
Council Newsletter



CITY MANAGER'S NOTES

June 5, 2014

Upcoming Council Meetings

City Council will interview board and commission applicants on Monday, June 9, 2014, in the City Council Conference Room. The agenda is attached. Sandwiches will be available.

City Council will meet on **Monday, June 16, 2014**. The Study Session will begin at 5:30 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning the Sprouts Farmers Market Grand Opening on June 11th.
2. Articles concerning Pirates Cove and the citizen survey.
3. Invitation to the National Trails Day on Saturday, June 7th.
4. Information concerning the Molly-Dharma Run on June 8th.
5. Englewood Depot Update from Tom Parsons.
6. Memorandum concerning the Project Update.
7. Calendar of Events.
8. Tentative Study Session Topics.
9. Minutes from the Employees Retirement Board meeting of February 11, 2014.
10. Minutes from the Planning and Zoning Commission meeting of May 20, 2014.



Parks and Recreation Department

Summer Drama Program Ramps Up

Auditions for the Summer Drama program were held on Tuesday, May 27 & Wednesday, May 28. A record number 116 people auditioned to be a part of *The Sound of Music!* Rehearsals begin on Monday, June 2 and the shows are scheduled for July 25, 26 and 27. This year's program will be held at the Englewood Middle School.

Duncan Park Construction Begins

American Civil Constructors (ACC) has begun mobilization on the Duncan Park improvement project. Construction will be completed in two phases; the initial phase focuses on the south half of the park where the playground, restroom, pavilion and basketball court will be constructed. During this phase, the north half of the park will remain open for use by the community. Once the south half of the park is complete, the north half will be closed in order to construct the field and associated landscape elements. Final completion of the entire project is slated for the end of September. Hours for construction activity have been set for 7:30 am until 5:00 p.m.,

Monday through Friday. The community is invited to a groundbreaking celebration on Tuesday, June 24 at 6 pm.

Grant Funds Hosanna Turf Field

The Parks and Recreation Department and Englewood Schools received grant approval from Arapahoe County Open Space for \$250,000 for synthetic turf fields at Hosanna. Anticipated project start date is set for the end of June.

Cushing Skate Park Murals

The Parks Division worked with Joshua Palmer with Noice Painting (and frequent skateboarder at Cushing) to create colorful murals at Cushing Skate Park. The murals reduce future vandalism.



Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Monday, June 02, 2014 4:47 PM
To: Clayton Woullard; Englewood Herald - Tom Munds; John Aguilar; Tom Barry; Peter Jones; Kevin Hamm
Cc: Leigh Ann Hoffhines
Subject: City of Englewood: Sprouts Farmers Market to open Englewood store June 11



City of Englewood, Colorado News Release

For Immediate Release: June 2, 2014
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314
E-Mail:

Englewood welcomes Sprouts Farmers Market – Opening set for June 11

Englewood, CO: Sprouts Farmers Market will open its doors in Englewood on Wednesday, June 11, 2014 at the northwest corner of Belleview and Broadway.

The Sprouts Farmers Market anchors a new development at the site formerly occupied by Larry Miller Nissan. The development also includes [Advance Auto Parts](#), which opened in December, and [Mattress King](#), [SuperCuts](#), [Jersey Mike's Subs](#), and [Five Guys Burgers](#), all set to open later this summer.

Last year, Englewood City Council agreed to provide incentives to the developer of the property, Cadence Capital Investments, d.b.a. Broadbell LLC. The incentives were instrumental in transforming the site from an auto-oriented business to a grocery-anchored retail development. The financial assistance agreement provided reimbursement for costs associated with new traffic signalization, median modifications, and intersection alignment to facilitate traffic generated by the development.

“We are delighted to welcome Sprouts Farmers Market to Englewood” said Englewood Mayor Randy Penn. “It adds one more healthy fresh food option for our residents, and we look forward to welcoming shoppers from across the south metro area to Sprouts and the other fine stores in this new development.”

For more information on Sprouts Farmers Market, visit www.sprouts.com.

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110

Pirates Cove in Englewood might be due for upgrade after 10 years

*By Clayton Woullard YourHub Reporter The Denver Post
Posted: Tue Jun 03 12:09:17 MDT 2014*

DenverPost.com

ENGLEWOOD — Englewood is looking at the possibility of expanding its Pirates Cove Family Aquatic Center as it turns 10 this year.

The pirate-themed attraction draws 105,000-110,000 visitors every summer, 1,600 people a day, and produces about \$1.1 million in annual revenues. Joe Sack, recreation manager for Englewood, said while the city is more than pleased with the center, after 10 years they've noticed the number of guests has plateaued. The city was originally looking to do the expansion in 2012 but it was tabled due to the poor economy.

"We've got to remain innovative and creative," Sack said. "We've done a few modifications in the park from its original design, but basically we really haven't done anything substantial. We need to do some tweaks."

Pirates Cove has a lazy river feature in which people ride tubes along a flowing circle, slides with different speeds, a standard pool for swimming lessons for kids, and a 500-gallon bucket that dumps water on those below every 4½ minutes.

Brad Anderson, supervisor for aquatic programs for the city, said the bucket is the most popular attraction at the park.

"There's just something about water cascading down on you that's invigorating," he said.

The city is considering a feasibility study this fall to see how the park could expand. Anderson said some ideas include more attractions for teenagers, as the center was built mainly for families. Ideas for that age group could include a mat racer slide or wave rider pool for surfing.

"This is a family aquatic park, but we have noticed a lot with our 15-year-olds, — you don't really have those attractions to bring those crowds in," Anderson said. "We'll be looking at that and if it's feasible."

He also mentioned a tube slide for families. The city has \$850,000 in Conservation Trust Fund money for a possible expansion, but the entire project would probably cost between \$1 million-\$2 million.

The expansion will be a challenge since the 5-acre center is landlocked by Belleview Park and Cornerstone Park. But Sack said the feasibility study would address that and if the city can gain some of the adjacent land for the park.

The study has the blessing of council. Rick Gillit represents District 4, which includes Pirates Cove. He said his house is directly to the north of the center. He worried parking would overflow into the neighborhood, but he said it never has.

"It's a revenue generator, and it brings people to Englewood who live outside of Englewood," Gillit said.

Sack said while the city had always intended for Pirates Cove to be a regional attraction, the city sees it as more than a revenue generator.

"It was to provide a service to the region," Sack said. "We don't want to lose money, of course, ... but we wanted it to provide the aquatic experience. It was replacing an old outdated neighborhood pool."

For Janie Ino, who lives in Parker and came to Pirates Cove with a group of 67 kids May 28, it's perfect because it's not as far as big and far as Water World in Federal Heights, which bills itself as the largest publicly owned water park in the country.

"The lifeguards here are great, they really supervise the kids well," Ino said. "It's clean, it's nice, it's just a great pool."

Kevin Greene, 14, of Denver, said he has been to Pirates Cove about 10 times since he was born.

He added: "I like how it's not as big as Water World but not your typical pool."

Clayton Woullard: 303-954-2953,

or twitter.com/yhclayton

If you go

Address: 1225 W Belleview Ave, Englewood

Hours: 10 a.m.-6 p.m. daily but goes to weekends-only the last two weeks in August

Briefing

LITTLETON SIGNAGE PROJECT SEEKS PUBLIC INPUT

Public input is being sought on the three design options submitted by c+b Design LLC of Denver for the city of Littleton's downtown signage project. The design phase of the project cost the city \$35,000.

The three options draw on the character, culture and sense of place within the downtown core and can be viewed at dpo.st/ltn-signage.

Littleton residents are asked to go to openlittleton.org and relate what they find appealing, what is working (and what isn't) and how they would rank the different designs in order of preference.

Using the feedback, the design firm will refine the options into one preliminary design palette, and then work to apply the palette to the specific conditions within the downtown core — where signs are needed, what these signs should communicate and how the new signage elements can help people access the downtown while understanding what the area has to offer.

For more information, go to littletongov.org.
City of Littleton

ENGLEWOOD

City residents surveyed. The city of Englewood is conducting a citizens survey to gauge satisfaction with city services and to help set priorities for Englewood's future.

The survey has been sent to 1,200 randomly selected Englewood households.

The survey, which is being conducted by the National Research Center in Boulder, is part of the National Citizen Survey offered by the National League of Cities. The national survey provides a statistically valid and cost-effective template for measuring community opinions.

The survey will be customized for Englewood, but is standardized enough that city officials can measure local results against hundreds

of other communities across the country.

The results of the survey should be available in late July and the complete report will be posted at englewoodgov.org.

A shorter online version of the survey is available at englewoodgov.org/2014-citizen-survey through June 13 for those Englewood residents who are not selected to participate in the survey but would like to offer feedback.

For more information, call 303-762-2310.

City of Englewood

ARAPAHOE COUNTY

Primary ballots going out to some registered voters. Active registered voters in Arapahoe County who are affiliated with the Democratic, Republican or American Constitution parties will soon receive a mail ballot for the June 24 primary election.

There are 113,367 registered voters in Arapahoe County who may not vote in the primary election unless they affiliate with one of these parties. Unaffiliated voters who wish to affiliate may do so through Election Day.

Voters can find locations and hours for ballot drop-off boxes at Voter Service and Polling Centers at arapahoevotes.com.

For more information, call 303-795-4511 or go to arapahoevotes.com.

Arapahoe County

Arapahoe County YourHub

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YOU'RE INVITED!



Saturday, June 7th
7:30 am to 9 am
Bellevue Park (5001 S. Inca)

Come walk the Big Dry Creek Trail with the South Suburban Park Foundation to celebrate National Trails Day.

See what we've been up to . . .

Visit with other project partners . . .

Explore the Great Outdoors!

Thanks to the ongoing commitment and support from our community, we've been providing stellar trails and greenways for over 30 years. Join us as we highlight the past, present and future projects while walking the Big Dry Creek corridor.

We will meet at 7:30 for coffee and then head west on the Big Dry Creek Trail to the South Platte River/Mary Carter Greenway. Parking available at Bellevue Park; right of W. Bellevue Ave; east of Windemere St. .

Please RSVP:

Like Tweet Share[Click to view this email in a browser](#)

Ride to Support HSSPV!



The Molly-Dharma Run:

The Molly-Dharma Run is an annual motorcycle ride benefiting a deserving animal shelter and this year that shelter is the Humane Society of the South Platte Valley! We are so honored to be selected this year and we want to invite all of you to join us in this fun ride. The ride starts at the Platte River Bar & Grill, in Littleton. After making a stop at the shelter and cruising around town, on a set route, it will end at the T-Bird Roadhouse in Wheat Ridge. Join us for this fun ride, great silent auction and live entertainment all benefiting the Humane Society of the South Platte Valley.

When: Sunday, June 8, 2014

Start: The Platte River Bar & Grill 5995 S. Santa Fe Dr., Littleton CO 80120

Time: 9:00am

Register online thru June 3rd or register at The Platte River Bar & Grill on June 8th.

[REGISTER HERE](#)



Dear Mayor Penn,

The Englewood Depot letterpress museum continues to make progress. This Friday, June 6, we are having a special exhibit of posters which were printed for the Depot by letterpress printers around the world, hosted for us at BookBar, 4280, Tennyson Street in Denver. Depot members and supporters are invited to the exhibit starting at 5 pm and continuing through the evening as part of the First Friday Art Walk at BookBar. We anticipate a similar exhibit event in Englewood in the future.

News updates of other developments for the Depot are available by emails to our supporters or on our website at www.EnglewoodDepot.com. Please let us know if you would like to be added to our regular email list. We also have a Facebook page and a Twitter account for continuing contact with members and the community.

We very much appreciate your prior support and interest in our project, and hope you might follow details of our progress by these sources (as well as through the occasional updates I have provided Mike Flaherty). Roof repairs, final agreement on the preservation easement, architectural and construction plans, preparation for workshops, fundraising, exhibits, involvement of volunteers and active Board members - all are under way. We are working to achieve our dreams for the historic depot and our community. Please feel free to contact me with any questions or ideas or concerns. We value your interest!

Best wishes,
Tom

We have received the final draft of the preservation easement from Cindy Nasky, and expect to complete that process very soon. We also have complete roof repairs (except for the gutter work) and added gravel and crushed rock to the parking lot to fill erosion of the drive-through. Photos of the successful volunteer effort to move a large donation of printing equipment into temporary storage are on our website, as well as other details about the exhibit we have on Friday.

Thanks,
Tom

Tom Parson, Executive Director
Englewood Depot, Inc.
www.Englewooddepot.com
www.letterpressdepot.com
cellphone

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: June 4, 2014

SUBJECT: PROJECT UPDATE – Duncan Park Improvements, Street Maintenance Projects 2014, Concrete Utility Project 2014, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicer Center Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

DUNCAN PARK IMPROVEMENTS

Council awarded a construction contract to American Civil Constructors (ACC). ACC installed construction fencing and erosion protection this week. Demolition of existing play structures and survey work is scheduled for this week. Grading and earthwork will begin next week.

STREET MAINTENANCE PROJECTS 2014

Staff finalized a list of streets for the 2014 in-house overlay program. The list and a map are posted on the City's website. Street Division crews began the in-house overlay program this week. Schedule information is posted on the City's web site.

CONCRETE UTILITY PROJECT 2014

Council approved a motion to award a construction contract to NORAA Concrete Construction. NORAA began work on April 10th. Removal and replacement are underway in the area east of Broadway and south of Hwy. 285. NORAA has temporarily suspended their work and will remobilize after the July 4th holiday. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

LITTLE DRY CREEK PLAZA REPAIRS

Design drawings for landscaping improvements are complete and the project is advertised. Two bids were received at the March 25th bid opening. City Council approved a motion to award a contract to Straight Line Concrete Sawing at the June 2nd City Council meeting. Contract documents are being routed for signatures.

REDEVELOPMENT - 5001 S. BROADWAY

The Advance Auto store opened for business on December 21st. Colorado Structures Inc. continued construction of the Sprouts store. Sprouts is expected to open on June 11, 2014. Woodlake Construction continued constructing Phase III (the building between Sprouts and Advance Auto). Site work (completion of the traffic signal and sidewalk warranty work) will be completed this spring, prior to Sprout's opening. The new traffic signal began flashing operation on May 21st. The signal will turn to full operation this Friday.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. Wood Partners' contractor continued pouring concrete foundations and walls. The contractor is erecting a crane on site this week. Staff is working with the contractor to develop a delivery plan for pre-cast concrete material (large and heavy truck

delivery). **Pre-cast concrete deliveries are scheduled to begin on Monday, June 9th and will continue for approximately three weeks (for the first phase).**

Undergrounding of overhead utilities appears to be complete with the exception of Comcast Cable.

SECURITY CAMERA PROJECT

The security camera project continues with implementation at the following sites:

- Rec Center cameras are installed and are now recording.
- All cameras have been installed at the Civic Center.
- All indoor cameras have been installed at Golf and Golf Maintenance; a few outdoor cameras have not been installed.
- All park cameras have been installed at Pirates Cove; there is a change request for the parking lot cameras.
- Camera installation continues at the Malley Center.

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff attended the February 3rd Study Session and provided an update. Council approved a motion to award a design contract at the April 7th City Council meeting. A design kick off meeting was held on May 13th. **Preliminary design continued.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued. The contractor shut down the intersection of Girard and Clarkson for intersection improvements. Intersection work should be complete by the middle of next week. The intersection will be reconstructed with new concrete pavement, crosswalks, and accessible ramps at the corners.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel completed gas line replacement work in the 2900 - 3000 blocks of S. Downing Street, the 1000 – 1100 blocks of E. Bates Parkway, the 4400 - 4500 blocks of S. Pennsylvania Street, the 3500 – 3600 blocks of S. Elati Street, and the 1500 – 1700 blocks of E. Dartmouth Avenue. **Pavement restoration has been completed in the 3900 – 4000 blocks of S. Grant Street and the 4400 block of S. Delaware Street; pavement restoration on Downing Street and Dartmouth Avenue is scheduled for early July.**

Restoration will be completed in the remaining streets as weather and schedule allow.

Gas line replacement in the area near Broadway between Rafferty Gardens and Centennial has begun.

Staff continued reviewing additional Xcel permit requests including Union Avenue at Santa Fe.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Bleum (computer software), State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, Advantage Wireless, King Liquor Store, BRI Colorado (showcase room).

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Edward Jones Investments, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Champions Dance Sport (formerly Fred Astaire), Wellness Treatment Center, XL Edge, Checkout Promos (Advertising firm).

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicer is now "single-streaming" waste at the Servicer and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

/lt

**CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS**



| | | |
|---------------------|------------|---|
| Mon., June 9 | 6:00 p.m. | Board and Commission Interviews, City Council Conf. Rm. |
| Tues., June 10 | 5:00 p.m. | Water and Sewer Board, Community Development Conference Room |
| | 6:30 p.m. | Keep Englewood Beautiful, City Council Conf. Rm. |
| Wed., June 11 | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| | 6:30 p.m. | Englewood Urban Renewal Authority, City Council Conference Room |
| Thurs., June 12 | 11:30 a.m. | Alliance for Commerce in Englewood, City Council Conference Room |
| | 5:30 p.m. | Parks and Recreation Commission, River Run Trailhead |
| Mon., June 16 | 5:30 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues., June 17 | 4:30 p.m. | Budget Advisory Committee, City Council Conf. Room |
| | 7:00 p.m. | Planning & Zoning Commission, Community Development Conference Room |
| Wed., June 18 | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., June 23 | 5:30 p.m. | Tour of River Run, Fire Facility and McLellan property |
| Tues., June 24 | 6:00 p.m. | Duncan Park Ground-breaking Celebration, 4800 S. Penn. |
| Mon., June 30 | 6:00 p.m. | Board and Commission Appreciation, Rec. Center |
| Wed., July 2 | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Fri., July 4 | | City Hall closed — Independence Day |
| Mon., July 7 | 5:30 p.m. | Tour of Fire Training facilities |
| | 7:30 p.m. | Council Meeting, Council Chambers |

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|-----------------|------------|---|
| Tues., July 8 | 5:00 p.m. | Water and Sewer Board, Community Development Conference Room |
| | 6:30 p.m. | Keep Englewood Beautiful, City Council Conf. Rm. |
| | 7:00 p.m. | Planning & Zoning Commission, Community Development Conference Room /Council Chambers |
| Wed., July 9 | 7:00 p.m. | Board of Adjustment and Appeals, Council Chambers |
| | 6:30 p.m. | Englewood Urban Renewal Authority, City Council Conference Room |
| Thurs., July 10 | 11:30 a.m. | Alliance for Commerce in Englewood, City Council Conference Room |
| | 5:30 p.m. | Parks and Recreation Commission, Englewood Schools 7-12 Campus |
| | 6:30 p.m. | Transportation Advisory Board, City Council Conf. Room |
| Mon., July 14 | 5:30 p.m. | Executive Session, City Council Conference Room |
| Tues., July 15 | 4:30 p.m. | Budget Advisory Committee, City Council Conf. Room |
| Wed., July 16 | 6:30 p.m. | Code Enforcement Advisory Committee, City Council Conf. Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |
| Mon., July 21 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues., July 22 | 7:00 p.m. | Planning & Zoning Commission, Community Development Conference Room /Council Chambers |
| Mon., July 28 | 6:00 p.m. | Study Session, Community Room |
| Mon., Aug. 4 | 6:00 p.m. | Study Session, Community Room |
| | 7:30 p.m. | Council Meeting, Council Chambers |
| Tues., Aug. 5 | 7:00 p.m. | Planning & Zoning Commission, Community Development Conference Room /Council Chambers |
| Wed., Aug. 6 | 5:45 p.m. | Cultural Arts Commission, City Council Conference Room |
| | 7:00 p.m. | Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers |

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



| | |
|-----------|---|
| June 16 | Study Session & Regular Meeting Marijuana Tabor Question McLellan Property Swap Catalyst Program Review Housing Rehab Program Follow-up Financial Report |
| June 23 | Study Session Tour of River Run Tour of Fire Training Facility Tour of McLellan Property |
| June 30 | Board and Commission Appreciation at the Recreation Center |
| July 7 | Study Session & Regular Meeting Tour of Fire Facilities (2 hour tour) |
| July 14 | Study Session Executive Session – CM Candidates |
| July 21 | Study Session & Regular Meeting Warrant Changes Financial Report Police Communications Upgrade Malley Center Fees Hotel/Motel Regulations |
| July 28 | Study Session Board and Commission Reports |
| August 4 | Study Session & Regular Meeting 2015 Proposed Budget |
| August 11 | Study Session – No meeting scheduled CM Candidates |

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|--------------|---|
| August 18 | Study Session & Regular Meeting Financial Report 2015 Proposed Budget |
| August 25 | Study Session Board and Commission Reports |
| September 2 | Study Session & Regular Meeting – Tuesday |
| September 8 | Study Session 2015 Proposed Budget |
| September 15 | Study Session & Regular Meeting Financial Report Board and Commission Reports |
| September 22 | Study Session 2015 Budget Workshop |
| September 29 | No meeting scheduled – 5 th Monday |
| October 6 | Study Session & Regular Meeting |
| October 13 | Study Session Aid To Other Agencies Discussion |
| October 20 | Study Session & Regular Meeting (in Hampden Hall) Financial Report |
| October 27 | Study Session Cancelled due to voting in Community Room |
| November 3 | Study Session (in Hampden Hall) & Regular Meeting |
| November 10 | Study Session (Veteran's Holiday 11/11/14) Cancelled due to holiday |

FUTURE STUDY SESSION TOPICS

Cultural District

NONEMERGENCY EMPLOYEES RETIREMENT BOARD MEETING
February 11, 2014

Chairperson Hagan called the regular meeting of the Englewood NonEmergency Employees Retirement Plan Board to order at 2:47 p.m. in the Public Works Conference Room of the Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

Members Present: Frank Gryglewicz, Director of Finance and Administrative Services
Bradley Hagan, Chairperson, Employee Representative
John Moore, Council Appointee (arrived 2:58 p.m.)
Mahendra Patel, Secretary, Employee Representative
James Phelps, Council Appointee
Jim Woodward, Council Appointee
Steven Yates, Council Member

Members Absent: None

Others Present: Gordon Tewell, Innovest Portfolio Solutions
Jerry Huggins, Innovest Portfolio Solutions
Diane Hunt, Gabriel Roeder Smith and Company (GRS) (arrived at 3:40 p.m.)
Joe Herm, Gabriel Roeder Smith and Company (arrived at 3:40 p.m.)

A quorum was present.

* * * * *

Seating of Re-elected Brad Hagan, Council Citizen Appointees James Phelps and Jim Woodward, Reappointed John Moore, and Welcome City Council Liaison Steven Yates

The Board congratulated the new and reappointed Board members.

Election of President/Chairperson

MR. GRYGLEWICZ NOMINATED BRAD HAGAN AS PRESIDENT/CHAIRPERSON. MR. PHELPS SECONDED.

Ayes: Gryglewicz, Phelps, Patel, Woodward, Yates
Nays: None
Absent: Moore
Abstention: Hagan

The motion carried.

Innovest Portfolio Solutions – Board Fiduciary Training

Gordon Tewell and Jerry Huggins of Innovest Portfolio Solutions provided Fiduciary Training for the Board.

John Moore arrived at 2:58 p.m.

At 3:35 p.m. the Board took a five minute break.

Joe Herm and Diane Hunt arrived at 3:40 p.m.

Approval of Minutes

MR. GRYGLEWICZ MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 12, 2013 REGULAR MEETING. MR. WOODWARD SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Phelps, Woodward, Yates
Nays: None
Absent: None

The motion carried.

Innovest Portfolio Solutions, LLC

A. Performance Evaluation and Capital Markets Report

Mr. Huggins reviewed 2013 market conditions and highlighted factors impacting markets during the year.

Mr. Tewell reviewed the Plan's investment performance and fund evaluations for the past quarter. He noted that there is a bit of concern with Harhor High Yield Bonds because as a high yield bond fund they are so conservative that they have underperformed relative to their peers and should not have had as great a loss during the market downturn. Innovest will continue monitoring the fund.

PIMCO is also being monitored due to the recent departure of Mohammad El-Erain. This has created a minor concern for the organization. Mr. Tewell further commented PIMCO has responded very quickly to El-Erain's departure and Innovest will continue to monitor the situation. PIMCO and has appointed two employees as co-deputy chief investment officers to fill the temporary void.

B. Discussion of changing the Wells Fargo monthly procedures

Mr. Huggins explained that the Wells Fargo Relationship Manager has let us know that they are no longer willing to process the month-end transfers as it has in the past. After discussions with Wells Fargo, it was determined that it is possible for Innovest to provide Wells Fargo with wire transfer instructions and determine which funds will be sold to raise the cash necessary to cover the NERP month-end payroll and expenses. This is a service Innovest provides for other clients at no additional cost to the Plan.

Mr. Moore asked if it is possible to obtain a projection of funds necessary to cover annual expenses and payments; is it strange to liquidate a long-term investment monthly as opposed to having a plan to anticipate cash needed over the next twelve to twenty-four months. Mr. Huggins said some clients hold cash in anticipation of those needs. The prior process was used by the City for a long time and if the Board chooses to change the process, more discussion is needed. Ms. Wescoat reminded the Board the current process also keeps the funds within their target range without having to move funds to rebalance. She also commented that Innovest will be able to evaluate and adjust funds in their target range monthly. Mr. Moore inquired about transaction costs. The cost of the transactions is included in the quarterly fee so the transactions do not create additional costs.

Innovest will continue to use the month-end wire transfer process as a means of keeping the funds in line with the targeted percentage for the allocation mix as well as process any fund transfers that may be needed within the fund lineup. The City's accounting staff will continue to receive notifications of any transactions initiated by Innovest. The City will determine the monthly amount necessary to cover expenses and Innovest will process the necessary transactions with Wells Fargo in a timely manner.

MR. PHELPS MOVED TO ALLOW INNOVEST PORTFOLIO SOLUTIONS THE AUTHORITY TO SELL FUNDS TO COVER MONTHLY EXPENSES AND PENSION PAYROLL AS WELL AS THE ABILITY TO PROCESS NECESSARY FUND TRANSFERS TO KEEP THE FUNDS IN LINE WITH THE TARGETED RANGES. MR. MOORE SECONDED.

Ayes: Gryglewicz, Hagan, Moore, Patel, Phelps, Woodward, Yates
Nays: None
Absent: None

The motion carried.

a. Discussion of Actuarial Assumptions

Ms. Hunt reviewed the June 20, 2013 GRS letter illustrating potential cost impacts of the actuarial assumptions studies requested by the Board.

The Board approved Study 1 from the letter at the November 2013 meeting changing the interest rate used to discount all future benefit payments to the valuation date and determine an actuarial accrued liability and normal cost from 7.5% to 7.0%. The remaining studies are as follows:

Study 2 - Changes from Study 1 plus decrease the inflation assumption from 3.00% to 2.50%. For purposes of this study, the change in the inflation means a decrease in the salary scale assumption. Currently, the salary scale assumption assumes every member will receive an annual salary increase of 3.00% inflation plus an additional percentage merit increase based on their age. This change would decrease the inflation component of the salary increase but maintain the current merit increase assumption so every member would receive an annual increase of 0.50% less than under the current assumption. See Appendix B for a complete table of the salary scale with the current and proposed assumption. *Lowering the assumed salary increases decreases the plan liabilities.*

Study 3 – Changes from Study 2 plus update the mortality assumptions to RP-2000. Currently, the post-retirement mortality for healthy retirees is based on the 1994 Group Annuity Mortality tables. This change would update the tables to the RP-2000 Combined Healthy mortality tables with generational improvements using Scale BB included. This means as of the 2013 valuation the tables would include an extra nineteen years of mortality improvement since 1994 and in addition the tables are dynamic, changing every year to model the small expected improvement in mortality each year. (The study also assumes the pre-retirement mortality and post-disability mortality assumptions would be updated to versions of the RP-2000 mortality tables with generational improvements although these changes have significantly less impact than changing the post-retirement mortality for healthy retirees.) *This change will increase the plan liabilities.*

Study 4 – Changes from Study 3 plus revise the retirement rate assumption. Currently, the assumption is that members will retire immediately when they reach eligibility for Special Early Retirement but no sooner than age 61. While actual experience is limited, there is evidence to support the idea that these members will wait until a later age, such as age 61, after they first become eligible for the Special Early Retirement Benefit. However, there is also evidence to suggest that not all of these eligible members will retire at age 61 and will in fact delay retirement to later ages up to age 65. For instance, for the period from January 1, 2005 through January 1, 2010, 65 members were under age 65 and eligible for the Rule of 88 on the valuation dates during that period and eight of the 65 members actually did retire or enter DROP. Of the 65 eligible members, 22 were at least age 61 and of these six retired or entered DROP. Clearly, less than 100% of the eligible members are electing to retire immediately. Therefore, we have analyzed the impact of revising the retirement assumption of those eligible from 100% retirement at first eligibility (but no earlier than age 61) to the following schedule:

Current Proposed

| Age | Rate | Rate |
|-----|------|------|
| 61 | 100% | 50% |
| 62 | 100% | 50% |
| 63 | 100% | 30% |
| 64 | 100% | 30% |
| 65 | 100% | 100% |

No changes were made to the other retirement rates. Generally speaking, delaying retirement decreases costs since the present value of the additional benefit earned is less than the present value of starting to receive a smaller benefit earlier. *Therefore, this change will decrease the plan liabilities.*

Ms. Hunt also noted the Board changed the amortization method at the November meeting to keep the NERP in line with upcoming Government Accounting Standards Board (GASB) requirements for the City. This change was not included in the June 2013 studies but follows the GASB's requirements.

The Board discussed each of the assumption changes; hopefully, increased funding costs will be absorbed by past and future fund performance.

MR. GRYGLEWICZ MOVED TO APPROVE THE ASSUMPTION STUDIES TWO THROUGH FOUR AS PRESENTED BY GRS. MR. MOORE SECONDED.

| | |
|---------|--|
| Ayes: | Gryglewicz, Hagan, Moore, Patel, Phelps, Woodward, Yates |
| Nays: | None |
| Absent: | None |

The motion carried.

b. Discussion of Studies to include with the January 1, 2014 Actuarial Report

Ms. Hunt commented that the interest rates used for the optional form of benefit calculations is at 7.5% and uses the 1994 mortality table. She suggested the Board consider reducing the interest rate to seven percent and using an updated mortality table. GRS can include samples of what the various employees benefit changes might be with a lower rate of interest and update mortality table. This is not a substantial cost to the Plan.

The Board discussed the need to amend the Plan; noting the Plan has just gone through major changes. The Board agreed to reconsider the changes when other changes are made.

Review of 2013 Board Attendance

The Board reviewed the 2013 attendance. Mr. Moore commented that he is was very happy to have all of the vacancies filled for the Board and how much he appreciates citizens' service to the Board.

Retirement Approvals and Notifications:

- a. Consideration of DROP Benefit for Mary Gardner (correction of date to 2/1/2014)
- b. Consideration of DROP Benefit for John Thomas (correction of date to 2/1/2014)
- c. Consideration of DROP Benefit for Jerry Cobb
- d. Notification of Retiree Kathryn Robert's Death
- e. Benefit Approval for the Beneficiary of James Kitsos

MR. GRYGLEWICZ MOVED TO APPROVE THE BENEFIT APPROVALS AND NOTIFICATIONS WITH THE CORRECTED COMMENCEMENT DATES TO 2014 FOR GARDNER AND THOMAS. MR. PHELPS SECONDED.

| | |
|---------|--|
| Ayes: | Gryglewicz, Hagan, Moore, Patel, Phelps, Woodward, Yates |
| Nays: | None |
| Absent: | None |

The motion carried.

Member Choice

Chairperson Hagan thanked the citizens for volunteering for the NERP Board.

The next Board meeting will be May 13, 2014. The start time may be adjusted based on the estimated time needed to complete the agenda.

The Board adjourned at 4:50 p.m.

/s/ Carol Wescoat

Carol Wescoat
Recording Secretary

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
Community Development Conference Room
May 20, 2014



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile (arrived 7:03), Brick, Freemire, Kinton, Roth, Townley, Madrid,
Chair Fish

Absent: King (Excused), Knoth (Excused)

Staff: Alan White, Director, Community Development
Chris Neubecker, Senior Planner
John Voboril, Planner II

II. APPROVAL OF MINUTES

· May 6, 2014

Roth moved;

Townley seconded: TO APPROVE THE MAY 6, 2014 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Bleile, Brick, Kinton, Roth, Townley, Chair Fish

NAYS: None

ABSTAIN: Freemire

ABSENT: King, Knoth

Motion carried.



III. STUDY SESSION 2013-001 TSA Overlay District

John Voboril, Planner II, reviewed his memo to the Commission and the previous discussion regarding the TSA overlay zone.

Discussion regarding setbacks and sidewalks. The setback parameters may be impacted by the sidewalk width. Streets in the industrial zone are 8 feet wider than in other parts of the city (44 flow line to flow line vs. 36). Right of way remains 60 which means that there is 4 less between the curb and the property line. A minimum of 9 is needed for a sidewalk with street trees and furniture. Staff concluded that because this is a redevelopment area, it would be best to have guidelines for development regarding the sidewalk requirement. Staff proposes a 0 to no more than 15 setback to allow for flexibility in developing a variety of uses.

▶
Mr. Roth commented that in conjunction with a larger setback, concessions to the transparency requirements could be relaxed in exchange for amenities such as landscaping and furniture to create a better pedestrian experience.

▶
Staff suggests a 10 setback for retail buildings to create a streetscape similar to Broadway. It was clarified that the underlying zoning would remain in place to allow for continued industrial use. New non-industrial uses would be subject to the regulations of the overlay.

Mr. Kinton remarked that eventually the streets could be made narrower as they are replaced allowing more options for streetscaping. This would be in the future should the area change significantly from industrial uses.

▶
It was agreed that a maximum of 15 setback in addition to parking restrictions would help to maximize the potential for landscaping and the creation of a more attractive development. Ms. Townley asked when the Commission would have the opportunity to make suggestions concerning pedestrian issues, and street width; Voboril responded that perhaps these ideas can be incorporated in the Next Steps Study to utilize the professional opinions of the consultants.

Visitor Parking

Staff advocates using the existing parking standard in the TSA overlay area. There is adequate street parking/overflow parking due to the fact that RTD patrons are generally present at a different time than the visitors to a residence.



Voboril proposed a graduated system for establishing visitor parking requirements based on an increase in the number of units.



Building Height Transition Zone

The Commissioners initially established a maximum height limit of 75. Using that maximum height, a step-down plan was illustrated using various widths and heights. The Commissioners concluded that it would be necessary to get input from the neighborhoods to the east of the industrial area prior to imposing the 75 restriction. Currently there is no restriction on height in the industrial zone; the TSA Overlay would create a height restriction.



The consensus of the Commission is to accept Staffs proposal for a two-step transition zone on the east side of the industrial zone.



Englewood Station South – Hampden to Kenyon Ave.

Discussion of impact of zoning on current businesses. Portions of the area facing Hampden Avenue are zoned industrial. A number of nonconforming uses would be created if the underlying zoning were to be altered.



After discussing the implications of rezoning the area, more research is required to determine the impact on individual businesses in the area.



Director White added that in the past, zoning has restricted potential developments. If zoning does not create non-conforming situations, financial arrangements would not be affected. Mr. Freemire provided explanation of how zoning affects property ownership and property value based on allowed uses.



Mr. Voboril remarked that the property owners have not yet been contacted but will be part of the process.



Currently, businesses along the Hampden Corridor from Santa Fe to Delaware comply with MU-B-2 zoning. The vision for the area along Hampden is mixed use retail and office. Option 2 included in Mr. Voborils report was favored by a majority of the Commissioners: Rezone portion of base industrial zoning to a base business zone (MU-B-2) to regulate land uses, and add TSA Overlay to regulate development standards. Base zone would ensure more desirable uses, the overlay would provide flexibility for development. Without this change, more

industrial uses would be allowed along Hampden, which is not the vision for the highly visible area.



IV.PUBLIC FORUM

Lewis Fowler, Englewood Resident, commented on the TSA Overlay Zone. Diagonal parking in I-1 would be feasible given the wider streets and create park like environment.



V.ATTORNEYS CHOICE

Assistant City Attorney Reid was not present.



VI.STAFFS CHOICE



The next meeting will be a Public Hearing for Case #USE2014-003 Conditional Use for a Senior Living/Memory Care Center at Clarkson and Hampden.



VII.COMMISSIONERS CHOICE

Ms. Townley asked about the Swedish Hospital Expansion that is pending. The information regarding the project at this point is verbal; no plans have been submitted.

The meeting adjourned at 9:00 p.m.

/s/ Julie Bailey, Recording Secretary