
Council Newsletter



CITY MANAGER'S NOTES April 24, 2014

Upcoming Council Meetings

City Council will meet on **Monday, April 28, 2014**. The Study Session will begin at 5:30 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available.

The next City Council meeting will be **Monday, May 5, 2014**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning the May 15th Englewood Business Summit.
2. Annual Wool & Wine event on May 31st.
3. Police Department Summary Report, March, 2014.
4. Memorandum concerning the Project Update.
5. Calendar of Events.
6. Tentative Study Session Topics.
7. Minutes from the Keep Englewood Beautiful Commission meetings of January 14 and February 11, 2014.
8. Minutes from the Water and Sewer Board meeting of March 11, 2014.
9. Minutes from the Planning and Zoning Commission meeting of April 8, 2014.



Parks and Recreation Department

Celebration of Arbor Day and Tree City USA Designation

The Parks Division held an educational Arbor Day celebration at Bishop Elementary on Monday, April 21. Students learned about the importance of trees while watching a tree-climbing demonstration. Following the presentation, the City of Englewood received the Tree City USA designation for the 29th consecutive year. The Tree City USA program is sponsored by the Arbor Day Foundation in cooperation with the National Association of State Foresters and the USDA Forest Service.



Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Tuesday, April 22, 2014 4:59 PM
To: Clayton Woullard
Englewood Herald - Tom Munds
Millett, Sarah; Tom Barry
John Aguilar
Villager - News Desk
Peter Jones; Kevin Hamm
Cc: Leigh Ann Hoffhines; Darren Hollingsworth
Subject: Englewood to host 2nd Annual Business Summit on May 15



City of Englewood, Colorado News Release

For Immediate Release: April 22, 2014

Media Contact: Darren Hollingsworth, Economic Development Manager

Phone: 303-762-2599

E-Mail:

City of Englewood to host second annual Englewood Business Summit on May 15

Englewood, CO: Englewood City Council will host a free Englewood Business Summit on Thursday, May 15, 2014 from 7:30 am to 10 am on the second floor of the Englewood Civic Center, 1000 Englewood Parkway, Englewood, Colorado.

The Summit will feature presentations by two well-known experts:

- Elizabeth Garner, the Demographer for the State of Colorado, and
- Brad Segal, President of Progressive Urban Management Associates.

The Summit will begin with networking and a continental breakfast in the Community Room, followed by the speaker presentations in Hampden Hall. The Summit will finish up with a question and answer session with Englewood City Council.

Who should attend the Business Summit? Local business owners, Chamber of Commerce members, brokers, developers, local government officials, and anyone else interested in national and local demographic trends and what those trends may mean for future business and development opportunities in Englewood.

About the presenters:

- **Elizabeth Garner** is the State Demographer. She joined the Colorado Department of Local Affairs in 2004. The State Demography Office produces population and economic estimates and forecasts for use by state agencies and local governments. Ms. Garner’s background is as an economist. Prior to her work as State Demographer, she worked with Colorado State University Cooperative Extension managing a data center and producing economic and demographic reports. She has a bachelor’s degree in Business from the University of San Diego, and holds a master’s degree and is a Ph.D. candidate in Agricultural and Resource Economics at Colorado State University.
- **Brad Segal** is the founder and president of Progressive Urban Management Associates, a Denver-based real estate economics consulting firm providing management, marketing, and economic development services to advance downtown and community development. Mr. Segal has nearly 30 years of downtown management and community development experience as both a practitioner and consultant. He holds a master’s degree in business administration from Columbia University, a bachelor’s degree in urban analysis from the University of California at Berkeley and is a lecturer at the University of Colorado at Denver College of Architecture and Planning.

For more information on the 2014 Business Summit, visit the City of Englewood’s website: www.englewoodgov.org/doing-business/2014-business-summit. To RSVP, send an email by May 2 to leah@englewoodgov.org noting your name, the company name, and the number of people who plan to attend.

#

Leigh Ann Hoffhines
Communications Coordinator
City of Englewood
1000 Englewood Parkway
Englewood, CO 80110
303-762-2316

www.englewoodgov.org | [Facebook](#)



2014 Woof & Wine



Saturday, May 31st 7-10pm

Sponsorship Opportunities

Thank you for supporting the Humane Society of the South Platte Valley's 3rd Annual Woof & Wine event. Your generous sponsorship will help us care for our furry friends!

Furry Friends \$1,000

4 event tickets, company provided banner, 1/2 page (5"x 8") ad in event program, logo recognition on printed materials, HSSPV website and promotional display at shelter.

Cat's Meow \$500

2 event tickets, company banner, 1/4 page (5"x 4") ad in event program, logo recognition on printed materials, HSSPV website and promotional display at shelter.

Puppy Love \$250

Logo recognition in event program, on printed materials, HSSPV website and promotional display at shelter.

To be included in our event program and printed materials, we will need logos in jpeg format by April 4th and ads for the program by May 16th.

Please email to

Sponsor Name _____ Amount _____

Address _____

Contact Name _____ Phone _____ email _____

Sponsorships payments can be made online on the Woof & Wine page at www.hsspv.org or sent to:



HSSPV
2129 W. Chenango Avenue
Littleton, CO 80120
303-703-2938/www.hsspv.org
Email: woofandwine@hsspv.org

Sponsored by:



Loved by everyone, except the competition

Michael Flaherty

From: Leslie Maisonneuve
Sent: Monday, April 21, 2014 4:08 PM
To: Michael Flaherty
Subject: 2014 Woof & Wine
Attachments: 2014 Woof & Wine Save the Date final.pdf; 2014 Woof & Wine Sponsorship final.pdf

Hi Mike – great to talk with you! Here is the sponsorship information for the Woof & Wine if Englewood is interested in sponsoring this year! It should be a great event and we are all looking forward to seeing you there!

Thanks so much!

Leslie

Englewood Police Department Summary Report

For Period March 1, 2014 through March 31, 2014



TYPE OF INCIDENT	March 2014	March 2013	YTD 2014	YTD 2013
PATROL AND TRAFFIC				
Total Activities	4,567	3,788	14,262	12,069
Misdemeanor Arrests	152	128	459	419
Felony Arrests	7	41	35	83
Warrant Arrests	59	20	133	115
DUI Arrests	31	38	94	130
Patrol Division Traffic Summonses	703	753	2,037	2,619

INVESTIGATIONS	March 2014	March 2013	YTD 2014	YTD 2013
Case Filings	27	12	69	70
Summons	2	4	4	10
Inactivate (no additional leads)	18	27	63	103
Unfounded	3	12	11	34
Victim Failure to Prosecute	1	5	8	14
Other Jurisdiction	25	5	77	14
Returned Runaway	6	1	8	7
Death Memo-Non Criminal Death Invest.	4	4	10	13
Prosecution Declined by District Attorney	1	1	2	2
Civil	0	0	2	0
Parental Correction	0	0	0	0
Welfare Placement	0	0	0	0
Exceptionally Cleared-Complete	0	0	1	0
Cases Received	59	0	59	0
Complete	3	0	3	0
Cold Case	0	0	0	0
Death of Offender	0	0	0	0
Extradition Declined	0	0	0	0
ACSO Impact	0	0	0	0
East Metro Auto Theft	0	0	0	0
South Metro Task Force	0	0	0	0
Warrant	0	0	0	0
TOTAL	149	71	317	267

NEIGHBORHOOD SERVICES	March 2014	March 2013	YTD 2014	YTD 2013
Impact Team				
Projects initiated	19	12	34	31
Residential	7	8	20	22
Business	12	4	14	9
Projects Cleared	17	8	19	21
Community Contacts	7	8	29	19
Residential	1	0	4	0
Business	6	8	25	19
Community Events	4	13	12	23
Code Enforcement				
Cases Opened	209	283	718	806
Notices of Violation	113	206	360	503
Postings	40	48	95	98
Summons	8	8	35	29
Patrol Referrals	19	9	65	53
TOTAL	389	554	1,273	1,489

ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period March 1, 2014 through March 31, 2014



Traffic Bureau				
Traffic Summonses	215	206	1,032	881
Parking Summonses	424	239	1,270	813
TOTAL	639	445	2,302	1,694
Community Relations				
Community Events/Activities	4	5	12	16
Persons in Attendance	82	8	538	215

TYPE OF INCIDENT		March 2014	March 2013	YTD 2014	YTD 2013
COMMUNICATIONS/RECORDS					
Reported Part I Crimes					
Murder/Manslaughter		0	0	0	0
Rape		1	1	3	3
Robbery		2	4	10	9
Assault (includes all assaults)		26	19	67	67
Burglary		28	17	79	47
Theft		115	128	387	419
Auto Theft		18	19	47	56
Arson		0	0	2	0
Reported Part I Crimes	TOTAL	190	188	595	601
Calls for Service	TOTAL	4,567	3,677	13,722	11,958

VICTIM ASSISTANCE RESPONSE					
Incidents with victim assistance provided		75	87	222	212
People served relative to incidents		81	121	249	283
Domestic Violence victims		11	32	60	78

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Deputy Public Works Director ✓

DATE: April 23, 2014

SUBJECT: PROJECT UPDATE – Duncan Park Improvements, Dartmouth Bridge Repair, Golf Course Wet Well, Street Maintenance Projects 2014, Concrete Utility Project 2014, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicenter Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

DUNCAN PARK IMPROVEMENTS

Final plans have been revised to incorporate “value engineering” suggestions to reduce the project cost. The scope of the project is not being reduced. All major elements will remain in the base bid. Construction of this project is being managed by Public Works for Parks and Recreation. One bid was received on April 3rd. Staff provided information regarding the bid and our recommendation at the Study Session on April 14th. We will present a motion to award a construction contract at the May 5th Council meeting.

DARTMOUTH BRIDGE REPAIR

This project will design and repair a test section (in the worst area) that can be constructed within the existing budget appropriation. The test section will provide the data needed to evaluate the condition of the deck and help to determine how we should proceed in the future.

City Council approved a motion to award a contract to KECI at the April 21st Council meeting. A pre-construction meeting is scheduled for May 1st.

GOLF COURSE WET WELL

City Council approved a contract to replace the wet well and pump house building located between the lakes on the front nine of the Broken Tee Golf Course. The wet well and pumps provide irrigation for the golf course. This project includes the demolition of the existing pump house building, installation of a new lining in the 30-year old wet well pipe, and construction of a new pump house building. Construction of this project is being managed by Public Works for Parks and Recreation.

The contractor, Industrial Group, expects to complete the project by the end of April.

STREET MAINTENANCE PROJECTS 2014

Staff finalized a list of streets for the 2014 in-house overlay program. The list and a map are posted on the City’s website. Beginning next week, Street Division crews will be preparing the overlay streets by cutting and patching distressed areas.

The Englewood Streets Division continued grading alleys. Typically, we grade all alleys three times during the year. It takes our crews three to four weeks to work their way through the 42 miles of unpaved alleys.

CONCRETE UTILITY PROJECT 2014

Council approved a motion to award a construction contract to NORAA Concrete Construction. NORAA began work on April 10th. Removal and replacement are underway in the area east of Broadway and south of Hwy. 285. Next week, NORAA will temporarily suspend their work and will remobilize in two to three weeks. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

LITTLE DRY CREEK PLAZA REPAIRS

Design drawings for landscaping improvements are complete and the project is advertised. Two bids were received at the March 25th bid opening. **The bids are being evaluated by Parks and Recreation staff.**

REDEVELOPMENT - 5001 S. BROADWAY

The Advance Auto store opened for business on December 21st. **Colorado Structures Inc. continued construction of the Sprouts store.** Sprouts is expected to open in June, 2014. **Woodlake Construction continued constructing Phase III (the building between Sprouts and Advance Auto).** Site work (completion of the traffic signal and sidewalk warranty work) will be completed this spring, prior to Sprout's opening. **Traffic Signal installation work is substantially complete; however, Xcel needs to provide power. The new signal may be energized and operated in "flash mode" beginning in mid May.**

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. **Wood Partners' contractor continued grading the site and excavating for the parking garage and foundations. Concrete wall pours continued. Staff is working with the contractor to develop a delivery plan for pre-cast concrete material (large and heavy truck delivery).** **Undergrounding of overhead utilities appears to be complete with the exception of Comcast Cable.**

SECURITY CAMERA PROJECT

City Council approved a contract with Long Solutions. **The security camera project continues to move forward. Recreation Center cameras are now recording. All cameras on the third floor of the Civic Center have been installed and 75% of all cameras on the second floor are installed. Cabling has begun at the Malley Senior Center.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff attended the February 3rd Study Session and provided an update. Council approved a motion to award a design contract at the April 7th City Council meeting. **A design kick off meeting is expected to be scheduled within the next couple of weeks.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel completed gas line replacement work in the 2900 - 3000 blocks of S. Downing Street, the 3900 – 4000 blocks of S. Grant Street, the 1000 – 1100 blocks of E. Bates Parkway, the 4400 block of S. Delaware Street, the 4400 - 4500 blocks of S. Pennsylvania Street, the 3500 – 3600 blocks of S. Elati Street, and the 1500 – 1700 blocks of E. Dartmouth Avenue. **Pavement restoration will be completed as weather and schedule allow. Gas line replacement on Broadway between Rafferty Gardens and Centennial is scheduled to begin this week or next.**

Staff continued reviewing additional Xcel permit requests including Union Avenue at Santa Fe.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Bleum (computer software), State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, Advantage Wireless, King Liquor Store, BRI Colorado (showcase room).

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Edward Jones Investments, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Champions Dance Sport (formerly Fred Astaire), Wellness Treatment Center, XL Edge, Checkout Promos (Advertising firm).

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. A meeting with CityCenter stakeholders and the Englewood Police Department was held. The goal is "to identify and acknowledge problems with illegal and inappropriate behavior of individuals frequenting CityCenter and develop a cooperative strategy for correcting problems". Cooperative efforts are already resulting in reduced illegal and inappropriate behavior around CityCenter. CityCenters tenants recognize and compliment the Englewood Police Department for their efforts.

Preparations to turn on the CityCenter fountain continued. Maintenance and repairs will be completed next week and the fountain will be fully operational around the first of May.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

/lt

**CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS**



Mon., April 28	5:30 p.m.	Study Session, Community Room
Mon., May 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 6	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 7	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll
Thurs., May 8	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	Cancelled	Police Officers Pension Board, Public Works Conf. Rm.
	Cancelled	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., May 12	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 13	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., May 14	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Auth., City Council Conf. Rm.
Mon., May 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 20	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers

Wed., May 21	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Rm.
	Cancelled	Local Liquor and Medical Marijuana Licensing Authority, Telephone Poll
Mon., May 26		City Hall closed — Memorial Day
Mon., June 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., June 3	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., June 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., June 9	6:00 p.m.	Study Session, Community Room
Tues., June 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., June 11	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., June 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, River Run Trailhead
Mon., June 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., June 17	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., June 18	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., June 23	6:00 p.m.	Study Session, Community Room
Mon., June 30	6:00 p.m.	Board and Commission Appreciation, Rec. Center

TENTATIVE

**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**



- May 5 Study Session & Regular Meeting
CM Search Firm Interviews
- May 12 Citizen of the Year Celebration – Malley Center
- May 19 Study Session & Regular Meeting
Executive Session – Union Negotiations
CAFR/Holscher, Mayberry & Company
Financial Report
CEC Community Solar Power Purchase Agreement
City Council Technical Allowance/Discretionary
Board and Commission Reports
- May 26 Memorial Day Holiday – No meeting scheduled
- June 2 Study Session & Regular Meeting
Executive Session – Union Negotiations
Proposed updates to the pawn broker ordinance
Catalyst Program Review
Fire Department Follow-up
- June 9 Study Session
Board and Commission Interviews
- June 16 Study Session & Regular Meeting
Financial Report
Board and Commission Reports
(CML Conference – 6/17-20/14)
- June 23 Study Session
Tour of River Run facility
Tour of Fire Training Facility
Tour of Humane Society of South Platte River
- June 30 Board and Commission Appreciation at the Recreation Center

July 7	Study Session & Regular Meeting
July 14	Study Session Financial Report 2015 Proposed Budget
July 21	Study Session & Regular Meeting
July 28	Study Session Executive Session – CM Selection Board and Commission Reports
August 4	Study Session & Regular Meeting
August 11	Study Session
August 18	Study Session & Regular Meeting Board and Commission Reports
August 25	Study Session Financial Report 2015 Proposed Budget
September 2	Study Session & Regular Meeting – Tuesday
September 8	Study Session 2015 Proposed Budget
September 15	Study Session & Regular Meeting Financial Report Board and Commission Reports
September 22	Study Session 2015 Budget Workshop
September 29	No meeting scheduled – 5 th Monday

FUTURE STUDY SESSION TOPICS

Cultural District



**KEEP ENGLEWOOD BEAUTIFUL
MINUTES
January 14, 2014**



1. Meeting Opening

The meeting was called to order at 6:35 pm in the City Council Conference Room by Paul Kern, Acting Chair.

2. Roll Call

Present: Justin Geissler, Paul Kern, Jessie VanGundel, Brittany Yepsen, Steven Scott, Christine McGroaty, Bob McCaslin

Absent/Excused: Kaylene McCrum, Jennifer Jones

Absent/Unexcused: Roger Mattingly, Bruce Werner



3. Approval of Minutes

Theavy Sok should be reflected as an excused absence on the November Minutes.

Motion: Approve the November 12, 2013 Minutes as amended. **Moved by** Steve Scott;

Seconded by Justin Geissler

Motion carried by unanimous vote



4. Old Business

- **Holiday Lighting Update:** A senior resident was extremely excited and grateful that she received an Honorable Mention award.
- **T-Shirt Update:** Designs will be available for the February meeting.



5. New Business

- **Planning Session:** A planning session will be held at the March meeting, after new Commissioners are appointed.
- **Meetings:** The Commission discussed meeting every other month and changing the meeting time to earlier. The issue was tabled until the February meeting.

- **Volunteers:** Steven Scott would like to explore recruiting more event volunteers so it is more of a community affair. Recruitment of volunteers will be added as an agenda item for the Planning Session.



6. Staff's Choice

Theavy Sok has resigned from the Commission. Bob McCaslin will investigate having Paul Kern appointed to fill that vacancy. New members will be appointed in February.

7. Council Member's Choice

Mr. McCaslin discussed City Services and revitalizing the Commission.



8. Commissioner's Choice

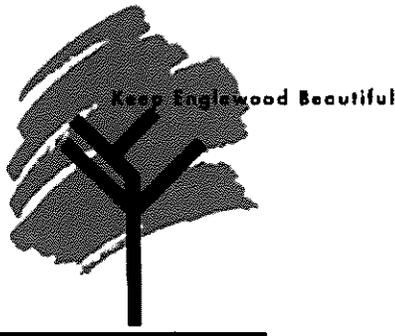
Mr. Geissler expressed concern and frustration over Commission attendance and lack of a quorum for meetings.

Mr. Scott encouraged the Commission to expand its volunteer base and enhance the beauty and quality of life in Englewood.

9. Adjourn

There was no further business. The meeting adjourned at 7:05 pm.

Nancy G. Fenton, Transcriber



KEEP ENGLEWOOD BEAUTIFUL
Minutes
February 11, 2014



1. Meeting Opening

The meeting was called to order at 6:30pm in the City Council Conference Room by Chair Roger Mattingly.

2. Roll Call

Present: Brittany Yepsen, Bruce Werner, Christine McGroarty, Jennifer Jones, Jessie Van Gundel, Justin Geissler, Steven Scott, Roger Mattingly, Tanya Denorch, Matthew Dillin, Allie Moore, Brenidy Rice, Bob McCaslin

Absent/Unexcused: Kaylene McCrum, Leah Buchanan



3. New Commissioners

Commissioners introduced themselves and welcomed the new Commissioners.



4. KEB Activities

Chair Mattingly reviewed the Commission's activities.



5. National Conference

Audra updated the Commission on the Keep America Beautiful conference.



6. Old Business

- T-Shirts : Brittany presented the only entry that was received from the students. The Commissioners suggested the student elaborate on her sketch. Commissioners offered suggestions.



7. New Business

- Planning Session: The March meeting is devoted to a planning session which entails going through each program; discussing any new programs; developing sub-

committees; and assigning a Chair for each program. The meeting may last longer than usual.



8. Staff's Choice

Audra distributed the roster and asked Commissioners to verify their information. She will send out the alternative recycling list to Commissioners.



9. Council Member's Choice

Encouraged Commissioners to contact him with questions or concerns regarding the City in general.



10. Commissioner's Choice

- Parks and Recreation or the Kids Quest Summer Camp program may want to partner with the Commission for one week on a particular theme such as recycling.
- Elections will be held at the March meeting.
- An Englewood company, Green Sheen, at 1281 W Dartmouth Avenue recycles latex paint.
- Social media is a good tool for informing and engaging the public.
- Commissioners need to inform Audra if they are unable to attend a meeting.

11. Adjourn

There was no further business. The meeting adjourned at 7:25 pm

Nancy G. Fenton, Transcriber

WATER & SEWER BOARD
MINUTES
MARCH 11, 2014



Present:Oakley, Wiggins, Habenicht, Waggoner, Burns, Penn, Olson, Lay

Absent:Gillet, Moore

Also present:Stewart Fonda, Director of Utilities
John Bock, Manager of Administration
Tom Brennan, Utilities engineer

The meeting was called to order at 5:00 p.m.



1.MINUTES OF THE FEBRUARY 11, 2014.

The Board received the Minutes of the February 11, 2014 Water Board meeting. A correction was noted.

Motion:To approve the February 11, 2014 Water Board Minutes as amended.

Moved:LaySeconded:Penn

Motion approved unanimously.



2.GUEST: DON MARTURANO – SOUTH ENGLEWOOD SANITATION DISTRICT #1 -
4500 S. LAFAYETTE ST. – OUTDOOR LIFT STATION.

Don Marturano, Attorney for South Englewood Sanitation District No. 1 appeared before the Board and requested a continuance until the April, 2014 Water Board meeting on the issue of

a variance for an outdoor private sewer ejector for 4500 S. Lafayette St. and 1424 E. Stanford Ave. Mr. Fonda noted that the City of Englewood only treats the resulting sewage from these properties and will not be liable in the case of regulatory infractions or odor complaints. The Englewood Utilities Department will require a letter accepting these terms from the property owners and South Englewood Sanitation District #1. The lift station must also be accepted by the Cherry Hills Village Sanitation District.



3.GUEST: COWEEN DICKERSON, 2835 S. PENNSYLVANIA ST. – CHARGING INTEREST ON LATE FEES.

The Board received correspondence from Coween Dickerson, Utilities staff, City Manager and Council, along with the Water Board Minutes of January 14, 2014 and billing history relating to her issue of charging interest on late fees. Ms. Dickersons current balance is \$13 and is under the \$20 threshold for action. John Bock noted that the City Attorneys office noted that the City is in compliance with State statute and her next appeal process would be with District Court. The Board discussed sending an additional letter to Ms. Dickerson. Utilities staff noted that Ms. Dickerson was notified in January, 2014 of the Boards decision. There have been no further developments that changed the issue.



4.PURCHASE OF JET/VACUUM VACTOR TRUCK.

The requested combination jet cleaning/vacuum combination truck is designed to simultaneously clean and remove blockages at first point of contact rather than having to go through the entire system to the treatment plant. Seven bids were received with the Williams Equipment Company being the recommended bidder at \$278,700. This is a normal CERF replacement. Staff noted that the lowest bid did not meet specifications, so the second bid was accepted.

Motion:To recommend Council approval of the purchase of a combination unit jet cleaning/vacuuuming machine (Vactor Truck). The recommended bid is from Williams Equipment in the amount of \$278,700.

Moved:Habenicht Seconded:Waggoner

Motion passed unanimously.



5.TWO 3 MILLION-GALLON WATER STORAGE TANK ROOF REHAB.

An inspection of the two 3-million-gallon tanks determine that the floor slabs, columns and walls were in good condition. The tank roof slabs, however, have deteriorated and are in poor condition, and if left unrepaired, deterioration will become more extensive. Substantial repair and protection measures are recommended to extend the serviceability of the tanks. These repairs should extend the service life of the tanks by at least 20 years. Two specialty contractors are required for the process and must be certified to work on the membrane and roof.

Motion:To recommend Council approval of the bid from Moltz Construction, Inc. as the lowest acceptable bidder at \$1,188,500 for repairing the two 3-million-gallon water storage tank roof slabs.

Moved:BurnsSeconded:Kells

Motion passed unanimously.



6.FLOOD CUTS DURING BACKUP RESTORATION.

John Bock, Manager of Utilities Administration, appeared to discuss the current remediation policy after a City-caused sewer or water main backup. Currently Belfore International does flood cuts removing damaged drywall to facilitate drying. Under the existing policy, the flood cut drywall is not replaced. Staff asked the Board if they wished to modify the existing remediation policy.

Motion:To modify the existing remediation policy in the case of a City-caused water or sewer main backup by providing drywall replacement and taping after flood cuts are made.

Moved:LaySeconded:Burns

Motion approved unanimously.



7.804 E. STANFORD AVE. – REQUESTING ENGLEWOOD PROVIDE WATER SERVICE.

A request was received from Mr. Lance Cain, the owner of 804 E. Stanford Ave. to provide water service to his property, which is in the Denver Water service area. Englewood provides water service to adjacent properties on the south, east and north of this address. Denver Water has approved the transfer of water service to Englewood water for this property.

The owner would be required to pay to extend the main from the 24” transmission line, if necessary.

Motion:To approve accepting 804 E. Stanford Ave. into the Englewood water service area.

Moved:BurnsSeconded:Habenicht

Motion approved unanimously.



8.S. PLATTE WATER RELATED ACTIVITIES PROGRAM – ENDANGERED SPECIES ACT.

The South Platte Water Related Activities Program (SPWRAP) is an agreement with the Department of the Interior to improve the habitat of endangered species. The SPWRAP program improves the endangered species habitat by providing more water in the critical area along the Platte River in Nebraska. This agreement provides compliance with the Endangered Species Act to participating entities.

Englewoods portion of the assessment for the program for 2014 is \$10,458, with an annual assessment for an additional six years. Future assessment amounts will be computed on treated water use and number of participants.

Motion:To recommend Council approval of Englewoods continued participation in the S. Platte Water Related Activities Program and assessment for 2014 and approving the assessment, based on water consumption, for six years thereafter.

Moved:HabenichtSeconded:Waggoner

Motion approved unanimously.

The meeting adjourned at 5:30 p.m.

The next Water and Sewer Board meeting will be Tuesday, April 8, 2014 at 5:00 p.m. in the Community Development Conference Room.

Respectfully submitted,

Cathy Burrage
Recording Secretary

WATER & SEWER BOARD

PHONE VOTE - MONDAY, MARCH 17, 2014

Phone Vote Roll Call.

Contacted: Clyde Wiggins, Chuck Habenicht, Tom Burns, Kells Waggoner, Rick Gillet, Linda Olson, Jo Lay, Wayne Oakley, Randy Penn

Not Responded: John Moore

1. MINUTES OF THE MARCH 11, 2014 MEETING.

Motion: Approve minutes of the March 11, 2014 Water and Sewer Board meeting.

Moved: Habenicht **Seconded:** Waggoner

Motion passed unanimously.

The next Water and Sewer Board meeting will be Tuesday, April 8, 2014 at 5:00 p.m. in the Community Development Conference Room.

Respectfully submitted,

/S/ Cathy Burrage
Recording Secretary

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION
REGULAR MEETING
Community Development Conference Room – Englewood Civic Center
April 8, 2014



I. CALL TO ORDER

The regular meeting of the City Planning and Zoning Commission was called to order at 7:01 p.m. in the Community Development Conference Room of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile, Brick, King, Kinton, Knoth, Roth, Townley, Madrid (alternate)

Absent: Freemire (Excused)

Staff: Alan White, Director, Community Development

Chris Neubecker, Senior Planner

John Voboril, Planner II

Nancy Reid, Assistant City Attorney



II. APPROVAL OF MINUTES

March 18, 2014

Knoth moved;

Bleile seconded: TO APPROVE THE MARCH 18, 2014 MINUTES

Chair Fish asked if there were any modifications or corrections. The location of the meeting was corrected to reflect that the meeting was held in City Council Chambers and that Mr. Roth voted yes on Case #2013-02 Amendments to Small Lot Development Standards.

AYES: Bleile, Brick, Kinton, Knoth, Roth, Townley, Chair Fish

NAYS: None

ABSTAIN: King

ABSENT: Freemire

Motion carried.



III.Planned Unit Development (PUD) Process

Chris Neubecker, Senior Planner, presented information relating to the current PUD process and proposed changes to the code. The current PUD process would be broken down into two parts, a District Plan and a Detailed Site Development Plan. The creation of two levels of plans would be more cost effective for developers in that the initial review of a District Plan would provide the entitlements necessary for the developer to proceed with the rezoning process with minimal expense. The Detailed Site Development Plan could be reviewed concurrently or separately, at the option of the developer.

Staff researched the costs associated with the PUD process in other jurisdictions. Costs are assessed with flat fee with additional costs per acre of the development. Englewoods fees are generally in the same range as other communities. The fees are determined by City Council and would be charged for each review separately.



Language has been added in the proposed amendment to include expanded detail for submittal requirements which will assist staff in the review process. Staff would include the determination of whether or not the project is in harmony with the adjacent properties during the review process.



Terminology within the existing code is proposed to be updated to provide consistency throughout the code. The terms “compliance” and “consistency” were applied to the code appropriately when referring to code requirements and the Comprehensive Plan, respectively.



Staff recommends that the proposed amendments be presented at Public Hearing as written.



Discussion:

Brick – Section 16-2-7 Official zoning map amendment includes a provision that PUD plans are compatible with the surrounding zone districts. The amendment would allow rezoning that is not the same as the contiguous area to allow more flexibility in the development, as long as the proposed PUD is consistent with the Comprehensive Plan. The compatibility of the PUD would be determined during the review process by Staff and the Commissioners.



Director White – The amendments provide efficiency of process and expand the latitude of flexibility with regard to development. By acting in advance of potential development with regards to zoning, the process will be easier for the developer and will save time by having the zoning already in place.

The decision is ultimately with the Planning Commission and City Council as to whether or not the proposed PUD is consistent with the Comprehensive Plan.



Reid – Pre-application review and Neighborhood meetings requirement that the City would respond within 30 days. She felt that this time frame was too short and did not allow sufficient time for Staff to act on the request. Written comments, including notes from neighborhood meetings, are provided to the applicant.



Knoth suggested that the time frame be changed to “30 days prior to Public Hearing”. The notes are provided to Planning Commission to aid in the decision making process.



The notes are generally available within two weeks of the Neighborhood Meeting and are available upon request to the public. It was agreed that the 30 day deadline is not unreasonable.



Chair Fish questioned Section 16-2(8) concerning the use of the word “possible” with regards to changes to existing base zoning. Mr. Neubecker responded that the reference is to land uses that are not permitted without a variance. Further discussion clarified that the section also exists in another part of the code.



Chair Fish questioned the use of the word “in harmony with the environment” and the subjectivity of making that determination. Mr. Neubecker explained that the Commission would have latitude to make the determination of whether or not a proposed development fits with the surrounding area.



Approval criteria “promoting health, safety and general welfare” as written in the amendment is included in the Comprehensive Plan. The review process provides an opportunity to determine what supports the Comprehensive Plan. Ms. Townley questioned the use of the term “promote” and suggested that “provide” may be used instead when referring to the Comprehensive Plan. By stating that certain qualities would be “provided” such as bike paths, the proposed development would be proactive in “promoting health, safety and general welfare” rather than just meeting the minimum standards of the code.



The use of “promote” rather than “provide” would give the Commission greater leeway when reviewing a proposed PUD. Mr. Kinton added that it would be an opportunity for the Commission to raise the standards of development.



It was generally agreed that “promote” should be included in the language and that the terms and intent should be consistent throughout the code. The proposed amendments will make it easier for the applicant to determine what is needed and staff will have clearer direction when reviewing plans.

The Commission supported this code amendment moving forward to a public hearing on April 22, 2014.

IV. TSA Overlay Zone Districts



John Voboril, Planner II, presented information related to the Transit Station Area (TSA) Overlay that would encompass the Oxford Station area. The boundaries for the TSA are still to be determined. He presented a map to illustrate the area as it exists currently.

Knott commented that Englewood is becoming less industrial; Brick noted the need for jobs and light industry in the area. A primary factor in the evolution of the industrial area will be property turnover as dictated by the market.



Kinton commented on the lack of height restrictions in the existing I-1 zone. Discussions regarding height will continue at another time.



Minimum lineal frontage and setbacks for the overlay district are derived from the Medical Zone District. It may be necessary to make these standards more flexible for this area due to the unique features of the area.



Mr. Voboril presented slides illustrating different approaches to setbacks and form based regulations. Vehicular traffic and parking can be controlled by implementing various design elements.



In discussing the zone of transparency, it was agreed that the proposed requirement for glass windows is acceptable. If a retailer wished to black out the windows, it would still provide the option for the next tenant to use the windows. Additional signage would be addressed through the Sign Code.



Required Front Street Entrance is not a concern at this time. Given the street pattern at the Oxford Station, the most likely retail location would naturally have two entrances. A property owner will always have the option to seek a variance. Exemptions could be granted for parcels that have unique characteristics. The Commission has the latitude to adjust the form-based codes to be more flexible in the areas of the zone of transparency, street frontage and setbacks. Form based zoning is more difficult to apply to some single use and retail buildings than it is for multi-family residential or office buildings.



The standards for landscaping would be the same as the current regulations for commercial property.



The goal for the TSA area is to have responsible redevelopment to create a pedestrian friendly environment. The zoning should be flexible enough to allow various types of development but with zoning code applied to ensure a cohesive area. The Commissioners agreed that the focus should be on the ½ mile radius immediately surrounding the Oxford Street Station.



V. PUBLIC FORUM



Lewis Fowler, Englewood resident, commented on the potential redevelopment of the southeast area of the TSA.



VI. ATTORNEYS CHOICE



The Commission does not currently have an adopted Policy Handbook. The existing handbook will be presented at the next meeting for adoption.

VII. STAFFS CHOICE



The next meeting of the Planning and Zoning Commission will be a Public Hearing for the PUD Process Amendments and a PUD application that has been reviewed by Staff.



VIII. COMMISSIONERS CHOICE

Bleile – Expressed thanks to Staff for the work on the PUD Process Amendments.

Knoth – 1) Thanked Mr. Neubecker for including the price of the PUD Process to the developer in his presentation to illustrate the cost and effort to rezone to PUD 2) Sales

of goods from a home (such as eggs) is being considered in Denver, interesting concept to consider

Fish – He will be out September and October and informed the Commission that Vice Chair King will be conducting the meetings in his absence.

Kinton– Inquired about the timing on the Next Steps Plan and the Comprehensive Plan. Mr. Voboril replied that for the Next Steps Study, the Inter-Governmental Agreement (IGA) has been drafted and is being reviewed by the attorneys in preparation for presentation to City Council. The Comprehensive Plan revision will begin in September and will take about a year to complete.

Brick – Complimented Staff on the presentations.



The meeting adjourned at 9:10 p.m.

/s/ Julie Bailey_____
Recording Secretary