887					
Estimated Unassigned Fund Balance	\$ 3,699,312	\$ 8,251,299	\$ 5,346,671	\$ 6,875,705	\$ 4,952,923					
As a percentage of projected revenues	9.33%	20.80%	13.48%	16.81%	12.42%					
As a percentage of budgeted revenues	9.33%	20.80%	13.48%							
Target	3,967,011	-	5,950,517							

**Sales & Use Tax Collections Year-to-Date Comparison
for the month of May 2014**

Cash Basis

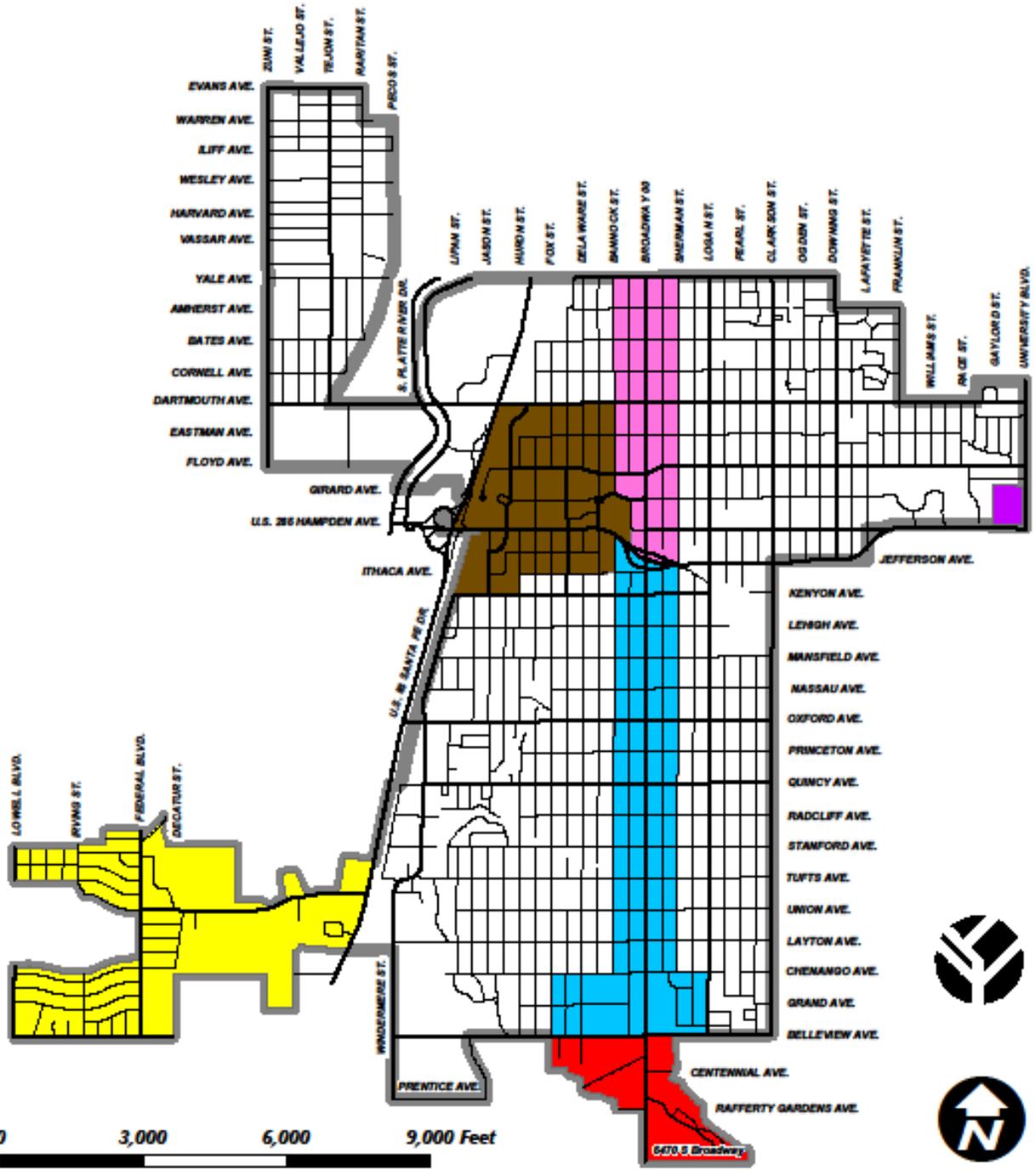
	2009	% Change	2010	% Change	2011	% Change	2012	% Change	2013	% Change	2014	% Change
Area 1	919,936	-8.81%	882,218	-12.64%	894,073	1.34%	1,436,834	60.71%	1,432,282	-0.32%	1,382,478	-3.48%
Area 2	185,591	-5.48%	210,395	9.82%	225,871	7.36%	736,789	226.20%	788,814	7.06%	780,823	-1.01%
Area 3	534,066	2.10%	576,528	13.71%	558,667	-3.10%	579,267	3.69%	598,999	3.41%	624,285	4.22%
Area 4	553,453	-28.97%	622,268	-7.63%	533,707	-14.23%	573,663	7.49%	573,676	0.00%	613,101	6.87%
Area 5	265,702	0.87%	261,164	-6.60%	286,377	9.65%	236,698	-17.35%	164,137	-30.66%	372,651	127.04%
Area 6	1,731,134	2.58%	1,525,619	-10.35%	1,653,374	8.37%	1,778,402	7.56%	1,733,424	-2.53%	1,531,395	-11.65%
Area 7	3,131,376	-8.61%	2,892,953	-24.37%	3,847,534	33.00%	3,453,272	-10.25%	3,433,187	-0.58%	3,330,778	-2.98%
Area 8	754,424	-10.50%	809,641	-12.15%	765,771	-5.42%	744,147	-2.82%	746,116	0.26%	763,738	2.36%
Area 13					0	0.00%	0	0.00%	85,984	0.00%	125,524	45.99%
Regular Use	389,886	167.00%	316,289	141.56%	329,761	4.26%	287,593	-12.79%	197,012	-31.50%	765,043	288.32%
Subtotal	8,465,568	4.78%	8,097,077	-12.38%	9,095,136	12.33%	9,826,665	8.04%	9,753,631	-0.74%	10,289,817	5.50%
Area 9 and 10	776,883	-3.12%	775,119	-0.23%	801,474	3.40%	0	-100.00%	0	0.00%	0	0.00%
Area 11 and 12	60,032	-4.56%	58,169	-3.10%	61,586	5.87%	0	-100.00%	0	0.00%	0	0.00%
Subtotal	836,915	-3.22%	833,288	-0.43%	863,059	3.57%	0	-100.00%	0	0.00%	0	0.00%
Total	9,302,483	-7.95%	8,930,365	-4.00%	9,958,195	11.51%	9,826,665	-1.32%	9,753,631	-0.74%	10,289,817	5.50%
Refunds	10,664	-96.54%	167,657	1472.13%	30,670	-81.71%	94,673	208.68%	11,360	-88.00%	70,718	522.50%
Audit & Collections Revenue**	377,866	31.39%	222,044	-41.24%	121,099	-45.46%	87,107	-28.07%	64,737	-25.68%	17,098	-73.59%
**included Above												
Unarmed Sales Tax	600,000	-7.69%	600,000	0.00%	1,100,000	83.33%	1,150,000	4.55%	1,150,000	0.00%	1,150,000	0.00%
Building Use	117,978	-69.77%	185,753	57.45%	327,996	76.58%	270,013	-17.68%	278,991	3.32%	894,610	220.66%
Vehicle Use	404,907	-26.36%	372,596	-7.98%	373,226	0.17%	534,667	43.26%	594,663	11.22%	605,794	1.87%

May YTD Collections by Area 2009-2014



Area Descriptions

- | | |
|--|---|
| Area 1 - CityCenter (Formerly Cinderella City) | Area 5 - Federal and Belleview W of Santa Fe |
| Area 2 - S of Yale, north & south side of Jefferson Ave/US 285 between Bannock and Sherman | Area 6 - All other City locations |
| Area 3 - S of Jefferson Ave/US 285 between Bannock & Sherman and north side of Belleview between Logan & Delaware | Area 7 - Outside City limits |
| Area 4 - Broadway and Belleview (Between Fox and Sherman and south side of Belleview and to the Southern City Limits) | Area 8 - Public Utilities |
| | Area 13 - Hampden Avenue (US 285) and University Boulevard |



City of Englewood, Colorado: Sales Tax Areas

- | | | |
|---------|---------|--------------------------|
| Area 1* | Area 4 | Arterials and Collectors |
| Area 2* | Area 5 | Local Streets |
| Area 3 | Area 13 | Englewood City Limits |

Areas Not Depicted on Map:
 Area 6 - Other City Locations* Area 7 - Outside City Limits Area 8 - Public Utilities
 * Includes EURA designated Areas 9, 10, 11, & 12