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# *Council Newsletter*

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## **CITY MANAGER'S NOTES April 10, 2014**

### **Upcoming Council Meetings**

City Council will meet on **Monday, April 14, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no regular meeting scheduled. The agenda is attached. Sandwiches will be available.

The next City Council meeting will be **Monday, April 21, 2014**.

### **Informative Memoranda**

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Email concerning Englewood Police Departments hosting Drug Take Back Day on April 26<sup>th</sup>.
2. Notice of Planning and Zoning Commission Public Hearing on April 22<sup>nd</sup> concerning proposed 3299 South Logan Street Residences Planned Unit Development.
3. Invitation from the Englewood High School Band for Jazz Night on Tuesday, April 29<sup>th</sup>.
4. Letter from Rocky Mountain Railroad Heritage Society expressing appreciation for the 2014 Aid to Other Agencies in-kind donation
5. Memorandum concerning the Project Update.
6. Memorandum concerning Fire Department Monthly Summary, February & March 2014.
7. Municipal Court Monthly Report, 1<sup>st</sup> Quarter.
8. Calendar of Events.
9. Tentative Study Session Topics.
10. Minutes from the Library Board meeting of January 14, 2014.
11. Minutes from the Planning and Zoning Commission meeting on March 18, 2014.

## Leigh Ann Hoffhines

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**From:** Englewood Website Administrator <  
**Sent:** Wednesday, April 09, 2014 12:31 PM  
**To:** Leigh Ann Hoffhines  
**Subject:** City of Englewood, Colorado: Englewood Police to host Drug Take Back Day April 26

Having trouble viewing this email? [Click Here.](#)

### **Englewood Police to host Drug Take Back Day April 26**

Post Date: 04/09/2014 11:59 AM

#### **Drug Take-Back Initiative Drop-Off**

**Saturday, April 26 • 10 am to 2 pm**  
**Miller Field Parking Lot • 3600 S. Elati Street**  
**(across from the Englewood Police Station)**

The Englewood Police Department is partnering with the U.S. Drug Enforcement Administration on its prescription drug take-back initiative to help residents safely dispose of unused medications. The initiative helps residents properly dispose of unused or expired medications and keeps them out of the hands of the wrong people. It also keeps them out of our water and sanitation systems.

Residents who want to safely dispose of their expired or unused medications can drop them off on Saturday, April 26, 2014 between 10 am and 2 pm at the Miller Field parking lot, located across from the Englewood Police Station.

For more information on the drug take-back initiative, visit [www.dea.gov](http://www.dea.gov).

To change your eNotification preference, [Click Here](#). To unsubscribe from all City of Englewood, Colorado eNotifications, [Click Here](#).



**NOTICE OF PUBLIC HEARING  
PLANNING AND ZONING COMMISSION  
April 22, 2014  
7:00 P.M.**

Dear Neighbors:

Notice is hereby given that a Public Hearing is scheduled before the City Planning and Zoning Commission on April 22, 2014 at the hour of 7:00 P.M., in the Englewood City Council Chambers, 1000 Englewood Parkway, Englewood, Colorado.

**CASE #ZON2014-001:** The issue to be heard before the Commission is a request to consider the proposed 3299 South Logan Street Residences Planned Unit Development (PUD) at 3299 and 3265 South Logan Street, Englewood, Colorado. The proposed PUD would allow for 2 dwelling units in the existing Shrine Club building with detached garages and 1 accessory dwelling unit, plus 2 new single family homes with detached garages and 2 accessory dwelling units, and maintenance of the existing home at 3265 South Logan Street.

A copy of the proposed PUD may be reviewed in the Community Development Department. Anyone interested in the proposed PUD is invited to attend the Public Hearing and address the Commission at that time.

For information on this PUD, contact the Community Development Department at 303-762-2342.

**APPLICANT:** Shadow Creek Homes, LLC  
P.O. Box 350909  
Westminster, CO 80031

S BROADWAY

S LINCOLN ST

S SHERMAN ST

S GRANT ST

S LOGAN ST

S PENNSYLVANIA ST

S PEARL ST

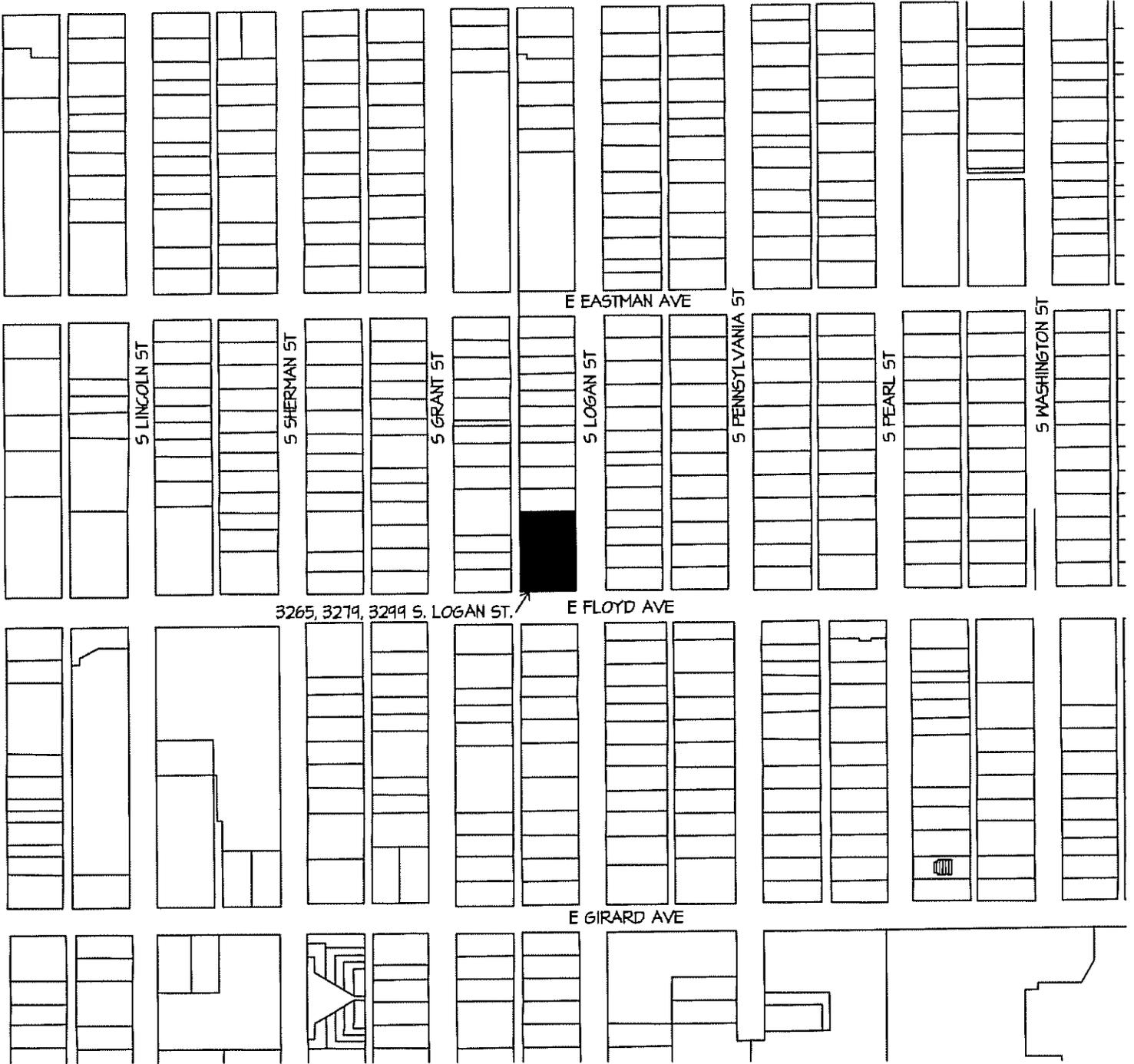
S WASHINGTON ST

E EASTMAN AVE

E FLOYD AVE

E GIRARD AVE

3265, 3279, 3299 S. LOGAN ST.





You are cordially invited to attend

The Englewood High School Band's  
**First Annual  
JAZZ NIGHT**

**Tuesday, April 29th from 6-9 pm**  
Englewood High School (new) Commons  
3800 S Logan St, Englewood, CO 80113

Cost: \$10 for adults and \$5 for children under 12 and seniors  
*(dinner is included in price)*

Sit down dinner, great jazz music, silent auction, and  
more!

Tickets are available now through EHS band students or at the door on  
the night of the event.

\*\*\*Note: Parking will be in East Lot off of Clarkson and Lehigh

# Rocky Mountain Railroad Heritage Society

Dedicated to Preserving of our Historic Legacy

PO Box 969  
Englewood, CO 80151  
303-269-9768

March 31, 2014

The Honorable Randy Penn, Mayor  
City of Englewood  
Englewood City Hall  
1000 Englewood Parkway  
Englewood, Colorado 80110

Dear Mayor Penn,

On behalf of the Board of Directors and members of the Rocky Mountain Railroad Heritage Society, we wish to thank you and the City of Englewood City Council for your generous award of the use of Hampden Hall for our upcoming association symposium. This thoughtful gesture by the City Council will contribute to the success of the Historic Railroading Symposium to be held at Hampden Hall on Saturday and Sunday, April 12 and 13, 2014.

A special thanks to you for your leadership in our city. Please extend our thanks to each member of the City of Englewood City Council.

Sincerely yours,

Douglas Gordon Hesbol, Ed.D.  
Director of Acquisitions  
Rocky Mountain Railroad Heritage Society  
P.O. Box 969  
Englewood, Colorado 80151

# MEMORANDUM



**TO:** Gary Sears, City Manager

**THROUGH:** Rick Kahm, Director of Public Works ✓

**FROM:** David Henderson, Deputy Public Works Director ✓

**DATE:** April 9, 2014

**SUBJECT:** PROJECT UPDATE – Duncan Park Improvements, Dartmouth Bridge Repair, Golf Course Wet Well, Street Maintenance Projects 2014, Environmental Remediation Bradley Gas Station, Concrete Utility Project 2014, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicenter Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects

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## **DUNCAN PARK IMPROVEMENTS**

Final plans have been revised to incorporate “value engineering” suggestions to reduce the project cost. The scope of the project is not being reduced. All major elements will remain in the base bid. The project has been advertised and a pre-bid meeting with potential contractors was held on March 20<sup>th</sup>. Construction of this project is being managed by Public Works for Parks and Recreation. **One bid was received on April 3<sup>rd</sup>. Staff will provide information regarding the bid and our recommendation at the Study Session on April 14<sup>th</sup>. Pending our discussion at the Study Session, staff expects to present a motion to award a construction contract at the April 21<sup>st</sup> Council meeting.**

## **DARTMOUTH BRIDGE REPAIR**

This project will design and repair a test section (in the worst area) that can be constructed within the existing budget appropriation. The test section will provide the data needed to evaluate the condition of the deck and help to determine how we should proceed in the future. Construction costs are anticipated to be around \$100,000.

Plans are complete and the project is advertised. A pre-bid meeting was held on March 11<sup>th</sup>. **Three bids were received at the April 1<sup>st</sup> bid opening. Staff expects to present a recommendation to award a contract at the April 21<sup>st</sup> City Council meeting.**

## **GOLF COURSE WET WELL**

City Council approved a contract to replace the wet well and pump house building located between the lakes on the front nine of the Broken Tee Golf Course. The wet well and pumps provide irrigation for the golf course. This project includes the demolition of the existing pump house building, installation of a new lining in the 30-year old wet well pipe, and construction of a new pump house building. Construction of this project is being managed by Public Works for Parks and Recreation.

**The contractor, Industrial Group, expects to complete the project by the end of April.**

## **STREET MAINTENANCE PROJECTS 2014**

**Staff continued the process of finalizing a list of streets for the 2014 in-house overlay program. The list will be discussed with Xcel Energy next week to minimize conflicts with their renewal operations.**

**The Englewood Streets division continued grading alleys. Typically, we grade all alleys three times during the year. It takes our crews 3-4 weeks to work their way through the 48 miles of unpaved alleys.**

### **ENVIRONMENTAL REMEDIATION BRADLEY GAS STATION**

Eagle Environmental will be performing an environmental remediation project west of the gas station located at 4695 S. Broadway. The state oil and gas division has mandated this cleanup work. The contractor will inject a material into the soil that absorbs contaminants.

### **CONCRETE UTILITY PROJECT 2014**

Council approved a motion to award a construction contract to NORAA Concrete Construction. Staff continued marking concrete scheduled for removal and replacement. A preconstruction conference was held this week and NORAA will begin work on April 10<sup>th</sup>. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or [concreteutility@englewoodgov.org](mailto:concreteutility@englewoodgov.org).

### **LITTLE DRY CREEK PLAZA REPAIRS**

Design drawings for landscaping improvements are complete and the project is advertised. Two bids were received at the March 25<sup>th</sup> bid opening. The bids are being evaluated by Parks and Recreation staff.

### **REDEVELOPMENT - 5001 S. BROADWAY**

The Advance Auto store opened for business on December 21<sup>st</sup>. Colorado Structures Inc. continued construction of the Sprouts store. Sprouts is expected to open in June, 2014. Woodlake Construction continued constructing Phase III (the building between Sprouts and Advance Auto). Site work (completion of the traffic signal and sidewalk warranty work) will be completed this spring, prior to Sprout's opening. Traffic Signal installation work continued. The new signal may be energized and operated in "flash mode" beginning in mid to late April.

### **FLOOD MIDDLE SCHOOL REDEVELOPMENT**

Demolition is complete and Wood Partners now owns the site. Wood Partners' contractor continued grading the site and excavating for the parking garage and foundations. Concrete wall pours are underway.

Undergrounding of overhead utilities (power lines, phone lines, cable, and traffic) appears substantially complete.

### **SECURITY CAMERA PROJECT**

City Council approved a contract with Long Solutions. The security cameras for the Recreation Center have now been installed and have been configured. Work began at the Civic Center and Pirates Cove and will continue at both locations throughout this week. Training for Administrators and view-only personnel are being scheduled for later this month.

### **SERVICENTER STORMWATER IMPROVEMENTS**

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff attended the February 3<sup>rd</sup> Study Session and provided an update. Council approved a motion to award a design contract at the April 7<sup>th</sup> City Council meeting. A design kick off meeting is expected within the next couple of weeks.

### **THE ENGLEWOOD CAMPUS**

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

### **CRAIG HOSPITAL EXPANSION**

Construction of the new campus continued.

## **XCEL ENERGY PROJECTS**

### **Gas Line Replacement Projects**

Xcel completed gas line replacement work in the 2900 - 3000 blocks of S. Downing Street, the 3900 – 4000 blocks of S. Grant Street, the 1000 – 1100 blocks of E. Bates Parkway, the 4400 block of S. Delaware Street, the 4400 - 4500 blocks of S. Pennsylvania Street, the 3500 – 3600 blocks of S. Elati Street, and the 1500 – 1700 blocks of E. Dartmouth Avenue. **Pavement restoration will be completed as weather and schedule allow. Gas line replacement on Broadway between Rafferty Gardens and Centennial is scheduled to begin this week or next.**

Staff continued reviewing additional Xcel permit requests including Union Avenue at Santa Fe.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

## **KENT PLACE**

**The contractor continued work on the residential apartments.**

## **CITYCENTER SITE DEVELOPMENT**

### **Alexan East and West Parcels**

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, **Bleum (computer software)**, State Farm, Lifetime Family Practice, Cuttin'It Loose, CityCenter Community, Nixon's Coffee House, Advantage Wireless, King Liquor Store, **BRI Colorado (showcase room)**.

### **Parkway Retail / Office Buildings**

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Edward Jones Investments, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", **Champions Dance Sport (formerly Fred Astaire)**, Wellness Treatment Center, XL Edge, **Checkout Promos (Advertising firm)**.

### **Bally's Building**

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

### **Retail South of the Parkway**

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

### **Gold Mine Pad**

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

### **CityCenter Site**

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. A meeting with CityCenter stakeholders and the Englewood Police Department was held. The goal is "to identify and acknowledge problems with illegal and inappropriate behavior of individuals frequenting CityCenter and develop a cooperative strategy for correcting problems". **Cooperative efforts are already resulting in reduced illegal and inappropriate behavior around CityCenter. CityCenters tenants recognize and compliment the Englewood Police Department for their efforts.**

**Preparations to turn on the CityCenter fountain began this week. Maintenance and repairs will be accomplished over the next couple of weeks and the fountain will be fully operational around the first of May.**

**ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)**

**PA-84 West**

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

**PA-85 (Benjamin Franklin Charter School)**

The Benjamin Franklin Charter School is open.

**AIR QUALITY/ENERGY SAVING PROJECTS**

**Flex Fuel Program**

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

**“Green” Programs**

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

**Energy Saving Projects**

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

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# Memorandum

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Englewood Fire Department

**TO:** Mayor Penn and Members of City Council  
**THROUGH:** Gary Sears, City Manager  
**FROM:** Andrew Marsh, Fire Chief  
**DATE:** April 9, 2014  
**SUBJECT:** February 2014 Fire Department Monthly Summary

During February 2014, Englewood Fire Department responded to 366 calls for service. The breakdown is as follows: 5 fires, 278 EMS calls, 25 alarms and 58 other calls. EMS accounted for 76.0%, other 15.8%, alarms 6.8% and fires were 1.4%.

Additional activities included: 26 inspections, 8 fire permits, 18 plan reviews, 4 Community Development Projects, and 12 business licenses. Fire Department personnel also completed 125 staff hours of training and participated in 2 Public Education Events.

The Building Division issued 137 permits and conducted 376 inspections. Total fees collected were \$64,793, and the total permit valuation was \$2,017,007.

# Incident Response Summary for Englewood Fire Rescue

For period 02/01/2014 Through 02/28/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Fires</b>			
Structure fire involving an enclosed building	3	0	3
Outside rubbish fire, not otherwise classified	2	0	2
	5	0	5
<b>EMS</b>			
Emergency medical incident	227	28 *	256
Vehicle accident with injuries	11	0	11
Motor vehicle vs. pedestrian or bicycle accident	1	0	1
Rescue or EMS standby	1	0	1
Lift Assist	8	1	9
	248	28 *	278
<b>Alarms</b>			
False call (other than a fire alarm)	1	0	1
False Medical Alarm	1	1	2
Fire alarm, malicious activation, no fire	1	0	1
Fire alarm system malfunction, no fire	9	2 *	11
Sprinkler activation due to malfunction	1	0	1
Fire alarm sounded due to dust, lack of maintenance, or similar cause	2	0	2
Unintentional transmission of alarm, other	1	0	1
Alarm system activation (no fire), unintentional	6	0	6
	22	2 *	25
<b>Other</b>			
Gasoline or other flammable liquid spill	1	0	1
Carbon monoxide incident	3	0	3
Power line down	1	0	1
Vehicle accident, non-injury	2	0	2
Service Call, other	1	0	1
Water problem, other	1	0	1
Animal rescue	1	0	1
Public service assistance, other	3	3 *	6
Assist police or other governmental agency	1	0	1
Police matter	1	0	1
Assist invalid	1	0	1
Blood Draw	11	0	11
Cover assignment, standby, moveup	1	0	1
Car seat check	6	0	6
Dispatched & cancelled en route	7	2	9
Smoke or odor investigation, no fire	6	0	6
Fire alarm sounded due to cooking or burnt food	5	0	5

# Incident Response Summary for Englewood Fire Rescue

For period 02/01/2014 Through 02/28/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
Other	1	0	1
Citizen complaint	53	3 *	58
<b>Grand Totals</b>	<b>328</b>	<b>33 *</b>	<b>366</b>

**Monthly Report - February 2014**

	Number February, 2014	Number February, 2013	Number February, 2012	Number February, 2011	Year To Date February, 2104	Year To Date February, 2013	Year To Date February, 2012	Year To Date February, 2011
<b>Permits Issued</b>								
Building	20	23	19	26	40	49	46	45
Accessory	24	22	30	23	39	53	76	54
Electrical	46	44	36	44	90	89	86	83
Plumbing	14	11	20	16	32	32	37	35
Mechanical	25	20	19	33	53	38	44	59
Fire	7	4	4	3	13	19	8	10
Demo	1	8	3	0	4	8	8	3
<b>Total</b>	<b>137</b>	<b>132</b>	<b>131</b>	<b>146</b>	<b>271</b>	<b>288</b>	<b>305</b>	<b>291</b>
<b>Inspections</b>								
Building	122	147	143	106	291	338	249	209
Electric	120	162	137	89	312	314	269	207
Plumbing	67	59	47	50	145	157	116	101
Mechanical	58	72	73	42	130	100	144	111
Fire	2	9	10	0	2	21	26	19
Demo	7	0	2	1	22	0	3	3
<b>Total</b>	<b>376</b>	<b>449</b>	<b>412</b>	<b>288</b>	<b>902</b>	<b>930</b>	<b>807</b>	<b>650</b>
<b>Permit Valuation</b>	<b>\$2,017,007</b>	<b>\$13,203,869</b>	<b>\$2,568,300</b>	<b>\$1,736,052</b>	<b>\$40,279,819</b>	<b>\$15,929,339</b>	<b>\$3,517,375</b>	<b>\$2,787,166</b>
<b>Fees Collected</b>								
Permit Fees	\$19,904	\$60,808.00	\$29,115	\$21,897	\$155,796	\$88,490	\$48,510	\$37,510
Use Tax	\$30,529	\$51,862.00	\$43,736	\$30,385	\$700,743	\$94,390	\$63,068	\$48,713
Plan Check Fees	\$6,760	\$4,555.00	\$11,200	\$5,576	\$14,519	\$41,753	\$14,481	\$16,187
Licenses	\$7,600	\$8,675.00	\$8,800	\$6,000	\$14,700	\$15,825	\$16,350	\$11,150
<b>Total</b>	<b>\$64,793</b>	<b>\$125,900.00</b>	<b>\$92,851</b>	<b>\$63,858</b>	<b>\$885,758</b>	<b>\$240,458</b>	<b>\$142,409</b>	<b>\$113,560</b>
*Please note Plumbing Inspections on "Year To Date" have been corrected from January's monthly report.								



# Memorandum

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Englewood Fire Department

**TO:** Mayor Penn and Members of City Council  
**THROUGH:** Gary Sears, City Manager  
**FROM:** Andrew Marsh, Fire Chief  
**DATE:** April 9, 2014  
**SUBJECT:** March 2014 Fire Department Monthly Summary

During March 2014, Englewood Fire Department responded to 374 calls for service. The breakdown is as follows: 4 fires, 283 EMS calls, 23 alarms and 64 other calls. EMS accounted for 75.7%, other 17.1%, alarms 6.1% and fires were 1.1%.

Additional activities included: 143 inspections, 16 fire permits, 18 plan reviews, 8 Community Development Projects, and 11 business licenses. Fire Department personnel also completed 117 staff hours of training participated in 2 Public Education Events.

The Building Division issued 193 permits and conducted 526 inspections. Total fees collected were \$124,649, and the total permit valuation was \$3,492,406.

# Incident Response Summary for Englewood Fire Rescue

For period 03/01/2014 Through 03/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Fires</b>			
Fire, not otherwise classified	1	0	1
Structure fire involving an enclosed building	1	0	1
Brush, or brush and grass mixture fire	0	1	1
Outside rubbish fire, not otherwise classified	1	0	1
	<b>3</b>	<b>1</b>	<b>4</b>
<b>EMS</b>			
Emergency medical incident	253	7 *	261
Vehicle accident with injuries	14	0	14
Motor vehicle vs. pedestrian or bicycle accident	2	0	2
Lift Assist	6	0	6
	<b>275</b>	<b>7 *</b>	<b>283</b>
<b>Alarms</b>			
False call (other than a fire alarm)	2	0	2
False Medical Alarm	7	0	7
Malicious false alarm made by telephone	1	0	1
Fire alarm system malfunction, no fire	6	0	6
Fire alarm sounded due to dust, lack of maintenance, or similar cause	1	0	1
Carbon monoxide (CO) detector activation due to malfunction	1	0	1
Alarm system activation (no fire), unintentional	5	0	5
	<b>23</b>	<b>0</b>	<b>23</b>
<b>Other</b>			
Gasoline or other flammable liquid spill	1	0	1
Carbon monoxide incident	5	0	5
Vehicle accident, non-injury	2	0	2
Smoke or odor removal	1	0	1
Public service assistance, other	8	0	8
Police matter	3	0	3
Assist invalid	1	0	1
Blood Draw	9	0	9
Car seat check	14	0	14
Dispatched & cancelled en route	9	0	9
Smoke or odor investigation, no fire	7	0	7
Fire alarm sounded due to cooking or burnt food	2	0	2
Special type of incident, other	1	0	1
Citizen complaint	1	0	1
	<b>64</b>	<b>0</b>	<b>64</b>

# Incident Response Summary for Englewood Fire Rescue

For period 03/01/2014 Through 03/31/2014

Type of Incident	Current Year		Totals
	In Jurisdiction	Outside	
<b>Grand Totals</b>	365	7	374

Monthly Report - March 2014								
	Number March, 2014	Number March, 2013	Number March, 2012	Number March, 2011	Year To Date March, 2014	Year To Date March, 2013	Year To Date March, 2012	Year To Date March, 2011
<b>Number of Permits</b>								
Building	40	37	36	30	80	86	82	77
Accessory	33	31	43	55	72	86	119	109
Plumbing	26	23	22	27	58	57	59	62
Mechanical	25	27	22	41	78	67	66	100
Electric	57	61	47	62	147	154	133	145
Fire	9	8	7	8	22	27	15	18
Demo	3	3	2	1	7	11	10	4
<b>Total</b>	<b>193</b>	<b>190</b>	<b>179</b>	<b>224</b>	<b>464</b>	<b>488</b>	<b>484</b>	<b>515</b>
<b>Inspections</b>								
Building	169	134	159	162	460	383	508	371
Electric	164	150	135	168	476	419	404	375
Plumbing	89	80	82	101	234	194	221	202
Mechanical	86	73	78	99	216	217	226	210
Fire	18	11	7	8	20	37	26	27
Demo	0	n/a	n/a	n/a	22	n/a	n/a	n/a
<b>Total</b>	<b>526</b>	<b>448</b>	<b>461</b>	<b>538</b>	<b>1,428</b>	<b>1,250</b>	<b>1,385</b>	<b>1,185</b>
<b>Permit Valuation</b>	<b>\$3,492,406</b>	<b>\$1,998,044</b>	<b>\$2,739,287</b>	<b>\$2,195,788</b>	<b>\$43,772,225</b>	<b>\$17,967,455</b>	<b>\$6,257,062</b>	<b>\$4,987,954</b>
<b>Fees</b>								
Permit Fees	\$39,916	\$25,586	\$69,336	\$29,545	\$195,712	\$114,075	\$87,958	\$67,055
Use Tax	\$72,205	\$35,616	\$117,931	\$38,387	\$772,948	\$130,007	\$181,000	\$87,100
Plan Ck	\$4,028	\$46,062	\$10,555	\$6,035	\$18,547	\$84,787	\$25,037	\$22,222
Licenses	\$8,500	\$8,750	\$8,600	\$7,225	\$23,200	\$24,575	\$24,950	\$18,375
<b>Total</b>	<b>\$124,649</b>	<b>\$116,014</b>	<b>\$206,422</b>	<b>\$81,192</b>	<b>\$1,010,407</b>	<b>\$353,444</b>	<b>\$318,945</b>	<b>\$194,752</b>

**ENGLEWOOD MUNICIPAL COURT  
2014 QUARTERLY STATISTICS**

	1st Qtr 2013	1st Qtr 2014	Difference	% Change	YTD 2013	YTD 2014	Difference	% Change
<b>FILINGS</b>								
Criminal	361	452	91	25%	361	452	91	25%
(Domestic Viol)*	(31)	(16)	-15	-48%	(31)	(16)	-15	-48%
Traffic Infractions	2048	2164	116	6%	2048	2164	116	6%
Traffic Offenses	498	457	-41	-8%	498	457	-41	-8%
Parking	1377	1752	375	27%	1377	1752	375	27%
<b>TOTAL</b>	<b>4284</b>	<b>4825</b>	<b>541</b>	<b>13%</b>	<b>4284</b>	<b>4825</b>	<b>541</b>	<b>13%</b>
<b>HEARINGS</b>								
Video Arrn's	107	134	27	25%	107	134	27	25%
Juv Arrn's	59	34	-25	-42%	59	34	-25	-42%
Other Arrn's	477	657	180	38%	477	657	180	38%
Court Pre Trials	735	664	-71	-10%	735	664	-71	-10%
Jury Pre Trials	36	16	-20	-56%	36	16	-20	-56%
Court Trials Set	18	20	2	11%	18	20	2	11%
Jury Trials Set	5	1	-4	-80%	5	1	-4	-80%
Probation	55	44	-11	-20%	55	44	-11	-20%
Deferred Pros	29	39	10	34%	29	39	10	34%
Def Judgment	142	107	-35	-25%	142	107	-35	-25%
Conditional Stay	214	186	-28	-13%	214	186	-28	-13%
Stays	249	278	29	12%	249	278	29	12%
All Other Hearings	478	520	42	9%	478	520	42	9%
<b>TOTAL</b>	<b>2604</b>	<b>2700</b>	<b>96</b>	<b>4%</b>	<b>2604</b>	<b>2700</b>	<b>96</b>	<b>4%</b>
<b>WARRANTS / DEFAULTS</b>								
Bench	227	273	46	20%	227	273	46	20%
Execution	69	65	-4	-6%	69	65	-4	-6%
Default Judgments	292	263	-29	-10%	292	263	-29	-10%
<b>TOTAL</b>	<b>588</b>	<b>601</b>	<b>13</b>	<b>2%</b>	<b>588</b>	<b>601</b>	<b>13</b>	<b>2%</b>
<b>REVENUES</b>								
VBLC	\$1,300.00	\$900.00	-\$400.00	-31%	\$1,300.00	\$900.00	-\$400.00	-31%
Ct. Fines	\$67,124.00	\$57,245.08	-\$9,878.92	-15%	\$67,124.00	\$57,245.08	-\$9,878.92	-15%
Parking	\$25,815.00	\$31,140.00	\$5,325.00	21%	\$25,815.00	\$31,140.00	\$5,325.00	21%
VB Fines	\$249,120.00	\$248,594.00	-\$526.00	0%	\$249,120.00	\$248,594.00	-\$526.00	0%
Costs	\$29,282.90	\$27,065.75	-\$2,217.15	-8%	\$29,282.90	\$27,065.75	-\$2,217.15	-8%
Prob, DJH, DP	\$8,394.00	\$6,842.00	-\$1,552.00	-18%	\$8,394.00	\$6,842.00	-\$1,552.00	-18%
Witness	\$0.00	\$0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%
Bond Forfeitures	\$400.00	\$250.00	-\$150.00	-38%	\$400.00	\$250.00	-\$150.00	-38%
OJWC	\$5,275.00	\$4,950.00	-\$325.00	-6%	\$5,275.00	\$4,950.00	-\$325.00	-6%
Jury	\$0.00	\$45.00	\$45.00	4500%	\$0.00	\$45.00	\$45.00	4500%
Success	\$143.00	\$0.00	-\$143.00	-100%	\$143.00	\$0.00	-\$143.00	-100%
DUI's	\$9,757.04	\$12,633.54	\$2,876.50	29%	\$9,757.04	\$12,633.54	\$2,876.50	29%
<b>TOTAL</b>	<b>\$396,610.94</b>	<b>\$389,665.37</b>	<b>-\$6,945.57</b>	<b>-2%</b>	<b>\$396,610.94</b>	<b>\$389,665.37</b>	<b>-\$6,945.57</b>	<b>-2%</b>

\*Domestic Violence numbers are included in the overall Criminal totals.

**CITY OF ENGLEWOOD  
2014 CALENDAR OF EVENTS**



Mon., April 14	6:00 p.m.	Study Session, Community Room
Tues., April 15	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
Wed., April 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., April 22	7:00 p.m.	Planning and Zoning, Council Chambers
Mon., April 28	6:00 p.m.	Study Session, Community Room
Mon., May 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 6	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 7	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs., May 8	11:00 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	2:30 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., May 12	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 13	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., May 14	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers

	6:30 p.m.	Englewood Urban Renewal Auth., City Council Conf. Rm.
Mon., May 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 20	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 21	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
<b>Mon., May 26</b>		<b>City Hall closed – Memorial Day</b>
Mon., June 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., June 3	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., June 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., June 9	6:00 p.m.	Study Session, Community Room
Tues., June 10	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., June 11	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Thurs., June 12	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, River Run Trailhead
Mon., June 16	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

**TENTATIVE**



**STUDY SESSIONS TOPICS  
FOR ENGLEWOOD CITY COUNCIL**

- April 21                      Study Session & Regular Meeting  
                                    Executive Session – Union Negotiations  
                                    Financial Report  
                                    Next Steps IGA  
                                    Board/Commission Appreciation  
                                    NLC and CML Reports
- April 28                      Study Session  
                                    2015 Proposed Budget  
                                    Board and Commission Members Reappointment Discussion  
                                    Recreational Marijuana Regulations  
                                    Marijuana Tax Question for 2014 Ballot  
                                    Medical Marijuana (Zoning method for posting/mailings)  
                                    Medical Marijuana – good cause/neighborhood concerns  
                                    Board and Commission Reports
- May 5                         Study Session & Regular Meeting  
                                    CM Search Firm Interviews
- May 12                      Citizen of the Year Celebration – Malley Center
- May 19                      Study Session & Regular Meeting  
                                    Executive Session – Union Negotiations  
                                    CAFR/Holscher, Mayberry & Company  
                                    City Council Technical Allowance/Discretionary  
                                    Financial Report  
                                    Board and Commission Reports
- May 26                      Memorial Day Holiday – No meeting scheduled
- June 2                        Study Session & Regular Meeting  
                                    Executive Session – Union Negotiations
- June 9                        Study Session  
                                    Board and Commission Interviews
- June 16                      Study Session & Regular Meeting

Financial Report  
Board and Commission Reports  
(CML Conference – 6/17-20/14)

June 23	Study Session Tour of River Run facility Tour of Fire Training Facility Tour of Humane Society of South Platte River
June 30	No meeting scheduled – 5 <sup>th</sup> Monday
July 7	Study Session & Regular Meeting
July 14	Study Session Financial Report 2015 Proposed Budget
July 21	Study Session & Regular Meeting
July 28	Study Session Executive Session – CM Selection Board and Commission Reports
August 4	Study Session & Regular Meeting
August 11	Study Session Board and Commission Appreciation
August 18	Study Session & Regular Meeting Board and Commission Reports
August 25	Study Session Financial Report 2015 Proposed Budget
September 2	Study Session & Regular Meeting – Tuesday
September 8	Study Session 2015 Proposed Budget

**FUTURE STUDY SESSION TOPICS**

Cultural District



*Englewood Public Library Board*

1000 Englewood Parkway, Englewood, CO 80110  
303-762-2572 www.engagewoodgov.org



**MINUTES**  
**Englewood Public Library Board**  
**January 14, 2014**

**Call To Order/Roll Call**

Chair Mark Adams called the meeting to order at 7:00 p.m.

PRESENT: Mark Adams, Michael Buchanan, Philippe Ernewein, Michelle Mayer, Amy Martinez, Julie Grazulis, Stephanie McNutt and Jill Wilson

ABSENT: Cristine Challis (excused), Duane Tucker (excused), Tom Kelly (excused)

Also Present: Dorothy Hargrove, Director of Library Services and Deb Parker, Recording Secretary.

**14-1** - That the minutes of the meeting of December 10, 2013 be approved as presented.

Moved by: Ms. Grazulis

Seconded by: Mr. Buchanan

The Motion passed unanimously.

**Monthly Statistical and Financial Reports**

Ms. Hargrove shared that she will add the Children's computer usage each month to the report. Mr. Adams asked that an average number of items checked out per day be added to the report.

**Other Old Business** – Review of the Strategic Plan. Ms. Hargrove shared another DRAFT sample for the Board's approval. Discussion ensued and the Board agreed that the new sample was a good choice for their needs. The Board will think about specific initiatives to address our aging community and discuss this at the February meeting.

**New Business**

**Library Board Chair Report** – Mr. Adams thanked everyone for their input and constant engagement of the discussions.

**Library Director's Report** – Ms. Hargrove shared the article about the upcoming Children's library renovations. She shared that a new manager will hopefully be starting in February and she will share more information when the final decision has been made.

**Other New Business**

None at this time.

**Members' Choice**

Library Board members shared updates on their personal and professional activities.

There being no further business, Mr. Adams adjourned the meeting at 8:17 p.m. The next regular meeting will be held on Tuesday, February 11, 2014 at 7:00 p.m.

CITY OF ENGLEWOOD PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
City Council Chambers – Englewood Civic Center  
March 18, 2014



**I. CALL TO ORDER**

The regular meeting of the City Planning and Zoning Commission was called to order at 7:00 p.m. in the City Council Chambers of the Englewood Civic Center, Chair Fish presiding.

Present: Bleile, Brick, Fish, Freemire, Kinton, Knoth, Roth, Townley, Madrid (alternate)

Absent: King (Excused)

Staff: Chris Neubecker, Senior Planner

Brook Bell, Planner II

Nancy Reid, Assistant City Attorney



**II. APPROVAL OF MINUTES**

March 4, 2014

Roth moved;

Knoth seconded: TO APPROVE THE MARCH 4, 2014 MINUTES

Chair Fish asked if there were any modifications or corrections. There were none.

AYES: Brick, Freemire, Kinton, Knoth, Roth, Townley, Chair Fish

NAYS: None

ABSTAIN: Bleile

ABSENT: King

Motion passes.



**III. FINDINGS OF FACT CASE #2013-06 NONCONFORMING STRUCTURES**

Roth moved;

Knoth seconded: TO APPROVE FINDINGS OF FACT FOR CASE #2013-06  
NONCONFORMING STRUCTURES

AYES:Brick, Freemire, Kinton, Knoth, Roth, Townley, Chair Fish

NAYS:None

ABSTAIN:Bleile

ABSENT:King

Motion passes.



#### **IV. FINDINGS OF FACT CASE #2013-09 SITE IMPROVEMENT PLAN REVIEW**

Roth moved;

Brick seconded: TO APPROVE FINDINGS OF FACT FOR CASE #2013-09 SITE  
IMPROVEMENT PLAN REVIEW

AYES:Brick, Freemire, Kinton, Knoth, Roth, Townley, Chair Fish

NAYS:None

ABSTAIN:Bleile

ABSENT:King

Motion passes.



#### **III.PUBLIC HEARING CASE #2013-02 SMALL LOT DEVELOPMENT STANDARDS (Continued)**

Continuation of Public Hearing from March 4, 2014.

Bleile moved;

Freemire seconded:TO RE-OPEN PUBLIC HEARING CASE #2013-02 AMENDMENTS  
TO SMALL LOT DEVELOPMENT STANDARDS

AYES:Brick, Freemire, Kinton, Knoth, Roth, Townley, Bleile, Chair Fish

NAYS:None

ABSTAIN:None

ABSENT:King

Motion passes.



Discussion

Ms. Townley asked Ms. Reid for clarification of “arbitrary and capricious”. Ms. Reid explained that if the evidence and the ruling are examined and it appears to the appellate body that the board did not have evidence to make a decision or made a decision contrary to the evidence, it would be considered a capricious action.



Mr. Neubecker asked Chair Fish to recognize on the record that someone had signed up to speak to the commission during public comment, but did not present themselves during the public hearing.

Bleile moved;

Knath seconded: TO CLOSE THE PUBLIC HEARING FOR CASE #2013-02  
AMENDMENTS TO SMALL LOT DEVELOPMENT STANDARDS

AYES:Bleile, Brick, Freemire, Kinton, Knath, Roth, Townley, Chair Fish

NAYS:None

ABSTAIN:None

ABSENT:King



Mr. Roth moved;

Knath seconded: TO APPROVE CASE #2013-02 AMENDMENTS TO SMALL LOT  
DEVELOPMENT STANDARDS AS WRITTEN

Discussion:



Mr. Bleile asked if there was discussion to change the proposed amendment in order to name City Council as arbiter of appeals rather than the court. Chair Fish recapped the previous study session and subsequent Public Hearing, in which such discussion happened.



Mr. Freemire stated that one amendment was proposed to change the process to include appeals to decisions of the Commission to City Council, as opposed to the court as recommended by the City Attorney. He requested a Friendly Amendment to the motion to remove District Court as arbiter of appeals and add City Council.



Mr. Roth declined the Friendly Amendment stating that his opinion was to send the case to City Council as written, and let them decide if they want to be responsible for appeals.



Freemire moved;

Brick seconded: TO AMEND THE MOTION TO ALLOW FOR APPEALS TO DECISIONS BY THE PLANNING AND ZONING COMMISSION TO GO TO THE CITY COUNCIL IN THE MATTER OF SMALL LOT DEVELOPMENT STANDARDS.



Discussion:



Mr. Knoth – It is appropriate for an appeal to go to City Council to avoid incurring legal expenses for an applicant.



Mr. Brick – There will not be many appeals and agreed with Mr. Freemire that citizens should have the opportunity to appeal to City Council.



Mr. Roth - It was noted by staff that there are 45 properties in the City that would potentially make use of this process, 31 of which are attached townhomes and the remaining 14 properties are not likely to be developed.



Mr. Fish – Per the City Attorneys office, this potential appeal situation is similar to the variance process and the precedent of sending appeals to the Board of Adjustment and Appeals rather than the court; that precedent provides justification for sending appeals to the City Council for resolution.



Mr. Freemire – 1) Cited Colorado law with regard to the right of a citizen to appeal to the governing body; 2) by law, we are to begin with local officials and work up through the system to resolve appeals; and 3) we can never prohibit citizens from presenting their case to an elected or appointed official.



Vote: TO AMEND THE MOTION TO ALLOW FOR APPEALS TO DECISIONS OF THE PLANNING AND ZONING COMMISSION TO GO TO THE CITY COUNCIL IN THE MATTER OF SMALL LOT DEVELOPMENT STANDARDS.

AYES: Bleile, Brick, Freemire, Kinton, Knoth, Townley, Chair Fish

NAYS: Roth

ABSTAIN: None

ABSENT: King

Motion passes.

Motion: TO APPROVE CASE #2013-02 AMENDMENTS TO SMALL LOT DEVELOPMENT STANDARDS AS RECOMMENDED BY STAFF WITH THE PROVISION THAT APPEALS WILL BE ARBITRATED BY CITY COUNCIL.

AYES: Bleile, Brick, Freemire, Kinton, Knoth, Townley, Roth, Chair Fish

NAYS: None

ABSTAIN: None

ABSENT: King



Brick – This amendment will provide opportunities for residents to be current and creative with their properties without causing harm or offense to other residents.

Bleile – There has been much discussion regarding this topic and Mr. Freemire has added to the discussion with his professionalism and insight. Agrees with changing “District Court” to “City Council.”

Brick – The text amendment promotes the general welfare of the community to improve properties.

Freemire – This is good for the community. It grants equal rights to property owners (to appeal to elected officials) regardless of property size.

Kinton – Anything that can be done at the local level rather than through the courts is beneficial to the citizens of the community.

Knoth – The Commission has been fixing holes in the code and processes and this amendment can help pull those properties that may have had issues back into the code.

Roth – Feels that this is a good fix to the code as this issue has a long history. Ten years ago we had a discussion on this same topic that some properties do not meet all the parameters of the code. This fixes that problem.

Townley – This amendment will help support property owners who want to make improvements.

Chair Fish - Agrees with other Commission member that this is a needed “fix” to the code that was previously omitted. The additions by the Attorneys office strengthen the code by adding additional conditions. There is not a compelling reason to alter the traditional appeal process. The subsequent decision by the Commission to have appeals go to City Council is the correct decision.



**IV. STUDY SESSION – Policy on Code Amendments**

Chris Neubecker, Senior Planner, explained the necessity to administratively make changes to the UDC when an ordinance is adopted. Other elements in the code sometimes refer to an amended section and will also require updating. To date, staff has not brought all of the changes to the Commission in the interest of time and effort.



Bleile – Asked for clarification on what the Commissioners will receive to review the additional changes to the UDC. Mr. Neubecker responded that as proposed, they would not receive the text changes to other parts of the UDC, but would receive the “meat and potatoes”, the significant proposed changes.



Ms. Reid explained the process for correcting the code and that the intention is to make the code as consistent as possible. Mr. Knoth expressed that he would like to see all of the changes. A synopsis of the changes can be supplied to the Commission.



Mr. Freemire suggested that a way to address the process would be to supply the commission with an outline of all the changes and supply city council with an ordinance once a year to “cleanup.”



The consensus of the Commission is to accept Staff recommendations and at the next public hearing, take a vote to adopt the procedural change.



#### **V. PUBLIC FORUM**

No Public was present to address the commission



#### **VI. ATTORNEYS CHOICE**

Ms. Reid did not have any further topics for discussion.



#### **VII. STAFFS CHOICE**

Mr. Neubecker – Councilmember Wilson has requested that staff meet with homebuilders in Englewood to share feedback on the development codes and processes. The informal meeting will be held at Civic Center on April 2nd.



#### **VIII. COMMISSIONERS CHOICE**

The next meeting will be April 8, 2014, provided there are items for the agenda.

Meeting adjourned at 8:00 p.m

/s/ Julie Bailey  
Recording Secretary