
Council Newsletter



CITY MANAGER'S NOTES April 3, 2014

Upcoming Council Meetings

City Council will meet on **Monday, April 7, 2014**. The Executive Sessions will begin at 5:30 p.m. in the City Council Conference Room. The Study Session will begin at 7:00 p.m. in the Community Room. The Regular Meeting will begin at 7:30 p.m. in Council Chambers. The agendas are attached. Sandwiches will be available at 5:00 p.m.

The next City Council meeting will be **Monday, April 14, 2014**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. Malley Center Volunteer Appreciation invitation, Wednesday, April 9th at 1:30 p.m.
2. Memorandum concerning the Project Update.
3. Memorandum concerning LiveWell Colorado.
4. Calendar of Events.
5. Tentative Study Session Topics.
6. Minutes from the Cultural Arts Commission meeting of March 5, 2014.
7. Minutes from the Liquor and Medical Marijuana Licensing authority telephone poll of March 9, 2014.



Parks and Recreation Department

Parks Division Honor Volunteers at Luncheon

On Saturday, April 5 at 11:45 a.m., the Parks Division is hosting a luncheon at Malley Recreation Center to show appreciation for the flower bed volunteers and kick-off the upcoming planting season. Volunteers are responsible for designing, planting, and maintaining the gardens. The Park's Division manages the overall operations by providing the flowers, bed location, guidelines, and staff support to assist in designing the beds.

The Great Egg Scramble

On Saturday, April 12, children (ages 1-8 years old) and their families are invited for an annual egg hunt with plastic eggs, candy and prizes. The hunt promptly at 10 a.m. Gates open at 9:30 a.m. at Miller Field, 3600 S. Elati (\$1 per child at the gate). The egg hunt starts promptly at 10 a.m. In case of inclement weather, call the activities hotline at 303-762-2598 ex. 4. Postpone date will be Saturday, April 19.

Arbor Day Celebration Tree Sale

On Saturday, April 19, 8 a.m.-Noon, a limited number of trees will be available to Englewood citizens at Cushing Park. A variety of trees will be available for only \$10 (price includes tax). Cash or check only to purchase a tree. This celebration is done in partnership with Keep Englewood Beautiful.



COME PLAY WITH US VOLUNTEER APPRECIATION

We want to thank our MVPs! Join the party and celebrate your contributions to Malley's success.

Wednesday, April 9 • 1:30-3 P.M.

MALLEY RECREATION CENTER

RSVP by calling, 303-762-2660.

Sponsored in part by:



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MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works ✓

FROM: David Henderson, Deputy Public Works Director ✓

DATE: April 2, 2014

SUBJECT: PROJECT UPDATE – Duncan Park Improvements, Dartmouth Bridge Repair, Golf Course Wet Well, Street Maintenance Projects 2014, Environmental Remediation Bradley Gas Station, Concrete Utility Project 2014, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicer Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects,

DUNCAN PARK IMPROVEMENTS

Final plans have been revised to incorporate “value engineering” suggestions to reduce the project cost. The scope of the project is not being reduced. All major elements will remain in the base bid. The project has been advertised and a pre-bid meeting with potential contractors was held on March 20th. Construction of this project is being managed by Public Works for Parks and Recreation. **Bids are due on April 3rd. Staff expects to present a motion to award a construction contract at the April 21st Council meeting.**

DARTMOUTH BRIDGE REPAIR

This project will design and repair a test section (in the worst area) that can be constructed within the existing budget appropriation. The test section will provide the data needed to evaluate the condition of the deck and help to determine how we should proceed in the future. Construction costs are anticipated to be around \$100,000.

Plans are complete and the project is advertised. A pre-bid meeting was held on March 11th. **Three bids were received at the April 1st bid opening. Staff is evaluating the bids and we expect to present a recommendation to award a contract at the April 21st City Council meeting.**

GOLF COURSE WET WELL

City Council approved a contract to replace the wet well and pump house building located between the lakes on the front nine of the Broken Tee Golf Course. The wet well and pumps provide irrigation for the golf course. This project includes the demolition of the existing pump house building, installation of a new lining in the 30-year old wet well pipe, and construction of a new pump house building. Construction of this project is being managed by Public Works for Parks and Recreation.

The contractor, Industrial Group, expects to complete the project by the end of April.

STREET MAINTENANCE PROJECTS 2014

The Street Division completed sealing cracks on Broadway. The rubber crack sealant protects our pavement from water infiltration, extending pavement life.

Street Division crews completed patching open utility cuts last week.

Staff continued the process of finalizing a list of streets for the 2014 in-house overlay program. The list will be discussed with Xcel Energy next week to minimize conflicts with their renewal operations.

Alley grading

The Englewood Streets division continued grading alleys. Typically, we grade all alleys three times during the year. It takes our crews 3-4 weeks to work their way through the 48 miles of unpaved alleys.

ENVIRONMENTAL REMEDIATION BRADLEY GAS STATION

Eagle Environmental will be performing an environmental remediation project west of the gas station located at 4695 S. Broadway. The state oil and gas division has mandated this cleanup work. The contractor will inject a material into the soil that absorbs contaminants.

CONCRETE UTILITY PROJECT 2014

Council approved a motion to award a construction contract to NORAA Concrete Construction. **Staff continued marking concrete scheduled for removal and replacement.** NORAA expects to begin work around the middle of April. **Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.**

LITTLE DRY CREEK PLAZA REPAIRS

Design drawings for landscaping improvements are complete and the project is advertised. Two bids were received at the March 25th bid opening. The bids are being evaluated by Parks & Recreation staff.

REDEVELOPMENT - 5001 S. BROADWAY

The Advance Auto store opened for business on December 21st. **Colorado Structures Inc. continued construction of the Sprouts store.** Sprouts is expected to open in June, 2014. **Woodlake Construction continued constructing Phase III (the building between Sprouts and Advance Auto).** Site work (completion of the traffic signal and sidewalk warranty work) will be completed this spring, prior to Sprout's opening. **Traffic Signal installation work continued.**

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. **Wood Partners' contractor continued grading the site and excavating for the parking garage and foundations.** **Undergrounding of overhead utilities (power lines, phone lines, cable, and traffic) appears substantially complete.**

SECURITY CAMERA PROJECT

City Council approved a contract with Long Solutions. **The security camera project is moving forward with the Recreation Center to be complete by April 4th and work to begin at the Civic center this week. Work will continue at the Civic Center throughout April and will coincide with work done at Pirates Cove. The Recreation Center, Civic Center, and Pirates Cove should all be complete by the end of April.**

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff attended the February 3rd Study Session and provided an update. **Staff will present a motion to award a design contract at the April 7th City Council meeting.**

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel completed gas line replacement work in the 2900 - 3000 blocks of S. Downing Street, the 3900 – 4000 blocks of S. Grant Street, the 1000 – 1100 blocks of E. Bates Parkway, the 4400 block of S. Delaware Street, the 4400 - 4500 blocks of S. Pennsylvania Street, the 3500 – 3600 blocks of S. Elati Street, and the 1500 – 1700 blocks of E. Dartmouth Avenue. **Pavement restoration will be completed as weather and schedule allow. Gas line replacement on Broadway between Rafferty Gardens and Centennial is scheduled to begin next week.**

Staff continued reviewing additional Xcel permit requests including Union Avenue at Santa Fe.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance. A meeting with CityCenter stakeholders and the Englewood Police Department was held last week. The goal is "to identify and acknowledge problems with illegal and inappropriate behavior of individuals frequenting CityCenter and develop a cooperative strategy for correcting problems".

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

“Green” Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now “single-streaming” waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

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**CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS**



Mon., April 7	5:30 p.m.	Executive Session, City Council Conference Room
	7:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., April 8	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 p.m.	Planning and Zoning, Community Development Conference Room
Wed., April 9	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., April 10	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Englewood Golf Maintenance Facility
Mon., April 14	6:00 p.m.	Study Session, Community Room
Tues., April 15	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
Wed., April 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., April 22	7:00 p.m.	Planning and Zoning, Council Chambers
Mon., April 28	6:00 p.m.	Study Session, Community Room
Mon., May 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 6	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 7	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

Thurs., May 8	11:00 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	2:30 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., May 12	6:00 p.m.	Citizen of the Year Celebration, Malley Center
Tues., May 13	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., May 14	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Auth., City Council Conf. Rm.
Mon., May 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., May 20	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 21	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., May 26		City Hall closed — Memorial Day
Mon., June 2	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	City Council Meeting, Council Chambers
Tues., June 3	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., June 4	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers

TENTATIVE



**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**

- April 14 Study Session
 Fire Training Center Update
 Fire Study
 IGA w/CO State concerning staffing/operation of wildland engine
 Selection of CM Search Firm Finalists
- April 21 Study Session & Regular Meeting
 Executive Session – Union Negotiations
 Financial Report
 Board/Commission Appreciation
- April 28 Study Session
 2015 Proposed Budget
 Board and Commission Members Reappointment Discussion
 NLC and CML Reports
 City Council Technical Allowance/Discretionary
 Board and Commission Reports
- May 5 Study Session & Regular Meeting
 CM Search Firm Interviews
- May 12 Citizen of the Year Celebration – Malley Center
- May 19 Study Session & Regular Meeting
 Executive Session – Union Negotiations
 CAFR/Holscher, Mayberry & Company
 Financial Report
 Board and Commission Reports
- May 26 Memorial Day Holiday – No meeting scheduled
- June 2 Study Session & Regular Meeting
 Executive Session – Union Negotiations
- June 9 Study Session
 Board and Commission Interviews

June 16	Study Session & Regular Meeting Financial Report Board and Commission Reports (CML Conference – 6/17-20/14)
June 23	Study Session Tour of River Run facility Tour of Fire Training Facility Tour of Humane Society of South Platte River
June 30	No meeting scheduled – 5 th Monday
July 7	Study Session & Regular Meeting
July 14	Study Session Financial Report 2015 Proposed Budget
July 21	Study Session & Regular Meeting
July 28	Study Session Executive Session – CM Selection Board and Commission Reports
August 4	Study Session & Regular Meeting
August 11	Study Session Board and Commission Appreciation
August 18	Study Session & Regular Meeting Board and Commission Reports

FUTURE STUDY SESSION TOPICS

Recreational Marijuana Regulations (June/July)
 Marijuana Tax Question for 2014 Ballot
 Medical Marijuana (Zoning method for posting/mailings)
 Medical Marijuana – good cause/neighborhood concerns
 Cultural District

**City of Englewood
CULTURAL ARTS COMMISSION
Minutes of March 5, 2014**

I. Call to Order

The regular monthly meeting of the City of Englewood Cultural Arts Commission was called to order at 5:48pm by Chairperson Amy Martinez at the City Council Conference Room at the Civic Center building, 1000 Englewood Parkway.

Present: Amy Martinez, Chairperson
Martha Kirkpatrick, Vice Chairperson
Tamara Emmanuel, Commission Member
Donna Schnitzer, Commission Member
Maggie Stewart, Commission Member
Jared Munn, Youth Member (arrived at 5:50pm)
Jill Wilson, City Council Liaison
Jerrell Black, ex officio

Absent: Laura Phelps Rogers, Commission Member
Kaylene McCrum, Commission Member

Also Present: Joe Sack, Recreation Manager
Jessica Brack, Museum of Outdoor Arts
Sam Emmanuel, Greenwood Village Arts & Humanities Council (left at 6:05pm)

II. Review of Agenda

Martinez stated that she would like to add on Strategic Plan under New Business.

III. Approval of Minutes

Martinez asked if there were any changes and or corrections to the minutes of February 5, 2014. There were none. A motion was made by Vice Chairperson Kirkpatrick and seconded by Commission Member Schnitzer to accept the minutes as presented.

Ayes: Martinez, Kirkpatrick, Schnitzer, Emmanuel

Nays: None

The motion passed.

IV. Scheduled Visitors

Recreation Manager Joe Sack introduced Dr. Sam Emmanuel with the Greenwood Village Arts and Humanities Council. Sack told the Board that he has talked with a couple of people with the Greenwood Village Arts and Humanities Council in regard to collaborating. Sack stated that he had been invited to one of its Council

meetings that he was unable to attend but told them that the Board would discuss the Commission's vision at tonight's meeting and how the two can collaborate. Sack went on to say that he was then contacted by Dr. Emmanuel with a great opportunity for collaborating with the Greenwood Village Arts and Humanities Council. Before turning discussion over to Dr. Emmanuel, board members were told that Dr. Emmanuel, along with his wife, are very well-known individuals with the Department of Parks and Recreation for bringing Theater in the Park to the City of Englewood. Discussion was then turned over to Dr. Emmanuel.

Dr. Emmanuel informed the Board that for the past two years Opera Colorado has done some performances for Greenwood Village Arts and Humanities Council; noting that they are usually more recitals than big performances and are by the Opera's youth performers. Dr. Emmanuel said that Opera Colorado has contacted the Council again in regard to offering an abbreviated but full performance of Romeo and Juliet. Dr. Emmanuel said it is a young artist production that is condensed down to one hour but will include sets and costumes and is being offered at no charge. Dr. Emmanuel told the Board that Greenwood Village Arts and Humanities Council does not have a place to do the performances so he contacted Mr. Sack to discuss collaborating and presenting it as a joint presentation by the City of Englewood's Cultural Arts Commission and the Greenwood Village Arts and Humanities Council. Dr. Emmanuel stated that the performance would be free to the public and something wonderful to give to the community. Dr. Emmanuel added that his wife was involved with Theater in the Park in downtown Denver at Civic Center Park that was free to the public and exposed the public to something it would not otherwise experience. The Board was told that there are some details that need to be worked out such as stage size, lighting and access to a piano. Dr. Emmanuel stated that that this is something the Greenwood Arts and Humanities Council wants to share with the public and thought that it would be a great opportunity to collaborate with Englewood.

Martinez thanked Dr. Emmanuel and the Greenwood Village Arts and Humanities Council for thinking of the City of Englewood. Kirkpatrick asked if the performance would be in Hampden Hall. Sack replied yes; stating that he has tentatively reserved the Hall for May 29th and for the four days prior for set-up, rehearsal and walk-thru.

In regard to issues that need to be worked out, Sack explained that the stage in Hampden Hall is smaller than what Opera Colorado was requesting in addition to it not having a side stage, dressing room or a green room. Sack stated that they are going to bring Opera Colorado out to see if it can adapt. Board members were told that they are now moving forward and if the Board is in agreement, staff can research the opportunity and communicate with them in regard to progress being made. Schnitzer asked if it would also be offered to the residents of Greenwood Village. Dr. Emmanuel replied absolutely. Sack explained that they would probably not have to do a lot of marketing due to there be only 192 seats minus the accommodation for handicap seating. Stewart asked in regard to using one of Englewood School's auditoriums. Wilson suggested the auditorium at Colorado's Finest School. Sack stated that if Hampden Hall does not work then he will check

into it. Wilson added that it would be nice to have it in the City to showcase it. Discussion followed in regard to the possibility of having a second performance and the distribution of tickets. Kirkpatrick asked if there is availability for standing room only. Sack stated no. Sack told the Board that the only expense will be for the Room Attendant the night of the performance and posters. Sack suggested having a representative from the Cultural Arts Commission attend one of Greenwood Village's Arts and Humanities Council meeting. Dr. Emmanuel stated absolutely.

A motion was made by Commission Member Stewart and seconded by Vice Chairperson Kirkpatrick that the Cultural Arts Commission collaborate with the Greenwood Village Arts & Humanities Council and move forward with Romeo and Juliet and collaborating long term.

**Ayes: Martinez, Kirkpatrick, Emmanuel, Schnitzer, Stewart
Nays: None**

Motion passed.

Dr. Emmanuel thanked the Board and left.

V. Unscheduled Visitors

There were no unscheduled visitors.

VI. New Business

Due to Commission Member Phelps Rogers not be present, discussion on the "communication process" for the Board would be postponed to the April meeting. Board members requested a roster with email addresses. Discussion followed regarding term limits and quorums. Sack informed the Board that there will be several positions that will need to be filled in June. Martinez asked in regard to the School Board liaison positions and how to fill those. Sack stated that a letter would need to be sent to Superintendent Brian Ewert to request that one be appointed. Schnitzer asked if the liaison had to be from the Englewood School District or if it could be from a private school in Englewood. Wilson asked Sack to verify but suggested that Englewood Schools be contacted first and if there is no response then they can make contact with the other schools in Englewood.

A motion was made by Commission Member Stewart and seconded by Vice Chairperson Kirkpatrick asking staff and Chairperson Martinez to draft a letter to Englewood Schools Superintendent Ewert requesting that Englewood Schools appoint a liaison to the Cultural Arts Commission.

**Ayes: Martinez, Kirkpatrick, Emmanuel, Schnitzer, Stewart
Nays: None**

Motion passed.

In regard to a Strategic Plan for the Cultural Arts Commission, Martinez reported that she and Vice Chairperson Kirkpatrick has created a draft based off of the 2013-2014 Vision Plan and everything the Board has talked about in the past year. Martinez told board members that she wants to get their input and to see if they thought the goals were going to work for the Board. Martinez asked them to take it home to review and bring back their comments at next month's meeting. Stewart reported that one thing that needs to be added is why the Board was created and also that it was created by Ordinance. Board members suggested that it be revisited when new members come on to the Board and to have new members visions incorporated into the plan.

VII. Old Business

Discussion turned to community garden benches. The Board was told that the new benches look really good and will be installed sometime next week. Schnitzer reported that Mr. Fleenor went over in material costs that Parks and Recreation has agreed to cover. Schnitzer stated that she did the paint matching today but that the paint was more than she expected so she may only use one color. Schnitzer told the Board that she contacted Emily Sorenson, head of the community garden to see if they want the old bench for the arbor and Emily said probably.

VIII. Committee Reports

Kirkpatrick reported that she and Stewart have as much information as possible for cataloguing of art and Debby Severa is now going through the minutes from the previous years to find information that is missing. Kirkpatrick also reported that Stewart is taking pictures of the artwork and once they have everything they can submit the information to public art archive; noting that their hope is to have it submitted by late spring so it is up and running by early summer.

In regard to the Art Bus, Schnitzer reported that she read on the City's website on the City Council Agenda there being an item regarding a recommendation from

Alan White, Director of Community Development to adopt a bill for the art bus. Schnitzer asked if there was a program. Wilson explained that it had to do with a donation that CD received. Discussion followed in regard to the empty pads for artwork along the Art Bus route and different ways to fill them. Martinez stated that is a goal on the Strategic Plan.

Schnitzer reported that at the February Parks and Recreation Commission meeting, the Board has been approached by the Emerson Park neighborhood to put a Little Free Library in the park. Board members were told that the Parks and Recreation Commission will be discussing it at the March meeting. Kirkpatrick commented that she forwarded to Dave Lee, Manager of Open Space, issues that she is aware of with having a Little Free Library on public domain and problems that may arise.

IX. Upcoming Events

Board members were reminded of the Englewood Live event on March 8th.

MOA Representative, Jessica Brack, reported that the Museum's indoor exhibit, Urban Abstract – Rural Grid, will be ending on Saturday, March 8th and will be the Museum's last Saturday while it prepares for its next exhibit. Brack stated that MOA is still accepting applications for its summer Design and Build; noting that applications need to be in by April 7th. Brack told board members that she would like to take them on a tour of the Living Wall that is being installed at Fiddler's Green. Brack stated that they will start to install the plants for the wall in April and all except the back wall will be a living garden. Board members were excited about the tour and told Brack thank you.

In regard to the Design and Build, Brack was asked if any of the pieces from the program are permanent. Brack replied that she does not think they have permanent pieces any more. Kirkpatrick asked what happens to the art once it is over. Brack explained that the student is given the opportunity to pick it up and if they don't, it is donated to the Children's Museum. Martinez told Brack that maybe the Commission could take some.

Youth Member, Jared Munn, told board members that his school is working on a similar project with art panels that will be shown in the next couple of weeks. Munn reported that they had over forty panels completed. Munn was asked where the panels will be exhibited. Munn said that he was not sure but would get the information. Brack asked Munn if there was anyone from his Art Club that may be interested in MOA's Design and Build. Discussion followed in regard getting the information to Munn to give out at school.

X. Director's Choice

Sack told the Board that as it gets into the Strategic Plan, there are two projects for art that will be brought to the Board. The Board was told that the first piece of art will be at Duncan Park. Sack explained that ground breaking for the project should be later this spring. Board members were told that the focus of the project is on

the art piece and there is a budget for the artwork. Wilson asked what the budget is for the art. Sack said that he will bring back that information. Schnitzer asked who will make up the committee. Sack responded that it would start from the Commission along with leaders from the community and the Parks and Recreation Commission; noting that it will be a similar process to the Kent Place project.

Sack then said that the other piece of art will be with the River Run Trailhead project. Sack brought out the conceptual plan for the project and showed approximately where the art would be located. Sack explained that the Duncan art would come first but that the selection of art for the River Run project would be a similar process in having the community involved in the selection process. Discussion followed in regard to an overview of the River Run Trailhead project. In regard to the artwork for the project, Sack said that as it gets underway and phased in they will be getting more involved with the art along the river but that the vision is to get art on both sides of the river which will be more like 2015/2016.

XI. Commission Member's Choice

Kirkpatrick reported that the American Museum of Western Art is now open to public tours on Wednesdays from 11:45am to 1pm for \$5.

Stewart told the Board that Rebecca Lolosoli, the lady from Africa who does the beading, is coming back to the United States next year so she will try to schedule something for her.

Brack asked Sack when the submission will be for the Duncan Park art. Sack stated that the process has not been created yet and that they will first need to list the potential locations once a contractor has been selected.

Emmanuel spoke in regards to the Board offering two or three scholarships. The first scholarships would be to the Denver School of the Arts that would be for \$1,000 per person for one week. Emmanuel explained that the school held three spots open for Englewood last year but they ran out of time. Emmanuel went on to explain that there is also the opportunity to send a child to a rock and roll music camp in Nashville. Emmanuel said that last year it was \$399 and would need to research if it is still the same amount this year. Emmanuel did note that someone would need to come up with airfare. Emmanuel also brought up doing a musical instrument drive for Englewood Schools, noting that they don't have an Orchestra department anymore. Martinez asked Emmanuel if the scholarships would be for Englewood kids. Emmanuel said yes. Wilson asked in regard to the age. Emmanuel stated that they would need to be old enough to fly on their own so probably middle school or high school. Schnitzer asked Emmanuel how they would find the kids. Emmanuel explained that they would need to go through an application process. Wilson asked Emmanuel when the schools would need to know. Emmanuel said as soon as possible. Sack told Emmanuel that if she got the information before next month's meeting then staff could go ahead and send it out for board members to take a look at. Discussion followed as to whether Emmanuel should use the template for her proposal. Emmanuel asked the Board if there was enough support for her to pursue it. Discussion followed. Wilson told

Emmanuel that there is interest and for her to get information to board members so they can take a look at it ahead of next month's meeting so they can ask questions and make an informed decision.

Wilson informed the Board that City Manager Gary Sears has announced that he will be retiring in September of this year. Wilson stated that it will be a large job for City Council to find a replacement, noting that they want the best person for the City.

Martinez told the Board that she will be emailing out the Strategic Plan to everyone.

Sack distributed a copy of an article regarding art in the parks.

XII. Adjournment

The meeting was adjourned at 7:45pm.

/s/ D. Severa
Recording Secretary



City of Englewood

**ENGLEWOOD LIQUOR AND MEDICAL MARIJUANA LICENSING AUTHORITY
Telephone Poll Minutes
March 19, 2014**

1. Consideration of Minutes:

- a) Results of the minutes of the telephone poll of March 5, 2014.

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, Steven Ward,
Carolyne Wilmoth

Nays: None

The minutes were approved.

2. Renewals

- | | | |
|----|---|---|
| a) | Englewood Liquor Store
3531 S. Logan St. | Retail Liquor Store Liquor License
Expires June 21, 2014 |
| b) | The Paradox Lounge
3467 S. Broadway | Tavern Liquor License
Expires April 15, 2014 |

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, Steven Ward,
Carolyne Wilmoth

Nays: None

The renewals were approved.

3. Change of Manager

- a) CST Metro LLC dba Corner Store 4098
3.2% off premises Liquor License
4596 S. Broadway
Todd Reingardt replacing Pamela Spengler

Vote results:

Ayes: Members Michael Buchanan, Jacqueline Edwards, Diane Ostmeyer, Steven Ward,
Carolyne Wilmoth

Nays: None

The Change of Manager was approved.

* * * * *

/s/ Kerry Bush, MMC

Deputy City Clerk