
Council Newsletter



CITY MANAGER'S NOTES March 20, 2014

Upcoming Council Meetings

City Council will meet on **Monday, March 24, 2014**. The Study Session will begin at 6:00 p.m. in the Community Room. There is no Regular Meeting scheduled. The agenda is attached. Sandwiches will be available.

There is no meeting scheduled for **Monday, March 31, 2014**.

The next City Council meeting will be **Monday, April 7, 2014**.

Informative Memoranda

The following are memoranda in response to City Council's requests, as well as other informational items.

1. News Release concerning the City Manager recruitment process.
2. Articles concerning City Manager Gary Sears retirement and the new children's area at the Library.
3. E-mail concerning the Concrete Utility repairs throughout Englewood.
4. Memorandum concerning the Project Update.
5. Memorandum concerning the 2014 Business Update.
6. Police Department Summary Report, February, 2014.
7. Calendar of Events.
8. Tentative Study Session Topics.
9. Minutes from the Parks and Recreation Commission meeting of February 13, 2014.



Parks and Recreation Department

Biggest Winner Participants See Success

The Biggest Winner is a five-month weight loss journey that began in January, now at its mid-point it's evident the hard work is paying off. The top five people in the challenge have lost a grand total of 45 percent of body weight. The challenge ends in May with a first place winner in every age group. Here are the standings so far (the percentage represents the percent of body weight lost):

Senior (55+)

- | | |
|---------------------|-------|
| 1. Karen Dingman | 8.26% |
| 2. Sandra Doe | 6.37% |
| 3. Bridget Plunkett | 6% |

Adults

- | | |
|------------------|--------|
| 1. Tom Kruk | 11.65% |
| 2. Melanie Pitts | 5.56% |
| 3. Mary Kruk | 5.14% |

Teen

- | | |
|--------------------------|-------|
| 1. Gabby Hopping-Merlino | 4.16% |
|--------------------------|-------|

Leigh Ann Hoffhines

From: Leigh Ann Hoffhines
Sent: Tuesday, March 18, 2014 2:31 PM
To: Carlos Illescas (cillescas@denverpost.com); Clayton Woullard (cwoullard@denverpost.com); Englewood Herald - Tom Munds (tmunds@coloradocommunitymedia.com); Kevin Hamm (hammk@yourhub.com); Millett, Sarah; Peter Jones; Tom Barry (barrypr@msn.com); Villager - News Desk (editorial@villagerpublishing.com)
Cc: Leigh Ann Hoffhines
Subject: City of Englewood: Council announces City Manager recruitment process



City of Englewood, Colorado News Release

For Immediate Release: March 18, 2014
Media Contact: Michael Flaherty, Deputy City Manager
Phone: 303-762-2314
E-Mail: mflaherty@englewoodgov.org

Englewood City Council announces process for City Manager recruitment

Englewood, CO: The Englewood City Council will issue a Request for Proposals (RFP) to secure a search firm that will assist with recruitment and hiring of a new City Manager to replace Gary Sears, who recently announced his retirement effective September 1, 2014.

The RFP is expected to be issued in the next week and the process will take approximately six weeks. City Council will review the proposals and is tentatively scheduled to interview search firm finalists during the May 5 Study Session. Formal recruitment for a new City Manager will begin soon after. City Council's goal is to have a new City Manager on board by September 1, 2014.

For ongoing updates on the recruitment process and timeline, visit the Hot Topics section of our website: www.englewoodgov.org/hot-topics.

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Leigh Ann Hoffhines
Communications Coordinator
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Englewood city manager stepping down

Sears to retire at end of summer

By **PETER JONES**

Englewood City Manager Gary Sears carried around a version of his retirement letter for a few months before finally deciding the time was right.

"I've had the letter for a couple City Council meetings, but issues came up," he said.

Budgetary matters, a strategic planning process and talks about merging Englewood's fire department with a neighboring jurisdiction kept Sears's resignation in his briefcase, but he finally pulled it out on March 3.

"I felt maybe it was time to look at the world from a different lens and move ahead," said Sears, 66. "The city's in good shape. I'm working well with the City Council. I've got great department directors. But at some point in time with the number of hours required in this job, you want to do a little bit of traveling and maybe do something of a volunteer nature."

Sears will step down Sept. 1, ending his long tenure as Englewood's municipal CEO.

The long-serving city manager has seen significant change, having served under six mayors and overseeing some of the most significant change in Englewood's history.

"I came here when Cinderella City was on its last legs and going through the whole transit-oriented development. That's been a highlight," Sears said. "The big thing was going through the downturn



Englewood City Manager Gary Sears

economy, the layoffs and freezes. It's been a challenge, but we survived that without raising taxes — and the level of services continues to be outstanding."

Perhaps the most outstanding survival has been that of Sears himself. In a governmental industry where a city manager's average term of service is little more than five to six years, Sears nearly tripled that average, serving in his often politically delicate role for 17 years.

As Englewood's top appointed leader, Sears has been the intermediary between the elected City Council and Sears's staff of full-time municipal professionals. The role can be challenging because as a city's elected leaders change, a new guard often seeks new blood in the city manager position.

Although Sears has fared comparatively well with the changing councils, he says the newer members may nonetheless take his retirement as an opportunity for

change.

"I think there are probably several who will like to see me go," Sears said with a slight laugh. "I know council will perhaps be pleased with a different style of manager. I think it's a healthy process."

It is a process that will happen largely without Sears's involvement. As he indicated in his retirement letter, his decision to sit out the search is in keeping with the guidelines of the International City Managers Association.

"The council are the ones we work for and the council is an elected body that needs to make their determination as to what they feel are the qualifications for a new candidate," the outgoing manager said.

Sears began his 43-year municipal career in 1971 as Greeley's assistant city manager before taking a job as Loveland's human-resources manager several years later. He would serve as city manager in Silverthorne and Glendale before coming to Englewood in 1997.

In addition to his managerial roles, Sears has served as an adjunct professor, teaching classes on the politics of public budgeting and strategic management at the University of Colorado.

The Englewood City Council plans to begin an immediate nationwide search for its next city manager.

Mayor Randy Penn told Sears at the March 3 meeting, "We have been lucky to have you here to lead the City of Englewood all these years."

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New children's section designed for comfort

Renovations at Englewood Library aimed at getting families to read, play

By Clayton Woullard
YourHub Reporter

Dorothy Hargrove wanted the Englewood Library's children's section to be more inviting.

"There was nothing comfortable for a family," the library director said.

That's why library staff just finished a few weeks of renovating the children's section, spending about half of a \$100,000 bequest from the Dwyer family, as well as other donations to the library. The library received the money in 2012 and staff started a small community discussion about what kind of changes people would like to see at the public facility.

Library staff consulted Mary Gush with Group3 Planners and incorporated the community feedback, as well as what staff wanted, into the plans.

The staff did a bit of rearranging, took out some bookshelves, got more comfortable furniture big enough for adults to sit in with children on their laps. They created more room for children to play and crawl over a small staircase, and purchased four new English-Spanish touchscreen PCs, loaded with games.

But they're not video games, like Halo or World of Warcraft. Instead, these games encourage children to read or help them learn how to read. Hargrove said the purpose behind the new library design was to encourage kids to read more and for parents to read to their children.

"(We were going for) less of a book warehouse and more of a living room," Hargrove said. "We wanted to make this a destination space rather than just a bookstore."

And while staff took out bookshelves, they were actually able to add more children's books.

"It's amazing what you can do with some creative shelving," Hargrove said.

The new section also features dif-



Children's services librarian Ginger Richards Conly sings as 10-month-old Arlo Kazzier, center, and Jax Williams, 7 months, look on during baby steps story time at the Englewood Library. Seth McConnell, YourHub

ferent colors, including more blue, which children's librarian Hillary Cole Davis said is more relaxing. Staff also will be painting the yellow story time room blue, which research shows is activating for special-needs children.

"It is really for (children) to have a place of their own, separate from adult services," said children's librarian Ginger Conly, who also conducts some of the story times.

Monica Odagaard of Englewood has been taking her 14-month-old son to the library since he was 6 months old. She said Englewood Li-

brary's kid section is her favorite of those she's visited in the metro area.

"I like it a lot more — there's more room for him to play, and it's hard in the winter when there's not as many places to play," she said.

Some people might question why a library would want to encourage small children to play within its building, but Hargrove said it's all about creating an association. If a child makes an early association with the library as fun, welcoming and comfortable, they're more likely to spend more time there as they

get older.

"If it's too formal and they're not allowed to run around and play just a little bit, the library becomes this cold uninviting place they don't want to go to," Davis said.

Patron Lillian Tapia regularly brings in her 7-year-old daughter and 12-year-old son to the library.

She said: "The library and the people and staff are very friendly."

Clayton Woullard: 303-954-2953, cwoullard@denverpost.com or twitter.com/yhclayton



THUMBING THROUGH IT

Memphis Morris, 5 months, grabs his mom, Cameron Morris', thumb as she reads him a book March 12 during Baby Steps story time at the Englewood Library. The library recently completed renovations in the children's area to make it more welcoming and comfortable. **STORY » 4L** Seth McConnell, YourHub

 <p>Carpet, Upholstery, Tile and Air Duct Cleaning</p> <p>Denver 303.747.3896</p> <p>Steam PRO Inc</p> <p>steamproinc.com FACILITIES: 303.701.3478 ext 7</p> <p>Member of Tom Martino's Exclusive Referral List at troubleshooter.com</p>	<p>CARPET CLEANING 3 Rooms</p> <p>\$7500</p> <p>Offer expires 4/15/14</p> <p>Save \$45</p>	<p>Whole House Furnace AIR DUCT CLEANING</p> <p>Furnace Cleaning and Sanitizing Included With Every Order. Some restrictions may apply. Up to 10 vents. Limited time offer.</p> <p>\$15995</p> <p>Offer expires 4/15/14</p>
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Leigh Ann Hoffhines

From: Englewood Website Administrator <info@englewoodgov.org>
Sent: Thursday, March 20, 2014 11:00 AM
To: Leigh Ann Hoffhines
Subject: City of Englewood, Colorado: Concrete Utility repairs to start soon throughout Englewood

Having trouble viewing this email? [Click Here](#).

Concrete Utility repairs to start soon throughout Englewood

Post Date: 03/20/2014 10:20 AM

Englewood's annual Concrete Utility program is under way. Concrete inspectors are in the process of identifying damaged curbs, gutters, and sidewalks throughout the community. Repairs are scheduled to begin in the next few weeks and will continue throughout the summer and fall.

If you notice pink paint markings on the concrete adjacent to your property, that means it has been identified as being in need of repair. The contractor making the repairs will notify property owners 48 hours before the work starts and will provide any additional necessary information about the repairs.

If you have questions about the Concrete Utility, visit our [Concrete Utility](#) page. If you would like to have your concrete inspected, contact Englewood's Concrete Utility Hotline at 303-762-2360 or by email at concreteutility@englewoodgov.org.

To change your eNotification preference, [Click Here](#). To unsubscribe from all City of Englewood, Colorado eNotifications, [Click Here](#).

MEMORANDUM



TO: Gary Sears, City Manager

THROUGH: Rick Kahm, Director of Public Works

FROM: David Henderson, Deputy Public Works Director ✓

DATE: March 19, 2014

SUBJECT: PROJECT UPDATE – Duncan Park Improvements, Dartmouth Bridge Repair, Golf Course Wet Well, Street Maintenance Projects 2014, **Environmental Remediation Bradley Gas Station, Concrete Utility Project 2014**, Little Dry Creek Plaza Repairs, Redevelopment at 5001 S. Broadway, Flood Middle School Redevelopment, Security Camera Project, Servicer Stormwater Improvements, The Englewood Campus, Craig Hospital Expansion, Xcel Energy Projects, Kent Place, CityCenter Site Development, Englewood McLellan Reservoir Foundation, Air Quality/Energy Savings Projects,

DUNCAN PARK IMPROVEMENTS

Final plans have been revised to incorporate “value engineering” suggestions to reduce the project cost. The scope of the project is not being reduced. All major elements will remain in the base bid. The project has been advertised and a pre-bid meeting with potential contractors is scheduled for March 20th. **Bids are due on April 3rd.**

DARTMOUTH BRIDGE REPAIR

This project will design and repair a test section (in the worst area) that can be constructed within the existing budget appropriation. The test section will provide the data needed to evaluate the condition of the deck and help to determine how we should proceed in the future. Construction costs are anticipated to be around \$100,000.

Plans are complete and the project is advertised. A pre-bid meeting was held on March 11th. **Bids are due on April 1st.**

GOLF COURSE WET WELL

City Council approved a contract to replace the wet well and pump house building located between the lakes on the front nine of the Broken Tee Golf Course. The wet well and pumps provide irrigation for the golf course. This project includes the demolition of the existing pump house building, installation of a new lining in the 30-year old wet well pipe, and construction of a new pump house building.

The contractor, Industrial Group, expects to complete the project by the first week of April.

STREET MAINTENANCE PROJECTS 2014

Street Division staff continued sealing cracks on Broadway as weather allows. The rubber crack sealant protects our pavement from water infiltration, extending pavement life.

Staff continued the process of finalizing a list of streets for the 2014 in-house overlay program. The list will be discussed with Xcel Energy next week to minimize conflicts with their renewal operations.

ENVIRONMENTAL REMEDIATION BRADLEY GAS STATION

Eagle Environmental will be performing an environmental remediation project west of the gas station located at 4695 S. Broadway. The state oil and gas division has mandated this cleanup work. The contractor will inject a material into the soil that absorbs contaminates. See the attached notification being delivered to neighboring properties.

CONCRETE UTILITY PROJECT 2014

Council approved a motion to award a construction contract to NORAA Concrete Construction. Staff is in the process of marking concrete scheduled for removal and replacement. NORAA expects to begin work around the middle of April. Questions regarding the program should be directed to the Concrete Utility, 303-762-2360 or concreteutility@englewoodgov.org.

LITTLE DRY CREEK PLAZA REPAIRS

Design drawings for landscaping improvements are complete and the project is advertised. Bids are due on March 25th.

REDEVELOPMENT - 5001 S. BROADWAY

The Advance Auto store opened for business on December 21st. Colorado Structures Inc. continued construction of the Sprouts store. Sprouts is expected to open in June, 2014.

Site work (completion of the traffic signal and sidewalk warranty work) will be completed this spring, prior to Sprout's opening. Traffic Signal installation work is underway.

FLOOD MIDDLE SCHOOL REDEVELOPMENT

Demolition is complete and Wood Partners now owns the site. Wood Partners' contractor continued grading the site and excavating for the parking garage. Concrete foundation work and undergrounding of overhead utilities (power lines, phone lines, cable, and traffic) continued.

SECURITY CAMERA PROJECT

City Council approved a contract with Long Solutions. Cabling installation has begun at the Golf Course Clubhouse and at the Recreation Center. Long is finalizing the project schedule this week.

SERVICENTER STORMWATER IMPROVEMENTS

To assure compliance with state and federal requirements for stormwater runoff, Street Division staff is constructing an area to wash trucks, fire equipment, and street sweepers. The area will be isolated from the storm sewer system that goes to the Platte River. This is a short term solution until we can construct a new addition to the Servicenter that incorporates a truck washing station meeting all applicable standards. The Servicenter has included \$550,000 in the 2014 budget to accomplish this required improvement. Staff attended the February 3rd Study Session and provided an update. We expect to present a motion to award a design contract at the April 7th City Council meeting.

THE ENGLEWOOD CAMPUS

Englewood School District continues construction of the new campus on South Logan Street. Staff is monitoring the public right-of-way construction to assure conformance with approved plans and agreements.

CRAIG HOSPITAL EXPANSION

Construction of the new campus continued.

XCEL ENERGY PROJECTS

Gas Line Replacement Projects

Xcel completed gas line replacement work in the 2900 - 3000 blocks of S. Downing Street, the 3900 - 4000 blocks of S. Grant Street, the 1000 - 1100 blocks of E. Bates Parkway, the 4400 block of S. Delaware Street, the 4400 - 4500 blocks of S. Pennsylvania Street, and the 3500 - 3600 blocks of S. Elati Street. Pavement restoration will be completed as weather and schedule allow. Gas line replacement in the 1500 - 1700 blocks of East Dartmouth Avenue continues as weather allows.

Staff continued reviewing additional Xcel permit requests including S. Broadway between Rafferty Gardens and Centennial, and Union Avenue at Santa Fe.

Xcel notified Public Works of a major upcoming gas main replacement project. The project is expected to replace 78,000 feet of gas main in Englewood over the next four years. Staff met with Xcel to discuss the proposed project. **Updates will be provided as information and tentative schedule are available.**

KENT PLACE

The contractor continued work on the residential apartments.

CITYCENTER SITE DEVELOPMENT

Alexan East and West Parcels

438 residential units. Alexan's occupancy level for October, 2013 is 95%. Commercial uses: Let It Bead, Liquor Store, State Farm, Lifetime Family Practice, Cuttin' It Loose, CityCenter Community, Nixon's Coffee House, and King Liquor Store.

Parkway Retail / Office Buildings

Commercial uses: The International House of Pancakes (IHOP), Qdoba, GNC, Supercuts, Nails Center, CityCenter Dental Group, Tableaux Interior Design, Englewood Eyecare, Collective Licensing Int'l, Inc., Quizno's, "Insurance Company of the West", Fred Astaire Dance Studio, Wellness Treatment Center, SB Clark Companies, Unifocus, Bartertown Comics, and XL Edge.

Bally's Building

Tenants include Bally's, "Blondies Fire House Pub and Restaurant", and MaxFour.

Retail South of the Parkway

Tenants: Petco, Ross, Coldstone Creamery, Noodles, Office Depot, and Einstein Bagels.

Gold Mine Pad

Tenants include: Jamba Juice, Tokyo Joe's, and Doctors Express.

CityCenter Site

EEFI continues project management of all infrastructure on the site. Staff is monitoring the security, sweeping, snow removal, and day porter services performed under the Common Area Maintenance.

ENGLEWOOD MCLELLAN RESERVOIR FOUNDATION (EMRF)

PA-84 West

The Mike Ward Infiniti dealership opened on Monday, August 29, 2011.

The Larry Miller Nissan Dealership opened on February 11, 2012.

PA-85 (Benjamin Franklin Charter School)

The Benjamin Franklin Charter School is open.

AIR QUALITY/ENERGY SAVING PROJECTS

Flex Fuel Program

Currently, 39 of our fleet vehicles are running on E-85 ethanol fuel. All new replacement vehicles (less than ¾ ton) will be compatible with E-85. Approximately 50 Flex Fuel vehicles will be in our fleet within two years. Currently, the cost of E-85 fuel is approximately \$0.40 per gallon less than regular unleaded gasoline. Ten of our fleet vehicles run on Compressed Natural Gas (CNG). 39 on-road vehicles and 23 off-road (construction equipment) run on biodiesel fuel.

"Green" Programs

We continue to work with our vendors to expand the Green product line as it becomes available. 90% of our custodial paper supplies are from recycled sources. The Servicenter is now "single-streaming" waste at the Servicenter and a dumpster has been supplied for *cardboard only* recycling.

Energy Saving Projects

In 2001, the Public Works Traffic Division began an ongoing program to convert traffic signals from incandescent lamps to Light-Emitting-Diode (LED) bulbs. To date, 80% of our City maintained signals have been converted. LED traffic signals use 90% less energy than incandescent lamps, last five times longer, and provide better visibility.

lt/att

CONSTRUCTION WORK

MARCH 31-APRIL 3, 2014

FROM 8AM-5PM

- **CONSTRUCTION WORK WILL CLOSE ALLEY BETWEEN SOUTH BROADWAY AND SOUTH ACOMA STREET FROM TUFTS AVENUE TO UNION AVENUE ON MARCH 31, 2014. (ALLEY WORK WILL BE CONCENTRATED BEHIND 4668 S ACOMA STREET, ALLEY ACCESS WILL BE AVAILABLE TO THE NORTH FOR LOCAL TRAFFIC)**
- **WORK WILL CLOSE ONE LANE OF SOUTH ACOMA STREET BETWEEN TUFTS AVENUE AND UNION AVENUE APRIL 1-3, 2014. (WORK WILL BE IN THE STREET IN FRONT OF 4660, 4668, 4675, AND 4685 SOUTH ACOMA)**

******PLEASE BE AWARE OF ALLEY AND LANE CLOSURES DURING CONSTRUCTION HOURS. DATES MAY CHANGE WITH INCLEMENT WEATHER. RESIDENTS WILL BE NOTIFIED OF ANY DATE CHANGES.******

**PLEASE CONTACT EAGLE ENVIRONMENTAL CONSULTING, INC
WITH QUESTIONS OR CONCERNS - MATT RIANDA – 720-232-8004**



EAGLE
ENVIRONMENTAL
CONSULTING, INC.

4101 Inca Street, Denver, CO 80211 • Phone: 720-232-8004



Memorandum

City Manager's Office

TO: Mayor Penn and Members of City Council
THROUGH: Gary Sears, City Manager
Michael Flaherty, Deputy City Manager
Harold Stitt, Acting Community Development Director
FROM: Darren Hollingsworth, Economic Development Manager
DATE: March 19, 2014
SUBJECT: Update - Business Summit 2014

2014 Business Summit

The date and speakers for the 2014 Englewood Business Summit have been confirmed. The event will be on Thursday, May 15 from 7:30 AM to 10:00 AM. This date was selected to meet the timeframe and availability of the featured speakers.

This morning event will focus on emerging demographic trends and how businesses are responding to the upcoming demographic shift. Below is the format for the event:

7:30 – 8:00 AM - Networking and a continental breakfast in the Community Room

8:00 – 8:10 AM - Opening Remarks by Mayor

8:10 – 9:30 AM – Economic Development Panel

- Elizabeth Garner, Colorado State Demographer
- Brad Segal, Progressive Urban Management Associates. Mr. Segal is an expert on downtown trends and consults municipalities and downtown associations.

9:30 – 9:40 AM – Break

9:40 to 10:00 AM – Questions and Answers with Englewood City Council

Marcia McGilley from the Small Business Development Center has graciously agreed to be the facilitator and emcee for the 2014 Business Summit.

Next Steps – Marketing and Confirmation of Business Related Booths

Save the date postcards are currently available and were provided to City Council. Additional copies of the save the date postcards are available by contacting the City Manager's Office. Marketing efforts for the event will begin in earnest in early April. Below is a summary of the marketing activities that take place:

- Social Media Marketing - The event will be posted on Meetup.com pages for the Greater Englewood Chamber of Commerce (GECC) and the South Metro Denver Chamber of Commerce (SMDCC), in addition to the City's website and Facebook page.
- E-mail Marketing – An informational e-mail and flyer will be developed and forwarded to Council, Chambers of Commerce, Boards and Commission and other business entities to market the event. Currently, the database of invitees is approximately 150 business representatives.
- Staff will work with the GECC and SMDCC to walk the business neighborhoods in Englewood to personally invite business owners. Special attention will be afforded to businesses in the industrial neighborhoods, medical businesses, and retailers along the South Broadway commercial corridor.
- Citizen Newsletter – Time allows for this event to be publicized in the Citizen Newsletter twice. The March/April edition included a save the date notification. The May / June edition will include more of a marketing piece and invitation to the event.

The venue will allow for organizations to place business-related booths in the Community Room. This will allow for businesses to network and find out about business resources that support a vital and vibrant business community. The following is a list of anticipated booth attendees:

- City of Englewood – The City will have a booth that provides information about the various economic development programs and initiatives that would be of interest to attendees.
- Small Business Administration – A representative from the Small Business Administration (SBA) has expressed an interest in having a booth at the 2014 Business Summit to provide information about the broad array of business-related resources and services offered through the SBA.
- Chambers of Commerce – Representatives from the Greater Englewood Chamber of Commerce and South Metro Denver Chamber of Commerce will be invited and encouraged to have a booth at the 2014 Business Summit.
- Apartment Association of Metro Denver - Englewood has a lot of development activity involving the construction of multi-family units and the Association has information about the economic benefits derived from apartment dwellers.
- Colorado Enterprise Fund – This fund provides financial assistance for business start-up and expansion activities, oftentimes overlooked by traditional financial lending institutions.
- Arapahoe B-Cycle – A representative from Arapahoe B-Cycle will attend to inform attendees about the burgeoning bike sharing initiative.

Englewood Police Department Summary Report

For Period February 1, 2014 through February 28, 2014



TYPE OF INCIDENT	February 2014	February 2013	YTD 2014	YTD 2013
PATROL AND TRAFFIC				
Total Activities	4,388	4,107	9,695	8,281
Misdemeanor Arrests	154	142	307	291
Felony Arrests	22	22	28	42
Warrant Arrests	33	43	74	95
DUI Arrests	23	59	63	92
Patrol Division Traffic Summonses	617	795	1,334	1,866

INVESTIGATIONS				
Case Filings	15	29	42	58
Summons	0	2	2	6
Inactivate (no additional leads)	22	27	45	76
Unfounded	4	13	8	22
Victim Failure to Prosecute	3	4	7	9
Other Jurisdiction	26	5	52	9
Returned Runaway	2	1	2	6
Non Criminal Death Invest. (death memo)	6	2	6	9
Prosecution Declined by District Attorney	1	0	1	1
Civil	1		2	0
Parental Correction	0		0	0
Welfare Placement	0		0	0
Complete (exceptionally cleared)	0		1	0
TOTAL	80	83	168	196

NEIGHBORHOOD SERVICES				
<i>Impact Team</i>				
Projects initiated	8	8	15	19
Residential	7	6	13	14
Business	1	2	2	5
Projects Cleared	2	5	2	13
Community Contacts	12	1	22	11
Residential	0	0	3	0
Business	12	1	19	11
Community Events	4	5	8	10
<i>Code Enforcement</i>				
Cases Opened	221	339	509	523
Notices of Violation	100	192	247	297
Postings	17	45	55	50
Summons	20	12	27	21
Patrol Referrals	23	26	46	44
TOTAL	381	614	884	935
<i>Traffic Bureau</i>				
Traffic Summonses	337	326	817	675
Parking Summonses	421	207	846	574
TOTAL	758	533	1,663	1,249
<i>Community Relations</i>				
Community Events/Activities	5	4	8	11
Persons in Attendance	46	166	456	207

ENGLEWOOD POLICE DEPARTMENT SUMMARY REI

For Period February 1, 2014 through February 28, 2014



TYPE OF INCIDENT	February 2014	February 2013	YTD 2014	YTD 2013
COMMUNICATIONS/RECORDS				
<i>Reported Part I Crimes</i>				
Murder/Manslaughter	0	0	0	0
Rape	1	0	2	2
Robbery	4	0	8	5
Assault (includes all assaults)	16	16	41	48
Burglary	21	11	51	30
Theft	137	138	272	291
Auto Theft	12	20	29	37
Arson	0	0	2	0
Reported Part I Crimes TOTAL	191	185	405	413
Calls for Service TOTAL	4,355	4,107	9,155	8,281

VICTIM ASSISTANCE RESPONSE				
Incidents with victim assistance provided	75	61	147	125
People served relative to incidents	82	82	168	162
Domestic Violence victims	28	18	49	46

**CITY OF ENGLEWOOD
2014 CALENDAR OF EVENTS**



Mon., March 24	6:00 p.m.	Study Session, Community Room
Mon., March 31	Cancelled	Study Session
Wed., April 2	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 7	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., April 8	5:00 p.m.	Water and Sewer Board, Comm. Dev. Conf. Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
	7:00 p.m.	Planning and Zoning, Community Development Conference Room/Council Chambers
Wed., April 9	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
	Cancelled	Board of Adjustment and Appeals, Council Chambers
Thurs., April 10	11:30 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	5:30 p.m.	Parks and Recreation Commission, Broken Tee Englewood Golf Maintenance Facility
Mon., April 14	6:00 p.m.	Study Session, Community Room
Tues., April 15	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
Wed., April 16	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., April 21	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., April 22	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Mon., April 28	6:00 p.m.	Study Session, Community Room
Mon., May 5	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers

Tues., May 6	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 7	5:45 p.m.	Cultural Arts Commission, City Council Conference Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Thurs., May 8	11:00 a.m.	Alliance for Commerce in Englewood, City Council Conference Room
	2:30 p.m.	Police Officers Pension Board, Public Works Conf. Rm.
	3:00 p.m.	Firefighters Pension Board, Public Works Conf. Rm.
	5:30 p.m.	Parks and Recreation Commission, Duncan Park
	6:30 p.m.	Transportation Advisory Board, City Council Conf. Room
Mon., May 12	6:00 p.m.	Citizen of the Year Celebration
Tues., May 13	3:00 p.m.	NonEmergency Employees Retirement Board, Public Works Conference Room
	5:00 p.m.	Water and Sewer Board, Community Development Conference Room
	6:30 p.m.	Keep Englewood Beautiful, City Council Conf. Rm.
Wed., May 14	7:00 p.m.	Board of Adjustment and Appeals, Council Chambers
	6:30 p.m.	Englewood Urban Renewal Authority, City Council Conference Room
Mon., May 19	6:00 p.m.	Study Session, Community Room
	7:30 p.m.	Council Meeting, Council Chambers
Tues., May 20	4:30 p.m.	Budget Advisory Committee, City Council Conf. Room
	7:00 p.m.	Planning and Zoning, Community Development Conference Room /Council Chambers
Wed., May 21	6:30 p.m.	Code Enforcement Advisory Committee, City Council Conf. Room
	7:00 p.m.	Local Liquor and Medical Marijuana Licensing Authority, City Council Chambers
Mon., May 26		City Hall closed — Memorial Day

TENTATIVE



**STUDY SESSIONS TOPICS
FOR ENGLEWOOD CITY COUNCIL**

March 31	No meeting scheduled – 5 th Monday
April 7	Study Session & Regular Meeting Executive Session – litigation (water) Executive Session - CM Qualifications
April 14	Study Session Fire Training Center Update Fire Study IGA w/CO State concerning staffing/operation of wildland engine
April 21	Study Session & Regular Meeting Executive Session – Union Negotiations Financial Report
April 28	Study Session 2015 Proposed Budget Board and Commission Members Reappointment Discussion Board and Commission Reports
May 5	Study Session & Regular Meeting CM Search Firm Interviews
May 12	Citizen of the Year Celebration
May 19	Study Session & Regular Meeting Executive Session – CM Recruiter CAFR/Holscher, Mayberry & Company Financial Report Board and Commission Reports
May 26	Memorial Day Holiday – No meeting scheduled
June 2	Study Session & Regular Meeting
June 9	Study Session Board and Commission Interviews

June 16	Study Session & Regular Meeting Financial Report Board and Commission Reports (CML Conference – 6/17-20/14)
June 23	Study Session Tour of River Run facility Tour of Fire Training Facility Tour of Humane Society of South Platte River
June 30	No meeting scheduled – 5 th Monday
July 7	Study Session & Regular Meeting
July 14	Study Session Financial Report 2015 Proposed Budget
July 21	Study Session & Regular Meeting
July 28	Study Session Board and Commission Reports
August 4	Study Session & Regular Meeting

FUTURE STUDY SESSION TOPICS

City Council Technical Allowance
 Recreational Marijuana Regulations (June/July)
 Marijuana Tax Question for 2014 Ballot
 Medical Marijuana (Zoning method for posting/mailings)
 Medical Marijuana – good cause/neighborhood concerns
 Cultural District
 NLC reports

City of Englewood
PARKS AND RECREATION COMMISSION
Minutes of February 13, 2014

I. Call to Order

The regular monthly meeting of the Englewood Parks and Recreation Commission was called to order at 5:31 p.m. by Director Black at the Englewood Broken Tee Grill at the Englewood Broken Tee Golf Course, 2101 W. Oxford Avenue.

Present: Douglas Garrett, Chairperson
Mark Husbands, Vice Chairperson
Karen Miller, Commission Member
Allie Moore, Commission Member
Bob McCaslin, City Council Liaison (arrived at 5:47pm)
Jim Woodward, Commission Member
Donna Schnitzer, Cultural Arts Commission Liaison
Vicki Howard, Englewood Schools Liaison
Jerrell Black, ex officio

Also Present: Dave Lee, Open Space Manager
Bob Spada, Golf Manager
Wayne Niles, Golf Course Supervisor
Thomas Hicks, Intern for the Englewood Chamber of Commerce
Christina Lammerman, Englewood Resident (left at 5:44pm)

II. Election of Officers

Black announced that they will be moving Item V to Item II due to the Board needing to elect a new Chair and Vice Chair due to last month being the last meeting for Austin Gomes and Mitch Waldman. Black stated that whoever is elected will take over running this evening's meeting.

Director Black opened the floor for nominations for Chair.

Commission Member Miller nominated Douglas Garrett. Commission Member Husbands seconded the nomination. Black asked if there were any other nominations.

Cultural Arts Commission Liaison Donna Schnitzer asked who on the Board can nominate and who can vote. Black stated that liaisons can nominate but not vote.

There were no other nominations. The floor was closed. Commission Member Woodward moved that Garrett be Chairperson of the Parks and Recreation Commission. Miller seconded the motion.

**Ayes: Garrett, Husbands, Miller, Moore, McCaslin, Woodward
Nays: None**

Garrett was declared Chairperson of the Parks and Recreation Commission.

Garrett thanked board members and stated that the one thing that has been lost is experience; adding that Gomes will be a tough act to follow and will be missed.

Garrett opened the floor for nominations for Vice Chairperson.

Commission Member Miller nominated Mark Husbands. Commission Member Woodward seconded the motion. Garrett asked if there were any other nominations. There were none.

Commission Member Miller moved that Commission Member Husbands be Vice Chairperson of the Parks and Recreation Commission. Commission Member Woodward seconded the motion.

**Ayes: Garrett, Husbands, Miller, Moore, McCaslin, Woodward
Nays: None**

Husbands was declared Vice Chairperson of the Parks and Recreation Commission.

Black turned the meeting over to Garrett.

III. Scheduled Public Comment

There were no scheduled guests.

IV. Unscheduled Public Comment

Garrett welcomed the two guests and asked them to introduce themselves to the Board. Thomas Hicks stated that he is an Intern with the Englewood Chamber of Commerce and Christina Lammerman stated that she is a resident of the City of Englewood who was present to discuss a Little Free Library at Emerson Park.

Garrett told Ms. Lammerman that the Board will not be making any decision tonight but if she wanted to leave some information, the Board will discuss the issue at a later time and get back to her with a response. Garrett then told the visitor that she will have five minutes to speak.

Christina Lammerman stated that she has lived in the City of Englewood for twenty years and currently lives in the Clarkson/Emerson neighborhood. Ms. Lammerman reported that the neighbors have self-published a cookbook that has raised \$800.00 in proceeds to help build a Little Free Library. Ms. Lammerman went on to say that the neighbors want to put the library in the northwest corner of Emerson Park along with a bench. The Board was told by Ms. Emerson that there are people walking in the park all of the time and with the library, they can take a book and leave a book. Ms. Emerson stated that she has a proposal which she will leave with the Board. She also told the board that there is another possible location across Emerson Street to the east in another section of that park that is low lying and used for storm drainage. Dave Lee, Manager of Open Space, informed Ms. Lammerman that the area is another portion of Emerson Park. Ms. Lammerman encouraged board members to go to the Little Free Library website, www.littlefreelibrary.org to learn more about it. Garrett told Ms. Lammerman thank you for the information and the board would be back in touch after it has discussed the issue and made a decision. Ms. Lammerman thanked the board and left.

Lee told the Board that they would make a copy of Ms. Lammerman's proposal and include it in next month's packet. Lee said that staff would also research and discuss Ms. Lammerman's proposal and bring back a recommendation to the Board next month. Garrett asked Lee in regard to maintenance of the "library". Lee replied that he expects there would be vandalism but that he needs to explore the issue.

V. Approval of Minutes

Garrett asked if there were any changes or corrections to the minutes of January 9, 2014. There were none. Commission Member Miller moved to accept the minutes as presented. Vice Chairperson Husbands seconded the motion.

Ayes: Garrett, Husbands, Miller, McCaslin,
Nays: None

The minutes were approved as presented.

VI. Duncan Park Update

Dave Lee, Manager of Open Space, informed the board that as previously mentioned, the bid process for the development of Duncan Park has been delayed due to the first bids coming in over budget. In regard to a schedule, Lee reported that the consultant should have the construction documents finalized by next week and that he anticipates the bid opening would be April 3 and Council would award contract on April 21st with construction beginning the first week in May. Lee added that construction should last four to four and a half months. Lee reminded board members that the consultant is having to re-value engineering amenities due to bids coming in over budget. Woodward asked what the scope of changes is. Lee stated that they are still looking at the same elements that the public had been promised but that the restroom will be smaller, one stall each in men's and women's.

VII. Emerson Park Trail Connection

Lee reported that due to the cold and snow, the contractor has not been able to start on the trail connection at Emerson Park but that it is first on his list when there is a break in the weather.

VIII. Youth Sports Update

Board members were updated in regard to the transition of youth sports. Interim Recreation Manager Bob Spada explained that the first meeting was held in mid-January and included representatives from the City, School District, Englewood youth sports organizations and citizens of Englewood. The Board was told that two smaller meetings followed that consisted of representatives from the youth sports organizations and the School District. Spada told the Board that a citizen of Englewood, Tom O'Connor, has stepped forward to lead the process of how to move forward with the transition of youth sports in the community. Board members were told that Mr. O'Connor is preparing a Town Hall meeting for later in February. Black stated that Mr. O'Connor is a former School Board member and is a very energetic individual and is excited to be coordinating this project and taking on a leadership role in the community.

IX. Malley Recreation Center Fees

Spada continued, informing the Board that a committee has been formed at the Malley Recreation Center to discuss the implementation of fees at the Malley Recreation Center. Spada reported that the Board is in the beginning stage but plans to come up with a model on what and how the fees should be. Garrett asked what the reason is for forming a committee. Spada told Garrett that the committee consists of members from the Malley Advisory Board and the new fees are due to the new extended hours being somewhat costly. Spada went on to explain that the survey shows that other facilities have

implemented new charges. Englewood Schools Liaison Vicki Howard asked how soon the fees will be implemented. Spada replied that they anticipate the new fee structure would begin in 2015. Black added that the fees were scheduled to be implemented in 2014 however staff felt it was important to have more discussion due to there not begin enough information out there.

X. Riverside/River Run Trailhead Update

Discussion turned over to Black who gave an update on the Riverside and River Run Trailhead project. As previously reported, Black told board members that City Council was given a presentation on the Riverside project from Oxford Avenue to Union Avenue on January 21st. Black showed the Board a conceptual plan and explained that it is for the River Run Trailhead project at Oxford Avenue by the Englewood Broken Tee Golf Course. Black explained that the River Run Trailhead project will include a large shelter, restroom, playground area, art and an accessible trail down to the river for recreational use. In the water will be kayak chutes that Urban Drainage will be responsible for building. Black stated that Urban Drainage will also be replacing the kayak chutes that have deteriorated at the Union Avenue area. Black reported that the drawing that he brought tonight is only a conceptual plan and that it will change several times before it is final.

Regarding the budget for the project, Black said that it is estimated to cost \$2.5 million of which Arapahoe County Open Space has committed a match of \$1.25. Board members were told that staff will be meeting with City Council on Tuesday, February 18th to discuss funding for the project but stated that the project will be phased through 2017. Black told the Board that as they get closer and get a better design he will invite representatives from the various organizations to a board meeting to give a complete presentation.

Schnitzer discussed issues that she has had with bikers on the Platte River Trail when walking her dog. Black told Schnitzer that as money becomes available, one of the goals of the South Platte Working Group is to expand the width of the trail. Garrett asked if the City of Sheridan is part of the group. Black replied yes, that the City of Sheridan has been very supportive of the project and Devin Granbery, the City Manager of the City of Sheridan, is committed to working with the project. Discussion followed.

In regard to the \$1.25 million for the project that the City will need to fund, Black explained that the City will be able to apply for funding each year through an annual grant process for a maximum of \$250,000 per grant in addition to using Open Space Shareback Funds and Conservation Trust Fund money, or lottery funds. Black went on to explain that the City has been very successful with grants from Arapahoe County Open Space and Great Outdoors Colorado (GOCO).

XI. Cultural Arts Commission Update

Schnitzer reported that the Cultural Arts Commission is busy with benches for the community garden and cataloguing of art.

XII. Director's Choice

Black stated that he had no items for Director's Choice.

XIII. Commission Member's Choice

Miller welcomed the new board members.

